

**CORPORATION OF THE TOWNSHIP OF PRINCE
INAUGURAL MEETING
AGENDA
December 9, 2014
6:45 p.m. – Council Chambers**

- 1a. **Call to Order**
- b. **Declaration of Elected Office**
2. **Approve Agenda**
3. **Disclosure of Interest**
4. **Minutes of Previous Meeting**
 - a) Regular Meeting November 4, 2014
5. **Questions and Information Arising out of Minutes and not Otherwise on Agenda**
6. **Petitions and Delegations**
 - a) Sergeant Sean Sparling from Sault Ste. Marie Police Services re: greetings from Chief of Police
7. **Reports from Staff**
 - a) Fire Chief Report
 - b) Road Superintendent Report
 - c) Clerk-Treasurer Report – Expenditure & Revenue Reports
 - d) Christmas Hours
8. **Planning**

None
9. **By-Laws**
 - a) By-Law 2014-48 – Agreement for CIF Grant
 - b) By-Law 2014-50 – Agreement between Child Care Algoma & Parent/Child Resource Centre
 - c) By-Law 2014-51 – Agreement between District of S.S.M. Social Services Administration Board and Prince Township
 - d) By-law 2014-52 – Cheque signing authority
 - e) By-law 2014-53 – Waste Management Service Agreement
10. **Motions and Notices of Motions**
 - a) K. Lamming – Discussion of Council appointments to Boards and Committees
 - b) M. Matthews – Discussion of meeting dates – January to May 2015
11. **Correspondence** (for your information)
 - a) Ministry of Natural Resources and Forestry – Letter regarding changes to Fire Management Program
 - b) Ministry of Transportation – Congratulation letter to elected Council
 - c) Tulloch Engineering – Certificate of Substantial Performance
 - d) Canadian Association of Community Television – TVO Broadcast Tower
 - e) Milestones – Fall 2014 Issue (in package)
 - f) Volunteer Service Medals (for consideration)
12. **Minutes of Boards and Committees**
 - a) Sault Ste. Marie Region Conservation Authority Board – October 8, 2014
 - b) Algoma Public Health Board – October 15, 2014

- c) Sault Ste. Marie Police Services Board – October 30, 2014
 - d) District of S.S.M. Service Administration Board – October 16, 2014
 - e) Prince Township Public Library Board – October 1 & November 5, 2014
- 13. New Business** (will include motions for consideration)
- a) Township of St. Joseph, Township of Tarbutt – Support resolution to influence TSSA regarding compliance issues
 - b) Town of Collingwood – Support resolution for Canada Post to reconsider its decision to eliminate home to home post delivery
 - c) Township of McKellar, Municipality of McDougall & Township of Pellee– Support resolution to object the new OPP billing model
 - d) Prince Township Academic Excellence Award for 2014/2015 Academic Year
- 14. Closed Session** (will include motions if required)
- 1 a) Approval of the Previous Closed Session Minutes – November 4, 2014
 - 2 a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Complaint
- 15. Confirmatory By-law**
- 16. Adjournment**

**CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
MINUTES**

November 4, 2014

6:45 p.m. – Council Chambers

Reeve, Ken Lamming

Councillors: Ian Chambers, David Yanni and Amy Zuccato

Staff: Deputy Clerk-Treasurer Lorraine Mousseau and NOHFC Intern Brittany Agliani

Media: Marguerite LaHaye

Public: Jason Savoie

1. Call to Order - 6:45 p.m.

2. Approve Agenda

Resolution 2014-406

Moved by: I. Chambers Seconded by: D. Yanni

Be it resolved that this Council hereby approves the agenda of November 4, 2014 and any addendum, as presented. (carried)

3. Disclosure of Interest

None

4. Minutes of Previous Meeting

a) Regular Meeting October 14, 2014

Resolution 2014-407

Moved by: A. Zuccato Seconded by: D. Yanni

Be it resolved that this Council hereby adopts the minutes of the Regular Meeting of October 14, 2014, as presented. (carried)

5. Questions and Information Arising out of Minutes and not Otherwise on Agenda

None

6. Petitions and Delegations

None

7. Reports from Staff

a) Fire Chief Report

Resolution 2014-408

Moved by: D. Yanni Seconded by: I. Chambers

Be it resolved that this Council hereby accepts the Fire Chief's report, as information. (carried)

b) Road Superintendent Report

Resolution 2014-409

Moved by: D. Yanni Seconded by: A. Zuccato

Be it resolved that this Council hereby accepts the Road Superintendent's report, as information. (carried)

c) Animal Control Officer Report

Resolution 2014-410

Moved by: D. Yanni Seconded by: I. Chambers

Be it resolved that this Council hereby accepts the Animal Control Officer Report, as information. (carried)

Reeve Ken Lamming brought forward as information from Barbi Rudnicki, the Animal Control Officer, that there are two dogs from the City, Sunnyside Beach area, that are running at large in the Township. She is doing all that she can regarding these dogs.

- d) Clerk-Treasurer Report – Expenditure & Revenue Reports (will receive them Monday, November 3 by email)

Resolution 2014-411

Moved by: A. Zuccato Seconded by: I. Chambers

Be it resolved that this Council hereby accepts the Clerk-Treasurer's expenditure report in the amount of **\$69, 748.67** for the month of October and the revenue report in the amount of **\$322, 833.18** for the month of October 2014.
(carried)

- e) Administrative Report – Financial Statements: Break down of Transportation over expenditure brought up at Oct. 14, 2014 meeting

Resolution 2014-412

Moved by: A. Zuccato Seconded by: D. Yanni

Be it resolved that this Council hereby accepts the Administrative Report regarding the break down of the Transportation over-expenditure recorded in the 2013 Financial Statements presented at the October 14, 2014 meeting, as information. (carried)

- f) CIF grant for recycling – Draft agreement review

Resolution 2014-413

Moved by: I. Chambers Seconded by: D. Yanni

Be it resolved that this Council hereby approves the draft agreement for the CIF funding for the recycling project; and
Further be it resolved that this Council hereby authorizes the Reeve and CAO to enter into the agreement when finalized provided there are no significant changes to the agreement. (deferred)

- g) Procedural By-Law will be discussed at the December 9th meeting, concerning the day and time of meetings

8. Planning
None

- 9. By-Laws**
a) From 7 (f) – Authorization to sign Grant agreement for CIF Funding for recycling

The motion for item 9 a) was not read as it was deferred by Resolution 2014-413.

10. Motions and Notices of Motions
None

- 11. Correspondence** (for your information)
a) Ministry of Citizenship, Immigration and Int'l Trade – nominations for June Callwood Outstanding Achievement Award for Voluntarism in Ontario
b) Teamsters Canada – TV ad on rail safety

Resolution 2014-414

Moved by: I. Chambers Seconded by: A. Zuccato

Be it resolved that this Council hereby accepts Correspondence items 11 (a & b), as information. (carried)

12. Minutes of Boards and Committees

- a) Algoma Public Health Board – September 17, 2014
- b) Sault Ste. Marie Police Services Board – September 25, 2014
- c) District of S.S.M. Service Administration Board – June 19, 2014

Resolution 2014-415

Moved by: D. Yanni **Seconded by: I. Chambers**

Be it resolved that this Council hereby accepts the minutes of the Algoma Public Health Board on September 17, 2014; the minutes of the Sault Ste. Marie Police Services Board on September 25, 2014; and the Sault Ste. Marie District Social Services Board for June 19, 2014. (carried)

13. New Business (will include motions for consideration)

Reeve Ken Lamming informed the Council members and the public that he has a meeting tomorrow, November 5, 2014, with the City Police Chief to discuss the break-ins in the Hamlet and the latest break-ins on Walls Road. He has been asked to sit on the Community Well-being and Safety Planning Committee.

14. Closed Session (will include motions if required)

Resolution 2014-416

Moved by: A. Zuccato **Seconded by: I. Chambers**

Be it resolved that this Council hereby goes into closed session at 7:08 p.m. to consider the following subject matter in accordance with section 239(2) of the Municipal Act:

- 1 a) Approval of the Previous Closed Session Minutes – October 14, 2014
- 2 a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Update on resident
- b) A proposed or pending acquisition or disposition of land by the municipality or local board – Road Allowances

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matters without the need for a further authorizing resolution. (carried)

Resolution 2014-417

Moved by: I. Chambers **Seconded by: D. Yanni**

Be it resolved that this Council hereby comes out of closed session at 7:23 p.m., having discussed the 3 items as listed in the agenda. (carried)

- 1 a) Approval of the Previous Closed Session Minutes – October 14, 2014

Resolution 2014-418

Moved by: D. Yanni **Seconded by: A. Zuccato**

Be it resolved that this Council hereby approves the minutes of the Regular Closed Session Meeting held October 14, 2014, as presented. (carried)

- 2 a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Update on resident (for information)
- b) A proposed or pending acquisition or disposition of land by the municipality or local board – Road Allowances

Resolution 2014-419

Moved by: D. Yanni **Seconded by: I. Chambers**

Be it resolved that this Council hereby agrees to investigate ownerships on Walls Road and Base Line and bring the information back to Council. (carried)

15. Confirmatory By-law

Resolution 2014-420

Moved by: A. Zuccato

Seconded by: D. Yanni

Be it resolved that this Council hereby passes By-Law 2014-49, being a by-law to adopt, ratify, and confirm the action of Council for November 4, 2014. (carried)

16. Adjournment

Resolution 2014-421

Moved by: I. Chambers

Seconded by: A. Zuccato

Be it resolved that this Council hereby adjourns at 7:26 pm until December 9, 2014 or the call of the Chair. (carried)

Reeve, Ken Lamming

CAO/Clerk-Treasurer, Peggy Greco



Prince fire
We serve to save.

FIRE CHIEF REPORT

Report To:	Reeve and Council	Fire Chief Report 14-0012
From:	Ed Haley, Fire Chief	
Meeting:	Regular Council	
Meeting Date:	December 9, 2014	
Subject:	Fire Department Update	

December 9, 2014

Medical calls have been at their normal volume but are often clustered over a several day period. There have been no calls for structural fires or motor vehicle accidents.

Smoke alarm and carbon monoxide checks took place on Airport Road, Base Line, Gagnon Road and Walls Road two Saturdays ago. Residents are reminded that Carbon Monoxide detectors are now mandatory just like smoke alarms. They must be installed outside sleeping areas and on every level like smoke detectors. The department will now be checking both smoke alarms and CO detectors whenever we visit private residents or commercial buildings.

This month the department had a guest speaker do a presentation on Solid Fuel and the requirements pertaining to the installation and inspection of solid fuel burning devices. The department would like to thank Chief Owen Cranney from Manitowadge for taking time out of his busy schedule to come and visit out hall and share his knowledge with us.

Year end is fast approaching so I am finalizing year end purchases and hall maintenance as laid out in this year's budget.

Training continues and plans are being made for next year's training priorities.

Ed Haley

Respectfully,
Ed Haley
Fire Chief



ADMINISTRATIVE REPORT

Date: December 2, 2014	Date Presented: December 9, 2014
Prepared By: Peggy Greco	Department: Transportation
Subject: Road Superintendent Report	

HARPER DRIVE—good condition.

PINDER DRIVE—good condition.

DOUGLAS DRIVE—good condition

IRONSIDE DRIVE—good condition

MARSHALL DRIVE—good condition. Washout has been repaired.

HEYWOOD DRIVE—good condition.

MOUNTAINVIEW DRIVE—good condition

DEANS ROAD—good condition.

WALLS ROAD—good condition

GAGNON ROAD—good condition

TOWN LINE—good condition

PRINCE LAKE ROAD— Section maintained by Prince Township is in good condition. Wash out has been repaired.

Roads are snow packed but well sanded. Previous flooding due to snow packed ditches on various roads has been cleared and taken care of.

Respectfully yours,

Brian Evans

Prince Township Roads Superintendent

Item:	7C
Date:	DEC 09 2014

November 2014 Prince Township Revenue

Description	Amount
Donation to C. Centre	\$200.00
Government Miscellaneous	\$636.19
Building Permits	\$211.50
Gas Tax	\$29,853.03
Newsletter Advertising	\$110.00
Service Charges	\$27.20
MTO Reimbursement for accident on Highway 550 for Fire	\$820.00
Prince Lake Minutes of Settlement	\$3,750.00
Planning - Consent	\$350.00
Planning - Rezoning	\$600.00
Payment for Fire Training Course (from Elliot Lake Fire)	\$200.00
Property Taxes	\$36,842.90
	<u><u>\$73,600.82</u></u>

Prince Township Expenditure November 2014

Chq #	Date	Name	Description	Amount
5740	11/3/2014	Workplace Safety and Insurance Board	Oct-14	\$736.59
5741	11/3/2014	Airways General Store	Fuel for 2009 Chev & Equipment Van	\$291.43
5742	11/3/2014	Receiver General	October 2014 Remittance	\$3,438.17
5744	11/7/2014	City of Sault Ste Marie	October Garbage Fees & Central Fire Dispatch	\$1,699.90
5745	11/7/2014	Public Utilities Corporation	Streelights October 2014	\$1,861.42
5746	11/7/2014	Wood Wyant Inc	Cleaning Supplies October 2014	\$122.10
5747	11/7/2014	Your Place, Jon	Septic Tank pumped September 2014	\$301.99
5748	11/7/2014	Airways General Store	Fuel for Pumper	\$68.30
5749	11/7/2014	Waste Management of Canada Corporation	October 2014 Recycling	\$900.34
5750	11/7/2014	Municipal Waste & Recycling Consultants	October 2014 Weekly Garbage Collection	\$2,050.80
5751	11/7/2014	Ken Lamming	Flashlight for Animal Control Officer	\$33.89
5752	11/7/2014	Lorraine Mousseau	Mileage to Desbarats for Microsoft Publisher	\$75.48
5753	11/7/2014	Cuets Financial	Roads/Admin Cellphone, Roads & Office Supplies, Election Expenses	\$266.15
5754	11/7/2014	GFL Environmental Inc.	October 2014 Tipping Fee for Recycling	\$144.19
5756	11/7/2014	Peggy Greco	Mileage and meals for Treasurer's Forum (Sudbury)	\$387.01
5757	11/7/2014	Cuets Financial	ADSB Ballots	\$492.68
5758	11/13/2014	Archibald Bros.	Equipment Rental/Gravel for October 2014	\$5,783.91
5759	11/13/2014	WirelessCom Ca Inc.	October 2014 internet	\$172.89
5760	11/13/2014	Wishart Law Firm	September & October Legal Fees	\$1,172.94
5761	11/13/2014	Pitney Bowes	December 2014 - February 2014 mailing machine lease	\$370.94
5762	11/13/2014	Jim Rennison Well Drilling Ltd.	Waterlines installation	\$1,161.23
5763	11/13/2014	PitneyWorks	Postage for mailing machine	\$1,000.00
5764	11/13/2014	GFL Environmental Inc.	October 2014 cart rental	\$117.52
5765	11/13/2014	BARBIE RUDNICKI	mileage from October 28 - November 07, 2014	\$14.28
5766	11/13/2014	Gary Wills	Clean 2 computers and install malware (2.5 hrs)	\$75.00
5767	11/21/2014	City of Sault Ste Marie	November 2014 Garbage disposal	\$237.30
5768	11/21/2014	Roynat Lease Finance	December 2014 Lease Rental of Photocopier/fax machine	\$209.00
5769	11/21/2014	Wood Wyant Inc	Cleaning Supplies November 2014	\$99.24
5770	11/21/2014	Petty Cash- Peggy	Roads, Office, C. Centre, Fire and Rink Expenses	\$66.70
5771	11/21/2014	Lorraine Mousseau	Engraving of plates for out-going Councilors	\$142.35
5772	11/21/2014	Tamarah Tyczynski	Delivery of December newsletters	\$100.00
5773	11/21/2014	Carmen Muto Plumbing & Heating	Library heating repairs	\$1,687.32

5774	11/21/2014	Township of Plummer Additional	Microsoft Publisher Training	\$225.44
5775	11/21/2014	Aladdin	Cleaning of carpets in Library and area mats in hallway	\$416.97
5776	11/21/2014	Orkin Canada Corporation	Pest Control November 2014	\$49.16
5777	11/21/2014	SPI Health and Safety Inc.	Six gloves and Five 4' Tuffshield Visors	\$847.50
5778	11/26/2014	Bell Canada	Office, Fire Hall, Library, C. Centre and emergency phone charges	\$333.74
5779	11/26/2014	City of Sault Ste Marie	November 2014 Garbage disposal	\$238.00
5780	11/26/2014	Public Utilities Corporation	Hydrant Charge, Water System, Fire Hall, Museum, C. Centre & Quonset	\$2,083.48
5781	11/26/2014	Airways General Store	Fuel for Recycling, small equipment, 2009 Chev	\$222.27
5782	11/26/2014	Reliance Home Comfort	Water heater rental for Fire Hall & C. Centre	\$97.36
5783	11/26/2014	Algoma Office Equipment	Photocopies	\$154.40
5784	11/26/2014	OMERS	November 2014 Remittance	\$4,476.34
5785	11/26/2014	Receiver General	November 2014 Remittance	\$3,275.47
5786	11/26/2014	Federation of Northern Ontario Municipalities	2015 FONOM Membership Fee	\$168.00
5787	11/26/2014	Ed Haley	Window shrink wrap, 2 garbage cans, textbooks	\$1,601.40
5788	11/26/2014	SPI Health and Safety Inc.	Helmets	\$1,214.75
5789	11/26/2014	CUT IT OUT Payroll	Accountability tags & fire truck cabinet	\$372.90
				<u>\$12,493.75</u>
				<u><u>\$53,551.99</u></u>
5755	11/7/2014	Township of Plummer Additional	Voided - Microsoft Publisher Training	\$251.43
5743	11/3/2014	BDO Dunwoody	Voided - Training in Microsoft Publisher	\$260.00



ADMINISTRATIVE REPORT

Date: December 8, 2014	Date Presented: December 9, 2014
Prepared By: Peggy Greco	Department: General Government
Subject: Christmas Hours	

Over the past 15 years or more, the practice has been that the office is closed between Christmas and New Years. The office staff members arrange to save vacation time, or time in lieu to accommodate this. It is not extra paid time off for the staff, with the exception of the statutory holidays. If a staff member chooses to come into the office to work, this is allowed, but the office remains closed to the public.

In all these years, there has never been an issue. This is a busy time for hall rentals, but arrangements are made to allow for this.

In all of these years, the office has not had any complaints, regarding this practice.

The dates for this year are as follows: Closed December 24th to January 4th, inclusive.

With the stat days and the 2 Wednesdays, this means that the extra days the office is closed to the public is 4.

Respectfully submitted,

Peggy Greco

Item:	97)
Date:	DEC 09 2014

THE CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW 2014-48

A by-law to authorize an agreement between the Township and Waste Diversion Ontario to acquire a grant under the Community Improvement Fund (CIF) for the Prince Township Collections Savings Initiative.

The Council of the Township of Prince, ENACTS as follows:

1. **EXECUTION OF DOCUMENTS**

The Reeve and the CAO/Clerk-Treasurer are hereby authorized for and in the name of the Township to execute and to affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto dated the 9th day of December, 2014 between the Township and Waste Diversion Ontario to acquire a grant under the Community Improvement Fund (CIF) for the Prince Township Collections Savings Initiative.

2. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect as of December 9, 2014.

Passed in open Council this 9th day of December, 2014.

REEVE – KEN LAMMING

CAO/Clerk-Treasurer – PEGGY GRECO



Project Grant

CIF Project Number 863 – Prince Township Collection Savings Initiative

DATE: December 1, 2014

TO: Township of Prince (the "Recipient")

WHEREAS:

- A. Waste Diversion Ontario, a corporation incorporated by the *Waste Diversion Act, 2002* (Ontario) ("WDO"), maintains a fund known as the Continuous Improvement Fund, that funds improvements in recycling practices by Ontario municipalities, comprised of a portion of the fees paid to municipalities by stewards under the Blue Box Program Plan.
- B. The Continuous Improvement Fund ("CIF") is a committee of Waste Diversion Ontario, and has been established through an agreement among the Associations of Municipalities of Ontario, the City of Toronto, Stewardship Ontario and WDO under the Blue Box Program Plan.
- C. Stewardship Ontario, a corporation continued under the *Waste Diversion Act, 2002* (Ontario), acts as custodian of the CIF monies and is to provide funding to the Recipient.
- D. The Recipient made an application to the CIF for a grant to assist in the cost of their project. A copy of this application is attached hereto as Schedule "A" (the "Application").
- E. The CIF has agreed to provide the grant to the Recipient to assist in financing the cost of the Project as set out below:

1. **Grant**

Based on the Application, WDO and Stewardship Ontario hereby agree to provide a grant from the CIF to the Recipient in the aggregate amount of 45% of the blue box related Project costs up to a maximum of \$20,606, inclusive of any applicable taxes, government levies or governmental imposts of any kind (the "Grant"), to be applied by the Recipient toward the cost of the Project.

The Project shall be carried out by the Recipient in consultation with the CIF Managing Director. The Recipient shall devote a sufficient amount of staff time and other resources to carry out the Project in accordance with the timelines, budget and other contingencies set out in the appendices hereto. The Recipient shall act in accordance with any policy established by the CIF related to the completion of project grants.

2. **Budget**

The Grant is based upon the budget for the development and implementation of the Project set out in Schedule “B” hereto.

3. **Disbursement of Grant**

The Grant will be disbursed by the CIF to the Recipient as the Project progresses, in accordance with the schedule set out in Schedule “C” hereto. The Recipient shall invoice the CIF for each disbursement of a portion of the Grant and will provide such documentation to substantiate any such request, as the CIF may reasonably require. Disbursement requests are to be addressed to the CIF Managing Director at the addresses (mail or email) noted below. Satisfactory completion of the Project report and final disbursement shall be at the sole discretion of the CIF acting reasonably.

4. **No Transfer or Encumbrance of the Project**

The Recipient shall not sell, assign or transfer the Project to a third party nor mortgage, charge or otherwise encumber the Project without the prior written approval of the CIF or repayment of the Grant.

5. **Repayment of Grant**

In the event of any material breach by the Recipient of the terms of the Application or this Agreement which is not remedied within thirty (30) days following written notice by the CIF to the Recipient or any failure by the Recipient to carry out the Project in accordance with the timetable set out in the Application or in this Agreement (subject to any delay which may be acceptable to CIF acting reasonably), the Recipient shall repay all amounts received on account of the Grant and WDO and Stewardship Ontario shall be relieved of any obligation to disburse any remaining unutilised portions of the Grant.

6. **Notices**

All notices, requests, demands or other communications (collectively “Notices”) by the terms hereof required or permitted to be given by one party to any other party, or to any other person shall be given in writing by personal delivery or registered mail (postage prepaid), by facsimile transmission, or by email to such other party as follows:

Waste Diversion Ontario
4711 Yonge Street, Suite 1102
Toronto, ON M2N 6K8
Attention: Michael Scott, Chief Executive Officer
Tel: 416-226-5113 Email: michaelscott@wdo.ca

With a copy to:

Continuous Improvement Fund
92 Caplan Avenue, Suite 511
Barrie, ON L4N 0Z7
Attention: Mike Birett, Managing Director
Tel: 905-936-5661 Email: mbirett@wdo.ca

To Stewardship Ontario at:

Stewardship Ontario
1 St. Clair Avenue West, Suite 700
Toronto, On M4V 1K6
Attention: David Pearce, Managing Director
Tel: 416-323-0101 ext. 183 Email: dpearce@stewardshipontario.ca

To the Recipient at:

Township of Prince
3042 Second Line W.
Prince Township, ON P6A 6K4
Attention: Peggy Greco, CAO/Clerk-Treasurer
Tel: 705-779-2992 ext 101 Email: pgreco@twp.prince.on.ca

Or at such other address as may be given by any such person to the other Parties hereto in writing from time to time.

7. **General**

- (a) The Parties recognize the importance of making information about the Project available for public use. The Recipient shall cooperate fully in providing information which is not of a commercially confidential nature on the Project, as requested by the CIF Managing Director, for publication by the CIF on websites, at conferences and in newsletters.
- (b) The Recipient shall, at their own cost, present the results and learnings from their project at a public event organized by the CIF within 12 months of submission of their project report if so requested by the CIF Managing Director. The CIF may elect to provide financial assistance to remote municipalities toward the cost of such presentations.
- (c) The Recipient shall recognize and state in an appropriate manner, as approved by the CIF Managing Director, the support offered by CIF, WDO and Stewardship Ontario under this Grant. Unless the Recipient has received written notice to the contrary from the CIF Managing Director, the following shall be incorporated into the reports and other documents produced by the Recipient and any sub-contractor in connection with the Project:

This Project has been delivered with the assistance of the Continuous Improvement Fund, a fund financed by Ontario municipalities and stewards of blue box waste in Ontario. Notwithstanding this support, the views expressed are the views of the author(s), and CIF, Waste Diversion Ontario and Stewardship Ontario accept no responsibility for these views.

- (d) It is understood and agreed that neither WDO nor Stewardship Ontario has any ownership interest in the Project and neither WDO nor Stewardship Ontario has any responsibility for or liability with respect to the operations of the Project.
- (e) There is no relationship of partnership, agency, joint venture or independent contractor between or among WDO, Stewardship Ontario and/or the Recipient and none of them has any right to bind any of the others to any contractual obligation.

DATED this ____ day of _____, 2014

STEWARDSHIP ONTARIO

By: _____

Name: David Pearce
Title: Managing Director

*** **

DATED this ____ day of _____, 2014

WASTE DIVERSION ONTARIO

By: _____

Name: Michael Scott
Title: Chief Executive Officer

ACKNOWLEDGEMENT AND AGREEMENT

The undersigned hereby acknowledges and accepts the Grant on the terms set out above. The undersigned further agrees to indemnify and hold WDO and Stewardship Ontario harmless in respect of any losses, costs, claims, damages or expenses incurred by either of them in respect of the funding or operation of the Project.

DATED this ____ day of _____, 2014

Township of Prince

By: _____

Name: Ken Lamming
Title: Reeve

By: _____

Name: Peggy Greco
Title: CAO/Clerk-Treasurer

SCHEDULE "A" APPLICATION FOR GRANT

Forms for 2014 Request for Expressions of Interest for CIF Funding for Priority Projects (03/27/14)

5.1 Applicant General Information

FORM INSTRUCTIONS: To use this form, place your cursor/text tool in the gray boxes. The boxes will expand as necessary to accommodate the information. You can also use your tab key to move from one box to the next.

FORM 1: Applicant General Information (Mandatory)

Municipality or Program Name:	Prince Township
Project Contact (name and title):	Peggy Greco, CAO/Administrator
Mailing Address:	3042 Second Line West, Prince Township, ON P6A 6K4
Email Address:	pgreco@twp.prince.on.ca
Phone Number:	7057792992 ext. 102
Fax Number:	7057792725
URL (if applicable):	

Check which project(s) you are applying for:

<input type="checkbox"/>	FORM 2	Rationalization Projects
<input checked="" type="checkbox"/>	FORM 3	Projects Achieving Cost Savings
<input type="checkbox"/>	FORM 4	Blue Box Harmonization Projects
<input type="checkbox"/>	FORM 5	Addressing Problematic Materials
<input type="checkbox"/>	FORM 6	Centre of Excellence Projects

Work through the Form(s) to fill in as many details as you can. Contact a CIF staff member as needed to complete remaining portions. Be sure to review your submission for accuracy and complete every field not marked as "Optional". Please check which (if any) supporting documentation is attached to this submission that will help describe or support your project.

Please note that projects are expected to be commenced and completed within the timelines stated in your application form(s). CIF reserves the right to terminate projects and cease funding for projects not commenced or completed on time.

Continuous Improvement Fund 2014 REOI: Closing Date: May 23, 2014 at 4:00 p.m.

3

Supporting documentation attached:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Collection records | <input type="checkbox"/> Staff reports (to Council, etc.) |
| <input type="checkbox"/> Processing records | <input checked="" type="checkbox"/> Council resolutions |
| <input type="checkbox"/> Contracts or agreements | <input checked="" type="checkbox"/> Other - please specify:
1) Quotes for dump trailers |
| <input type="checkbox"/> Waste Management planning documents | |

Date: May 23 2014
(Month) (Day) (Year)

I/We have the authority to bind the Corporation:

(Project Contact) Peggy Greco

(Signature of Authorized Signing Officer)



(Position of Authorized Signing Officer)

CAO/Administrator

* A digital signature is acceptable for submitting an application. Written signatures will be obtained if/when the application proceeds to the approval stage.

5.3 Projects Achieving Cost Savings

FORM 3: Projects Achieving Cost Savings

Work through the Form to fill in as many details as you can. Contact a CIF staff member as needed to complete remaining portions.

Section 1 - Form 3 Details

1. Project Description: What are the key features of the project?

Project Title: Prince Township Dump Trailer

Prince Township is located in northern Ontario, west of Sault Ste. Marie. It has a population of 1631 and 465 households. Prince Township is a growing community, with 22 new dwellings constructed since 2008. As a result, there has been an increase in curbside collection and the Township requires a dump trailer to collect and transfer recyclables collected for processing.

The dump trailer will be 14' long and pulled behind the vehicle used for the recycling program. The trailer will be housed on the municipality's property, behind the Prince Township Community Centre at the Quonset hut.

The dump trailer will collect separated recyclables from the curbsides and be used to transfer them to Green For Life (GPL) Environmental Services, Material Recycling Facility and Transfer Station.

The Township's Road Superintendent has obtained three preliminary prices for the purchase of a dump trailer:

Quote #1: Martin's Trailers & Accessories - \$6383.00

Quote #2: Martins's Trailers & Accessories - \$8247.50

Quote #3: Woody's Wheels - \$7855.71

The use of a dump trailer will allow the Township to continue to collect recyclable items and ensure the safety of the worker(s). The dump trailer will decrease curbside collection time and haulage time which will save the Township in labour hours and associated worker wages. Currently, the Township is divided into two sections for recycling and each section's recycling is collected on a bi-weekly basis. The purchase of a dump trailer will allow for the two sections' recycling to be collected on a weekly basis, still at a quicker rate than current practice.

As well, the collection bins, approximately 33 bins, will no longer be required to aid in the collection and hauling of items to GPL Environmental Services. This will result in savings

regarding rental costs of the bins (\$4.00 per bin/month).

Section 2 – Blue Box Program Costs & Cost-Effectiveness

When this project is fully implemented (completely operational), how will it affect your blue box program costs and costs per tonne?

1. How will this project save your municipality money on an annual basis or over the planned payback period? Please attach a copy of the draft budget showing both capital and operating impacts over the project period. A sample payback calculation spreadsheet is available here: [Sample Payback Calculation Spreadsheet](#).

This project will save the Township of Prince money on an annual basis through decreased labour hours and fuel costs required to complete the recycling route each week. Currently, there are two workers who collect the recyclables and transfer them to GFL Environmental Services, which requires approximately 8 hrs/week. The workers have to jump onto the trailer, open the bins' lids and dump the items into the bin and jump back off the trailer. The new dump trailer will allow for quicker curbside collection, requiring at most 7 hrs/week with the workers simply dumping the items into the trailer and continuing on to the next household.

See attached spreadsheet.

2. How will you monitor, measure and report the project effects on your program's cost effectiveness? **Monitoring, measurement and reporting of the project results is a mandatory requirement.** Please provide sufficient details including costing or provision for consulting/staff time for this requirement. A Guidance Document for Monitoring & Reporting of CIF Funded Projects is available here: [Project Monitoring/Reporting Guidebook](#).

An additional 1hr./wk will be allocated to administrative costs for staff to track the costs associated with the new dump trailer. The labour hours and associated wages of the two workers completing the weekly recycling program are allocated on an hourly basis. The fuel costs and cart rental costs are recorded on a monthly basis.

The CAO/Administrator or intern will create the final report to CIF.

Prince Township office staff (CAO/Administrator and Deputy Clerk) will monitor all payments to GFL Environmental Services for the transfer and processing portion of the recycling program (cart rental costs).

Additional comments:

Section 3 – Blue Box Diversion

Describe what effect this project will have on your overall blue box diversion (i.e. tonnes of blue box materials sent to market) and any potential implications that this project will have on overall blue box diversion for your program and neighbouring programs (if applicable).

This project will not have any effect on the overall blue box diversion of Prince Township as no additional tonnes of material will be sent to market. However, there may be a slight chance if households have been disposing of recyclable items in the garbage, that since recycling will be done on a weekly basis, they may recycle the items which would increase tonnage.

Section 4 – Program Improvements and Regionalization Benefits

What other effects will this project have on your program or on other communities? Use this section to describe whether you plan to work with other communities to develop and deliver the project, how the costs/savings might compare with other similar projects.

1. Will the proposed project (please select all that apply):

- Help your program adapt to changes in the material mix (i.e. permit collection of more lightweight containers, manage seasonal variations, prepare for future materials)? Describe:
- Process new materials. Describe:
- Be transferable to other communities. Describe:
- None of the above

2. What other effects will this project have?

The dump trailer will make the collection of the recyclable items, especially heavy items such as glass and corrugated cardboard, safer and more efficient for the workers.

3. Will you work with other municipalities/partners to develop and deliver this project?

Yes. What municipalities will you work with and how will they benefit?

No. Please explain why not:

The purchase of a dump trailer is to aid only Prince Township's curbside recycling program.

4. How do you plan to share costs or savings with partner municipalities?

5. At what stage are you in planning your work with other municipalities? Please select your choice below:

<input type="checkbox"/> Preliminary discussions	<input type="checkbox"/> Awaiting council approval
<input type="checkbox"/> Draft agreement	<input type="checkbox"/> Agreement in place. Date:
<input type="checkbox"/> Other - please describe:	

Section 5 - Project Costs and Payback Period

How much will it cost to implement the project and how long is the expected payback period? (Attach budget detail spreadsheets). A sample payback calculation spreadsheet is available here: [Sample Payback Calculation Spreadsheet](#)

1. What is the total cost of completing the proposed project? \$3000.00
2. What is the total funding requested from CIF? \$4000.00
3. What is the project payback period for CIF support? 2.1 years

Additional comments:

Section 6 - Project Management and Implementation

In this section, provide as much information as you can about project management, timing and monitoring.

1. Please identify staff and consultants who will be responsible for this project.

Project Manager

Name	Peggy Greco
Title	CAO/Administrator
Affiliation	Prince Township Staff
Role in Project	Project Lead
Related Experience	Over 15 years experience in Municipal related work as the Mayor of the Township of Tarbutt and Tarbutt Additional Township, Clerk in North Bay and now the CAO/Administrator of the Township of Prince.

2. Additional project team members - Please identify key staff/consultants, their roles and related experience (optional).

Brian Evans, Roads Superintendent, Prince Township Staff. 3 years experience as the Roads Superintendent.

Brittany Agliani, NOIFEC Intern, Prince Township Staff. 4 years at the University of Guelph for Bachelors of Arts: International Development with an emphasis on Environment & Development.

3. Project Timing: - Upon project approval, how soon can this project be ready to start? Please select your choice below:

<input type="checkbox"/>	Budget approved by council & project underway \$ <input type="text"/> Date started: <input type="text"/>
<input type="checkbox"/>	Budget approved by council; project not yet started. \$ <input type="text"/> Date approved: <input type="text"/>
<input checked="" type="checkbox"/>	Awaiting budget and/or council approval
<input type="checkbox"/>	Other - please describe:

4. How many months will it take to complete the proposed project from start to finish?

4.5 months

Timeline:

Council Approval - 1 month

Purchase & Shipping - 2 weeks

Monitoring/measuring and reporting - 3 months

Additional Comments:

RESOURCES

- [MPC Provincial Optimization Study](#)
- [CIF Funding Process web page](#)
- [Project Monitoring/Reporting Guidebook](#)
- [Sample Payback Calculation Spreadsheet](#)

SCHEDULE "B"
BUDGET

\$40,000	Recycling Carts (\$400 @ \$100/cart)
<u>\$ 5,000</u>	Promotion & Education Materials
\$45,000	

**SCHEDULE “C”
DISBURSEMENT OF GRANT**

The Grant will be disbursed as follows upon compliance with the contingencies outlined in your funding award, i.e.:

- CIF will support 45% of the recycling cart and P&E campaign costs,
- Recycling carts must be purchased through the CIF’s co-operative purchasing arrangement. Pricing and ordering instructions are posted on the CIF website, <http://cif.wdo.ca/resources/containers>.
- A plan, complete with container distribution, promotion & education, and measuring and monitoring components, must be submitted for CIF's approval prior to project initiation.
- The municipality will work cooperatively with CIF to recruit and select a project manager. The project manager will assist the municipality in ensuring this initiative harmonizes recycling services between Prince Township and Sault Ste. Marie. Specifically, the project manager will assist with the procurement & contracting of a collection service provider; procurement and distribution of recycling carts and the establishment of a measuring & monitoring plan.
- CIF will cover 100% of the project management support costs.

Milestones	Tasks / Description	Anticipated Completion Date	Grant Contribution (includes 1.76% non-recoverable taxes)
1 – Monitoring & Measurement Plan	Submission of a Monitoring & Measurement Plan. Please refer to CIF guidance document	January 30, 2015	
2 – Purchase of Carts & Development of P&E Materials	Provide vendor invoices for recycling carts. Submit draft copies of P&E materials along with vendor invoices.	March 15, 2015	45% of project cost up to \$15,454
3 - Final Report (25% of approved funding)	Submission of final report summarizing Project, including performance, impact, savings and learnings per Article 3.	March 30, 2015	45% of project cost up to \$5,152
TOTAL GRANT			\$20,606

Item:	9b)
Date:	DEC 09 2014

CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 2014-

Being a by-law to authorize execution by the Reeve and Administrator of an agreement between Child Care Algoma and the Prince Township Parent/Child Resource Centre

The Council of the Township of Prince, ENACTS as follows:

1. **EXECUTION OF DOCUMENTS**

THAT the Reeve and Administrator are hereby authorized to execute and affix the Corporate Seal to an Agreement between Child Care Algoma and the Prince Township Parent/Child Resource Centre, which Agreement is attached hereto as Schedule "A".

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect as of January 1, 2015.

Passed in Open Council this 9th day of December, 2014.

Reeve, Ken Lamming

CAO/Clerk-Treasurer, Peggy Greco

SCHEDULE "A" TO BY-LAW 2014

PURCHASE OF SERVICE AGREEMENT

BETWEEN

CHILD CARE ALGOMA otherwise known as "CCA"
(Ontario Early Years Centre/Best Start Hub Lead Agency)

And

PRINCE TOWNSHIP PARENT/CHILD RESOURCE CENTRE otherwise known as
"The Best Start Hub" (Service Provider)

As the "lead agency" for the SSM Ontario Early Centre/Best Start Hub services, Child Care Algoma has the authority to enter into this contract for the provision of core early years services described in the attached service description schedule.

And as the "service provider" for the delivery of the Ontario early years/best start hub services, Prince Township Parent Child Resource Centre has agreed to provide core early years services described in the attached service description schedule.

THEREFORE THE PARTIES agree as follows;

Service

The Service Provider agrees to provide services in accordance with the "2007 Early Learning for Every Child Today Framework (ELECT), the 2013 Ontario Early Years Policy Framework (OEYPF), 2013 Think, Feel, Act and 2014 How Does Learning Happen? Documents.

Terms

This agreement will be in force from January 1st, 2015 to March 31st, 2015. CCA will provide \$28,946. for this period. In the event of termination, the service provider will refund forthwith to CCA any monies advanced by CCA and not expended in accordance with the approved budget.

Consideration

It is understood that CCA may withhold payments if the service provider is in breach of its obligation under this agreement.

CCA Access and Consultation

- a) The service provider will permit CCA Staff to enter at reasonable times any premise used by the service provider in connection with the provision of services pursuant to this contract and under its control in order to observe and evaluate the services and inspect all records relating to the services provided pursuant to this agreement.
- b) The service provider agrees that the staff providing services pursuant to this agreement will, upon reasonable request, be available for consultation with CCA

Service Records and Reports

- a) The service provider will maintain service records identifying where services are being provided and prepare and submit at such intervals as agreed upon, a report identifying the services being provided pursuant to this contract, acceptable to CCA staff which shall include service data such as statistics on target achievements and such other information as CCA requires.
- b) The service provider will also prepare and submit to CCA, annually (by April 20th) or at any time upon reasonable request, a comprehensive narrative report outlining the services which have been provided.

Financial Records and Reports

- a) The service provider will maintain financial records and books of account respecting services provided pursuant to this agreement for each site where service is being provided and will allow CCA staff or such other persons appointed by CCA to inspect and audit such books and records at all reasonable times both during the term of this contract and subsequent to its expiration or termination. The service provider will retain the records and books referred to in the paragraph for a period of seven (7) years.
- b) The service provider will submit to CCA a post audit management letter issued by external auditors.
- c) The service provider will prepare and submit annual or at any time upon reasonable request an audited financial statement in such form and containing such information as CCA may require.

Conflict of Interest

The service provider, and of its sub-contractors and any of their respective advisors, partners, directors, officers, employees, agents and volunteers shall not engage in any activity or provide any services to CCA where such an activity or the provision of such services, creates a conflict of interest with the provision of services pursuant to the contract.

Indemnification

The service provider will, both during and following the term of this contract, indemnify and save harmless CCA from all costs, losses, damages, judgements, claims, demands, suits, actions complaints or other proceedings in any manner based upon, occasioned by or attributable to anything done or omitted to be done by the service provider, its directors, officers, employees or volunteers in connection with services provided, purported to be provided or required to be provided by the service provider pursuant to this agreement.

Insurance

The service provider will obtain and maintain in full force and effect during the term of this agreement, general liability insurance acceptable to CCA in an amount of not less than two million dollars (\$2,000,000) per occurrence in respect of the services provided pursuant to this contract.

The insurance policy shall,

- a) Include as an additional insurance "Child Care Algoma" in respect of and during the provision of services by the service provider pursuant to this contract
- b) **provide CCA with a certificate of insurance**
- c) Contain a cross-liability clause endorsement, and
- d) Contain a clause including liability arising out of the agreement

The service provider will submit to CCA, upon request, proof of insurance.

Termination

Either party may terminate this contract in whole or in part with respect to the provision of any particular services upon sixty (60) days notice to the other party. If the contract is terminated in part, all obligations with respect to the provision of all other services continue in full force and effect.

Freedom of Information

Any information collected by CCA or Prince Township Parent Child Resource Centre pursuant to this agreement is subject to the rights and safeguards provided for in the Freedom of Information and Protection of Privacy Act.

Human Rights Code

It is a condition of this agreement and every agreement entered into pursuant to performance of this contract, that no right of the Human Rights Code will be infringed. Breach of this contract is sufficient grounds for cancellation of this contract.

Disposition

The service provider will not sell, change the use or otherwise dispose of any item, furnishing or equipment purchased with funds pursuant to this agreement without the prior written consent of CCA, which may be given subject to such conditions as CCA deems advisable.

Laws

The service provider agrees that the service provider and its employees and representatives, if any shall at all times comply with any and all applicable federal, provincial and municipal laws, ordinances, statutes, rules, regulations and orders in respect of the performance of this contract.

Service Location

Prince Township, Sault Ste. Marie West, Sault Ste. Marie North (Searchmount, Goulais, Heyden, Batchewana)

Method of Evaluation

Along with all required service data elements, workplan completion and financial reconciliation to work planned targets will be used as evaluation measures. In addition to a yearly narrative report, evaluation of programs and services and consumer satisfaction surveys must be conducted by the service provider and included in the narrative report.

Prince Township Parent Child Resource Centre
Service Provider
Authorized Signature

Date

Child Care Algoma
SSM Ontario Early Years Centre/Best Start Hub
Authorized Signature

Date

Item:	90
Date:	DEC 09 2014

CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 2014-

Being a by-law to authorize execution by the Reeve and Administrator of an agreement between the District of Sault Ste. Marie Social Services Administration Board and the Corporation of the Township of Prince

The Council of the Township of Prince, ENACTS as follows:

1. **EXECUTION OF DOCUMENTS**

THAT the Reeve and Administrator are hereby authorized to execute and affix the Corporate Seal to an Agreement between the District of Sault Ste. Marie Social Services Administration Board and the Corporation of the Township of Prince, which Agreement is attached hereto as Schedule "A".

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect as of January 1, 2015.

Passed in Open Council this 9th day of December, 2014.

Reeve, Ken Lamming

CAO/Clerk-Treasurer, Peggy Greco

SERVICE AGREEMENT

This Agreement made in Triplicate

B E T W E E N:

**THE DISTRICT OF SAULT STE. MARIE
SOCIAL SERVICES ADMINISTRATION BOARD
(DSSMSSAB)**

-and -

**CORPORATION OF THE TOWNSHIP OF PRINCE
(The Service Provider)**

WHEREAS pursuant to section 2.2 of the *Day Nurseries Act*, and Ontario Regulation 137/99, the DSSMSSAB has been designated as the delivery agent for the geographic area of "the District of Sault Ste. Marie";

AND WHEREAS the Minister of Education may enter into agreements with municipalities, delivery agents or other persons respecting delivery of child care services;

AND WHEREAS subsection 3(3) of the *Day Nurseries Act* provides that a delivery agent may enter into an agreement with the operator of a day nursery for the provision of day nursery services for such children as is agreed upon, and the delivery agent may make expenditures as are necessary for the purpose;

AND WHEREAS the Service Provider has agreed to provide day nursery services prescribed in Regulation 262;

NOW THEREFORE THE PARTIES hereto agree as follows:

Definitions

1. In this Agreement,

- (a) "Agreement" means the recitals, the agreement and the Schedules attached hereto
- (b) "DSSMSSAB" means the staff of DSSMSSAB authorized to exercise the rights and perform the duties of DSSMSSAB under this Agreement whether employed directly by DSSMSSAB or the City.
- (c) "Service Provider", for purposes of this agreement means: Corporation of the Township of Prince

2. Service

- (a) The Service Provider agrees to provide services in accordance with the attached Agreement and Schedule(s) and in accordance with the policies, guidelines and requirements of DSSMSSAB as communicated to it.
- (b) For greater certainty the provisions of the Agreement in no way relieve the Service Provider of its obligations and responsibilities under the Day Nurseries Act.

3. Term

This Agreement will be in force from January 1, 2014 until December 31, 2017 unless it is superseded or replaced by a subsequent Agreement or it is earlier terminated in accordance with Section 16. In the event that the parties have not entered into an extension or new agreement by the date of expiry of the term, unless terminated in accordance with Section 16 this agreement will remain in effect on a month by month basis.

4. Consideration

- (a) DSSMSSAB will pay to the Service Provider, for allowable expenditures incurred pursuant to this Agreement, an amount not to exceed the amount stipulated in Schedule A. The amounts, times and manner of such payments will be made in accordance with Schedule A.
- (b) The parties agree that an approved budget will be negotiated on or before the start of the applicable fiscal year while this Agreement is in force. In the event the budget is not re-negotiated by that time, payments will continue to be made in accordance with the approved budget for the immediately preceding fiscal year until such time as the budget is re-negotiated or this Agreement is terminated.
- (c) The Service Provider may transfer funds between DSSMSSAB budget lines only with the written approval of DSSMSSAB.
- (d) It is agreed and understood that DSSMSSAB may withhold payments if the Service Provider is in breach of its obligations under this Agreement.
- (e) If Service targets are not achieved to the level indicated in the Budget and Service Data Schedule, DSSMSSAB in its discretion may assess an amount against the Service Provider reflective of the underachieved targets, which the Service Provider shall refund within 30 days. If the Service Provider fails to refund the assessment by its due date, DSSMSSAB may reduce one or more subsequent payments to the Service Provider by that amount until reimbursed in full.

5. Representation and Warranties of the Service Provider

The Service Provider represents and warrants to the DSSMSSAB (and acknowledges that the DSSMSSAB is relying thereon) that:

- (a) the Service Provider holds and will maintain a clear license issued under the Day Nurseries Act during the term of this agreement and any extension thereof;
- (b) this Agreement constitutes a valid and binding obligation of the Service Provider in accordance with the terms of this agreement;

- (c) the Service Provider's facilities are suitable for providing the services and programs under the Agreement and otherwise are in compliance with all legislation affecting such matters, including but not limited to protection of privacy legislation;
- (d) the Service Provider shall employ competent employees and volunteers of good character and shall maintain documentation of all staff qualifications;
- (e) the Service Provider, if holding itself out as a corporation, is a corporation duly incorporated under the laws of Ontario or Canada and is in compliance with all requirements imposed by such laws;
- (f) the Service Provider has all necessary power, authority and capacity to enter into this Agreement and to perform its obligations under this agreement; and
- (g) the execution and delivery of the Agreement and the consummation of the transactions contemplated under it have been duly authorized by all necessary action on the part of the Service Provider.

6. DSSMSSAB Access and Consultation

- (a) The Service Provider will permit DSSMSSAB staff to enter at reasonable times any premises used by the Service Provider in connection with the provision of services pursuant to this Agreement and under its control in order to observe and evaluate the services and inspect all records relating to the services provided pursuant to this Agreement.
- (b) The Service Provider agrees that the staff providing services pursuant to this Agreement will, upon reasonable request, be available for consultation with DSSMSSAB.

7. Reports

- (a) The Service Provider will maintain service records respecting each site where service is being provided and prepare and submit at such intervals as indicated in the Schedule G, specific reports respecting the services being provided pursuant to this Agreement, acceptable to DSSMSSAB which shall include program data such as statistics on target achievements and such other information as DSSMSSAB requires.
- (b) The Service Provider will also prepare and submit to DSSMSSAB, annually, or at any time upon reasonable request, comprehensive reports acceptable to DSSMSSAB respecting the services being provided.

8. Financial Records and Reports

- (a) The Service Provider will maintain financial records and books of account respecting services provided pursuant to this Agreement for each site where service is being provided and will allow DSSMSSAB staff or such other persons appointed by DSSMSSAB to inspect and audit such books and records at all reasonable times both during the term of this Agreement and subsequent to its expiration or termination, including the right to remove and reproduce any and all books and records as DSSMSSAB may deem appropriate.
- (b) The Service Provider will, unless DSSMSSAB indicates otherwise, submit to DSSMSSAB an audited financial statement and reconciliation report with respect to the services provided pursuant to this Agreement within four (4) months of the Service Provider's financial year end.

- (c) The Service Provider will retain the records and books of account referred to in clause 8(a) for a period of seven (7) years.
- (d) The Service Provider will prepare and submit annually or at any time upon reasonable request a financial report in such form and containing such information as DSSMSSAB may require.
- (e) The Service Provider will adhere to any additional financial reporting requirement specified in the attached Schedules.
- (f) The Service Provider will comply with DSSMSSAB's policies on the treatment of revenues and expenditures which will be issued from time to time.

9. Service Records

In the event the Service Provider ceases operation, it is agreed that the Service Provider will not dispose of any records related to the services provided for under this Agreement without the prior consent of DSSMSSAB, which may be given subject to such conditions as DSSMSSAB deems advisable.

10. Centralized Waitlist

- (a) The Service Provider agrees to participate in the DSSMSSAB centralized waitlist and accept families into their program as per the waitlist guidelines that have been identified. No child, whether full fee or subsidized, shall be accepted into a program unless their parent or guardian has previously completed the centralized waitlist online application and is the next available party prepared to accept an offer.
- (b) Any proposed internal waitlist policies of the Service Provider shall be submitted to the DSSMSSAB for prior approval.
- (c) With respect to the administration of the centralized waitlist for the service area of the DSSMSSAB, the Service Provider agrees to implement, follow, adhere to and comply with all written policies, guidelines, procedures and directives established by the DSSMSSAB from time to time.

11. Confidentiality

The Service Provider, its directors, officers, employees, agents and volunteers will hold confidential and will not disclose or release to any person other than DSSMSSAB staff at any time during or following the term of this Agreement, except where required by law, any information or document that tends to identify any individual in receipt of services without obtaining the written consent of the individual or the individual's parent or guardian prior to the release or disclosure of such information or document. The Service Provider shall strictly comply with all applicable federal and/or provincial privacy legislation governing its operations. The Service Provider acknowledges and agrees that, except for purpose of performing its obligations under this agreement, it shall not release or use any confidential information, except as required by law, unless the DSSMSSAB has specifically authorized such release or use.

12. Conflict of Interest

- (a) The Service Provider, any of its sub-contractors and any of their respective advisors, partners, directors, officers, employees, agents and volunteers shall not engage in any activity or provide any services to DSSMSSAB or any other party where such activity or the provision of such services creates a conflict of interest (actually or potentially in the sole opinion of DSSMSSAB) with the provision of services pursuant to the Agreement or its relationship with the DSSMDSSAB.
- (b) The Service Provider shall disclose to DSSMSSAB without delay any actual or potential situation that may be reasonably interpreted as either a conflict of interest or a potential conflict of interest.
- (c) A breach of this section by the Service Provider shall entitle DSSMSSAB to terminate the Agreement, in addition to any other remedies that DSSMSSAB has in the Agreement, in law or in equity.

13. Indemnification

The Service Provider will, both during and following the term of this Agreement, indemnify and save harmless the DSSMSSAB from all costs, losses, damages, judgements, claims, demands, suits, actions, complaints or other proceedings in any manner based upon, occasioned by or attributable to anything done or omitted to be done by the Service Provider, its directors, officers, employees, agents or volunteers in connection with services provided, purported to be provided or required to be provided by the Service Provider pursuant to this Agreement.

14. Insurance

The Service Provider will obtain and maintain in full force and effect during the term of this Agreement, general liability insurance acceptable to DSSMSSAB in an amount of not less than five million dollars (\$5,000,000.00) per occurrence in respect of the services provided pursuant to this Agreement.

The insurance policy shall,

- (a) include as an additional insured The District of Sault Ste. Marie Social Services Administration Board in respect of and during the provision of services by the Service Provider pursuant to this Agreement; and
- (b) contain a cross-liability clause endorsement.

The Service Provider will submit to DSSMSSAB, upon request, proof of insurance, satisfactory to DSSMSSAB.

15. Notice of Default – Suspension or Termination for Cause

- (a) In the event that the Service Provider fails to observe or comply with any of the terms of the Agreement, in whole or in part, the DSSMSSAB, in addition to any other remedies that it may have, shall be entitled to serve a written notice of default on the Service Provider at its address for service specifying the nature of the default.
- (b) If the default is deemed, in the sole discretion of the DSSMDSSAB, to constitute grounds for immediate suspension or termination of this agreement then the notice of default shall include notice of such suspension or termination and such suspension or termination shall be effective on the date of delivery of notice of default. The decision to either suspend or terminate for any default shall be in the sole discretion of the DSSMSSAB.

- (c) If the DSSMSSAB, in its sole discretion, deems a default by the Service Provider to be capable of being remedied without immediate suspension or termination of the agreement, then the notice of default shall stipulate the date not less than 10 days from the date of notice by which such default shall be cured, failing which the agreement may be suspended or terminated. In the event that the Service Provider fails to remedy such default within the time stipulated in the notice, the DSSMSSAB shall be entitled to suspend or terminate the Agreement

16. Termination without Cause

Either party may terminate this Agreement upon sixty (60) days' notice to the other party. If the Agreement is terminated in part, all obligations with respect to the provision of all other services continue in full force and effect.

17. Consequences of Termination

- (a) Upon termination of this Agreement, whether pursuant to section 15 or section 16, a full accounting of all Funds received by the Service Provider and services provided up to the date of termination shall take place. The Service Provider shall be compensated for continued services up to the date of termination and such payment shall be made by within thirty (30) days of the date of reconciliation. If the accounting determines that the Service Provider has been overpaid it shall reimburse any overpayment of funds to the DSSMSSAB within thirty (30) days of receipt of the accounting.
- (b) Upon termination the Service Provider shall forthwith deliver all materials, signage and equipment owned by the DSSMDSSAB and co-operate in the orderly transfer of operations.
- (c) Notwithstanding the termination of this agreement or any extension thereof the provisions of sections 7, 8, 9, 11, 12, 17 and 22 shall continue to be binding upon the parties

18. Compliance with Laws

The Service Provider agrees that the Service Provider and its employees and representatives, if any, shall at all times comply with any and all applicable federal, provincial and municipal laws, ordinances, statutes, rules, regulations and orders in respect of the performance of this Agreement, including but not limited to the *Human Rights Code* R.S.O. 1990 c. H.19 (as amended).

19. Freedom of Information

Any information collected by DSSMSSAB pursuant to this Agreement is subject to the rights and safeguards provided for in the "*Municipal Freedom of Information and Protection of Privacy Act*" R.S.O. 1990, Chapter M.56 as amended.

20. Use of Funds

The Service Provider shall use the funds provided by the DSSMSSAB pursuant to this Agreement only for the specific purpose for which the funds are provided.

21. General Operating Grants

If the Service Provider is eligible to receive a child care General Operating Grant, the Service Provider agrees to comply with all of the conditions and requirements set out in both the Ministry of Education "Guidelines and Procedures" and DSSMSSAB policies.

22. Disposition of Equipment

The Service Provider will not sell, change the use or otherwise dispose of any item, furnishing or equipment purchased with DSSMSSAB funds pursuant to this Agreement (the "funded assets") without the prior written consent of DSSMSSAB, which may be given on a case by case basis subject to such conditions as DSSMSSAB deems advisable. DSSMSSAB reserves the right to require the return of funded assets in the event of suspension, expiry or other termination of this agreement.

23. Amendments

This Agreement may be amended by written addendum or by substitution of the Schedules, duly signed by the parties to this Agreement.

24. Non-Assignment

The Service Provider will not assign this Agreement, or any part thereof, without the prior written approval of DSSMSSAB, which approval may be withheld by DSSMSSAB in its sole discretion or given subject to such conditions as DSSMSSAB may impose. For the purpose of this Section 24, assignment, in the case of an incorporated Service Provider, shall be deemed to include any transfer of a controlling interest in the corporation.

25. Schedules / Entire Agreement

All the terms of the Schedules are incorporated into this Agreement except where they are inconsistent with this Agreement. This Agreement and the attached Schedules embody the entire Agreement and supersede any other understanding or agreement, collateral, oral or otherwise, existing between the parties at the date of execution and relating to the subject matter of this Agreement.

26. Recognition and Awareness of Public Support

The Service Provider shall acknowledge the DSSMSSAB's contribution of funding with respect to the provision of services under the Agreement. The Service Provider shall post on its premises any signage provided by the DSSMSSAB with respect to the program. The DSSMSSAB reserves the right to waive this requirement.

27. Notice

- (a) Notice shall be deemed to have been sufficiently given to the other party if given in writing and delivered by personal delivery or postage-prepaid registered mail.

To the DSSMSSAB

District of Sault Ste. Marie Social Services Administration Board

Address: 180 Brock Street, 2nd Floor
Sault Ste. Marie, ON P6A 3B7

Attention: Carla Fairbrother, Manager
Community Child Care Services

To the Service Provider

Corporation of the Township of Prince

Address: 3042 Second Line, West
Prince Township, ON P6A 6K4

Attention: Peggy Greco, CAO
Karen Vallee, Executive Director, Prince Township Resource Centre

- (b) Where notice is given by registered mail, it shall be deemed to have been received on the third business day after date of mailing. Where notice is given personally it shall be deemed to have been received on the date of delivery.
- (c) Each party shall provide to the other written notice of any change in address, telephone or facsimile number, the proof of which lies upon the party making the change.

28. Non-Performance

The failure of either party at any time to require performance by the other party of any provision of this Agreement shall in no way affect its right thereafter to enforce such provision. The waiver of a breach of any provision by either party shall not be taken or be held to be a waiver of any further breach of the same provision or of a breach of any other provision.

29. Governing Law

This contract shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein.

30. Succession

This Agreement shall be binding upon and endure to the benefit of both the Service Provider, its successors and assigns as provided in the Agreement and the DSSMSSAB, its successors and assigns.

IN WITNESS WHEREOF this Agreement has been signed by an authorized DSSMSSAB official on behalf of DSSMSSAB and the Service Provider by its proper signing officers.

Signed, sealed and delivered

on the _____ day of _____, 2014

**District of Sault Ste. Marie Social
Services Administration Board**

For DSSMSSAB

Name

Title

For the Service Provider

Name

Title

(Seal)

For the Service Provider

Name

Title

SCHEDULE "A"
BUDGET AND SERVICE DATA SCHEDULE
Page 1 of 3

NAME OF SERVICE PROVIDER: Corporation of the Township of Prince Resource Centre

2014 Calendar Year Allocation*

ALLOCATION SUMMARY	ALLOCATION			SUBSIDIZED SPACES (In FDE's)
Fee Subsidy**	\$ 4,528.71			0.5
General Operating Grant	\$ 12,067.47			
Pay Equity	\$ 2,447.25			
Resource Centre	\$ 49,217.00			
TOTAL	\$ 68,260.43			

*To assist in the transition to reduced funding levels, the DSSMSSAB;

- set subsidized FDE target to 2015 service requirements
- maintained full level of historical funding (January to March)
- reduced allocation by 13% (April to December) and will not implement full funding reduction until January 2015.

**Fee subsidy will be cash flowed on a monthly basis; however, this will be reconciled annually once compared with actual level of service.

The time, amount and manner of the payments to be made pursuant to this schedule shall be determined by the Manager, acting reasonably.

SCHEDULE "A"
BUDGET AND SERVICE DATA SCHEDULE
Page 2 of 3

NAME OF SERVICE PROVIDER: Corporation of the Township of Prince Resource Centre

2015 Calendar Year Allocation

ALLOCATION SUMMARY	ALLOCATION	MONTHLY PAYMENT	MUNICIPAL PER DIEM	SUBSIDIZED SPACES (In FDE's)
Fee Subsidy**	\$ 3,963.00	\$ 330.25	\$ 36.44	0.5
General Operating Grant	\$ 12,197.00	\$ 1,016.42		
Pay Equity	\$ 2,447.25	\$ 203.94		
Resource Centre	\$ 49,217.00	\$ 4,101.42		
TOTAL	\$ 67,824.25	\$ 5,652.02		

**Fee subsidy will be cash flowed on a monthly basis; however, this will be reconciled annually once compared with actual level of service.

The time, amount and manner of the payments to be made pursuant to this schedule shall be determined by the Manager, acting reasonably.

SCHEDULE "A"
BUDGET AND SERVICE DATA SCHEDULE
Page 3 of 3

DATA ELEMENT	DEFINITION
PARVISIT# 1000	Total number of visits made by parents/caregivers (cumulative)
CCSCHDSER 250	Number of 0-6 children that received services at some point during the fiscal year. Child is counted <u>once</u> regardless of how many individual visits.
CHDVISIT# 1500	Total number of visits made by children 0-6 (cumulative)
PARCARSER# 149	Number to parents/caregivers who <u>actively</u> participated in a program. Counted <u>once</u> regardless of number of visits.
PROFSER# 250	Number of adults in workshops/seminars to assist them in their professional capacity. Participants are counted each time they attend a new workshop/seminar
REFERRALS# 50	Total number of referrals made to support <u>other</u> early learning services. A referral is the outcome of a process where parent/caregiver brings a question to staff or a staff brings a developmental observation to parent AND results in parent being given contact information for a particular program or service that could be of assistance.
PROTLINKS# 5	Total number of protocols and/or official linkages that have been established with external agencies providing early years services. Each protocol/linkage is to be counted only once in the budget year
CCPARSER# 350	Number of Parents/Caregivers participating in workshops/seminars to assist them in their parenting/caregiver role. Counted each time they attend a different workshop. If a workshop is longer than one day they are still counted once.

SERVICE AGREEMENT SCHEDULE "B"

ORGANIZATION NAME: Corporation of the Township of Prince

SERVICE NAME: Fee Subsidy

SERVICE OVERVIEW

Funding for child care services will be negotiated with Service Providers who demonstrate a commitment to provide high quality, developmentally appropriate, inclusive, evidence based licensed Child Care and Early Years programs to children and families in the District of Sault Ste. Marie.

PURCHASE OF SERVICE FOR CHILD CARE FEE SUBSIDIES

A fee subsidy is financial assistance provided towards the cost of day nursery services, private-home day care services, and extended-day programs, including non-instructional days. Fee Subsidy funding is conditional upon all reporting requirements being met.

1. The Service Provider shall operate a non-provisional licensed Day Nursery or Private Home Day Care Agency for the purpose of providing child care for children at every site where child care is provided.
2. Fee subsidies may be provided to children whose parents are:
 - Eligible for income support under the *Ontario Disability Support Program Act, 1997, S.O. 1997, c. 25, Sched. B ("Ontario Disability Support Program Act, 1997")*;
 - Eligible for income assistance under the *Ontario Works Act, 1997, S.O. 1997, c. 25, Sched. A ("Ontario Works Act, 1997")*, and is employed or participating the employment assistance activities under Ontario Works or both; or
 - Eligible for assistance on the basis of their adjusted income as prescribed by O. Reg. 262 made under the *Day Nurseries Act*.
3. Fee subsidies may be provided for children under 10 years of age, or for children up to 12 years of age in special circumstances. Parents of children with special needs may be eligible for fee subsidies for children with special needs under 18 years of age.
4. The Service Provider shall be entitled to DSSMSSAB Fee Subsidy payment based on the per diem outlined in Schedule A for each Subsidized Child enrolled at the day nursery at which the Service Provider provides services pursuant to this Agreement, less the fees if any, payable by the Parent of a child in receipt of such service, while such parent is a Person in Need.

5. The DSSMSSAB may change the rates for child care fee subsidy from time to time giving written notice of the change to the Service Provider.
6. For the purposes of paragraph 4 above, the fees payable by a Parent shall be determined by the staff of the DSSMSSAB in accordance with the Day Nurseries Act and **the Service Provider shall not charge any surcharge, administrative fee or other levy to a Parent over and above the aforesaid approved fees** without the prior written approval of the DSSMSSAB.
7. The Service Provider shall maintain an attendance register detailing the hours of attendance on a daily basis of each child. The attendance register shall contain sufficient data to ensure its validity for year-end reconciliation purposes.
8. Under the Ontario Child Care Management system automated billing process, attendance reports are distributed/available to Service Providers on the first working day of the calendar month subsequent to the month in which the services were provided. The Service Provider must verify all accounts and records of type and hours of care as well as immediately notify the Case Manager of any changes to an approved schedule and return signed attendance reports to the DSSMSSAB within 10 business days after the report is received. If the Service Provider fails to submit the records by the date above, the DSSMSSAB may withhold any payments to the Service Provider until such time as the records are provided.
9. For the purposes of this Agreement, enrolment shall be deemed to commence upon the first day of attendance of any Subsidized Child as identified by the DSSMSSAB and shall terminate upon the last day of attendance of such child provided that proper notice of withdrawal has been given.
10. The Service Provider shall require the parent to provide ten (10) days written notice of withdrawal from services of a Subsidized Child. Where the attendance of the Subsidized Child was terminated without sufficient notice, the child shall be deemed enrolled up to a maximum of ten (10) days after his/her last day of attendance, provided that any deposit paid by the Parent of Subsidized Child to the Service Provider shall be deducted from or credited to the amount owing for this period and provided that the Service Provider does not fill the vacant space left by such child.
11. The DSSMSSAB may at any time alter the number of children eligible for enrolment on a subsidized basis upon oral and/or written notice given by the Child Care Manager and any such notice shall be effective as of the date specified in the notice or the date the notice is given, whichever is the later.
12. The DSSMSSAB shall be entitled, upon notifying the Eligible Parent, to remove a Subsidized Child from any Day Nursery at which the Service Provider provides services pursuant to the Agreement, at any time if, in the opinion of the Commissioner / Manager, the health and safety of the Subsidized Child would be at risk if they remained in the day nursery.

13. The Service Provider must provide a mix of full time and part time (part day/full day and/or part week/full week) child care spaces to meet the needs of the families enrolled.
14. It is the Service Providers responsibility to get in touch with parents in the event of any unexplained absences from the program to determine the reason for absence. It is recommended that this occur following the first unexplained absent day or as per program policy whichever is less. The Service Provider shall also contact the DSSMSSAB on the fifth morning of each 5-day period to inform of any subsidized child who has been absent for five consecutive scheduled days without sufficient reason for being absent as determined by the DSSMSSAB. (Please also refer to Absence Policy in DSSMSSAB Provider Operating Manual)
15. The DSSMSSAB may in its sole discretion reduce proportionally the amount of the per diem payable to the Service Provider where the absenteeism of a subsidized child exceeds the maximum number of approved paid days away as determined by the Child Care Manager.
16. The Service Provider shall collect the Parental Contribution from the Eligible parent and retain against the final reconciliation of total fee subsidy allocation.
17. The Service Provider shall submit any changes to Market/Full Fee rates charged to families enrolled in child care program 30 days prior to implementation of rate change.
18. The DSSMSSAB will reconcile use of funds annually. Any identified surplus or unspent funds must be returned to the DSSMSSAB or deducted from future allocations after final yearly reconciliation. DSSMSSAB reserves the right to approve any identified surplus for specific purposes. In the event of a service closure, funds will be prorated and any surplus funds are to be refunded to the DSSMSSAB.
19. The DSSMSSAB may reduce or terminate payment when financial and/or service targets are not met.

It is recommended that any policies and procedures related to enrollment/participation of children be implemented consistently with full fee paying and subsidized families.

**SERVICE AGREEMENT
SCHEDULE "C"**

ORGANIZATION NAME: Corporation of the Township of Prince

SERVICE NAME: Child Care General Operating Grant

SERVICE OVERVIEW

Funding for child care services will be negotiated with Service Providers who demonstrate a commitment to provide high quality, developmentally appropriate, inclusive, evidence based licensed Child Care and Early Years programs to children and families in the District of Sault Ste. Marie.

PURCHASE OF SERVICE FOR CHILD CARE GENERAL OPERATING GRANT

The purpose of the General Operating funding is to support the costs of operating licensed child care programs in order to reduce wait time and fees for services, stabilize service levels, and where funds allow, improve access to high quality affordable early learning and child care services for children and their families. As with Fee Subsidy Funding, the General Operating Grant is conditional upon all reporting requirements remaining current.

1. The Service Provider shall operate a non-provisional licensed Day Nursery or Private Home Day Care Agency for the purpose of providing child care for children at every site where child care is provided.
2. Funding will be provided to the Service Provider, including licensed day nurseries and private-home day care agencies, to support the cost of providing licensed child care services.
3. Service providers must demonstrate that they meet the minimum wage and mandatory benefits requirements without the operating funding in order to qualify for this funding.
4. Upon written approval of the DSSMSSAB Children's Services Manager, General Operating funding may be used for ongoing costs including: staff wages and benefits, lease and occupancy costs, utilities, administration, transportation for children, resources, nutrition, supplies, maintenance, etc.
5. Service providers will be required to submit an annual budget submission to the DSSMSSAB.
6. In 2014, the wage rate per FTE funded through the operating funding cannot exceed the per FTE wage rate that was paid by the service provider in 2011.
7. Operating funding may not be used toward capital debt costs, with exceptions approved by the DSSMSSAB and outlined in the Ontario Child Care Service Management and Funding Guideline.

8. Service providers are strongly encouraged to use the operating funding allocations to support a stable ongoing operating and wage base, rather than allocating as lump sums or bonuses.
9. Service providers are required to report any significant reduction in service levels and/or staffing, that is not of a temporary nature, to the DSSMSSAB. Permanent reduction of staffing and/or service levels will result in a proportional recalculation of the amount of operating funding approved by the DSSMSSAB.
10. The DSSMSSAB will reconcile use of funds annually. Any identified surplus or unspent funds must be returned to the DSSMSSAB or deducted from future allocations after final yearly reconciliation. DSSMSSAB reserves the right to approve any identified surplus for specific purposes. In the event of a service closure, funds will be prorated and any surplus funds are to be refunded to the DSSMSSAB.

**SERVICE AGREEMENT
SCHEDULE "D"**

ORGANIZATION NAME: Corporation of the Township of Prince

SERVICE NAME: Pay Equity

SERVICE OVERVIEW

Funding for child care services will be negotiated with Service Providers who demonstrate a commitment to provide high quality, developmentally appropriate, inclusive, evidence based licensed Child Care and Early Years programs to children and families in the District of Sault Ste. Marie.

PAY EQUITY

The government reached a mediated Memorandum of Settlement (MOS) with five unions in the spring of 2003 regarding the funding for proxy pay equity. The Memorandum of Settlement covers the period between January 1, 1999 and December 31, 2005. Although the MOS has ended, existing pay equity base funding under the MOS will continue to be made available to Child Care Operators.

Method of Evaluation:

The Service Provider is required to provide a year-end reconciliation that shows the actual pay equity expenditures under the MOS.

SERVICE AGREEMENT SCHEDULE "F"

ORGANIZATION NAME: Corporation of the Township of Prince

SERVICE NAME: Best Start Hub / Child and Family Resource Centre

Service Objectives:

In the DSSMSSAB catchment area, Prince Township Best Start Hub will promote children's optimal growth and readiness to learn in healthy, safe, and supportive communities, so they may reach their fullest potential in accordance with the objectives of Best Start.

Prince Township Best Start Hub will plan and manage the operation within provincial legislation, regulations, standards, policies and guidelines. Services will be provided in accordance with the following documents:

- Early Learning for Every Child Today (2007)
- Ontario Early Years Policy Framework (2013)
- Think, Feel, Act (2013)
- How Does Learning Happen (2014)

Prince Township Best Start Hub must provide the delivery of and or provide access to core services, including a wide range of early learning and care services for children and parents, such as but not limited to:

- Child Supervision
- Early Literacy
- Interactive structured programs for parents/caregivers and children
- Unstructured, informal interactive programs for parents/caregivers and child
- Child focused early learning programs such as stories, music, movement and creative art which promote literacy, gross and fine motor skills development and problem-solving skills
- Pre-natal and post natal resources and information

Prince Township Best Start Hub must provide programs and services which support parents and caregivers in their learning and gaining of knowledge regarding child development through a range of educational opportunities that are sensitive to a wide range of adult learning styles. For those families whose circumstances make it difficult to participate, Prince Township Best Start Hub will utilize innovative ways to connect with these families and where necessary, provide mobile services to meet community and family needs.

Prince Township Best Start Hub must promote and/or provide evidence-based primary prevention activities on behalf of the children's service system in order to minimize the need for specialized services.

Prince Township Best Start Hub will inform and increase public awareness regarding services available in the community for children and families and how these services can be accessed. Prince Township Best Start Hub will facilitate access to and/or provide self-help material.

Prince Township Best Start Hub must provide the linkages for children and their families to community services and supports. Where children require more specialized services, Prince Township Best Start Hub will link the child/family to specialized services utilizing the local access mechanism or directly to other services not part of the local access mechanism ensuring that the transition is seamless. When appropriate, Prince Township Best Start Hub will initiate service registration and obtain consents.

Prince Township Best Start Hub will coordinate system related services between schools, child care and other community services – (i.e. HBHC, Pre-School Speech and Language).

Prince Township Best Start Hub will work with the Sault Ste. Marie Data Analysis Coordinator to ensure community information is up to as well as to capture relevant statistical information through the Digital Sign in Process.

Prince Township Best Start Hub must provide universal screening. In collaboration with other service providers, universal screening is available to children and families at the Hub or other appropriate locations, utilizing provincially approved screening tools (i.e. Nippissing District Development Screen [NDDS] and the Rourke Baby Record).

Based on screening results and with appropriate consents, Prince Township Best Start Hub will initiate registration, and/or refer to specialized services through the local access mechanism or other services not provided by the access mechanism, as described above.

Prince Township Best Start Hub will provide access to and/or deliver public education. Prince Township Best Start Hub will promote and distribute educational material on child development and parenting for parents, caregivers and the community.

Prince Township Best Start Hub will tailor services to provide for unique community needs, such as supports for children with special needs or programming for specific populations.

Prince Township Best Start Hub must develop formal protocols and official linkages with external agencies that provide early years services to children and families, schools, access mechanisms and other community based services required to achieve the objectives of the program.

Services will be:

Reflective and responsive to individual, family and community strengths and needs;

Accountable to the individual, family and community;

Sensitive to the social, linguistic and cultural diversity of families and communities, including Francophone and Aboriginal communities;

Staffed by individuals with the appropriate range of skills and abilities necessary to respond effectively to the needs of adults, children and their families; and

Provided based on the individual's assessed needs, preferences and available within individual, agency, community and contracted DSSMSSAB resources.

Governance, Accountability and Service System Requirements: The agency will deliver the programs and services in accordance with the requirements as outlined in:

The legal, financial and service target data portions of the service contract;

Any service/program specific guidelines provided; and

In keeping with best practices for the delivery of services.

Prince Township Best Start Hub is accountable to the Ministry of Education through their funding agreement with DSSMSSAB

Prince Township Best Start Hub is expected to establish parent advisory committee for the centre and seek their input and advice on a regular basis.

Service Description:

Prince Township Best Start Hub is a non-profit early learning facility. The general public is able to access the drop-in service. Prince Township Best Start Hub also provides a range of support services such as information, public education, consultation and supports and services to individuals, including parents, with respect to the care they give to children.

Method of Evaluation:

Prince Township Best Start Hub will provide the DSSMSSAB with mandatory quarterly Year to Date Service Data Summary Actuals and Analysis reports.

Prince Township Best Start Hub will provide the DSSMSSAB with mandatory qualitative/narrative reports as required.

Prince Township Best Start Hub will provide information for planning and evaluation purposes to the DSSMSSAB and the Best Start Network as required to identify gaps in service.

A variety of collection methods and tools will be used, such as parent satisfaction surveys, program evaluations etc.

Prince Township Best Start Hub must comply with Serious Occurrence Reporting requirements and the requirements of the Physical Restraint Policy.

Prince Township Best Start Hub must comply with the Ministry's criminal reference check policy.

Service Location:

3042 Second Line West
R.R. #6 Prince
Sault Ste. Marie, Ontario P6A 6K4

These services will be offered to residents that reside within the boundaries of the Sault Ste. Marie Social Services Administration Board.

**SCHEDULE G
SERVICE DESCRIPTION SCHEDULE
OVERVIEW**

CHILD CARE OPERATOR NAME: Corporation of the Township of Prince

Service Overview

Funding for child care services will be negotiated with Service Providers who demonstrate a commitment to provide high quality, developmentally appropriate, inclusive, evidence based licensed Child Care and Early Years programs to children and families in the District of Sault Ste. Marie.

Service Principles

(Based on "Early Learning for Every Child Today – Framework for Ontario Early Childhood Settings "December, 2006)

1. Early child development sets the foundation for lifelong learning, behavior and health.
2. Partnerships with families and communities strengthen the ability of early childhood settings to meet the needs of young children.
3. Respect for diversity, equity and inclusion are prerequisites for honouring children's rights, optimal development and learning.
4. A planned curriculum supports early learning.
5. Play is a means to early learning that capitalizes on children's natural curiosity and exuberance.
6. Knowledgeable, responsive early childhood professionals are essential.

Service Objectives

The overriding objectives of early learning and care are to:

- foster high quality early learning experiences and positive, healthy child development;
- support children being cared for in a safe, nurturing environment;
- provide flexible hours of care to accommodate needs of families;
- support the inclusion of children with special or social needs;
- enable parents to work, or undertake training or education leading to employment;
- provide linkages for families to other social services; and
- encourage parents to take part in the decision making process through regularly scheduled parent meetings, annual general meetings and through participation on the Board of Directors.

Service Location

The District of Sault Ste. Marie Social Services Administration Board and the above named operator will maintain open communication and work together to provide families with children aged 0-12 in the Sault Ste. Marie Service Area, regardless of socio-economic background, culture, or language, access to high quality and inclusive child care/early years services that will ensure children are given a healthy start in life.

The delivery of core services will be guided by the Service Principles and Service Objectives identified above. The DSSMSSAB is accountable to the Ministry of Education for the purchase of services that are being delivered by the above named operator. The following responsibilities are in addition to those outlined in the attached legal agreement.

The DSSMSSAB Agrees to:

- provide funding in accordance with General Operating Grant Policy and Fee Subsidy Guidelines outlined in Schedules B and C;
- provide up to two Professional Development opportunities to Early Childhood Educators and/or not-for-profit Child Care Boards of Directors in the Community in partnership with the Community Quality Assurance Committee;
- provide funding to Algoma District Supervisor's Group when available to ensure opportunities for Supervisors and Managers in Sault Ste. Marie to participate in Networking meetings and system wide planning; and
- develop and implement a system wide Quality Assurance Program in partnership with the Quality Assurance committee members and provide support to those programs that identify ways they would like to enhance the quality of their programs.

The Service Provider Agrees to:

- provide child care services in accordance with the attached signed Service Contract;
- maintain at all times the minimum number of Board members identified in their By-Laws in order to ensure continuity of service;
- forward copies of all Board meeting minutes, including Annual Report and Annual General Meeting minutes within 60 days of occurrence; for all larger organizations offering multiple programming, portions of minutes related to child care services should be identified and forwarded
- participate in Board Governance training opportunities if not otherwise available;

- participate in any quality assurance program/service evaluation undertaken by the DSSMSSAB;
- work positively and collaborate with local Special Needs Resourcing Organization(s) and/or Service Providers;
- ensure staff participate in a minimum of two professional development opportunities including the annual professional development day offered by the DSSMSSAB and the community Quality Assurance committee each year; and
- ensure Supervisor participates in Algoma Child Care Supervisors meetings.

Reporting/Documentation Requirements

Annual Reporting

Prior to the signing of any agreement and annually thereafter and as determined by the DSSMSSAB the Service Provider must provide the following documentation:

- all certificates of insurance referred to in this Service Agreement;
- Articles of Incorporation or Letters Patent;
- list of current directors and their mailing/email addresses;
- list of all Signing Officers of the Corporation;
- Annual Financial Statements or other evidence of financial viability for 2 years preceding any agreement where available; these shall be submitted within 4 months of financial year end;
- verification of each current license issued under the Day Nurseries Act for each site;
- a list of the Provider's Market/Full Fee Rates for the upcoming year; (Where the Service Provider is a Corporation the Market/Full Fee Rates shall be those established by its Board of Directors. Please attach motion approving same.)
- written policy with respect to the provision of early learning and child care services to children identified as having special needs;
- written statement with respect to the participation of the program in early learning and child development community planning networks and professional associations; and
- written statement with respect to the meaningful participation in a Quality Assurance and Improvement Program.

The Service Provider shall provide within 10 business days any changes to the information set out above.

Annual Budget

Each Service Provider will submit an annual Budget for the new year to the DSSMSSAB by January 31st of the budget year. The budget will contain details on Operating costs as well as all sources and amounts of revenue. In order to ensure funding accountability a maximum of 10% of your allocation may be spent on administration. This will not include the Supervisor's salary. Please note:

- A supervisor who has 5 full time staff can spend half the time on administrative duties.
- A supervisor with more than 7 full time staff will have full time administrative duties.
- A full time administrator's salary will only be allowed for a centre with an operating capacity of 90 children or more.

Full time salaries will be prorated for a centre with lower capacity and compared with actual administrative salaries paid.

Reports (Service Provider to maintain and provide if requested):

- service records for each service and program provided by the Service Provider as part of this Agreement;
- up to date financial records and books of account respecting all funds received by the Service Provider from the DSSMSSAB as part of this agreement and maintained in accordance with generally accepted accounting principles;
- financial statements and reconciliation reports with respect to the services and programs provided as part of this agreement;
- quarterly reports on enrollment of all children served including full fee; (template provided by DSSMSSAB) and
- any other report that the Ministry or the DSSMSSAB may reasonably request.

The Service Provider shall ensure that all reports referred to above are in such form and contain such content as are reasonably required by the DSSMSSAB.

IN WITNESS WHEREOF this Service Description Overview has been signed by an authorized DSSMSSAB official on behalf of DSSMSSAB and the Service Provider by its proper signing officers.

Signed, sealed and delivered

on the _____ day of _____, 2014

District of Sault Ste. Marie Social Services Administration Board

For DSSMSSAB

Name

Title

For the Service Provider

Name

Title

For the Service Provider

Name

Title

(Seal)

9(d)

THE CORPORATION OF THE TOWNSHIP OF PRINCE

BYLAW NO. 2014-52

TO PROVIDE FOR THE SIGNING OF AGREEMENTS

WHEREAS pursuant to the Municipal Act, 2001, the Municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act. 2006, c 32, Sched. A, s. 8.

AND WHEREAS the Council may, by bylaw, delegate its powers, duties and functions to its Officers and Employees;

AND WHEREAS it is desirable to delegate to certain Officers and Employees of the Municipality the signing authority for cheques for the Municipality and the Parent/Child Resource Centre;

AND WHEREAS all cheques require two signatures, one being that of an Officer and one being that of an Employee;

NOW THEREFORE the Council of The Corporation of the Township of Prince delegates cheque signing authority as follows:

1. Officers:

Ken Lamming as Reeve, **or**

Enzo Palumbo as Councillor in the Reeve's absence or for cheques payable to the Reeve

and

2. Employees:

Peggy Greco as Treasurer, **or**

Lorraine Mousseau as Deputy Treasurer in the Treasurer's absence or for cheques payable to the Treasurer

Read three times and passed in open Council on the 9th day of December, 2014.

Reeve, Ken Lamming

Clerk, Peggy Greco

9(e)

THE CORPORATION OF THE TOWNSHIP OF PRINCE

BYLAW NO. 2014-53

Being a by-law to authorize execution by the Reeve and Clerk of a Service Contract between the Municipality and Waste Management

The Council of The Corporation of the Township of Prince enacts as follows:

1. That the Reeve and Clerk be and they are hereby authorized to execute and affix the Corporate Seal to an Agreement between the municipality and Waste Management, which agreement is attached hereto as Schedule 'A'.
2. Schedule 'A'

That Schedule 'A' forms part of this by-law.

Read three times and passed in open Council on the 9th day of December, 2014.

Reeve, Ken Lamming

Clerk, Peggy Greco



9 (e)

WASTE MANAGEMENT
219 Labrador Drive
Waterloo, ON N2K 4M8

December 1, 2014

1ORP OF TOWN OF PRINCE
3042 SECOND LINE W
SAULT STE MARIE, ON P6A 6K4

DEC 14 2014

Account Number: 123-120

Attn: To Whom It May Concern:

Thank you for the opportunity to provide environmental and recycling services to your business. Waste Management has always been a company committed to customer satisfaction and long-term relationships. We would appreciate a few minutes of your time to review and verify your account information in order to renew our service agreement.

As the nation's leading environmental services company, you can count on Waste Management to deliver the highest level of service, which will exceed your expectations.

**Did you know that an effective recycling program
could reduce your waste with a diversion rate of up to 95%?
Ask us how your first month of a new service could be free!**

Waste Management offers many recycling programs for Cardboard, Paper/Plastics, e-cycling and Organics. Please contact your Inside Account Management Team for information today.

Please find enclosed a copy of your current customer information on a service agreement. Please review the information for accuracy and change any information that is incorrect. After signing and dating all three pages of the service agreement, please return in the enclosed self-addressed, stamped envelope or fax to 1-866-242-8943, attention Tyler Swieca. Please keep a copy for your records.

If signed and returned by January 1st, a \$75 renewal bonus credit will be applied on your next invoice. For your convenience, you may fax back to 1-866-242-8943. After January 1st, please change the return date to February 15th.

Waste Management values your patronage. We are building our future on the timeless values of trust, service, commitment, diverting waste from landfill and leading the charge on new and innovative recycling opportunities in your community. If signed and returned signed by December 1st, a \$75 renewal bonus credit will be applied on your next invoice. For your convenience, you may fax back to 1-866-242-8943. After December 1st, please change the return date to January 15th.

Sincerely,

Inside Account Managers
Waste Management of Canada Corp.



MI Sault Sainte Marie
 711 W. Spruce St.
 Sault Ste Marie, MI, 49783-1500
 (906) 635-5774

WM Agreement # **S0005287442**
 Customer Acct # **123-120**
 Acct. Name **1ORP OF TOWN OF PRINCE**
 SIC **5399**
 Salesperson **Tyler Swieca**

Service Agreement Non-Hazardous Waste Service Summary

Billing Information

Name	1ORP OF TOWN OF PRINCE	Contact	Peggy Greco	Effective Date	11/1/2014
Address	3042 SECOND LINE W	Telephone #	(705) 779-2992	Last API Date	
City State Zip	SAULT STE MARIE, ON P6A 6K4	Fax #	(705) 779-2725		
County/Parish		Email	pgreco@twp.prince.on.ca		

Monthly Rate

Ref#	Quantity	Equipment	Waste Type	Frequency	Requested Pickup day	Rate
1-1	2	6 Yard FEL Recycling	Recycle Material	1x Per Week	W	\$ 349.10

Conditional (as required) Fees & Charges

Delivery Charge \$ 95.00

TOTAL INITIAL FEES \$ 0.00

This is not a bill

A Fuel Surcharge, Regulatory Cost Recovery Charge and Environmental Charge calculated as a percentage of the Charge(s), will be included on your invoice. Information about these Charges can be found on our website at www.wm.com under billing inquiry. Federal, Provincial and local taxes, if applicable, will also be added to the Charges. A monthly administrative fee of \$ 4.00 per invoice will be assessed; this fee can be removed by enrolling in paperless statements and automated payments.

If applicable to your account, a Recycle Material Offset (RMO) will appear on your invoice and may vary from month to month based on the recyclable material commodity market conditions. Waste Materials not to exceed an average weight of (100 lbs/yard).

The individual signing this agreement on behalf of customer acknowledges that he/she has read and accepts the terms and conditions of this agreement which accompany this service summary sheet and that he/she has the authority to sign on behalf of the customer.

Contract Term for monthly rate services is for 3 year(s) from the Effective Date ('Initial Term') and it shall automatically renew thereafter for additional terms of 36 months ('Renewal Term') unless terminated as set forth herein.

 Customer Signature

 Printed Name

 Date

 Company Signature

 Printed Name

 Date



Service Agreement Service Summary Continued

Service Location: 3042 SECOND LINE RD W, SAULT STE. MARIE, ON P6A 6K4

Name	CORP OF TOWN OF PRINCE	Contact Name	Brian Evans	Email	pgreco@twp.prince.on.ca
County/Parish		Telephone #	(705) 779-2992	Mobile #	
Customer Comments	<p>Please find enclosed a copy of your current customer information on a service agreement. Please review the information for accuracy and change any information that is incorrect. After signing and dating all three pages of the service agreement, please return in the enclosed self-addressed, stamped envelope or fax to 1-866-242-8943, attention Tyler Swieca. Please keep a copy for your records. If signed and returned by January 1st, a \$75 renewal bonus credit will be applied on your next invoice. For your convenience, you may fax back to 1-866-242-8943. After January 1st, please change the return date to February 15th.</p>				

Total Initial Fees For This Location	\$ 0.00	Total Recurring Charges For This Location	\$ 349.10
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COMMERCIAL SERVICES

Item	Quantity	Equipment	Waste Type	Frequency	Requested Pickup day	Attributes	Base Rate
1-1	2	6 Yard FEL Recycling	Recycle Material	1x Per Week	W	WM Owns: 2, No Delivery,	\$ 349.10

Recurring Fees/Charges
 Container Service Fee \$ 0.00/Month

Conditional (as required) Fees/Charges

Container Exchange Fee (Per Container)	\$ 150.00
Relocate Fee	\$ 85.00
Removal Fee (Per Container)	\$ 150.00
Trip Charge	\$ 37.00
Extra Pickup Fee	\$ 65.90 /Lift
Delivery Charge (per Container)	\$ 95.00

THE FOLLOWING TERMS AND CONDITIONS APPLY TO SOLID WASTE AND NON-REBATE RECYCLING SERVICES (INCLUDING PERMANENT, TEMPORARY, COMMERCIAL AND RESIDENTIAL) AS MAY BE PROVIDED BY AFFILIATES AND SUBSIDIARIES OF WASTE MANAGEMENT, INC. ("COMPANY")

THIS IS A LEGALLY BINDING AGREEMENT.

1. SERVICES RENDERED; WASTE MATERIALS. Customer grants to Waste Management of Canada Corporation ("Company") the exclusive right, and Company through itself and its subsidiaries and corporate affiliates, shall furnish equipment and services, to collect and dispose of and/or recycle all of Customer's Waste Materials. Customer represents and warrants that the materials to be collected under this Agreement shall be only "Waste Materials" as defined herein. For purposes of this Agreement, "Waste Materials" means all non-hazardous solid waste, organic waste and recyclable materials generated by Customer or at Customer's Service Address. Waste Materials includes Special Waste, such as industrial process wastes, asbestos-containing material, petroleum contaminated soils, treated/de-characterized wastes, and demolition debris, for which Customer shall complete a Special Waste Profile sheet to be approved by Company in writing. Waste Materials excludes, and Customer agrees not to deposit or permit the deposit for collection of, any waste tires, radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, biohazardous, regulated medical or hazardous waste, toxic substance or material, as defined by, characterized or listed under applicable federal, provincial, or local laws or regulations, or Special Waste not approved in writing by Company (collectively, "Excluded Materials"). Title to and liability for Excluded Material shall remain with Customer at all times. Title to Customer's Waste Materials is transferred to Company upon Company's receipt or collection unless otherwise provided in this Agreement or applicable law.

2. TERM. The initial term of this Agreement is the initial period after the Effective Date set forth on the service summary sheet of this Agreement, which shall automatically be extended from time to time thereafter for successive periods equivalent to the period set forth for renewal on the service summary sheet of this Agreement (such initial term as so extended from time to time being referred to as the "Term") unless either party gives to the other party written notice (See Section 10(e)) of termination at least ninety (90) days, but not more than one hundred eighty (180) days, prior to the termination of the then-existing term. Notwithstanding the foregoing, in no circumstances will the initial term or any of the successive renewal terms exceed thirty-six (36) months in length.

3. SERVICES GUARANTEE; CUSTOMER TERMINATION. If the Company fails to perform the services described within five business days of its receipt of a written demand from Customer (See Section 10(e)), Customer may terminate this Agreement with the payment of all monies due through the termination date. If Company increases the Charges payable by Customer hereunder for reasons other than as set forth in Section 4 below, Customer shall have the right to terminate this Agreement by written notice to the Company no later than thirty (30) days after Company notifies Customer of such increase in Charges in writing. If Customer so notifies Company of its termination of this Agreement, such termination shall be of no force and effect if Company withdraws or removes such increase within fifteen (15) days after Customer provides timely notification of termination. Absent such termination, the increased Charges shall be binding and enforceable against Customer under this Agreement.

4. CHARGES; PAYMENTS; ADJUSTMENTS. Upon receipt of an invoice, Customer shall pay for the services and/or equipment (including repair and maintenance) furnished by Company in accordance with the Charges on the Service Summary, as they may be adjusted over the term of this Agreement as noted herein (the "Charges"). Company reserves the right to increase the Charges payable by Customer during the Term: (a) for any changes to, or differences between, the actual equipment and services provided by Company to Customer as specified on the Service Summary; (b) for any change in the composition of the Waste Materials or if the average weight per yard of Customer's Waste Materials exceeds the amount specified on the Service Summary; (c) for any increase in or other modification to the Company's Fuel Surcharge, Regulatory Cost Recovery Charge, Recycle Material Offset, Environmental Charge, and/or any Fees/Charges outlined in the Service Summary; (d) to cover any increases in disposal and/or third party transportation costs, including fuel surcharges; (e) to cover increased costs due to uncontrollable circumstances, including, without limitation, changes in local, provincial or federal laws or regulations, imposition of taxes, fees or surcharges or acts of God such as floods, fires, hurricanes and natural disasters; and (f) no more often than annually from the Effective Date (or if specified on the Service Summary, Customer's Last Annual Price Increase ("API") Date) for increases in the Consumer Price Index plus four percent of the then current Charges. Any increase in Charges enumerated in clauses (a) through (e) above may include an amount for Company's operating or gross profit margin. Company also reserves the right to charge Customer additional fees if the following additional services are provided to Customer: Enclosure Charge, Services on High Demand Days, Pull/Push Out Services, Container Relocation Fee, or Seasonal Restart Fee, or if recycling containers are contaminated. In the event Company adjusts the Charges as provided in this Section 4, the parties agree that this Agreement as so adjusted will continue in full force and effect.

Any Customer invoice balance not paid within thirty (30) days of the date of invoice is subject to a late fee, and any Customer cheque returned for insufficient funds is subject to a Non Sufficient Funds fee, both to the maximum extent allowed by applicable law. Customer acknowledges that any late fee charged by the Company is not to be considered as interest on debt, is not a penalty, and is a reasonable charge for late payment. In the event that payment is not made when due, Company retains the right to suspend service until the past due balance is paid in full. If Company reinstates suspended services after receipt of an outstanding balance, Customer shall pay a reactivation fee. In the event that service is suspended in excess of fifteen (15) days, Company may terminate this Agreement for such default and recover any equipment and all amounts owed hereunder, including liquidated damages under Section 7.

5. CHANGES. Changes in the frequency of collection service, schedule, number, capacity and/or type of equipment, may be agreed to orally, in writing, by payment of the invoice or by the actions and practices of the parties. If Customer changes its Service Address during the Term, this Agreement shall remain valid and enforceable with respect to services rendered at Customer's new service location if such location is within Company's service area.

6. EQUIPMENT, ACCESS. All equipment furnished by Company shall remain its property; however, Customer shall have care, custody and control of the equipment and shall be liable for all loss or damage to the equipment and for its contents while at Customer's location. Customer shall not overload, move or alter the equipment and shall use it only for its intended purpose. At the termination of this Agreement, Customer shall return the equipment to Company in the condition in which it was provided, normal wear and tear excepted. Customer shall provide safe and unobstructed access to the equipment on the scheduled collection day. Company may suspend services or terminate this Agreement in the event Customer violates any of the requirements of this provision. Customer shall pay, if charged by Company, an additional fee for any service modifications caused by or resulting from Customer's failure to provide access. Customer warrants that Customer's property is sufficient to bear the weight of Company's equipment and vehicles and that Company shall not be responsible for any damage to the Customer's pavement or any other surface resulting from the equipment or Company's services.

7. LIQUIDATED DAMAGES. In the event Customer terminates this Agreement prior to the expiration of the Term for any reason other than as set forth in Section 3, or in the event Company terminates this Agreement for Customer's default, Customer shall pay the following liquidated damages in addition to the Company's legal fees: (a) if the remaining Term under this Agreement is six or more months, Customer shall pay the average of its six most recent monthly Charges multiplied by six (or, if the Effective Date is within six months of WM's last invoice date, the average of all monthly Charges); or (b) if the remaining Term under this Agreement is less than six months, Customer shall pay the average of its six most recent monthly Charges multiplied by the number of months remaining in the Term. Customer shall pay liquidated damages of \$100 for every Customer waste tire that is found at the disposal facility. Customer acknowledges that the actual damage to Company in the event of termination is difficult to fix or prove, and the foregoing liquidated damages amount is reasonable and commensurate with the anticipated loss to Company resulting from such termination and is an agreed upon fee and is not imposed as a penalty.

8. INDEMNITY. The Company agrees to indemnify, defend and save Customer, its parent, subsidiaries, and corporate affiliates, harmless from and against any and all liability which Customer may be responsible for or pay out as a result of bodily injuries (including death), property damage, or any violation or alleged violation of law, to the extent caused by any negligent act or omission or willful misconduct of the Company or its employees, which occurs (a) during the collection or transportation of Customer's Waste Materials, or (b) as a result of the disposal of Customer's Waste Materials in a facility owned by the Company or a Waste Management company, provided that the Company's indemnification obligations will not apply to occurrences involving Excluded Materials. Customer agrees to indemnify, defend and save the Company, its parent, subsidiaries, corporate affiliates and their joint venture partners, harmless from and against any and all liability which the Company may be responsible for or pay out as a result of bodily injuries (including death), property damage, or any violation or alleged violation of law to the extent caused by Customer's breach of this Agreement or by any negligent act or omission or willful misconduct of the Customer or its employees, agents or contractors or Customer's use, operation or possession of any equipment furnished by the Company.

Neither party shall be liable to the other for consequential, incidental or punitive damages arising out of the performance or breach of this Agreement.

9. NO CLASS ACTION, WITH RESPECT TO ANY MATTER PERTAINING TO THIS SERVICE AGREEMENT, NEITHER CUSTOMER NOR COMPANY SHALL JOIN OR CONSOLIDATE CLAIMS BY, OR AGAINST, OTHER CUSTOMERS, OR PURSUE ANY CLAIM AS A REPRESENTATIVE OF OR IN A CLASS ACTION OR IN A PRIVATE ATTORNEY GENERAL CAPACITY.

10. MISCELLANEOUS. (a) Except for the obligation to make payments hereunder, neither party shall be in default for its failure to perform or delay in performance caused by events or significant threats of events beyond its reasonable control, whether or not foreseeable, including, but not limited to, strikes, labor trouble, riots, imposition of laws or governmental orders, fires, acts of war or terrorism, acts of God, and the inability to obtain equipment, and the affected party shall be excused from performance during the occurrence of such events. (b) This Agreement shall be binding on and shall inure to the benefit of the parties hereto and their respective successors and assigns. (c) This Agreement represents the entire agreement between the parties and supersedes any and all other agreements for the same services, whether written or oral, that may exist between the parties. (d) This Agreement shall be construed in accordance with the law of the province in which the services are provided. (e) All written notification to Company required by this Agreement shall be by registered mail. (f) If any provision of this Agreement is declared invalid or unenforceable, then such provision shall be severed from and shall not affect the remainder of this Agreement; however, the parties shall amend this Agreement to give effect, to the maximum extent allowed, to the intent and meaning of the severed provision. (g) In the event the Company successfully enforces its rights against Customer hereunder, the Customer shall be required to pay the Company's attorneys' fees and court costs. (h) Customer may, in good faith, dispute the correctness of any invoice, or any adjustment to an invoice related to the Services or adjust any invoice for any arithmetic or computational error, within twelve (12) months of the date of the invoice or adjustment. Any dispute with respect to an invoice is waived unless Company receives notice under this section within twelve (12) months after the date of the invoice or any specific adjustment to the invoice is made. (i) Any reference to tons or imperial tons on the Service Summary of this Agreement will be deemed in Canada to be a reference to metric tonnes.

Item:	102)
Date:	DEC 09 2014

Brittany Agliani

From: Peggy Greco [pgreco@twp.prince.on.ca]
Sent: Monday, December 01, 2014 4:12 PM
To: 'Brittany Agliani'
Subject: FW: committees

Peggy

From: Ken Lamming [mailto:klamming@princetwp.ca]
Sent: Monday, December 01, 2014 2:54 PM
To: Peggy Greco
Subject: committees

Hi Peggy

Here is the names of the committee for Councillors to sit on /

Reeve Ken Lamming

Algoma District Social Services and the Algoma District Municipal Association

Councillor Dave Amadio

Library Board and Parent Resource Centre

Councillor Ian Chambers

Algoma District Municipal Association and Recreation Committee

Councillor Mike Matthews

C.E.M.C. and Museum Board

Councillor Enzo Palumbo

Conservation Authority and Fire Fighters Association

I added the fire fighters association because Amy use to sit on it and a member of Council should have a seat on that association .

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2014.0.4794 / Virus Database: 4189/8663 - Release Date: 12/01/14

12/2/2014

Item: 11a)

Date: DEC 09 2014

NOV 17 2014

**Ministry of Natural Resources
and Forestry**Aviation, Forest Fire and
Emergency ServicesNortheast Forest Fire Management
Centre
6150 Skyline Drive
Postal Bag 500
Garson, ON P3L 1W3
Tel: (705) 564-6019
Fax: (705) 564-6033**Ministère des Richesses
naturelles et des Forêts**Services d'urgence, d'aviation et de
lutte contre les feux de forêtCentre de gestion des feux de forêt - Nord-
Est
6150 Skyline
Sac postal 500
Garson, Ontario, P3L 1W3
Tél: (705) 564-6019
Télé: (705) 564-6033

November 12, 2014

Ms. Peggy Guzzo
 Chief Administrative Officer
 Township of Prince
 3042 Second Line West
 RR #5
 Sault Ste. Marie ON P6A 6K4

Dear Ms. Guzzo:

I am writing to keep you informed about the Ministry of Natural Resources and Forestry's (MNR's) progress on our three-year transformation plan, which was announced in the 2012 Ontario Budget.

Today, MNR is moving forward with some changes to its Fire Management Program and concentrating resources at larger, more strategic bases. To this end we will stop operating from our Sault Ste. Marie fire response facility at the end of 2014.

I understand that the closure of the Sault Ste. Marie fire response facility will be felt in the community. However, the Aviation, Forest Fire and Emergency Services (AFFES) Main Office and Aviation Services in Sault Ste. Marie will not be affected by this change. The ministry will continue to have more than 100 AFFES staff working in Sault Ste. Marie.

I want to assure you that protecting people, property and natural resources from forest fires remains our top priority. This decision will not reduce our ability to manage fires in Sault Ste. Marie and surrounding area. Our Fire Management Program is flexible and mobile. We can move staff, aircraft, and equipment quickly to respond to forest fires and changing hazard levels.

Ontario is recognized around the world for its ability to respond strategically to forest fires and protect public safety. We continue to invest in our Fire Management Program, including significant investments previously announced at our Haliburton and Sudbury facilities.

All of our fire management agreements with municipalities and other partners will remain in effect. Wes Woods, Fire Management Supervisor for the Sault Ste. Marie and Chapleau Districts, will be communicating with you in the near future regarding new contact information where applicable.

The Fire Management Program change we are announcing today will have no impact on other MNRF operations in the community, including the Sault Ste. Marie District Office, enforcement and provincial park administration.

Should you have any questions about these changes, please contact me at: 705-564-6030.

Sincerely,



Brian Schulz
Northeast Response and Operations Manager
Aviation, Forest Fire and Emergency Services
Sudbury Forest Fire Management Centre

Ministry of
Transportation

Office of the Minister

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto, Ontario
M7A 1Z8
416-327-9200
www.ontario.ca/transportation

Ministère des
Transports

Bureau du ministre

Édifce Ferguson, 3^e étage
77, rue Wellesley ouest
Toronto (Ontario)
M7A 1Z8
416-327-9200
www.ontario.ca/transports



AGENDA

Item:	110
Date:	DEC 09 2014

October 29, 2014

M2014-5815

Reeve Ken Lamming
Township of Prince
3042 Second Line West
RR 6
Sault Ste. Marie ON P6A 6K4

Dear Reeve Lamming:

I am pleased to congratulate you on your re-election as Reeve of the Township of Prince.

As Minister of Transportation, Premier Wynne has given me a mandate to collaborate with municipalities, local governments, transit agencies, citizens and experts to build a seamless, province-wide transportation network. This includes implementing *Moving Ontario Forward*, our 10-year strategy for transit and transportation and other infrastructure, which will build better public transit in congested cities and better roads to connect towns and rural and remote communities. Our goal is to make transit and transportation investments that promote economic productivity, enhance quality of life and improve the natural environment.

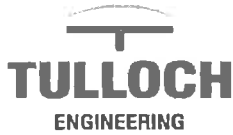
I look forward to our offices working together in the weeks and months ahead.

Once again, congratulations on your re-election. Should you have any questions, please do not hesitate to contact my office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steven Del Duca".

Steven Del Duca
Minister



AGENDA
Item: 11c)
Date: DEC 09 2014

71 Black Road
Unit 8
Sault Ste. Marie, ON
P6B 0A3

T. 705 949.1457
F. 705 949.9606
TF. 866 806.6602
saultstемarie@TULLOCH.ca
WWW.TULLOCH.ca

November 19, 2014
13-1158

The Corporation of the City of Sault Ste. Marie
P O Box 580 – 99 Foster Drive
Sault Ste. Marie, ON
P6A 5Y6

Attention: Mr. Carl Rumiel, P.Eng.
Design and Construction Engineer

Re: Interim Certificate of Substantial Performance
Phase 1 Bridge Works
Base Line/Town Line Bridge Replacements
Contract 2014-7E

Dear Sir:

Enclosed please find a copy of the Certificate of Substantial Performance, Phase 1 Bridge Works only for the above noted project. This does not include associated road works. This certificate is issued in accordance with Special Provisions Section 1.30. Please note, the 12-month guarantee period does not initiate until final acceptance of the complete scope of work as per Special Provisions 1.7.

Trusting the enclosed is acceptable.

Yours truly,

John McDonald, P.Eng.
TULLOCH Engineering Inc.

JM/bt

Encl.

c.c. Mr. Joe Nelles, Avery Construction
Ms. Peggy Greco, CAO – Prince Township

13-1158 Ltr jm CRumiel Substantial Completion Nov 19, 2014.docx

CERTIFICATE OF SUBSTANTIAL PERFORMANCE

CONTRACT 2014-7E

This is to certify that the contract for the following:

*Substantial Completion for the Replacement of the Base Line Bridge (#14) and the Town Line Bridge (#13) referred to as **Phase 1 Bridge Works** only, shared between the Corporation of the City of Sault Ste. Marie and Township of Prince*

Was substantially performed on: November 3, 2014

Date Certificate Signed: November 18, 2014

Name of Owner: The Corporation of the City of Sault Ste. Marie
The Corporation of the Township of Prince

Address for Service: 99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5N1


Name of Contractor: Avery Construction Ltd.

Address of Service: 940 Second Line West,
Sault Ste. Marie, Ontario
P6C 2L3

Name of Payment Certifier: Mr. J. McDonald, P.Eng.
Tulloch Engineering Inc.

Address of Certifier: 71 Black Road – Unit 8
Sault Ste. Marie, Ontario
P6B 0A3

Address to which Claim for Lien and Affidavit must be given to Preserve Lien: Municipal Clerk
The City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5N1



J. McDonald, P.Eng.
Project Manager
Tulloch Engineering Inc.

Item:	11 d)
Date:	DEC 09 2014

From: Laith Marouf [mailto:laith.marouf@gmail.com]
Sent: Tuesday, November 04, 2014 2:42 PM
To: pgreco@twp.prince.on.ca
Subject: Helping Prince (Sault Ste Marie) re-purpose the TVO tower

Hi Peggy,

I am contacting you from the Canadian Association of Community Television (CACTUS) who has been mandated by the Trillium Foundation to help Ontario communities in building multimedia hubs. 2 years ago when TVO shutdown the broadcast in your community, you asked to keep the broadcast tower. We are contacting you now to see how we can help you use it for community broadcast purposes.

CACTUS is offering help in envisioning your goals, producing a business plan and finding the resources and funding to make that a reality, all costs covered!

Please email me with a time and number to discuss the project at your convenience, I will make myself available then.

Take a look at the attached document that details the possibilities open to you, from offering free wi-fi to running a community television station for your local and everything in between. If you think you are interested, we can even visit you to discuss further.

Please also take a look at this video, <http://cactus.independentmedia.ca/video/1> it shows the ultimate goal you can aim for, but it is all up to you how far you want to go.

To reiterate, CACTUS will help you find all the funding and resources to make this a reality at no cost to you!

Some of the things we can help you with include:

- Finding resources and funding to help you purchase multipurpose digital transmitters (Radio, TV and Wi-Fi)
- Transfer ownership of the old TVO towers to you. These towers were slated for demolition when the switch to digital tv was made.
- Acquire you the right to rebroadcast CBC, TVO and APTN for free. Many communities were really mad when CBC and TVO stopped the broadcasts.
- Apply on your behalf for a Over-The-Air community television channels

-We can challenge Broadcast Distribution Units (BDUs like Shaw, Rogers, Cogeco and Eastlink) for the annual funding reserved for a local community television station (2% of cable/satellite tv bill)

-Help you begin offering free Wi-Fi internet for your zones.

-We have an on going relationship with the Ontario Library Services, they are interested in collaborating, this would bring in funding for the work you decide on. But to be clear, you will be the ones deciding on who you want to work with.

Please read the document attached, it explains more on the subject.

Thank you in advance,

Laith Marouf

Project Manager

<http://cactus.independentmedia.ca/>

[514-999-1948](tel:514-999-1948)

Ministry of Citizenship,
Immigration and International
Trade

Ontario Honours and Awards
Secretariat
400 University Avenue, 4th Floor
Toronto, Ontario M7A 2R9

Ministère des Affaires civiques, de
l'Immigration et du Commerce
International

Secrétariat des distinctions et prix
de l'Ontario
400, avenue University, 4^e étage
Toronto (Ontario) M7A 2R9



November 2014

Dear friends:

I am pleased to invite you to participate in two of Ontario's volunteer recognition programs for 2015.

The Ontario government recognizes volunteers from all sectors through the following programs:

The Ontario Medal for Young Volunteers - presented to young volunteers between the ages of 15 and 24 for their actions and dedication to improve the quality of life in their communities and beyond.

Deadline for nominations is **January 15**

The Ontario Volunteer Service Awards - in recognition of continuous years of service to a single community organization.

Deadline for nominations is **January 25**

Nomination forms and additional information are available on the Ministry of Citizenship, Immigration and International Trade website at www.ontario.ca/honoursandawards

You may also contact the Ontario Honours and Awards Secretariat by phone at: 416-314-7526 or 1-877-832-8622; by TTY at 416-327-2391.

Please take this opportunity to nominate volunteers for the appropriate award program and feel free to share this letter with others that would be interested in participating in these worthwhile programs.

By submitting a nomination, you can help ensure that volunteers receive the recognition they deserve.

Additionally, please find a bookmark enclosed which invites you to visit the **ServiceOntario for Not-for-profits** site, a new government resource to help start and manage not-for-profits.

Thank you for participating.

Yours truly,

Michael Chan
Minister



Item:	12a)
Date:	DEC 09 2014

1100 Fifth Line East
Sault Ste. Marie, ON P6A 6J8
Tel: (705) 946-8530
Fax: (705) 946-8533
Email: nature@ssmrca.ca
www.ssmrca.ca

SAULT STE. MARIE REGION CONSERVATION AUTHORITY
REGULAR MEETING
Wednesday, October 8, 2014
Conservation Authority Office
MINUTES

Board Members Present: Brian Watkins, Marchy Bruni and Joe Krmptich

Regrets: Ken Lamming and Frank Manzo

Staff Members Present: Rhonda Bateman

Media: Jason Bertrim

Meeting was called to order at 5:05 p.m.

1. Declaration of Conflict of Interest

None declared

2. Finance & Administration

Minutes

Resolution # 79/14, moved by Marchy Bruni, seconded by Joe Krmptich

"Resolved that the Minutes of the July 15, 2014 Conservation Authority Regular Meeting be approved,"

was CARRIED.

Accounts Payable

Resolution # 80/14, moved by Joe Krmptich, seconded by Marchy Bruni

“Resolved that the accounts payable from July 11 to September 9, 2014 for the Conservation Authority, cheque # 3808 to # 3897 in the amount of \$94,455.35 and the Drinking Water Source Protection Program, cheque # 2966 to #2995 in the amount of \$37,738.01 be approved,”

was CARRIED.

Resolution # 81/14, moved by Marchy Bruni, seconded by Joe Krmptich

“Resolved that the accounts payable from September 10 to October 7, 2014 for the Conservation Authority, cheque # 3898 to # 3946 in the amount of \$56,147.00 and the Drinking Water Source Protection Program, cheque # 2996 to #3006 in the amount of \$12,263.94 be approved,”

was CARRIED.

Health and Safety

Resolution # 82/14, moved by Joe Krmptich, seconded by Marchy Bruni

“Resolved that the Health and Safety Meeting Minutes from August 11, September 8 and October 6, 2014 be accepted as information be approved,”

was CARRIED.

A staff report was presented outlining the results of a recent health and safety inspection by the Ministry of Labour. Six minor issues were identified and corrected immediately and the subsequent visit by the inspector was positive.

The annual Board review and approval of the SSMRCA Health and Safety Policies was brought forward.

Annual Health and Safety Policy Review

Resolution # 83/14, moved by Marchy Bruni, seconded by Joe Krmptich

“Resolved that the annual review of the Sault Ste. Marie Region Conservation Authority’s Health and Safety Policies for 2014 be approved,”

was CARRIED.

Conservation Area Events Policy

Resolution # 84/14, moved by Joe Krmpotich, seconded by Marchy Bruni

“Resolved that the staff memo regarding Event Use Policy on Conservation Authority property with conditions as presented on the SSMRCA Conservation Area Event Agreement be approved,”

was CARRIED.

2. Water & Related Land Management

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Resolution # 85/14, moved by Marchy Bruni, seconded by Joe Krmpotich

“Resolved that the fax/email polls of July 26, July 30, August 13, August 21, August 28, September 5, September 10, September 16 and September 22, 2014 approving the following permits with conditions be confirmed:

USM14-07-22	Gino Biasucci	677 Sunnyside Beach Road
USM14-06-26	Elgie Builders/ Ed and Lorrie Kennis	183 Pointe Louise Drive
USM14-07-28	Dean Matthews	263 Pointe Des Chenes Crescent
USM14-08-07	Chris McMillan	773 Sunnyside Beach Road
CNC14-08-11	Scott MacWilliam	152 Moss Road
BNC14-08-11	Justin Germanili	75 Palomino Drive
EDC14-08-11	Michael Ianni Palarchio	270 Fourth Line West
FC14-07-29	Ron and Judy Champagne	36 Sherbrook Drive
RR14-08-14	Richard Fedorowich	848 Third Line East
CWC14-08-25	Mark Fucile	155 Landslide Road
EDC14-08-25	Finnish Pentecostal Church	925 Peoples Road
USM14-09-05	Dr. Shafiee/Micomonaco	169 Nokomis Beach Road
LSM14-08-27	Dr. Jenkin	2 McGregor Avenue
CNC14-09-04	Mario and Antoinette Ritacco	564 Third Line West
FC14-09-10	Chapman/O'Donnell	108 White Oak Drive
RR14-09-15	Gary Palmer/JL Builders	884 Third Line East
BCC14-09-18	Betty-Ann Findley	1652 Herkimer Street

(BCC14-09-18 was subsequently cancelled at owner's request)

was CARRIED.

Resolution # 86/14, moved by Joe Krmpotich, seconded by Marchy Bruni

“Resolved that application #USM14-10-06 submitted by Mark Mageran on behalf of Frank Visconti for the construction of a second story addition to an existing garage at 304 Pine Shore Drive be approved subject to the following condition:

1. *That the proposed work be completed at the same location as indicated on the site plan submitted with the application and date stamped October 6, 2014,*

was CARRIED.

Resolution # 87/14, moved by Marchy Bruni, seconded by Joe Krmpotich

“Resolved that application #WDC14-10-06 submitted by Terry Smith for the construction of a 20 foot by 40 foot cold storage shed at 943 Fourth Line West be approved subject to the following condition:

1. *That the proposed work be completed at the same location as indicated on the site plan submitted with the application and date stamped October 6, 2014,*

was CARRIED.

Resolution # 88/14, moved by Joe Krmpotich, seconded by Marchy Bruni

“Resolved that application #WDC10-09-30 submitted by Roman Kaminski to add a 5.4 sq. metre addition to the front of the existing residence at 927 Fourth Line West be approved subject to the following condition:

1) *That the work be carried out as indicated on site plan submitted with the application and dated stamped September 30, 2014,*

was CARRIED.

Maintenance

The General Manger outlined recent work that the field staff has undertaken.

The rental house, barn and accessory buildings have been demolished and the work was completed using the new excavator. The site has been returned to a natural state and the insurance company has been advised to decrease our coverage and premiums. MCAP will be informed shortly to decrease the taxes on the property as well.

The General Manager and Field Supervisor took a tour of some of the conservation authority properties and were interested in identifying existing issues. Several were recognized and commented upon. The Board has been invited to visit the sawmill site in the Hiawatha Highlands to determine the best options for the site.

A portion of the Thayer Acres property is under agreement with the Sault Trailblazers Snowmobile Club. Part of the agreement involves the use of a bridge over the Crystal Creek. Access to the bridge is to be restricted through the installation of a barrier at one end of the bridge. There have been issues with the installation in the past and it was not

completed this year. The recommended action at this time is to send a letter to the club indicating the following options:

- 1) The club erect the barrier as per the agreement at the end of each season
- 2) As the SSMRCA has acquired the necessary equipment to erect the barrier, that the SSMRCA erect the barrier and charge the cost back to the club
- 3) Cancel the agreement with the club.

A storage building in the Shore Ridges Conservation Area has been utilized by a local resident. There is potential liability allowing such use of CA property by a private resident. There has been no written agreement located for this usage. A letter to the residents will be forwarded indicating that the contents of the building must be removed within 60 days.

3. Conservation & Recreation

Trails

Staff report was presented.

Several mature maple trees were cut down illegally in Mark's Bay Conservation Area this week. The police were called and reports were submitted. As well there was a report of an individual with firearms at the end of the Connor Road property which is against CA regulations.

There will be an increased police presence in and around our conservation areas.

Mockingbird Hill Farms

A request from Farmer Bob was received for the use of a sound system for the Haunted Maze at the end of October. This is an annual request and part of the agreement between the Farm and the SSMRCA.

Resolution # 89/14, moved by Marchy Bruni, seconded by, Joe Krmpotich

"Resolved that the request for the use of a sound system for fall events at Mockingbird Hill Pioneer Farm be approved,"

was CARRIED.

4. Drinking Water Source Protection

Update

Staff report was presented.

The Chair received a letter from the Ministry of Environment and Climate Change acknowledging the receipt of the Source Protection Plan by the ministry staff.

5. New Business / Other

The Board has cancelled the October 21st meeting; the regular November 18th meeting will occur as scheduled.

Orthophotography

A staff memo outlined the obstacles in the proposed ortho-photography project that was projected to occur this fall. The need for contour data is costly and was not fully appreciated in the proposals brought forward. The data requirements were not consistent between the provincial government program and the City program.

Resolution # 90/14, moved by Joe Krmpotich, seconded by Marchy Bruni

*"Whereas, due to the age of the floodplain mapping currently used for regulatory planning and the results from the dramatic flood events of 2013;
Resolved that the SSMRCA seek funding from the province to assist in meeting the local ortho-photography needs and;
further that the SSMRCA seek funding from the federal government to assist in meeting the local ortho-photography needs and;
further that the Board encourages SSMRCA staff and the City of Sault Ste. Marie to continue to seek alternative funding and other partnership options be approved,*

was CARRIED.

Algoma University Letter of Support

A staff memo outlined the participation of the SSMRCA in the creation of a new Bachelor of Environmental Science program at Algoma University. The creation of this program has great potential to assist in research projects in conjunction with the SSMRCA.

6. In Committee

Resolution # 91/14, moved by Marchy Bruni, seconded by Joe Krmpotich

"Resolved that the Board go in to committee at 6:30 p.m. to discuss a legal issue be approved,"

was CARRIED

Resolution # 92/14, moved by Joe Krmpotich, seconded by Marchy Bruni

"Resolved that the Board come out of committee at 6:50 p.m. be approved,"

was CARRIED.

The Board will be reviewing the Human Resource Policy and Procedures Manual of the SSMRCA.

7. Adjournment

Resolution # 93/14, moved by Marchy Bruni, seconded by Joe Krmpotich

"Resolved that the meeting adjourned at 6:53 p.m. be approved,"

was CARRIED.

Rhonda Bateman,
General Manager

Brian Watkins, Chair

ALGOMA PUBLIC HEALTH BOARD MEETING**October 15, 2014****PRINCE ROOM, 3RD FLOOR, APH SAULT STE. MARIE****MINUTES**

PRESENT:	Robert Ambeault	Janet Blake	Carmen Bondy	Marchy Bruni
	Brenda Davies	Tom Farquhar	Debbie Kirby	Karen Marinich
REGRETS:	John Currie			
OFFICIALS	Medical Officer of Health	Dr. Kimberley Barker		
PRESENT:	Chief Financial Officer	Justin Pino		
	Director of Community Services	Laurie Boston		
	Chief Nursing Officer/Director of Clinical Services	Connie Free		
	Director of Human Resources and Corporate Services	Antoniette Tomie		
	Board Secretary	Christina Luukkonen		

1) CALL TO ORDER:

Mr. Bruni called the meeting to order at: 6:02

2) DECLARATION OF CONFLICT OF INTEREST:

Mr. Bruni called for conflicts of interest; none were presented

3) ADOPTION OF AGENDA dated October 15, 2014.

Additional item 12 b) Board Packages

2014-97 Moved: Post

Seconded: Blake

THAT the agenda items dated October 15, 2014, be adopted as circulated.

CARRIED.**4) APPROVAL OF THE MINUTES** dated September 17, 2014:

Board Governance conference summary was missing from minutes. Brenda Davies to submit write-up on conference she and Karen Marinich attended on Board Governance.

2014-98 Moved: Davies

Seconded: Rody

THAT the minutes of the meeting dated September 17, 2014, be adopted as circulated.

CARRIED.**5) BUSINESS ARISING FROM MINUTES: None****6) DELEGATIONS/PRESENTATIONS:**

a) Emergency Preparedness – Sherri Cleaves

Sherri Cleaves, Program Manager at APH, presented and answered questions from the Board around her presentation that was included in the Board packages on Emergency Preparedness. The Emergency Plan is always a work in progress. Ms. Cleaves highlighted that flood warnings and infectious diseases are now included in the plan. We have complied with all ministry requirements with the exception of

BoH training. As part of Board training Ms. Cleaves would like to conduct a test which would consist of her calling each Board member after hours to see who would be available. For those not available she would leave a message to return the call. This would then test the return time it takes for the Board to get back to her. Board member approved the release of personal information for this test.

2014-99 Moved: Marinich
Seconded: Ambeault

THAT the Board approves personal information provided to Christina which will be transferred to Sherri Cleaves for Emergency Preparedness.

CARRIED.

b) Strategic Planning – Susan Snelling

Ms. Snelling spoke to the Draft 2015-2020 Strategic Plan included in the Board package. One small change to be made to the final copy is the map outlining APH service area. Susan highlighted the collaboration of staff, clients and community partners throughout the process of creating the new Strategic Plan. She talked about each of the four strategic directions outlining the goals and activities of each. We had 40 staff volunteer to sit on one of the 4 subcommittees including district staff. We will be using logic models and developing new program plans so we will be able to measure and report on our strategic directions. A resolution was put forward to accept the new Strategic Plan.

2014-100 Moved: Bondy
Seconded: Post

THAT the Board approves the new Algoma Public Health Strategic Plan 2015-2020 as presented.

CARRIED.

c) OPH Organizational Standard #3 – Dr. Barker

Dr. Barker presented OPH Organizational Standard #3: Leadership. Copies of the presentation were included in the Board package. This is the final standard to be presented. The Board talked about more governance training available to Board members in the future. Dr. Barker will look into this with direction from Marchy Bruni, Board Chair.

7) **REPORTS OF COMMITTEES:** None

8) **REPORTS OF OFFICERS/PROGRAM MANAGERS:**

Medical Officer of Health: Dr. Kimberley Barker

Laurie Zeppa spoke to the New Integrated Dental Program that was highlighted in Dr. Barker's Board report under Risk Management. The MOHLTC will be integrating six publicly funded dental programs into one. The concern is this new program is moving towards a financial-based and treatment-oriented model, rather than a primary prevention and needs based model and potentially could excluded 843 children currently accessing services based on not meeting the financial eligibility criteria. Ms. Zeppa presented a resolution to the Board in support of maintaining Preventive Dental Services and Urgent Care Programs in the Ontario Public Health Standards.

2014-101 Moved: Farquhar
Seconded: Blake

WHEREAS in August 2015, the Ministry of Health and Long-Term Care will integrate six publicly funded dental programs into one common program. This new program will have a family financial means test to determine eligibility; it will no longer consider oral health needs; and

WHEREAS under the new program the Preventive Oral Health Services and the Children in Need of Treatment Standard will be removed from the Ontario Public Health Standards, 2008; and

WHEREAS the current programs Children In Need of Treatment (CINOT), CINOT Expansion and Preventive Services considers dental need and financial hardship; and

WHEREAS Children that do not meet the financial eligibility will no longer qualify to receive preventive services, resulting in the exclusion of approximately 843 children in the Algoma District; and

WHEREAS the impact may cause a financial hardship for low income families in our area who may no longer qualify for dental services and will have to pay out of pocket for these services. This will create barriers and health inequities for the children of Algoma; and

WHEREAS children with unmet dental needs will be at risk of falling into system gaps, which can lead to more extensive and costly dental treatment and put children's overall health at risk; and

THEREFORE BE IT RESOLVED THAT the current eligibility for preventive dental services under the Ontario Public Health Standards and access to one full course of treatment for children with urgent dental needs be maintained in order to ensure equitable access to preventive oral health services for all children;

FURTHERMORE THAT copies of this resolution be forwarded to the Minister of Health and Long Term Care, local municipalities and all Ontario Boards of Health.

CARRIED.

Dr. Barker answered further questions related to her report. There were questions around documentation by pharmacists administering flu shots. Flu shots administered at the pharmacy are not documented in the client chart unless the client notifies their HCP or us. The pharmacy will give them a card with the date of the vaccine given. The donation of quilts from the Common Thread Quilt Guild in Orleans, Ontario was commended and inquiries were made if we were open to receiving more donations from other guilds as well. APH welcomes and appreciates any and all donations to support our clients.

A discussion arose around the air quality testing done around Essar Steel and the city. Questions about where the testing stations are located throughout the city and how the results look. Dr. Barker will ask for a list of testing station locations and will share the results once we have started receiving them.

2014-102 Moved: Marinich

Seconded: Bondy

THAT the report of the Medical Officer of Health for the month of October 2014 be adopted as presented.

CARRIED.

Chief Financial Officer/Director of Operations: Justin Pino

i) Financial Statements for the Period Ending: September 30, 2014

Justin Pino spoke to his report included in the Board package. Mr. Pino brought to the Board's

attention an item on Page 4 that we still have not received an answer to the 2% increase we have requested. Another item highlighted was on Page 6, our cash flow is stable due to the IT equipment buy back agreement we made. There are no collection concerns at this time.

Finance sub-committee met today before the Board meeting. The sub-committee is still defining their role but should be ready to report next month. The minutes from tonight's evening will be included in the next Board package similar to the Board minutes. Any items from the sub-committee can be added to the Board agenda that night. The sub-committee meetings are open to other members of the board, if anyone is interested in attending.

2014-103 Moved: Davies
Seconded: Post
THAT the Board accepts the Algoma Public Health Financial Statements for the period ending September 30, 2014, for the following programs:

Public Health Programs

Public Health
Public Health (Capital)

Community Health Programs

Healthy Babies Healthy Children
HBHC Screening Liaisons
Child Benefits Ontario Works
Dental Benefits Ontario Works
Early Years Development (NP Clinic 11)
Healthy Community Partnership
Miscellaneous Calendar
Northern Ontario Fruit and Vegetable Program
Brighter Futures for Children
Infant and Child Development
Preschool Speech and Language
Nurse Practitioner
Genetics Counselling
Community Mental Health
Community Alcohol and Drug Assessment
Remedial Measures
Diabetes

CARRIED.

ii) Additional Financing – Revolving Credit Facility

Justin Pino resented the Board with a resolution to authorize a revolving credit facility. This facility will allow us to bridge between payments received and payments owed. The finance sub-committee discussed this item and supports the agreement.

2014-104 Moved: Ambeault
Seconded: Marinich
THAT the Board approves the revolving credit facility under Facility (4) in the amount of 500,000 and in the manner contemplated under the amending agreement dated October 7, 2014 with Royal Bank of Canada (RBC).

CARRIED.

9) CORRESPONDENCE/ITEMS FOR INFORMATION:

10) ADDENDUM: None

11) ANNOUNCEMENTS:

Strategic Plan Launch and Lunch

October 20, 2014

12:00 – Potluck Lunch

1:00 – Strategic Plan Launch

APH is supplying the main course for the pot luck (turkey and ham). Staff are bringing sides, deserts and beverages. All Board members are invited to attend the lunch and launch. Please let Christina Luukkonen know if you are planning to attend.

Next Board Meeting:

November 19, 2014

Prince Room, 3rd Floor, APH SSM

12) NEW BUSINESS/GENERAL BUSINESS:

a) Board Evaluation

Janet Blake summarized the findings from a self-evaluation survey done in 2013 by Board Members. Discussed how this survey was completed prior to the retirement of Dr. Northan and the dismissal of our Chief Financial Officer. It was decided that we should repeat the survey. The original survey came from ALPHa. Dr. Barker to contact ALPHa to see if the template has changed.

13) THAT THE BOARD GO INTO COMMITTEE: 7:43

2014-105 Moved: Marinich

Seconded: Rody

THAT the Board goes into committee.

CARRIED.

14) THAT THE BOARD GO INTO OPEN MEETING: 8:42

2014-106 Moved: Rody

Seconded: Blake

THAT the Board goes into open meeting.

CARRIED.

15) THAT THE MEETING ADJOURN: 8:43

2014-107 Moved: Post

Seconded: Bondy

THAT the meeting adjourn.

CARRIED.



AGENDA
Item: 12C
Date: DEC 09 2014

REGULAR MEETING MINUTES

THURSDAY, OCTOBER 30, 2014, 2:00 P.M.

SAULT STE. MARIE POLICE SERVICE'S BUILDING

Present

I. MacKenzie
Judge J. Greco
P. Mick
B. O'Neill

Absent

Mayor D. Amaroso
R. Ten Brinke

Staff

Chief R. Keetch
A/Deputy Chief A. Pluss
A. Harris, Chief's Admin. Asst.

Chief's Update to the Board

- A report on the new digital 9-1-1 system upgrade and expected costs of \$119,300 to implement NG 9-1-1 for Sault Ste. Marie will be presented to City Council at their next meeting on November 10, 2014.

1. MINUTES

MOVED BY: J. Greco
SECONDED BY: P. Mick

RESOLVED that the Minutes of the Regular Meeting held on September 25, 2014, hereby are approved. Carried.

2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA

3. COMMUNICATIONS & REPORTS – INFORMATION ONLY

- a) Special Account Ledger
- b) Police Service's Budget Report
- c) Court Time Costing Comparison
- d) Police Overtime – Monthly Report
- e) Statistical Reports - June 2014
- f) Provincial Offences Statistics – September 2014
- g) Public Complaints Against Police
- h) Ontario Civilian Police Commission Rules of Practice 2014 Revision

4. **TRAVEL LOG**

MOVED BY: J. Greco
SECONDED BY: B. O'Neill

The Board APPROVED the Travel Log dated October 22, 2014. Carried.

5. **ON-DEMAND WHEEL CHAIR ACCESSIBLE TAXIS WITHIN THE CITY**

Matthew Caputo, Solicitor, Legal Department and Nancie Scott, Accessibility Coordinator for Sault Ste. Marie made a PowerPoint presentation regarding on-demand wheel chair accessible taxis within the City in the Doucet Training Classroom. Members of the public and representatives from the taxi industry were in attendance.

A copy of the PowerPoint presentation will be included in the Board's file.

The Board deferred making a decision on amending Taxi Bylaw 2011-161 to a working meeting on Thursday, November 13, 2014, 1-4 p.m. Police reps, Matthew Caputo, and Nancie Scott will be invited to attend.

ADDENDUM

1. **RAY DAWSON**

Mr. Dawson's letter to the Board was reviewed. Mr. Dawson will be sent correspondence from the Board acknowledging his letter and concerns. The Board felt this matter should best be handled by the Ministry of Labour.

MOTION TO ADJOURN REGULAR MEETING:

MOVED BY: B. O'Neill
SECONDED BY: P. Mick

Motion to adjourn the regular meeting of the Board. Carried.



District of Sault Ste. Marie

Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

Minutes

DSSMSSAB REGULAR BOARD MEETING

Thursday, October 16th, 2014 @ 5:00 p.m.

Plummer Room – 3rd Level - Civic Centre

PRESENT:	D. Edgar M. Bruni P. Mick	J. Gawne K. Lamming L. Turco (left @ 7:55 pm)	J. Krmpotich R. Niro
STAFF:	M. Nadeau J. Barban D. Petersson	C. Fairbrother R. Rushworth A. Nanne	G. Grandinetti J. Bowen
GUESTS:	P. Baldassarro (MCSS)	Kelly Gioia (OSDP)	
REGRETS:	B. Watkins		

1. CALL TO ORDER

D. Edgar called the meeting to order at 6:05 p.m.

K. Lamming was welcomed to the Board.

2. APPROVAL OF AGENDA

Resolution #14-062

Moved By: K. Lamming

Seconded By: P. Mick

- 2.1 "Be it resolved that the Agenda for the October 16th, 2014 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented."

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None.

4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #14-063

Moved By: M. Bruni

Seconded By: J. Krmpotich

- 4.1 "Be it resolved that the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated June 19th, 2014 be adopted as recorded."

CARRIED

5. CAO / COMMISSIONER / MANAGER REPORTS

HOUSING PROGRAMS

ODSP - Community Homelessness Prevention Initiative (CH PI)

- Paul Baldassarro - Social Assistance Program Manager, Ministry of Community and Social Services
- Kelly Gioia, Sault Ste. Marie ODSP Manager

D. Edgar welcomed P. Baldassarro and K. Gioia to the meeting. M. Nadeau provided background to Board members regarding the CHPI fund and the proposed allotment for Ontario Works and OSDP clients. For the past year and a half the fund has been administered by Ontario Works staff for both clientele. In the future the possibility of using Community Assistance Trust through the United Way to administer these dollars was discussed.

P. Baldassarro commented on the changes to CHPI funding and the loss of the CSUB funding from both ODSP and Ontario Works. With this funding the DSSMSSAB has full jurisdiction and when approached to be a partner in this endeavour P. Baldassarro noted that ODSP is not "tooled" or "resourced" to administer this partnership.

It was agreed that a policy that benefits the client and is efficient needs to be orchestrated. A stop gap procedure needs to be rethought to the most efficient and effective method. Are we making it more complicated than it needs to be?

The new format needs to roll out prior to the SAMS implementation and right now they are looking at November 1st as the change over date and using Community Assistance Trust as the conduit.

Resolution #14-064

Moved By: J. Gawne

Seconded By: P. Mick

- 5.1 "Be It Resolved that District of Sault Ste. Marie Social Services Administration Board accept the conversation and verbal consultation with the Social Assistance Program Manager from the Ministry of Community and Social Services regarding the Delivery and Administration of Community Homelessness Prevention Initiative (CH PI) funds for Ontario Disability Support Program (ODSP) clients as information."

CARRIED

FINANCE

Resolution #14-065

Moved By: J. Gawne

Seconded By: L. Turco

- 5.2 "Be It Resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Financial Update Report and Summary dated July 31, 2014 as prepared by the Social Services Finance Manager as recommended by the Executive Finance Committee."

CARRIED

EMERGENCY MEDICAL SERVICES

R. Rushworth explained the purpose of the letter to Crestline for next year's ambulance purchase.

Resolution #14-066

Moved By: K. Lamming

Seconded By: M. Bruni

- 5.3 "WHEREAS written correspondence is needed to ensure the availability of one (1) new ambulance in 2015 (as per the fleet replacement schedule) at the quoted price received from Crestline Coach on September 9, 2014;

Be It Resolved that District of Sault Ste. Marie Social Services Administration Board submit a letter to Crestline Coach confirming the intent to purchase a 2015 ambulance chassis from them."

CARRIED

R. Rushworth spoke in detail to his EMS report provided to Board members. The hot topic right now is Ebola. Even though it is not mentioned in the report it is the infectious disease item discussed around the Province.

Resolution #14-067

Moved By: J. Krmpotich

Seconded By: L. Turco

- 5.4 "Be It Resolved that District of Sault Ste. Marie Social Services Administration Board accept the Emergency Medical Services Report dated October 16, 2014 as well as the Statistical and the EMS Quarterly Reports as information."

CARRIED

Resolution #14-068

Moved By: L. Turco

Seconded By: M. Bruni

- 5.5 "Be It Resolved that District of Sault Ste. Marie Social Services Administration Board approve the purchase of ten (10) power lift assist cots from Rowland Emergency Vehicle Products Inc. As budgeted for in the approved 2014 capital budget for both the Sault Ste Marie (8) and Garden River (2) EMS operations. The cost including taxes will be \$169,163.49, less any trade-ins (10 or more @ \$250/unit)."

CARRIED

Resolution #14-069

Moved By: R. Niro

Seconded By: J. Gawne

- 5.6 "Be It Resolved that District of Sault Ste. Marie Social Services Administration Board accept the Memorandum regarding the Ambulance Service Review Report and that the Board offer congratulations to our deserving Paramedics, Senior Officers and Administration for the very positive findings and successful results of this Service Review."

CARRIED

Discussion regarding the movement forward with the tendering and building of a new ambulance base in Goulais River. Board members questioned just how thorough the investigation has been to this point and the full justification of the building of this base. Positive comments were provided regarding the need for an additional ambulance in our ambulance service but maybe Goulais isn't the location for this vehicle to be dispatched. Funding for this endeavor was also questioned as it will fall upon the DSSMSSAB and levy partners to carry a great deal of these costs.

While call volumes are up, is it proven that the volumes are increasing in the Soo North at a faster rate.

Will an ambulance base in Soo North be used and available for calls in the SSM Municipality? The CCAC dispatch is responsible for disbursing ambulance for emergency calls.

Would the recent Provincial Service Review reflect if there is an under servicing in the Soo North? Not necessarily they look at the service as a whole and leaves it to each respective DSSAB to determine what level of service they want to provide.

The Goulais River First Response team is burning out covering the calls in the Soo North region.

The resolution from the June 16th meeting was reread to refresh Board members about discussions and decisions made at our previous meeting.

It was suggested that the board review all of the material together one more time before making this decision. It was agreed that a separate meeting will be held to review this again. Information and potential dates will be circulated to Board members.

Resolution #14-070

Moved By: J. Gawne

Seconded By: J. Krmpotich

5.7 "WHEREAS the District of Sault Ste. Marie Social Services Administration Board has spent a great deal of time and effort investigating the merits of strengthening our EMS service with the addition and implementation of a staffed ambulance base in Goulais River;

THEREFORE BE IT RESOLVED that the DSSMSSAB approach the Ministry of Health and Long Term Care for building specifications for this Goulais River Ambulance base;

AND THAT the DSSMSSAB go out to tender seeking bids from qualified contractors to construct the specified ambulance base in Goulais River."

DEFERRED

HOUSING PROGRAMS

J. Barban gave a quick update on the Housing and Homelessness Plan and was available for questions.

Resolution #14-071

Moved By:K. Lamming

Seconded By:R. Niro

- 5.8 "WHEREAS District Social Services Administration Boards (DSSABs) and Consolidated Municipal Service Managers (CMSMs), in consultation with community partners, are now required to develop comprehensive, multi-year plans to address local housing and homelessness needs;

AND WHEREAS the Housing Programs Division has engaged the services of OrgCode Consulting to completed an updated version of our plan;

Be It Resolved that the District of Sault Ste. Marie Social Services Administration Board both accept and support the Sault Ste. Marie Housing and Homelessness Plan Update dated July 14, 2014 as the revised 10 Year Affordable Housing and Homelessness Plan."

CARRIED

Resolution #14-072

Moved By: J. Gawne

Seconded By: M. Bruni

- 5.9 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board accept the 2014 Extension for the Investment in Affordable Housing (IAH) program delivery and fiscal plan as outlined in the Investment in Affordable Housing for Ontario 2014 Extension Issue Report and recommended by the Manager of Housing Programs."

CARRIED

Resolution #14-073

Moved By: P. Mick

Seconded By: J. Krmpotich

- 5.10 "Be It Resolved that the District of Sault Ste. Marie Social Services Administration Board approve the revised allotment for the Community Homelessness Prevention Initiative (CH PI) Additional Funding in the amount of \$655,958 to continue to address the Housing and Homelessness Plan Update - Two year Action Plan;
- Vincent Place Men's Shelter (Emergency Shelter Solutions) - \$110,281
 - Pauline's Place Youth Shelter (Emergency Shelter Solutions) - \$121,580

- Housing Programs (Housing with Related Supports & Homelessness Prevention) - \$200,00
- John Howard Society – 2 positions (Out Reach Services) - \$60,000
- Algoma Public Health – 1 position (Out Reach Services) - \$32,000
- Canadian Mental Health Association – 1 position (Out Reach Services) - \$21,105
- OrgCode (Out Reach Services) - \$23,751
- United Way – 1 position (Homelessness Prevention Services) - \$21,646
- DSSMSSAB (Program Administration) - \$65,595

As recommended by the Housing Programs Division Manager.”

CARRIED

Resolution #14-074

Moved By: R. Niro

Seconded By: M. Bruni

- 5.11 “WHEREAS the interests of Franklin Street Senior Citizen Centre have been transferred from Palmer Construction Group Inc. to Rain-One Investments Inc which was acknowledged and accepted by the DSSMSSAB in February 2014;

THEREFORE BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board approve the recommendation of the Housing Programs Division to release, forgive and discharge Palmer Construction Group Inc. from instrument #AL71106 and the Service Manager Contribution Agreement by way of signing the Full and Final Release document.”

CARRIED

COMMUNITY CHILD CARE

C. Fairbrother gave a summary of her report for Board members and was available for questions.

Resolution #14-075

Moved By: J. Gawne

Seconded By: J. Krmpotich

- 5.12 “Be It Resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Child Care Update Issue Report as

prepared by the Manager of Community Child Care Services as information.”

CARRIED

COMMISSIONER OF SOCIAL SERVICES

Resolution #14-076

Moved By: R. Niro

Seconded By: P. Mick

- 5.13 “Be It Resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Commissioner’s Report – October 16, 2014 as prepared by the Commissioner of Social Services as information.”

CARRIED

ONTARIO WORKS

Resolution #14-079

Moved By: J. Krmpotich

Seconded By: M. Bruni

- 5.14 “Be It Resolved that the District of Sault Ste. Marie Social Services Administration Board accept as information the report from the Ontario Works Program Manager regarding the Request for Proposals (RFP) to have a Not-for-Profit Agency fulfill the role of Network Facilitator / Coordinator for the four Housing Community Hubs.”

CARRIED

6. ADMINISTRATION

Resolution #14-077

Moved By: P. Mick

Seconded By: J. Krmpotich

- 6.1 “Be It Resolved that District of Sault Ste. Marie Social Services Administration Board accept the correspondence letter from Jeff Butler, Director, Ontario Works for the Ministry of Community and Social Services and NOSDA email documentation providing clarification regarding DSSAB Board Members and their representation and qualification following an election as information.”

CARRIED

7. OUTSTANDING / ACTION ITEMS / DISCUSSION

- No items were discussed

8. NEW BUSINESS

9. ADJOURNMENT

Resolution #14-078

Moved By:M. Bruni

Seconded By:J. Gawne

9.1 "Be it resolved that we do now adjourn."

CARRIED

NEXT BOARD MEETING- Thursday, November 20th, 2014 at 5:00 p.m.
(Biggings Room - Civic Centre)

The meeting was adjourned at 8:30pm

Minutes of Prince Township Public Library Board of Trustees
Wednesday, October 1, 2014 at 10:00 a.m.

Present: CEO Rita Wagner, Chair Bev Couch, Treasurer Sandy Fulcher, Secretary Brittany Agliani, and Myrla Orr

Regrets: Councillor D. Yanni and a Friends of the Library Representative

B. Couch called the meeting to order.

Minutes of Last Meeting: S. Fulcher moved that the minutes be accepted and B. Agliani seconded the motion. (Carried)

Treasurer's Report: S. Fulcher reported that the balance was \$9,193.98 as of September 12, 2014. However, since Sept. 12th, S. Fulcher has paid some bills and the balance is approximately \$6000.00. Moved by S. Fulcher, seconded by B. Agliani. (Carried)

Secretary's Report: B. Agliani reported that she is in contact and working with Dan Smith, Technology and Innovation Advisor, of OLS-North to update the Prince Township Public Library's website which is hosted by OLS-North. It will have a simple design with contrasts between background and font colours and it can be viewed on many devices (phones, tablets, computers). Moved by B. Agliani, seconded by S. Fulcher. (Carried)

Business arising from the minutes and issues to be discussed (CEO): Copy is in the binder.

Some of the highlights from the meeting:

- **Equipment World:** S. Fulcher got receipts for both the Library Board and Friends of the Library for the shelving units. The shelving units have not arrived and when Rita is contacted by Darryl, she will tell him October is a busy month with bookings and November would be better.
- **Funding:** The 2013 Annual Survey and the 2014 PLOG (Public Library Operating Grant) are completed and submitted.
- **Board:** New Board member Myrla Orr, and her approval will completed at the October 14, 2014 Council Meeting.

Friends of the Library Report: No report as there was no representative present.

New Business:

1) **Conference Table Insert:** Rita Wagner was asked by Marguerite Lahaye if the Library Board had purchased the insert for the conference table. Rita told her that the Library Board understood that the Friends of the Library were purchasing it.

2) **Reminder re: Photocopier:** In the past year, the Library Board has spent \$470.38 on ink cartridges for the Library's printer. We would like to remind the volunteers that the printing fee is NECESSARY and MUST be charged to the users of the printer. Some groups (ex. Women's Institute) pay an annual flat fee for the use of the printer and maybe the Library should apply this fee to other groups as well.

3) **Christmas Social:** The Christmas Social for the volunteers will be December 4, 2014 at 11:00 a.m., after the December Library Board meeting at 9:30 a.m.

4) **Ottawa Public Library Board:**

THAT the Prince Township Public Library Board supports the Ottawa Public Library Board in their efforts to encourage Publishers in making eBooks and eMagazines available to public libraries on fair and reasonable terms as per the letter attached hereto.

Moved by B. Couch, seconded by S. Fulcher. (Carried)

Close of Meeting: As there was no further business, B. Agliani moved to adjourn at 11:27 a.m.

Next meeting: Wednesday, November 5, 2014 at 10:00 a.m.

Minutes of Prince Township Public Library Board of Trustees
Thursday, November 6, 2014 at 10:00 a.m.

Present: CEO Rita Wagner, Chair Bev Couch, Treasurer Sandy Fulcher, Secretary Brittany Agliani, Councillor David Yanni, Myrla Orr and Friends of the Library Representative Dorothy Macnaughton

Regrets: None

B. Couch called the meeting to order.

Minutes of Last Meeting: S. Fulcher moved that the minutes be accepted and D. Yanni seconded the motion. (Carried)

Treasurer's Report: S. Fulcher reported that the balance was \$5876.59 as of November 5, 2014. Moved by D. Yanni, seconded by B. Agliani. (Carried)

Secretary's Report: B. Agliani reported that she sent the resolution of support to the Ottawa Library Board and that they are thankful for our support. Moved by D. Yanni, seconded by S. Fulcher. (Carried)

CEO's Report: Copy is in the binder.

Business arising from the minutes and issues to be discussed:

Some of the highlights from the meeting:

- **Equipment World:** They are coming on November 10th to put the three new units in. It may take two days and R. Wagner will let them into the building as the Office and Best Start Hub are closed on November 11th, 2014. The Board has decided to sell the wooden bookcase for \$100.00 and that the buyer removes the bookcase.
- **Conference Table Insert:** D. Macnaughton was going to look into the status of the table insert. She did say that the Friends of the Library approved a motion for it to be purchased.

Friends of the Library Report: They had their annual meeting and designated positions of President, Secretary and Treasurer. They will be having a bake sale on November 27, 2014 at the Station Mall along with other organizations/groups. Also, the October event, *Treasures, Tea and Colours in a Princely Setting* went smoothly for its first year. They would like to do it again next year but with better and earlier promotions. As well, they are accepting nominations for the Joyce Kasch Award which will be presented on December 4, 2014 at the Christmas Social.

New Business:

1) **Board Recognition:** That a gift of \$50.00 and a card is to be given to Ron Amadio in recognition for his 11 years of service to the Library Board at the December 4th Christmas Social. Moved by S. Fulcher, seconded by D. Yanni. (Carried)

2) **Photocopier:** Emphasize that the printing fees, although are an honour system, are important and necessary and that the volunteers are to be charging the users for the use of the printer. B. Agliani is to double check that the Library's printer is no longer a default option for the Best Start Hub's printing jobs.

3) **Calendars:** The calendars have arrived and are gradually being delivered. S. Fulcher has asked for all outstanding payments to be paid to her by December 4, 2014.

4) **Christmas Social:** D. Macnaughton is to call the Friends of Library members to invite them to the Christmas Social on December 4, 2014 at 11:00 a.m.

5) **Appointments to Board/Committees:** All members of the Library have completed their application to be appointed to the Prince Township Public Library Board for 2015. B. Agliani is to submit them to the Office.

Close of Meeting: As there was no further business, B. Agliani moved and Myrla Orr seconded to adjourn at 11:08 a.m. (Carried)

Next meeting: Thursday, December 4, 2014 at 9:30 a.m.

Item:	13a)
Date:	DEC 11 9 2014

Peggy Greco

From: Carol Trainor [stjoeadmin@bellnet.ca]
Sent: Wednesday, November 12, 2014 4:18 PM
To: m.white@cityssm.on.ca; Lynne Duguay; Phyllis MacKay; Tarbutt Township Offices; Ruth Kelso; jocelyntwp1 xplornet.ca; The Township of Hilton; Peggy Cramp; Donna Brunke; Vicky Goertzen-Cooke; robert.thessalon@bellnet.ca; Katie Scott; diane@eastalgomacfdc.ca; Carol Caputo; Heather Bot; shawn@eastalgomacfdc.ca; Cathy Cyr; Peggy Greco; Peggy Young-Lovelace; Debbie Tonelli; Pam Lortie
Subject: TSSA Resolution
Attachments: TSSA Resolution.pdf

Good day:

The attached resolution is being circulated for your support.

Anything you and your respective Boards or Councils can do to help influence the TSSA to consider and make meaningful decisions regarding compliance issues would be greatly appreciated, including sharing it with other like minded and affected individuals and groups.

Thank you kindly for your consideration.

Carol.

Carol O. Trainor, A.M.C.T.
Clerk Administrator
The Township of St. Joseph
1669 Arthur Street, P.O. Box 187
Richards Landing, Ontario
P0R 1J0
www.stjosephtownship.com



This email is free from viruses and malware because avast! Antivirus protection is active.



THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH

P.O. Box 187

1669 Arthur Street

Richards Landing, ON P0R 1J0

Telephone: 705-246-2625

Fax: 705-246-3142

www.stjosephtownship.com

November 12, 2014

Your consideration and support of the following resolution is gratefully appreciated.

Whereas The Township of St. Joseph agrees with the Technical Standards & Safety Authority's (TSSA) stated purpose of promoting and enforcing public safety; and

Whereas we recognize that achieving the stated goal of ensuring public safety requires a good working relationship between fuel station operators and TSSA Inspectors, effective education on standards and compliance requirements, affordable and transparent fee structure, common sense solutions to achieving public safety, and ensuring that the equipment and work required to meet standards is affordable; and

Whereas there have been significant concerns brought forward from across Algoma that many of these aspects listed above have not been met and that enforcement of these standards have resulted in the closure of re-fuelling stations due to the high cost of compliance with new standards and not due to any "imminent threat" to public safety; and

Whereas TSSA has not undertaken effective stakeholder consultations and impact analysis/risk assessment of applying new standards; and

Whereas maintaining re-fuelling services in rural and small communities is key to the economic and social viability of these communities and the public safety of residents and visitors;

Therefore Be It Resolved that The Township of St. Joseph is requesting TSSA to consider the following:

1. TSSA commit to a stakeholder consultation of small independent businesses in Northern Ontario to fully understand the impact regulation changes and enforcement on this sector.

- Such a review should include meaningful consultations with all stakeholders (small town/rural independents, Ministry of Tourism, MOE, municipalities, Economic Development organizations, tourism associations, snowmobile/ATV clubs, emergency services).
- Explore funding available to small businesses

2. TSSA conduct an impact analysis on its regulation changes and enforcement actions to small and rural communities in Northern Ontario.

- This review should also include an analysis of whether there are enough licensed contractors in Ontario's regions to complete this work, at an affordable price, within the timeframes of the orders.
- Will new public safety issues be created by consumer response to loss of re-fuelling services in their community?
- Are TSSA's actions supporting Ontario's commitment to small businesses in the North?

3. TSSA commit to instituting an immediate moratorium on orders (where there is no imminent hazard) until stakeholder consultation and an impact analysis are completed.

4. TSSA conduct an audit to determine if their field inspector's behaviour is aligned with its "Corporate Values".

- Provide training or mechanism(s) to help Inspectors gain compliance, are avoid over-aggressive, or intimidating enforcement behaviour.
- Provide small business operators with avenues to report Inspector without fear of reprisal.

Your support of this resolution by written response to the following would be greatly appreciated:

Michael Beard, President and CEO of TSSA
Hon. David Orazietti, Minister of Government and Consumer Affairs
MPP Mike Mantha



13(a)

TOWNSHIP OF TARBUTT & TARBUTT ADDITIONAL
RR 1, 27 BARR ROAD SOUTH
DESBARATS, ON P0R 1E0
Phone: 705-782-6776 Fax: 705-782-4274
email: tarbuttownship@bellnet.ca

December 3rd 2014

Mike Mantha, MPP
Algoma - Manitoulin

Hi, Mike

Thanks for taking the time to contact me this morning and provide an update to the TSSA situation in the area. As we discussed this is much more than just a loss of fueling stations, the impact for Northern Ontario is far reaching.

As I mentioned I do want to point out a list of the concerns we have and I think it will show the broad scope of these concerns. I won't waste your time by going into great explanations as most of these points are pretty self explanatory and from our discussions you are obviously aware of much of this.

The loss of local Northern Ontario refueling stations:

Socially:

- Availability of fuel locally
- Simple convenience and lifestyle
- Access to fuel and groceries and assorted items in emergencies such as storms and highway closures
- Travel costs to get fuel from out of the area
- Danger of hauling fuel in vehicles on the highway
- Ageing population forced to travel
- Stress on an ageing population
- Loss of employment opportunities

Standards:

- Costs related to maintaining the current and seemingly ever changing standards compared to the total value of the business
- Being compliant, then having the standard change making a business suddenly non compliant. There needs to be some mechanism in place that permits a business to be "legal non-compliant" until such time as that portion of the infrastructure naturally becomes obsolete or fails
- Many of these older stations have inherited these issues. Applying a standard or a new standard on existing stations is unfair and unreasonable, expecting them be accountable for something that happened under past standards or past ownership



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RR 1, 27 BARR ROAD SOUTH
DESBARATS, ON P0R 1E0
Phone: 705-782-6776 Fax: 705-782-4274
email: tarbuttownship@bellnet.ca

- IS TSSA uniformly applying this level of inspection and charges across the Province??

Businesses:

- How can a business with a net value of 300k invest 150k to clean up a site to meet standards?
- This type of action by TSSA does not support any part of the Northern Growth Plan
- The cost of switching methods of providing fuel and meeting requirements can easily run in excess of 100 – 150k dollars, on businesses with a total worth of 300k- 400k there is no ability to pay or rational to invest
- In most cases businesses that close would still be required to clean their sites prior to being able to sell their property. It would seem to be in their best interest, financially, to let the property go back to the Municipality for taxes. Municipalities would have to absorb the cost of the Tax Sale process and should not vest the property at the end of the process. Even by NOT vesting the property I understand there may still be some means to force the Municipality to clean up the sites. The cost of the loss of taxes, the cost of the tax sale and the potential costs of clean up will be forced onto area residents.
- With no fueling stations in the area how do we promote business, recreation, tourism, or even residential development?

Safety:

- Council has concerns with the resulting increase in hauling of fuels on the highway
- Our fire department has concern with the increase in storage of fuel containers in homes and garages
- In emergency situations involving the area the availability of convenience stores and fuel is critical for the health and welfare of the residents.
- Increase in numbers of smaller storage facilities... such as fuel for municipal equipment, ambulances, fire equipment, personal storage tanks
- In the case of marina fueling being closed, there will most definitely be issues with individuals hauling and dumping fuel into their boats and potential spills into the water

As I said, I certainly don't profess to be an expert on the environmental impact of soil contaminated with fuel. However, I find it odd that, if it is such a horrific environmental issue at the fuel station, why can Municipalities take it and place it above ground and on site in our Landfills and eventually be allowed to spread that material as cover on our cells. It makes me question the current level of standards. I would be one of the first to support protecting the environment, but I also know from my years in Municipal government how legislation and regulations can take on a life of their own and get out of control.

Finally, let me take this opportunity to once again mention how, in many situations such as what is occurring with TSSA, Municipalities and their residents would be more receptive if we could see



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there was no double standard, that all of the Province and all residents and groups (First Nations) were uniformly being held to the same standards and expectations. It would also help if the Province led by example.

As we discussed the overwhelming urge to legislate and the total disregard to act with common sense and hold individuals responsible has reached the point of being absurd.

Thank you again for accepting this latest challenge and being a voice for our area, we appreciate your efforts and commitment on our behalf.

Glenn Martin, Clerk



TOWNSHIP OF TARBUTT & TARBUTT ADDITIONAL
RR 1, 27 BARR ROAD SOUTH
DESBARATS, ON P0R 1E0
Phone: 705-782-6776 Fax: 705-782-4274
email: tarbuttownship@bellnet.ca

December 2nd 2014

Township of St Joseph
P.O. Box 187
1669 Arthur Street
Richards Landing, Ont. P0R 1J0

Council of St Joseph

Tarbutt Council is in receipt of your correspondence and resolution of November 12th with regard to recent TSSA activities and fueling station closures in our area. Council unanimously supports your position and willingly joins with you and all other area municipalities to address this crisis in our communities.

There are more questions than answers at the moment and it is hoped that the concerns of the residents of our area will be heard through our joint efforts.

Glenn Martin, Clerk

Cc: Area Municipalities
Michael Beard, President and CEO of TSSA
Hon. David Oraziotti, Minister of Government and Consumer Affairs
MPP Mike Mantha

Resolution attached

RESOLUTION FORM

TOWNSHIP OF TARBUTT AND TARBUTT ADDITIONAL

Resolution or By-Law No 177-2014 Date: November 19th 2014

Moved By: R. Wigmore

Seconded By: J. Paul

BE IT RESOLVED THAT Council fully supports all efforts to address the impact of the blitz by TSSA closing re-fueling stations in the area; and

FURTHER Council continues to question why this aggressive attack on re-fueling stations is limited to our geographical area and not uniformly applied across the province; and

FURTHER Council is seeking answers from Minister of Government and Consumer Affairs, the Hon David Oraziotti for an accountability of the actions of TSSA and a plan for what can be done to address this crisis in our community.

	<u>Conflict of Interest</u>	<u>For</u>	<u>Against</u>	<u>Absent</u>
RECORDED VOTE: ___	C. Burton	___	___	___
DEFEATED: ___	M. Muscat	___	___	___
TABLED: ___	A. Jalak	___	___	___
WITHDRAWN: ___	R. Wigmore	___	___	___
DEFERRED: ___	J. Paul	___	___	___

CARRIED: X

MAYOR: CHRIS BURTON

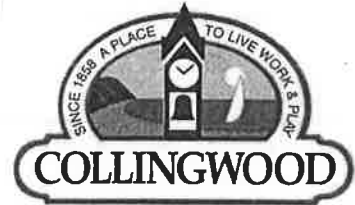
CLERK: GLENN MARTIN

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION PASSED THIS DAY IN OPEN COUNCIL


GLENN MARTIN, CLERK

Item: 1307

Date: DEC 09 2014



TOWN OF COLLINGWOOD

Sara Almas, Clerk

97 Hurontario St. P.O. Box 157

Collingwood, ON L9Y 3Z5

Tel: (705)445-1030 ext. 3225

Fax: (705)445-2448

Email: salmas@collingwood.ca

October 20, 2014

Canada Post
955 Highbury Ave
London, ON N5Y 1A3

Attn: Deepak Chopra, Chief Executive Officer
Andy Paterson – Municipal Relations
-and-

Mayors, Reeves, Wardens and Councils – Ontario Municipalities *(via email)*

Re: Reconsider Decision to Eliminate Home to Home Postal Delivery

During the meeting of Council held September 22, 2014, Council of the Town of Collingwood passed the following resolution:

Moved by Councillor Ian Chadwick, Seconded by Councillor Kevin Lloyd
WHEREAS Canada Post has proposed a plan to end residential home delivery in Canada;

AND WHEREAS the lack of home delivery will disadvantage many seniors and people with mobility problems and will be compounded during inclement weather;

THEREFORE BE IT RESOLVED THAT the Town of Collingwood does not support the proposed plan to eliminate residential home to home delivery and herein petition Canada Post to reconsider this plan immediately and retain this valuable service for communities.

AND FURTHER THAT a copy of this resolution be forwarded to the Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), municipalities in Ontario, as well as to our local MP, MPP and representatives of Canada Post and its unions to encourage others to speak up against this plan.

CARRIED (Recorded Vote 8-1)

Home to home mail delivery is essential for seniors and persons with varying abilities within our community. If home to home delivery was discontinued and replaced with the community mailbox, it would deny these individuals of a fair and barrier free opportunity from accessing regular mail delivery and adversely affecting their quality of life. In addition, this change will also have a residual impact on the employees, local post offices, and economy. We are strongly urging Canada Post to reconsider their decision and are seeking support from municipalities across Ontario and the Country.

Yours truly,

TOWN OF COLLINGWOOD

Sara Almas
Clerk

Cc Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
Kellie Leitch MP
Jim Wilson MPP

Item:	BC
Date:	DEC 09 2014

Township of McKellar

P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

November 5, 2014

The Honourable Kathleen Wynne, MPP
Premier of Ontario
Legislative Building
Queen's Park,
Toronto, ON
M7A 1A1

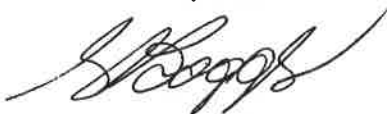
Dear Premier Wynne:

The Council of the Township of McKellar, at its regular meeting on November 3, 2014, passed the enclosed resolution regarding the new municipal policing cost-recovery billing methodology for O.P.P. services approved by the Treasury Board/Management Board of Cabinet in August of 2014.

The Council of the Township of McKellar is calling on your government to initiate a moratorium on the implementation of the new O.P.P. billing model until such time as the principles of a fair and equitable billing model can be addressed for all participating municipalities.

Thank you for your consideration of Council's position on this matter and we look forward to your reply.

Yours sincerely,



Shawn Boggs, AMCT
Clerk Administrator

enclosure (1)

cc Hon. Yasir Naqvi, Minister of Community Safety and Correctional Services
Norm Miller, MPP
Jim Wilson, MPP, Interim P.C leader
Andrea Horwath, MPP, NDP Leader
Bonnie Lysyk, Auditor General of Ontario
Andre Marin, Ombudsman of Ontario
AMO, FONOM, NOMA, ROMA
All rural Ontario municipalities

TOWNSHIP OF MCKELLAR

DATE: November 3, 2014

RESOLUTION No. 14- 331

Moved by *[Signature]*

Seconded by *[Signature]*

WHEREAS the Minister of Community Safety and Correctional Services, Mr. Yasir Naqvi announced a new OPP billing model to take effect on January 1, 2015 based on calls for service and base costs;

AND WHEREAS the effect of the new billing model is to shift policing costs from urban centres to small rural communities;

AND WHEREAS the shift in costs is more pronounced in communities with a large number of seasonal households;

AND WHEREAS the Federal Government's definition of households does not include seasonal dwellings as households and therefore may affect the new formula;

AND WHEREAS the new funding formula will force small rural communities to consider alternative policing arrangements, cuts to existing programs and services, depletion of capital reserves or major increases in taxes;

AND WHEREAS there will be no increase in OPP levels of service;

AND WHEREAS the new funding formula will mean an increase for the Township of McKellar in OPP costs from \$121,393 in 2014 to \$388,834 in 2015 or an increase of 320 percent not accounting for the five year phase in adjustment;

AND WHEREAS there is nothing in the new funding formula which controls future OPP cost increases;

AND WHEREAS the new OPP funding formula will negatively affect over 130 small rural municipalities;

AND WHEREAS unorganized municipalities have not been considered in this new formula;

AND WHEREAS small rural communities do not have the economic ability to generate new tax revenues from commercial property to off-set new costs;

AND WHEREAS the larger urban municipalities are going to receive savings on new OPP costs and yet have the higher calls for service and crime rate;

AND WHEREAS this means that small rural seasonal communities that are relatively safe communities are subsidizing larger urban centres;

AND WHEREAS the overall OPP review process was flawed whereby the many resolutions, delegations and depositions by various communities were not listened to; the various committees that were established were weighted in favour of larger communities and the results appear to have been predetermined;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of McKellar reiterate its objection to the new OPP billing model and call on the Premier of Ontario, The Honourable Kathleen Wynne, the Minister of Community Safety and Correctional Services, Mr. Yasir Naqvi, the Auditor General, Ms. Bonnie Lysyk and the Ombudsman, Mr. Andre Marin to call a moratorium on the implementation of the new billing model until such time as a fair and more equitable billing model for all Ontario municipalities can be introduced;

AND FURTHER THAT this resolution be circulated to all municipalities in the District of Parry Sound, all small rural municipalities in Ontario, AMO, FONOM, NOMA, ROMA and the PC and NDP parties.

Carried Defeated

[Signature]
Peter Hopkins, Reeve

DIVISION VOTE

	YEA	NAY
Councillor Tamara Black	___	___
Councillor Jim McColl	___	___
Councillor Jury Naklowych	___	___
Councillor Ted Stroud	___	___
Reeve Peter Hopkins	___	___

Item:	130
Date:	DEC 09 2014



RESOLUTION NO. 2014/163
 DATE: November 19, 2014
 CARRIED:
 DEFEATED:

<u>MOVED BY:</u>	<u>DIVISION LIST</u>	<u>FOR</u>	<u>AGAINST</u>
<u>L Malott</u>	Councillor Daleman	_____	_____
	Councillor Dixon	_____	_____
	Councillor Johnson	_____	_____
	Councillor Malott	_____	_____
	Mayor Robinson	_____	_____

SECONDED BY:
[Signature]

WHEREAS the Minister of Community Safety and Correctional Services announced a new OPP billing model to take effect on January 2015 based on calls for service and base costs;and
WHEREAS the effect of the new billing model is to shift policing costs from urban centres to small rural communities;and
WHEREAS the new funding formula will force small rural communities to consider alternative policing arrangements, cuts to existing programs and services, depletion of capital reserves or major increase in taxes;and
WHEREAS there will be no increase in OPP levels of service;and
WHEREAS the new funding formula will mean an increase for the Municipality of McDougall in OPP costs from \$255,884 in 2014 to \$523,458 in 2015 or an increase of 205 percent not accounting for the five year phase in adjustment;and
WHEREAS there is nothing in the new funding formula which controls future OPP cost increases;and
WHEREAS the new OPP funding formula will negatively affect over 130 small rural municipalities;and
WHEREAS if the model could be established with a 40% base cost and a 60% call for service providing a fairer distribution of costs to communities with lower crime rates;and
WHEREAS unorganized municipalities have not been considered in this new formula;and
WHEREAS small rural communities do not have the economic ability to generate new tax revenues from commercial property to off- set new costs;and
WHEREAS the larger urban municipalities are going to receive savings on new OPP costs and yet have the higher calls for service and crime rate;and
WHEREAS this means that small rural seasonal communities that are relatively safe communities are subsidizing larger urban centres;and



RESOLUTION NO. _____

DATE: _____

CARRIED: _____

DEFEATED: _____

MOVED BY:

SECONDED BY:

DIVISION LIST

FOR

AGAINST

Councillor Daleman

Councillor Dixon

Councillor Johnson

Councillor Malott

Mayor Robinson

WHEREAS the overall OPP review process was flawed whereby the many resolutions, delegations and depositions by various communities were not listened to; the various committees that were established were weighted in favour of larger communities and the results appear to have been predetermined; and

WHEREAS the Police Services Act does not allow municipalities to be serviced by a police force that does not have a contiguous border and where many rural municipalities do not border a community with a police force, this restricts our opportunity to have a competitive police service other than the OPP;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of McDougall reiterate its objection to the new OPP billing model and call on the Premier of Ontario, The Honourable Kathleen Wynne to change the billing formula to 40% base costs and 60% per call costs; and

FURTHER MORE that the Council of the Municipality of McDougall call on the Premier of Ontario, The Honourable Kathleen Wynne to amend the Police Services Act to allow a non-contiguous police force to service other communities; and

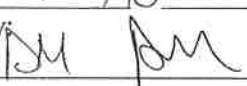
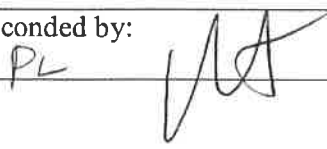
FURTHER THAT this resolution be circulated to all municipalities in the District of Parry Sound, all small rural municipalities in Ontario, the PC and NDP all parties and the Ombudsman's office.

MAYOR

13c)

The Corporation of the Township of Pelee
COUNCIL RESOLUTION

Date: December 1, 2014

Resolution 2014- 143	
Moved by: 	Seconded by: 

WHEREAS the Minister of Community Safety and Correctional Services, Mr. Yasir Naqvi announced a new OPP billing model to take effect on January 1, 2015 based on service calls and base costs;

AND WHEREAS the effect of the new billing model is to shift policing costs from the urban centres to small rural centres;

AND WHEREAS the Federal Government's definition of households does not include seasonal dwellings as households and therefore may affect the new formula;

AND WHEREAS the new funding model will force small rural communities to consider alternative policing arrangements, cuts to existing programs and services, depletion of capital reserves or major tax increases;

AND WHEREAS there will be no increase in OPP levels of services;

AND WHEREAS the new funding formula will mean an increase for the Township of Pelee in OPP costs from \$35,000 in 2014 to \$52,629 in 2015 with an increase of 244% over the five year phase in adjustment, ending at \$118,393 in 2019;

AND WHEREAS there is nothing in the new formula which controls future OPP cost increases;

AND WHEREAS the new OPP funding formula will negatively affect over 130 small rural municipalities;

AND WHEREAS unorganized municipalities have not been considered in this formula;

AND WHEREAS small rural communities do not have the same economic ability to generate new tax revenues from commercial properties to off-set new costs;

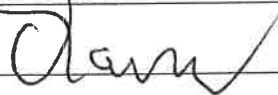
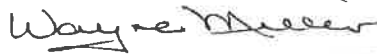
AND WHEREAS larger urban municipalities are going to receive savings on new OPP costs and yet have higher calls for service and crime rates;

AND WHEREAS this means that small seasonal communities that are relatively safe are subsidizing larger urban centres;

AND WHEREAS the overall OPP review process was flawed whereby many resolutions, delegations and dispositions by various communities were not listened to; the various committees that were established were weighed in favour of large communities and the results appear to be predetermined;


NOW THEREFORE BE IT RESOLVED that the Council of the Township of Pelee reiterate its objection to the new OPP billing model and call on the Premier of Ontario, the Honourable Kathleen Wynne, the Minister of Community Safety and Correctional Services, Mr. Yasir Naqvi, the Auditor General, Ms. Bonnie Lysyk to call a moratorium on the implementation of the new billing model until such a time as a fair and more equitable billing model for Ontario municipalities can be introduced;

AND FURTHER THAT this resolution be circulated to all municipalities in the County of Essex, all small rural municipalities in Ontario, AMO, the Ministry of Municipal Affairs and Housing, and the Liberal and NDP parties.

RESOLUTION RESULT		RECORDED VOTE	
	CARRIED		<input checked="" type="checkbox"/> YES / NO
	DEFEATED		
	DEFERRED		
	REFERRED		
	PECUNIARY INTEREST DECLARED		
	RECORDED VOTE (SEE RIGHT)		
	WITHDRAWN		
MAYOR - RICK MASSE		CAO-WAYNE MILLER	
			

The above is a certified to be true copy of resolution number 2014 - 143

Wayne Miller
 CAO/Clerk/Treasurer



AGENDA
Item: 13d)
Date: DEC 09 2014



November 14th, 2014

Ms. Peggy Greco, CAO/Administrator
The Corporation of the Township of Prince
3042 Second Line West, RR #6
Sault Ste Marie, ON P6A6K4

Dear Ms. Greco:

RE: Prince Township Academic Excellence Award

The 2014/2015 Scholarship, Bursary and Awards ceremony at Sault College is scheduled for Tuesday, March 10th, 2015. As a valued contributor to this program, you are invited to attend. The reception will be held at the Comfort Inn Suites and Conference Centre at 229 Great Northern Road, Sault Ste. Marie. Please return your RSVP card by Friday, February 27th, 2015.

We ask you to confirm with our office, your continued support of the Scholarship, Bursary and Awards program for the 2014/2015 academic year. If you are unable to continue your sponsorship, we would respectfully ask that you advise our office no later than December 12th, 2014. Unless your donation is currently held in trust or your award is non-monetary, we would appreciate receiving your cheque, made payable to Sault College SBA, no later than December 12th, 2014.

Thank you for your continued support of our Scholarship, Bursary and Awards program.

For the Scholarship Committee,

A handwritten signature in blue ink, appearing to read "T. Ableson".

Terry Ableson, Financial Aid Administrator
Chair, Scholarship, Bursary and Awards Committee

Enclosure