

CORPORATION OF THE TOWNSHIP OF PRINCE  
REGULAR MEETING  
AGENDA

February 11<sup>th</sup>, 2014

6:45 p.m. – Community Centre Hall

1. **Call to Order**
2. **Approve Agenda**
3. **Disclosure of Interest**
4. **Minutes of Previous Meeting**
5. **Questions and Information Arising out of Minutes and not Otherwise on Agenda**
6. **Petitions and Delegations**
  - a) Carlo DiCandia – Algoma Insurance: Policy Renewal (packages provided at meeting)
7. **Reports from Staff**
  - a) Fire Chief Report
  - b) Roads Report
  - c) Administrator – Expense Report \$149,769.68 and Revenue Report \$ 180,317.89
8. **By-Laws**
  - a) By-Law 2014-01 – New Zoning By-Law
  - b) By-Law 2014-02 – Adopt Amendment #6
  - c) By-Law 2014-06 – Adopt Amendment #2
  - d) By-Law 2014-10 – Authorize execution of agreement
  - e) By-Law 2010-11 – Authorize execution of agreement
9. **Motions and Notices of Motions**
  - a) Councillor Gianni – request for a change in date for the May meeting to May 6<sup>th</sup> or May 20<sup>th</sup>, 2014.
10. **Correspondence (for your information)**
  - a) Waste Diversion Award 2012 – Guelph
  - b) Milestones Winter 2013 – magazine (available in office)
  - c) Volunteer Adhoc Park Committee – e-mail resignation of Kathy Marshall and Maralyn Pandzic
  - d) Prince Township's Women Institute – All Candidate Meeting October 8<sup>th</sup>, 2014
  - e) OSUM Conference & Trade Show – April 30, May 1 & 2, 2014
  - f) Municipality of Trent Hills – support the Municipal Finance Officers position paper on the reform of the calculations for Development Charges in Ontario
  - g) Municipality of Wawa – modify the Proposed Black Bear Management Pilot in Northern Ontario to be introduced to all communities rather than just Northern Ontario's five major urban centres
  - h) Planning for 2014 & Beyond – preparation pamphlet for election in October

**11. Minutes of Boards and Committees**

- a) Algoma Public Health Board Meeting – December 19<sup>th</sup>, 2013 Minutes
- b) Sault Ste. Marie Region Conservation Authority – December 17<sup>th</sup>, 2013 Minutes
- c) District of Sault Ste. Marie Social Services Administration Board – December 19<sup>th</sup>, 2013 Minutes
- d) Prince Township Public Library Board Minutes – January 8<sup>th</sup>, 2014
- e) S.S.M. Police Services Board Meeting – December 3<sup>rd</sup>, 2013
- f) S.S.M. Local Immigration Partnership – January 29<sup>th</sup>, 2014

**12. New Business (will include motions for consideration)**

- a) WOR Association – to support the “National Wall of Remembrance” project as founding sponsor
- b) OPP Billing Model – to consider that the Province of Ontario take back the responsibility of policing small communities with populations less than 5000
- c) Association of Municipalities Ontario – to participate in the 2014 Blue Box Funding Arbitration
- d) Prince Township – in favour of SSM becoming member of Canadian Coalition of Communities against Racism and Discrimination (CCMARD)
- e) MEPCO- to continue financial commitment to OMERS
- f) 2014 FONOM/MMAH Northeastern Ontario Municipal Conference – May 7, 8, & 9, 2014 at Comfort Suites, Sault Ste. Marie
- g) Central Algoma Joint Disaster Relief Committee – donation for consequences of heavy rainfall on September 10, 2013
- h) Municipality of Greenstone – opposing the requalification of Municipal Building officials

**13. Closed Session**

- a) Personal matters about an identifiable individual, including municipal or local board employees – Prince Lake
- b) Labour relation or employee negotiations – Code of Conduct
- c) Labour relations or employee negotiations – Policing Contract
- d) litigation or potential litigation, including members before administrative tribunals, affecting the municipality or local board – by-law infraction

**14. Confirmatory By-law**

**15. Adjournment**

Minutes January 14, 2014

**CORPORATION OF THE TOWNSHIP OF PRINCE  
REGULAR MEETING  
MINUTES  
January 14<sup>th</sup>, 2014  
6:45 p.m. - Council Chambers**

Item: <u>4</u>
Date: <u>FEB 11 2014</u>

**Present:** Reeve, Ken Lamming  
**Councillors:** Ron Amadio, Ian Chambers, David Yanni, Amy Zuccato  
**Staff:** CAO/Administrator, Peggy Greco, Fire Chief, Ed Haley

1. Call to Order 6:45 p.m.

2. Approve Agenda

Resolution 2014-01

Moved by: D. Yanni

Seconded by: I. Chambers

Be it resolved that this Council hereby approves the agenda of January 14th, 2014 and any addendum, as presented. (carried)

3. Disclosure of Interest - none

4. Minutes of Previous Meeting

Resolution 2014-02

Moved by: R. Amadio

Seconded by: D. Yanni

Be it resolved that this Council hereby adopts the minutes of the regular meeting of December 10th, 2013, as presented. (carried)

5. Questions and Information Arising out of Minutes and not Otherwise on Agenda

6. Petitions and Delegations

Maralyn Pandzic spoke on behalf of herself and Mr. & Mrs. Reid – regarding High-speed internet service.

Resolution 2014-03

Moved by: D. Yanni

Seconded by: I. Chambers

Be it resolved that this Council hereby accepts the presentation by Maralyn Pandzic, as information; and

Further be it resolved that this council hereby agrees to continue to advocate for high speed internet for all of Prince Township; and

Further be it resolved that this Council hereby have the CAO write to MP Bryan Hayes and copy MPP David Oraziotti and MPP Mike Mantha, outlining our concerns. (carried)

7. Reports from Staff

a) Fire Chief report

Resolution 2014-04

Moved by: A. Zuccato

Seconded by: R. Amadio

Be it resolved that this Council hereby accepts the Fire Chief's report, as information. (carried)

b) Roads report - none

c) Administrator – December 2013 Expense \$187,135.82 Revenue - \$59,420.26

Resolution 2014-05

Moved by: R. Amadio

Seconded by: I. Chambers

Be it resolved that this Council hereby accepts the December 2013 Expenditure report in the amount of \$ 187,135.82 and the December 2013 Revenue report in the amount of \$59,420.26, as information. (carried)

d) Administrator – confirmation of top up of Mill funding from \$3,142,798 to \$3,492,000

Resolution 2014-06

Moved by: D. Yanni

Seconded by: A. Zuccato

Be it resolved that this Council hereby accepts the increase of Mill funding from \$3,142,798 to \$3,492,000, as information. (carried)

e) FYI - Notice to go in Saturday's paper of Zoning By-law and Official Plan Amendment for February meeting. Meeting will be in the Community Centre Hall.

8. By-Laws (By-laws 2014-01 and 2014-02 are being reserved for the draft zoning by-law and

Minutes January 14, 2014

**OPA 6)**

a) By-Law 2014-03 – Borrowing By-Law

**Resolution 2014-07**

Moved by: **I. Chambers** Seconded by: **D. Gianni**

Be it resolved that this Council hereby adopts By-law 2014-03, being a by-law to allow for temporary borrowing as needed. (carried)

b) By-Law 2014-04 – Provide for interim tax levy and the interim of taxes

**Resolution 2014-08**

Moved by: **A. Zuccato** Seconded by: **R. Amadio**

BE IT RESOLVED THAT this Council hereby adopts By-Law 2014-04, being a by-law to provide for the 2014 interim tax levy and set interest rates. (carried)

c) By-Law 2014-05 – Tax ratio by-law

**Resolution 2014-9**

Moved by: **R. Amadio** Seconded by: **A. Zuccato**

Be it resolved that this Council hereby adopts By-Law 2014-05, being a by-law to set the tax ratios for 2014. (carried)

d) By-Law 2014-06 – Fisheries and Oceans agreement – Marina

**Resolution 2014-10**

Moved by: **R. Amadio** Seconded by: **A. Zuccato**

Be it resolved that this Council hereby adopts By-Law 2014-06, being a by-law authorizing the Reeve and CAO/Administrator to enter into an agreement with Fisheries and Oceans regarding the management of the marina, as presented. (deferred)

e) By-Law 2014-07 – amend 2006-11 – Emergency Plan

**Resolution 2014-11**

Moved by: **R. Amadio** Seconded by: **D. Gianni**

Be it resolved that this Council hereby adopts By-Law 2014-07, being a by-law to amend by-law 2006-11, the Township Emergency Plan, as presented. (carried)

**9. Motions and Notices of Motions**

Reeve has asked for change of signing authority for balance of term – Remove Councillor Amadio and add Councillor Gianni

**Resolution 2014-12**

Moved by: **A. Zuccato** Seconded by: **I. Chambers**

Be it resolved that this Council hereby authorizes the transfer of signing authority from Councillor Ron Amadio to Councillor David Gianni. (carried)

**10. Correspondence (for your information)**

- a) Township of Baldwin, Twp. Fort Frances - OPP billing model,
- b) Ombudsman – annual report
- c) CANWEA – Canadian Wind Energy Assoc. – news and calendar
- d) Voyageur Hiking Trail Guidebook – advertising opportunity
- e) Twp. Of Mulmur – MPAC resolution
- f) East Ferris – copy of letter to Premier Kathleen Wynne

**Resolution 2014-13**

Moved by: **A. Zuccato** Seconded by: **D. Gianni**

Be it resolved that this Council hereby accepts Correspondence items 10 (a–f), as information. (carried)

**11. Minutes of Boards and Committees**

- a) Prince Twp. Library – November 6 2013 & December 4, 2013
- b) Sault Ste. Marie Region Conservation Authority – November 19<sup>th</sup>, 2013 Minutes
- c) SSM Police Services Board – Oct 31, 2013 minutes

**Resolution 2014-14**

Moved by: **I. Chambers** Seconded by: **D. Gianni**

Be it resolved that this Council hereby accepts the minutes of the Prince Township Library for Nov. 6 and Dec 4, 2013, the SSM Region Source Protection Authority for Nov. 19, 2013 and SSM Police Services Board for Oct. 31, 2013, as information. (carried)

**12. New Business (will include motions for consideration)**

- a) Ontario Power Authority – open houses regarding changes to the Feed-in Tariff Program

**Resolution 2014-15**

Moved by: **A. Zuccato** Seconded by: **I. Chambers**

Be it resolved that this Council hereby accepts the information regarding the Ontario Power

Minutes January 14, 2014

Authority Feed In Tariff open houses. (carried)

- b) Head of Council title – effective December 1, 2014 – Council asked to be reminded to discuss this prior to election

**Resolution 2014-16**

Moved by: **R. Amadio**                      Seconded by: **I. Chambers**

Be it resolved that this Council hereby agrees to change the name of the head of council to Mayor, effective December 1, 2014. (defeated)

**13. Closed Session**

- a) procurement of property
- b) identifiable individual – Prince Lake
- labour relations – wages

**Resolution 2014-17**

Moved by: **R. Amadio**                      Seconded by: **A. Zuccato**

Be it resolved that this Council hereby goes into a closed session at 7:58 p.m. to consider the following subject matter in accordance with section 239(2) of the Municipal Act:

- a) procurement of property –
- b) Personal matters about an identifiable individual - Prince Lake
- c) labour relations or employee negotiations - Wages

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matters without the need for a further authorizing resolution. (carried)

**Council returned to open session at 8:25, having discussed 3 matters.**

**Resolution 2014-18**

Moved by:                                      Seconded by:

Be it resolved that this Council hereby agrees to a 1% increase in wages for employees effective January 1, 2014. (confirm wording)

**14. Confirmatory By-law**

**Resolution 2014-19**

Moved by: **A. Zuccato**                      Seconded by: **D. Yanni**

Be it resolved that this Council hereby adopts By-Law 2014-08, being a by-law to adopt, ratify and confirm the action of Council for January 14th, 2014. (carried)

**15. Adjournment**

**Resolution 2014-20**

Moved by: **R. Amadio**                      Seconded by: **I. Chambers**

Be it resolved that this Council hereby adjourns at 8:30 pm until February 11, 2014 or the call of the Chair. (carried)

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**Reeve, Ken Lamming**

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**CAO/Administrator Peggy Greco**





Prince fire  
We serve to save.

AGENDA

Item: 7a)

Date: FEB 11 2014

FIRE CHIEF

Report To: Reeve and Council	Fire Chief Report 14-0002
From: Ed Haley, Fire Chief	
Meeting: Regular Council	
Meeting Date: February 11, 2014	
Subject: Fire Department Update	

February 11, 2014

The department continues to plan for the IMS course to be offered at our hall over two weekends on March 22, 2014 and April 5, 2014. We will be concentrating on training as many Prince Fire Fighters as possible with any remaining positions to be offered to Sault Fire and regional fire departments in our area. Andrew Blair from the Toronto Fire Department and Instructor for the Ontario Fire College has been chosen to be the lead instructor with several Associate Instructors invited from Sault Fire.

Thank you to council for supporting the purchase of 10 refurbished 2002 SCBA racks to update our current aging equipment. The order has been placed.

I am working on preparing this year's budget for council's consideration.

The Fire Department will participate in the March 1, 2014 Fun Day sponsored by the Recreation Committee. The department will host an open house and provide tours of the hall and the apparatus for visitors. We will also provide information to interested individuals who may want to consider joining the Fire Department.

Respectfully,  
Ed Haley  
Fire Chief







## ADMINISTRATIVE REPORT

<b>Date:</b> February 3, 2014	<b>Date Presented:</b> February 11, 2014
<b>Prepared By:</b> Brian Evans	<b>Department:</b> Roads
<b>Subject:</b> Roads report – February 2014	

HARPER DRIVE--snow covered and in good condition

PINDER DRIVE--snow covered and in good condition

DOUGLAS DRIVE--snow covered and in good condition

IRONSIDE DRIVE--snow covered and in good condition

MARSHALL DRIVE--snow covered and in good condition

HEYWOOD DRIVE--snow covered and in good condition

MOUNTAINVIEW DRIVE--snow covered and in good condition

DEANS ROAD--snow covered and in good condition

WALLS ROAD--snow covered and in good condition

BASELINE--snow covered and in good condition

GAGNON ROAD--snow covered and in good condition except for a few frost heaves that will be monitored till the spring thaw.

TOWN LINE-north and south of Second Line--snow covered and in good condition

Snow removal crew is keeping up with the road plowing and sanding of the township roads and are doing a good job.

Respectfully yours,

Brian Evans

Prince Township Roads Superintendent



Prince Township  
 Expenditures for January 2014

Date	Vendor	Description	Amount
1/8/2014	Archibald Bros.	sanding and snow ploughing to December 31, 2013	2,978.12
1/8/2014	City of Sault Ste Marie	tipping fees	427.70
1/8/2014	Workplace Safety and Insurance Board	December remittance	774.33
1/8/2014	Realtax	final tax sale cost 41100	1,101.75
1/8/2014	East Algoma Road Association	membership fee 2014	150.00
1/8/2014	Ken Lamming	reimburse - shovel for rink	33.88
1/8/2014	Cuets Financial	cell, gift cards for xmas, 2014 dog tags	455.04
1/14/2014	City of Sault Ste Marie	tipping fees	272.30
1/14/2014	Municipal Property Assessment Corporation	1/4 levy	4,918.96
1/14/2014	Public Utilities Corporation	streetlights	2,014.35
1/14/2014	WirelessCom Ca Inc.	internet service	172.89
1/14/2014	Airways General Store	fuel 2009 chev	76.02
1/14/2014	Waste Management of Canada Corporation	cardboard pick up	457.46
1/14/2014	McDougall Energy Inc.	fuel community centre	2,443.83
1/14/2014	Petty Cash- Peggy	lock for rink shack, office supplies	122.30
1/14/2014	Municipal Waste & Recycling Consultants	curbside pick up	2,010.59
1/14/2014	GFL Environmental Inc.	recycling fee and rentals	356.80
1/14/2014	SPH Health and Safety Inc.	hose adapter - fire	57.46
1/17/2014	ADT Security Services Canada Inc.	wildlife compensation	300.00
1/17/2014	City of Sault Ste Marie	security system	47.40
1/17/2014	Planning Advisory Service	snowploughing and sanding to to Jan 8 2014	15,670.28
1/17/2014	District of Sault Ste. Marie Social Services Board	planning - 3 meetings	395.50
1/17/2014	Ken Lamming	1st quarter levy	84,845.75
1/27/2014	Tulloch Engineering Inc.	reimburse - gift	54.85
1/27/2014	City of Sault Ste Marie	asset management plan	6,308.23
1/27/2014	Roynat Lease Finance	tipping fees	492.80
1/27/2014	Municipal World	photocopier lease	199.00
1/27/2014	Public Utilities Corporation	construction permits	177.62
1/27/2014	Grand and Toy	hydro	1,259.93
		office supplies	650.87

1/27/2014	McDougall Energy Inc.	fuel for fire hall and community centre	2,380.56
1/27/2014	Spectrum 2000 Communication Group Inc.	batteries and chargers	2,768.50
1/27/2014	Carmen Muto Plumbing & Heating	repairs to heating system	2,166.77
1/27/2014	SPI Health and Safety Inc.	3 helmets and 5 visors	1,595.79
1/27/2014	Tamarah Tyczinski	newletter delivery	100.00
1/30/2014	Bell Canada	monthly bill Jan 2014	308.36
1/30/2014	City of Sault Ste Marie	tipping fees	212.10
1/30/2014	Wood Wyant Inc	cleaning supplies	79.01
1/30/2014	Airways General Store	fuel 2009 chev	111.35
1/30/2014	Grand and Toy	file folders	15.40
1/30/2014	McDougall Energy Inc.	fuel community centre	915.89
1/30/2014	Algoma Office Equipment	photocolors	158.78
1/30/2014	Minister of Finance -Ontario	mining land tax	5.33
1/30/2014	Ken Lamming	flight for ROMA/OGRA	212.71
1/30/2014	Steve Rouble	survey - gravesite	45.20
1/30/2014	ANDREW BLAIR	instructor for IMS course - expenses	476.29
Jan-14	payroll		8,991.63
			<u>\$ 149,769.68</u>

**Prince Township  
Revenue for January 2014**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
01/10/14	Cash	21,740.69
01/08/14	Receipts for 2014 Period 1	3,473.48
01/17/14	Cash	434.48
01/13/14	Receipts for 2014 Period 1	3,785.31
01/22/14	Cash	7.50
01/17/14	Receipts for 2014 Period 1	28,921.22
01/27/14	Cash	88,676.00
01/23/14	Receipts for 2014 Period 1	11,050.19
01/27/14	Receipts for 2014 Period 1	5,073.69
01/31/14	Cash	8.00
01/28/14	Receipts for 2014 Period 1	15,029.00
01/31/14	Cash	65.00
01/31/14	Receipts for 2014 Period 1	2,053.33
		<b><u>\$ 180,317.89</u></b>



# Planning Advisory Services

28 TADCASTER PLACE , SAULT STE. MARIE, ONTARIO, P6B 5E4  
TELEPHONE (705) 949-3817 CELL (705) 943-3817  
Email: wierzbicki@shaw.ca

## Report to Council Prince Township

AGENDAS	
Item:	8a
Date:	FEB 11 2014

January 13, 2014

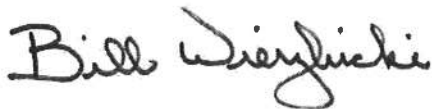
Subject: Application – New Comprehensive Zoning Bylaw

When the Draft of the New Zoning By-law was presented to Council in March of 2013 Council had concerns and required the be brought back to the general public for their review. On April 20, 2013 Planning Advisory Services held an Open House which was advertised to garner public input not only on individual properties but also the application of development polices in general. The Open House also brought to light other issues. Attached is a summary of the issues discussed and the recommended changes that have been incorporated into the Final Version of the Zoning Bylaw presented to Council for approval.

### Recommendation

That Council approve the Comprehensive Zoning By-law 2014-01 for the Township of Prince attached to this report.

Yours Truly



Bill Wierzbicki, MCIP, RPP





Notes  
Open House  
Prince Township  
Draft Zoning Bylaw  
April 20, 2013

The open house was in the Township Hall and 17 persons signed in at the door. Bill Wierzbicki of Planning Advisory Services was present to answer questions. The text of the draft zoning by-law together with the Schedules were there for review and comment. The following issues were presented verbally.

- 1 There were a number of people that reviewed how their properties were to be zoned within the rural area of the municipality. The Draft By-law divides the rural area into Rural Residential (RR) and Rural Agricultural (AG) zones. The concept reflects the new Official Plan which separated the larger properties with agricultural potential from those smaller lots with no or little agricultural potential. MPAC-classifications were utilized as a starting point to separating the rural lands. Upon further review, it appears that current MPAC data is not very accurate. Each of the residents that appeared had very valid arguments on why their properties were not properly designated. As a result of the input at the open house and further review we will make the appropriate changes to the Draft By-law. However it must be pointed out that the new Official Plan will also have to be amended to reflect those same changes.
- 2 It was noted that there is a discrepancy in in the maximum building coverage for accessory buildings in the Shield Zone. The Table on page 30 sets the maximum coverage at 54m<sup>2</sup> and Section 13.2 of the Shield Zone sets that maximum at 30m<sup>2</sup>. The existing By-law 77-7 did not allow accessory buildings in the Shield Zone. The intent was to allow limited area for things like storage buildings, saunas and garages, while limiting development in a manner to ensure that cannot be easily converted to permanent dwellings. The draft By-law will be amended to reduce the figure in the table on page 30 to 30m<sup>2</sup> to match the maximum coverage list within Section 13.2 of the Shield Zone.
- 3 There was a concern that section 13.3 does not recognize the potential for a property in the Shield Zone to secure legal access to a publically maintained road outside the Township's boundaries. It was pointed out that in some instances the closest publicly maintained roadway is in either Dennis Township (Sault North) or the City of

Sault Ste. Marie. To address this the last paragraph in section 13.3 is reworded as follows;

“if a lot does not have access to an existing roadway that is maintained by the Township, registered easements granting the owner access to a road that is maintained by the Township or an abutting Municipality or Public Authority such as a Local Roads Board are required.”

- 4 Several people mentioned that the height restrictions for accessory buildings proposed in the Table on page 30 does not reflect a growing trend of steeper roofs which result in taller exterior wall heights of 9' to 10' (2.74m to 3.05m). These combinations on a typical 24' wide garage result in a height of 16' to 20' (4.8m to 6m). The existing by-law sets the maximum accessory building height for non-agricultural buildings at 17.22' (5.25m). The concern is that at 20' (6m) the by-law would permit the development of large 2 storey accessory buildings that may be purposed for uses not permitted by the zoning by-law. To recognize that some garages are constructed to a higher height the draft By-law will be amended by changing the Table on page 30 to allow for a maximum accessory building height of 5.5 (18') for a truss or gambrel roof. This would allow at typical garage that is 24' wide garage to have an 8' wall and a 10/12 pitched roof or a 10' wall with an 8/12 pitched roof.
- 5 It was suggested that the size of an accessory building for an Agricultural Use be based on the size of the property and not a fixed maximum square footage. The accessory building regulations table on page 30 of the draft by-law sets the maximum size at 112m<sup>2</sup> (1205 sq. ft.). The existing by-law sets the maximum at 372m<sup>2</sup> (4004.3 sq. ft.). The building coverage standard for “all buildings” within the Agricultural Zone (AG) is listed in the table for section 11.3 as being 10%. This would include the main building and all accessory buildings. This standard differs from the listing on page 30. The percentage coverage criteria are more appropriate and the conflicting standard the table on page 30 will be amended to correspond to section 11.2. The result being that in the Rural Agricultural Zone on a minimum size lot of 1.2ha the maximum lot coverage would be 1200 sq.m. (12,916.69 sq.ft.).
- 6 It was noted that there has been a change in the method of how the maximum floor area of a building is calculated and that it has the effect of decreasing the size of a main building in the Cottage Zone (COT). The Cottage Zone fixes the maximum gross floor area of a cottage at 95m<sup>2</sup>. By-law 77-7 defines “Floor Area” as follows;

“Floor Area shall mean the maximum habitable area contained within the inside walls excluding, in the case of a dwelling, a garage, porch, veranda, sunroom, unfinished attic, unfinished basement and interior balconies and mezzanines.”

The draft By-law defines Gross Floor Area as;

“The sum of the areas of each floor, measured between the exterior faces of the exterior walls, including basements and cellars, but excluding any space used for loading, parking or storage that is accessory to the main use.”

The main differences on impact to development in the Cottage Zone are;

- 1 The area is measured from the outside of the exterior walls rather than the interior walls.
- 2 The proposed definition would include enclosed, porches, verandas, sunrooms balconies and mezzanines.
- 3 The old definition excluded nonliving areas such as closets from the calculations, whereas such areas are included in the new definition.

The old definition lead to an abuse of the by-law because at the building permit stage areas were shown as unfinished basements, attics, porches, etc. Once the permit was granted, these spaces were quickly converted into living areas. As a result many buildings exceeded the maximum size restriction, which was put in place to discourage the conversion of cottages to permanent primary residences. The final Draft of the By-law will contain the definition of “Gross Floor Area” as presented in the original Draft By-law.



# Planning Advisory Services

28 TADCASTER PLACE , SAULT STE. MARIE, ONTARIO, P6B 5E4  
TELEPHONE (705) 949-3817 CELL (705) 943-3817  
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## AGENDA

Item: 8a)  
Date: FEB 11 2014

## Report to Council Prince Township

February 11, 2014

Subject: Public Hearing New Zoning Bylaw – Rural Zones

### Introduction

Early in 2013 Planning Advisory Services presented Council with the Draft of the new Comprehensive Zoning Bylaw for Prince Township. As required by the Planning Act this Draft of the Zoning Bylaw was in conformity with the land use designations of the Official Plan for the Township.

At that time there were concerns with the designations assigned to properties in the rural areas of the Township. Particularly Councilor Zuccato noted that the existing Zoning Bylaw 77-7 has the majority of the area east of Walls Road and south of Second Line zoned as Rural Agricultural and the remainder of the rural area zoned Rural Residential (see attached map). The major concern at the time was that there was

The existing Official Plan and the draft Zoning Bylaw at that time set out the difference in whether a property was zoned Rural Residential or Agricultural based on the Municipal Property Assessment classification of the properties for taxation purposes.

Due to the concerns raised at the council meeting it was decided that Planning Advisory Services would hold a second Open House. The notice in the Township's news letter read as follows;

*"Council has had a presentation by our Planner of the first draft of the new Zoning By-law. An open house will take place on April 20, 2013 from 1:00 pm until 3:00 pm in the Community Centre. There are some proposed changes to zoning, particularly in the rural area where some Rural Agricultural properties may be changed to Rural Residential or vice versa. If you have questions or concerns about your property, please attend this open house or the municipal office during regular*

**DRAFT ZONING BY-LAW**

	Rural Residential Zone		Rural Agricultural Zone	
	<u>Residential Uses</u>	<u>Agricultural Uses</u>	<u>Residential Uses</u>	<u>Agricultural Uses</u>
Lot Frontage	45m (147.6')	75m (246')	90m (295')	75m (147.6')
Lot Area	0.8ha (1.97ac.)	1ha (2.47ac)	1.2ha (2.95ac)	1ha (2.47ac)
Max. depth	200m (656.16')		200m (656.6')	
Front Yard	15m (49.2')	15m (49.2')	15m (49.2')	15m (49.2')
Ext. Side Yard	15m (49.2')	15m (49.2')	15m (49.2')	15m (49.2')
Int. side yard	6m (19.68')	6m (19.68')	7m (22.9')	7m (22.9')
Rear Yard	15m (49.2')	15m (49.2')	15m (49.2')	15m (49.2)
Max Coverage	10%	20%	10%	
Max. height	2 storeys	9m (29.52')	2 storeys	9m (29.52')

**Official Plan**

Rural Residential Can sever large parcel to creat 2 new parcels (2011)  
 Rural Area (Agricultural) Can sever large parcel to creat 2 new parcels (1968)

**EXISTING ZONING BY-LAW 77-7**

	Rural Residential Zone		Rural Agricultural Zone	
	<u>Residential Uses</u>	<u>Agricultural Uses</u>	<u>Residential Uses</u>	<u>Agricultural Uses</u>
Lot Frontage	90m (295')	90m (295')	Must be a Farm in order to have a residence	90m (295') <sup>1</sup>
Lot Area	1.214ha (3ac)	1.214ha (3ac)		1.214ha (3ac)
Max. depth				
Front Yard	15m (49.2')	15m (49.2')		15m (49.2')
Ext. Side Yard				
Int. side yard	7m (22.9')	7m (22.9')		
Rear Yard	15m (49.2')	15m (49.2')		15m (49.2')
Max Coverage	10%	10%		20%
Max. height	9m (29.52')	9m (29.52')		9m (29.52')

**Official Plan** The can only be 2 new lots created as of 1968 all zones







THE CORPORATION OF THE TOWNSHIP OF PRINCE

AGENDA

Item: 86

Date: FEB 11 2014

BY-LAW NO. 2014-02

**ZONING:** A by-law to adopt Official Plan Amendment # 06 concerning the development of lands located within the Township of Prince.

THE COUNCIL of The Corporation of the Township of Prince, pursuant to section 17 of the Planning Act, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows:

1. **OFFICIAL PLAN AMENDMENT NO. 06**

Official Plan Amendment No. 06 is an amendment to various properties within the rural area of the municipality as shown on the attached Schedules.

3. **SCHEDULES A & B**

Schedule A and B attached hereto forms a part of this by-law.

4. **CERTIFICATE OF CONFORMITY**

It is hereby certified that this by-law is in conformity with the policies of the Official Plan for the Township of Prince, authorized and in force on the day of the passing of this by-law.

READ THREE TIMES and PASSED in Open Council this 11<sup>th</sup> day of February, 2014.

---

Reeve - KEN LAMMING

---

CAO/Administrator - PEGGY GRECO



**Schedule A to By-law 2014-02**

**AMENDMENT NO. 06  
TO THE  
TOWNSHIP OF PRINCE OFFICIAL PLAN**

AGENDA

Item:	8 6)
Date:	FEB 11 2014

**PURPOSE**

This Amendment is an amendment to Land-use Schedule "C" of the Official Plan for the Township of Prince.

**LOCATION**

Various locations throughout the Township (see the attached Schedule to this amendment).

**BASIS**

This Amendment is necessary in view of the Township's review of its rural area land-use policies in developing a new Zoning Bylaw. The changes to Schedule C of the Official Plan resulted from input received at an Open House that was held to specifically have rural residents express their views.

Council now considers it desirable to amend the Official Plan re-designating the properties in the manner shown on the attached schedule.

**DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO**

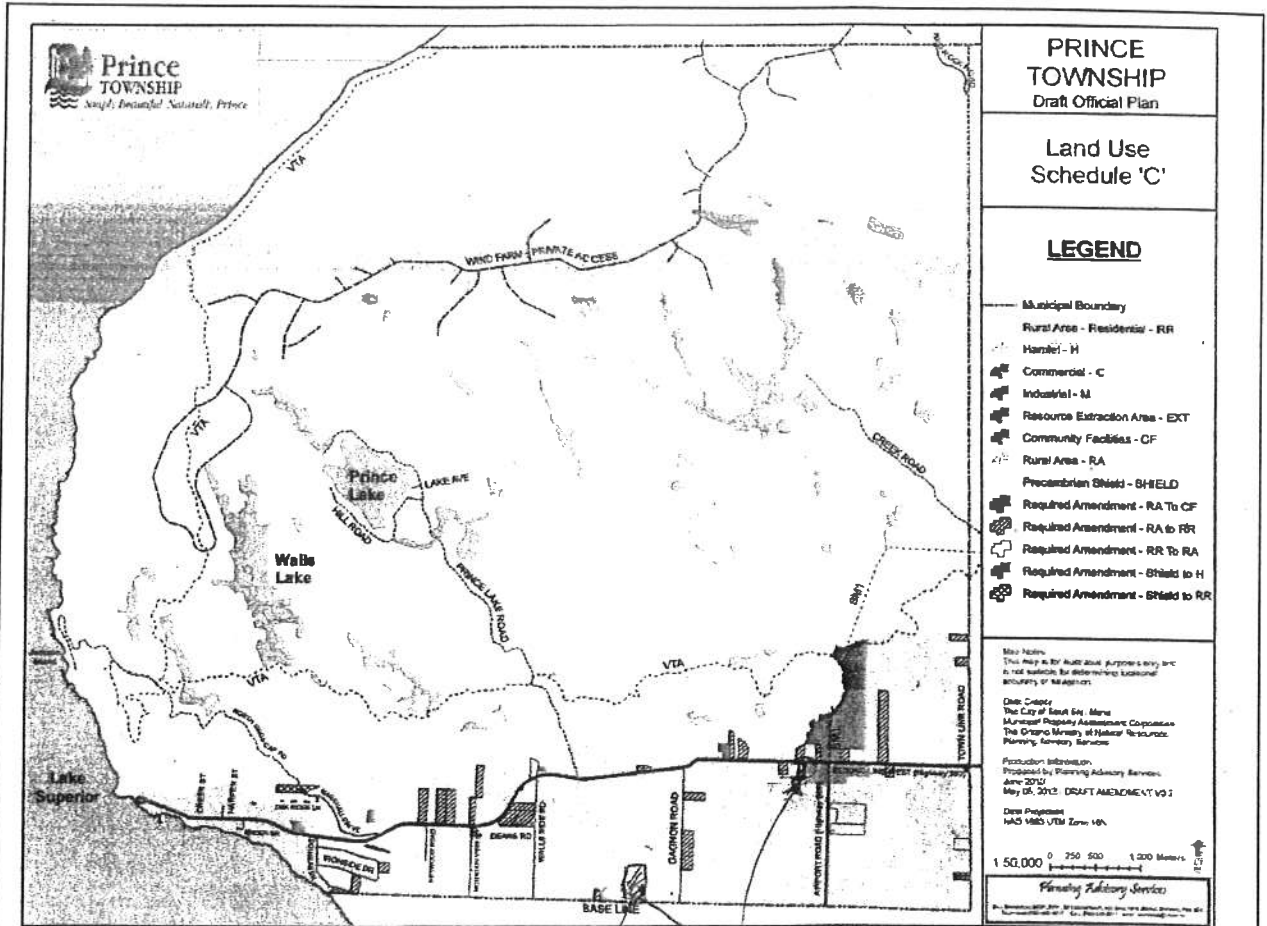
Schedule "C" to the Prince Township Official Plan is hereby amended re-designating those lands identified on the attached schedule.

**INTERPRETATION**

The provisions of the Official Plan as amended from time to time will apply to this Amendment.



**SCHEDULE B To By-law 2014-02**





# Planning Advisory Services

28 TADCASTER PLACE , SAULT STE. MARIE, ONTARIO, P6B 5E4  
TELEPHONE (705) 949-3817 CELL (705) 943-3817  
Email: wierzbicki@shaw.ca

## Report to Council Prince Township

AGENDA
Item: <u>8b)</u>
Date: <u>FEB 11 2014</u>

January 13, 2014

Subject: Application – Official Plan Amendment 2014-02  
A General Amendment to Schedule C of the Official Plan

When the Draft of the New Zoning By-law was presented to Council in March of 2013 Council had concerns that the Rural designations specifically the with respect to which lands were designated Rural Agricultural and Rural Residential. It was Councils wish to bring this back to the general public for their review. On April 20, 2013 Planning Advisory Services held an Open House which was advertised and held specifically to garner public input not only on individual properties but also the application of Rural development polices in general. The following is a copy of the summary notes from that Open House that address the changes required to Schedule C of the Official Plan.

*“There were a number of people that reviewed how their properties were to be zoned within the rural area of the municipality. The Draft By-law divides the rural area into Rural Residential (RR) and Rural Agricultural (AG) zones. The concept reflects the new Official Plan which separated the larger properties with agricultural potential from those smaller lots with no or little agricultural potential. MPAC-classifications were utilized as a starting point to separating the rural lands. Upon further review, it now appears that current MPAC data is not very accurate or meaningful. Each of the residents that appeared had very valid arguments on why their properties were not properly designated. As a result of the input at the open house and further review we will make the appropriate changes to the Draft By-law. However it must be pointed out that the new Official Plan will also have to be amended to reflect those same changes.”*

The Attached map illustrates the proposed changes to Schedule C. The majority of the changes are to redesignate properties from Rural Area to Rural Residential. Those persons that did attend the Open House and commented on specific properties were owners of properties that were proposed to be zoned Rural Agricultural. These owners have lots that are small and have very little or no agricultural potential. Another consideration some of the property owners expressed was that the policies in the Official Plan for Rural Residential would allow properties designated Rural Residential to apply to Council for consideration of





a lot severance. There was also 3 properties where the owners wanted their lands changed from Rural Residential to Rural Agricultural. That change was also made and is reflected in the changes to Schedule C of the Official Plan.

#### Summary

Rural Area policies apply for the protection and retention of agriculture practice in the Township. The main policies to accomplish this are policies that encourage the retention of lands lots by limiting the potential for these lots to be severed. However in developing the Land Use Schedule C the MPAC designations were used as the primary criteria. In retrospect and as a result of input from the April 2013 Open House many of the properties proposed to be zone as Rural Agricultural were small or due to some physical characteristic have little or no agricultural capability. In order to make the required changes to the new Zoning Bylaw it is necessary to make the appropriate changes to the Official Plan.

#### Recommendation

That Council approve Official Plan Amendment # 06 altering Schedule C as attached to this report.

Yours Truly

A handwritten signature in black ink that reads "Bill Wierzbicki". The signature is written in a cursive style with a large initial "B".

Bill Wierzbicki, MCIP, RPP



# PRINCE TOWNSHIP

Draft Official Plan

## Land Use Schedule 'C'

### LEGEND

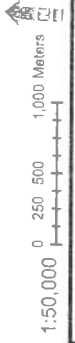
- Municipal Boundary
- Rural Area - Residential - RR
- Hamlet - H
- Commercial - C
- Industrial - M
- Resource Extraction Area - EXT
- Community Facilities - CF
- Rural Area - RA
- Precambrian Shield - SHIELD
- Required Amendment - RA To CF
- Required Amendment - RR to RA
- Required Amendment - RA To RR
- Required Amendment - Shield to H
- Required Amendment - Shield to RR

Map Notes:  
This map is for illustrative purposes only and is not suitable for determining locational accuracy or navigation.

Data Credits:  
The City of Seault Ste. Marie  
Municipal Property Assessment Corporation  
The Ontario Ministry of Natural Resources  
Planning Advisory Services

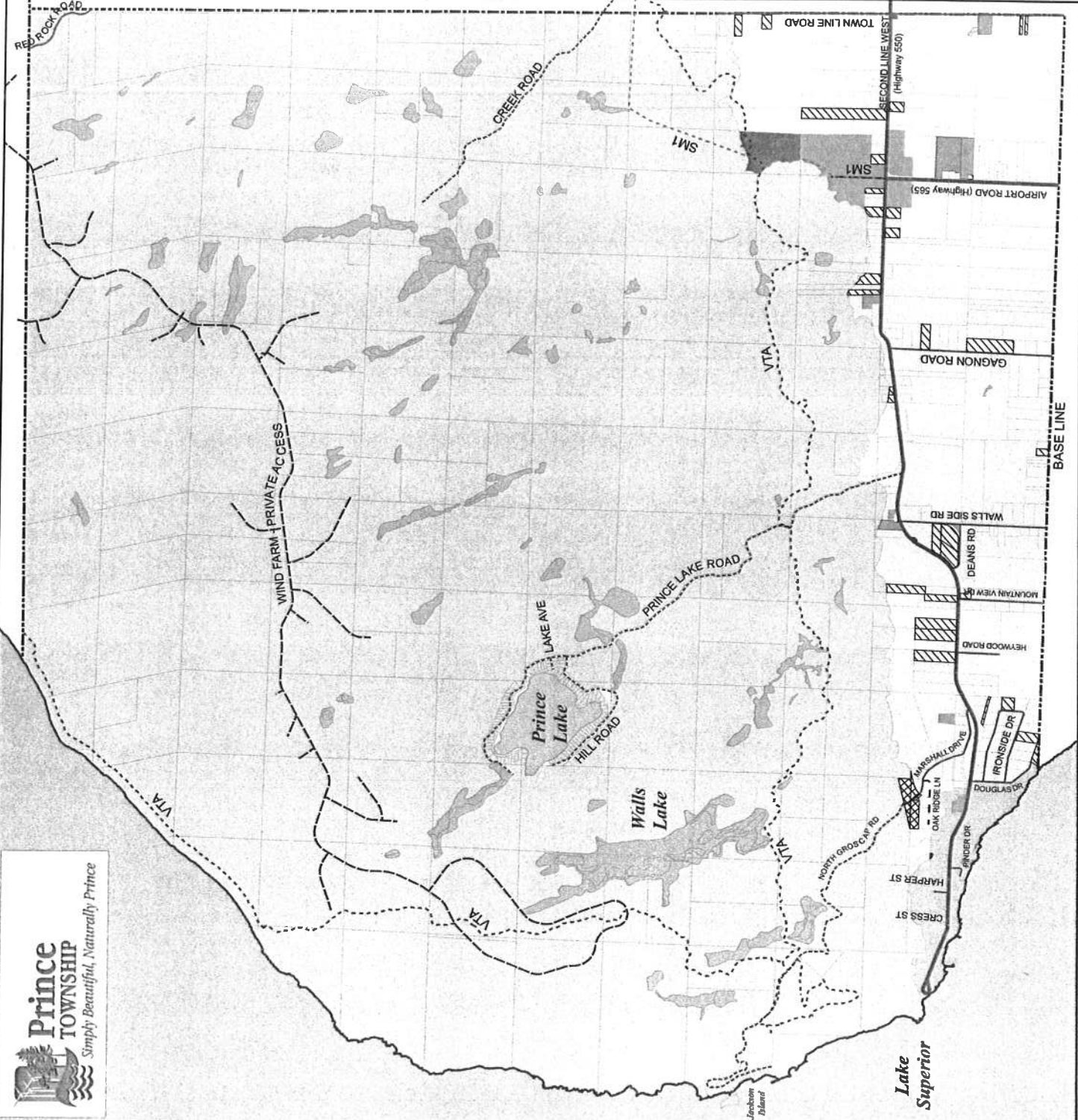
Production Information:  
Produced by Planning Advisory Services  
June 2010  
May 08, 2013 - DRAFT AMENDMENT V0.6

Data Projection:  
NAD 1983 UTM Zone 18N



Planning Advisory Services

114 Wellington Street West, Suite 100, Seault Ste. Marie, Ontario, P6B 6P4  
Tel: (705) 753-3311 Fax: (705) 753-3311 Email: info@paservices.com





AGENDA

Item:	8c
Date:	FEB 11 2014

**CORPORATION OF THE TOWNSHIP OF PRINCE**

**BY-LAW NO. 2014-06**

**OFFICIAL PLAN AMENDMENT:**

A by-law to adopt Amendment No. 2 to the Official Plan

THE COUNCIL of the Corporation of the Township of Prince, pursuant to the Planning Act, R. S. O. 1990, chapter p. 13 and amendments thereto, ENACTS as follows:

1. The Council hereby adopts Amendment No. 3 to the Official Plan for the Prince Planning Area in the form attached as Schedule A & B hereto.
2. This amendment will come into effect immediately.

PASSED in open Council this 11th day of February, 2014.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
CAO/Administrator



Schedule "A"

OFFICIAL PLAN AMENDMENT NO. 3  
TO THE PRINCE TOWNSHIP OFFICIAL PLAN

PURPOSE

This amendment provides for a change of designation on the subject property, as shown in Schedule 'B', from Rural Agricultural to Rural Agricultural with "Special Exception".

LOCATION

This amendment applies to Section 34 PR 1R11992 PT 1 (Pt 1 of 2) (2652 Base Line)

BASIS

The property showed up as a much larger parcel in the mapping at the time of the drafting of the official plan. Other existing properties in the area of the subject lands are smaller and are designated Rural Residential. Notwithstanding the limitations of policy C 9.1, the subject lands can only be severed to create 1 additional lot.

The Council of the Township of Prince now considers it advisable to amend the Official Plan to permit the change of designation on the subject property from Rural Agricultural to Rural Agricultural with "Special Exception".

DETAILS OF THE ACTUAL AMENDMENT & POLICIES THERETO

The following clause will be added to the end of the Official Plan for the Township of Prince and will be titled as follows:

Change of Designation – Rural Agricultural to Rural Agricultural with "Special Exception" –  
Section 34 PR 1R11992 PT 1 (Pt 1 of 2) (2652 Base Line)

The property described as Section 34 PR 1R11992 PT 1 (Pt 1 of 2) (2652 Base Line) in the Township of Prince may now be used as Rural Agricultural with "Special Exception", allowing for one severance.

INTERPERTATION

The provisions of the Official Plan as amended from time to time will apply to this amendment.





AGENDA

Item:	8d)
Date:	FEB 11 2014

**CORPORATION OF THE TOWNSHIP OF PRINCE**

**BY-LAW NO. 2014-10**

Being a by-law to authorize execution by the Reeve and Administrator of an agreement between the District of Sault Ste. Marie Social Services Administration Board and the Prince Township Parent/Child Resources Centre.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PRINCE  
HEREBY ENACTS AS FOLLOWS:

1. THAT the Reeve and Administrator are hereby authorized to execute and affix the Corporate Seal to an Agreement between the District of Sault Ste. Marie Social Services Administrator Board and the Prince Township Parent/Child Resource Centre, which Agreement is attached hereto as Schedule "A".
2. SCHEDULE "A"

Schedule "A" forms part of this by-law.

READ THREE TIMES AND PASSED in open Council this 11<sup>th</sup> day of February, 2014.

\_\_\_\_\_  
Reeve Ken Lamming

\_\_\_\_\_  
CAO/Administrator Peggy Greco



Item:	8d
Date:	FEB 11 2014

B E T W E E N:

DISTRICT OF SAULT STE MARIE SOCIAL SERVICES ADMINISTRATION BOARD  
ONTARIO WORKS DIVISION OF THE SOCIAL SERVICES DEPARTMENT  
hereinafter called "Social Services Department"

-- and --

PRINCE TOWNSHIP PARENT / CHILD RESOURCE CENTRE  
hereinafter called "Service Provider"

WHEREAS it is the responsibility of the Social Services Department to deliver various social services and programs on behalf of the District of Sault Ste Marie Social Services Administration Board for the benefit of eligible participants residing in the area of jurisdiction; City of Sault Ste. Marie, Prince Township and are known as Sault North;

AND WHEREAS the Service Provider has the ability to deliver certain social services and programs (the "Designated Program") in a timely and efficient manner;

Now therefore in consideration of the mutual covenants and agreements contained herein and subject to the terms and conditions hereinafter set out, the Social Services Department and the Service Provider agree as follows:

1. Designated Program

The specific details of the Designated Program including the service or program, terms, and special conditions are fully set out in Schedule "A" hereto attached.

2. Engagement of Service Provider

The Social Services Department will assist the Service Provider financially to deliver the Designated Program called Family Literacy/Resource Center which is to improve families educational attainment, especially in literacy and employment options, by supporting parents in their role as first educators.

3. Term of Agreement

The term of this Agreement is from January 1, 2014 to December 31, 2014.

4. Termination of Agreement

The Social Services Department may terminate this Agreement without notice or without any liability in the event of:

- (a) serious misconduct by Service Provider, in the opinion of the Social Services Department, or the neglect, failure or refusal to proceed promptly with the Agreement as proposed; or
- (b) failure to comply with any of the terms and conditions of this Agreement; (upon written notice to the Service Provider and at least thirty (30) days in which to rectify such non-compliance); or
- (c) withdrawal of government funding for the Designated Program.

5. Termination with Notice

Either party may terminate this Agreement in whole or in part with respect to the provision of any particular service upon thirty (30) days written notice to the other party. If the Agreement is terminated in part, all obligations with respect to the provision of all other services continue in full force and effect.

6. Social Services Department and Consultation

- (a) The Service Provider will permit the Social Services Department staff to enter at reasonable times any premises used by the Service Provider in connection with the provision of service pursuant to this Agreement and under its control in order to observe and evaluate the services and inspect all records relating to the services provided pursuant to this Agreement.
- (b) The Service Provider agrees that the staff providing services pursuant to this contract will, upon reasonable request, be available for consultation with the Social Services Department staff.

7. Financial Records and Reports

- (a) The Service Provider will maintain financial records and books of account in accordance with Generally Accepted Accounting Principles (GAAP) respecting services provided pursuant to this contract for each site where service is being provided and will allow the Social Services Department staff or such other persons appointed by the Social Services Department to inspect and audit such books and records at all reasonable times both during the term of this Agreement and subsequent to its expiration or termination.
- (b) The Service Provider will upon request submit to the Social Services Department an audited financial statement and reconciliation report with respect to the services provided pursuant to this Agreement within four (4) months of the Service Provider's financial year-end.
- (c) The Service Provider will retain the records and books of account referred to in Clause 7 (a) for a period of seven (7) years.
- (d) The Social Services Department may withhold payment pending the receipt of monthly expenditures and monthly progress/program statistics. The Social Services Department agrees that it will not act unreasonably in exercising its right to withhold payment under this clause.
- (e) The sum approved for the 2014 calendar year amounts to \$20,000.00. Disbursement will be made in quarterly payments based on monthly program expenditures.

8. Service Records

In the event the Service Provider ceases operation, it is agreed that the Service Provider will not dispose of any records related to the services provided for under this Agreement without the prior consent of the Social Services Department, which may be given subject to such conditions as the Social Services Department deems advisable.

9. Insurance

The Service Provider shall arrange minimum liability insurance in the amount of \$2 million that includes the Designated Program activity during the term of this agreement. Verification of insurance coverage shall be provided to the Social Services Department within 30 days of the signing of this agreement.

10. Amendments

This Agreement may be amended by a written instrument duly signed by the parties to this Agreement.

11. Disposition

Where applicable, the Service Provider will not sell, change the use or otherwise dispose of any item, furnishing or equipment purchased with Social Services Department funds pursuant to this Agreement without the prior written consent of the Social Services Department, which may be given subject to such conditions as the Social Services Department deems advisable. In the event the Service Provider ceases operation, all items, furnishings, or equipment purchased with Social Services Department funds will be returned to the Social Services Department.

12. Confidentiality

The parties and their directors, officers, employees, agents and volunteers will hold confidential and will not disclose or release to any person other than Social Services Department staff at any time during or following the term of this Agreement, except where required by law, any information or document that tends to identify any individual in receipt of services without obtaining the written consent of the individual or the individual's parent or guardian prior to the release or disclosure of such information or document. Where the Service Provider is an "institution" as defined in the *Municipal Freedom of Information and Protection of Privacy Act*, the provisions of such Act with respect to the disclosure or release of information may apply.

13. Conflict of Interest

The Service Provider, any of its sub-contractors and any of their respective advisors, partners, directors, officers, employees, agents and volunteers shall not engage in any activity or provide any services to Social Services Department where such activity or the provision of such services creates a conflict of interest (actually or potentially in the sole opinion of the Social Services Department) with the provision of services pursuant to the Agreement. The Service Provider acknowledges and agrees that it shall be a conflict of interest for it to use confidential information of the Corporation of the City of Sault Ste Marie and/or the District of Sault Ste Marie Social Services Administration Board relevant to the services where the Social Services Department has not specifically authorized such use.

14. Indemnification

The Service Provider will, both during and following the term of this Agreement indemnify and save harmless the Social Services Department from all costs, losses, damages, judgments, claims, demands, suits, actions, complaints or other proceedings in any manner based upon, occasioned by or attributable to anything done or omitted to be done by the Service Provider, its directors, officers, employees, agents or volunteers in connection with services provided, purported to be provided or required to be provided by the Service Provider pursuant to this Agreement up to the amount of the insurance specified in Section 9 and excluding any incidental, indirect, special or consequential damages, including loss of profits.

15. Non-Assignment

The Service Provider shall not assign this Agreement, or any part thereof, without the prior written approval of the Social Services Department, which approval may be withheld by the Social Services Department in its sole discretion or given subject to such conditions as the Social Services Department may impose.

16. Schedules

All the terms of the Schedules are incorporated into this Agreement except where they are inconsistent with this Agreement. This Agreement and the attached Schedules embody the entire Agreement and supersede any other understanding or Agreement, collateral, oral or otherwise, existing between the parties at the date of execution and relating to the subject matter of this Agreement.

17. Laws

The parties and their employees and representatives, if any, shall at all times comply with any and all applicable federal, provincial and municipal laws (including all applicable laws re: privacy and confidentiality), ordinances, statutes, rules regulations and orders in respect of the performance of this Agreement.

18. Binding Upon Parties

This Agreement shall be binding upon the parties hereto and their respective successors and, where permitted, assigns.

IN WITNESS WHEREOF the parties hereto have affixed their hands and seals on the date written below.

DATED at Sault Ste Marie, Ontario this \_\_\_\_\_ day of February 2014.

SIGNED, SEALED AND DELIVERED	)	DISTRICT OF SAULT STE. MARIE SOCIAL
	)	SERVICES ADMINISTRATION BOARD
	)	Per:
	)	_____
_____	)	David Edgar
WITNESS	)	Board Chair

DATED at Sault Ste Marie, Ontario this \_\_\_\_\_ day of February 2014.

	)	SERVICE PROVIDER
	)	Per:
	)	_____
_____	)	Ken Lamming
WITNESS	)	Reeve
	)	
	)	
_____	)	_____
WITNESS	)	Peggy Greco
	)	CAO/Administrator

## **SCHEDULE "A"**

### **SOCIAL SERVICES DEPARTMENT**

**ADDRESS:** 540 Albert Street East  
Sault Ste. Marie, ON P6A 7A7

**CONTACT PERSON:** Patricia LeBel  
**PHONE:** 759-5453  
**FAX:** 759-1796  
**EMAIL:** p.lebel@cityssm.on.ca

### **SERVICE PROVIDER**

**NAME:** Prince Township Parent/Child Resource Centre  
**ADDRESS:** 3042 Second Line West  
Sault Ste. Marie, ON P6A 6K4

**CONTACT PERSON:** Karen Vallee  
**PHONE:** 779-3627  
**EMAIL:** prc@twp.prince.on.ca

### **DESIGNATED PROGRAM**

**NAME OF PROGRAM:** Family Literacy/Employability Skills  
**PURPOSE:** Improve Literacy and Employability Skills  
**TERM:** January 1, 2014 to December 31, 2014  
**LOCATION:** Locations North of Sault Ste. Marie  
**APPROVED AMOUNT:** \$20,000.00  
**DISBURSEMENT:** Quarterly  
**FUNDING ENVELOPE:** Ontario Works Employment (ERE)

### **REPORTING CRITERIA**

Monthly expenditures and program statistics are to be sent to the Social Services Department no later than 10 working days following the end of the previous month.

### **EVALUATION AND ASSESSMENT**

Program will be developed in conjunction with Ontario Works Employment Coordinator to best meet the needs of the population residing north of Sault Ste. Marie. Outcomes to include families attending and employment education resources developed.





**CORPORATION OF THE TOWNSHIP OF PRINCE****BY-LAW NO. 2014-11**

Being a by-law to authorize execution by the Reeve and Administrator of an agreement between the City of Sault Ste. Marie and the Township of Prince.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PRINCE  
HEREBY ENACTS AS FOLLOWS:

1. THAT the Reeve and Administrator are hereby authorized to execute and affix the Corporate Seal to an Agreement between the City of Sault Ste. Marie and the Township of Prince, regarding the MIII funding for the 2 bridges on Town Line and the 2 bridges on Base Line. The Agreement is attached hereto as Schedule "A".
2. SCHEDULE "A"

Schedule "A" forms part of this by-law.

READ THREE TIMES AND PASSED in open Council this 11<sup>th</sup> day of February, 2014.

\_\_\_\_\_  
Reeve Ken Lamming

\_\_\_\_\_  
CAO/Administrator Peggy Greco



This Agreement made the      day of      , 2014

**BETWEEN**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
(the "City")

- and -

**THE CORPORATION OF THE TOWNSHIP OF PRINCE**  
(the "Township")

**WHEREAS** the City and the Township are collectively undertaking the replacement of four (4) critical bridges that are in disrepair on perimeter roads in the City of Sault Ste. Marie and the Township of Prince (the "Project");

**AND WHEREAS** the Her Majesty the Queen in right of Ontario, through the Minister of Rural Affairs (the "MRA"), is investing in infrastructure by implementing the Ontario's Small Rural and Northern Municipal Infrastructure Fund – Top Up Program (the "Program");

**AND WHEREAS** the Program will provide capital assistance to small, rural and northern municipalities and Local Service Boards to support critical road, bridge, water and wastewater projects;

**AND WHEREAS** the City has applied to the MRA for funds from the Program to assist the City and the Township in carrying out the aforementioned Project;

**AND WHEREAS** the MRA has agreed to provide funding for up to ninety (90%) percent of the Total Net Eligible Costs for the Project as defined in the Small Rural and Northern Municipal Infrastructure Fund Top Up Transfer Payment Agreement between the City and the MRA ("Funding Agreement"), subject to the terms and conditions of the said Funding Agreement which is appended hereto as Schedule "A" to this Agreement;

**AND WHEREAS** the Township has reviewed and accepts the terms and conditions set out in the Funding Agreement, and acknowledges that it is a Partner of the City, as defined in the Funding Agreement for the purpose of completing the aforesaid Project;

**AND WHEREAS** Section 4.10 of the Funding Agreement requires the City and the Township to enter into an agreement that incorporates by reference the terms and conditions of the Funding Agreement and which sets out the respective roles, responsibilities, administration requirements, management functions and financial contributions of the City and the Township with respect to the Project;

**AND WHEREAS** the City and the Township have agreed to their respective roles, responsibilities, administration requirements, management functions and financial contributions with respect to the Project and desire to set forth same herein;

**NOW THEREFORE** in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, the Parties hereto agree as follows:

**1. TERM**

This Agreement shall be for a term commencing February 3, 2014 and ending on December 31, 2016 (the "Term").

**2. FUNDING AGREEMENT**

The City and Township both acknowledge that the City has applied for and has become a party to the Funding Agreement with the MRA on behalf of both the

City and the Township for the purposes of completing the Project. The Funding Agreement is appended as Schedule "A" to this Agreement. The parties hereto acknowledge and agree to be bound by the terms and conditions of the said Funding Agreement. Pursuant to Section 4.10 of the Funding Agreement, the parties hereto acknowledge and agree that the City shall compel the Township to perform and satisfy all of the Township's covenants and obligations as set out in this Agreement and otherwise enforce its terms and conditions at the direction of and for the benefit of Ontario. The parties further acknowledge and agree that the City shall enforce the terms and conditions of this Agreement with the Township. The parties further acknowledge and agree that the words contained in this Agreement shall have the same meaning as set forth and defined in the Funding Agreement.

### 3. TOWNSHIP - PARTNER

The Township acknowledges and agrees that all references to the term "Partner" which appear in the Funding Agreement means the Township. The Township shall meet all the obligations of the "Partner" as per the Funding Agreement.

### 4. TOWNSHIP INFORMATION

In accordance with section (a) of Schedule "F" of the Funding Agreement, the Township provides the following particulars:

- a) Full Legal Name: The Corporation of the Township of Prince;
- b) Address: 3042 Second Line West, Prince Township, ON P6A 6K4;
- c) Location of Records: Township Address as set forth above in Section 4(b) herein; and
- d) Contact Person: Peggy Greco – Chief Administrative Officer/Administrator.

### 5. INDEMNITY

The Township hereby agrees to indemnify and hold harmless Her Majesty the Queen in right of Ontario, Her Ministers, agents, appointees and employees (the "Indemnified Parties") from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of actions, actions, claims, demands, lawsuits or other proceedings, by whomever made, sustained, incurred, brought or prosecuted in any way arising out of or in connection with the Project or otherwise in connection with the Funding Agreement unless caused by the negligence or wilful misconduct of MRA.

### 6. INSURANCE

The Township represents and warrants that it has, and shall maintain for the Term of this Agreement and the Funding Agreement, at its own cost and expense with insurers having a secure A.M. Best rating of B+ or greater or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage to an inclusive limit of not less than Five Million (\$5,000,000.00) Dollars per occurrence. The policy shall include the following:

- a) The City and the Indemnified Parties shall be added as additional insureds with respect to liability arising in the course of the performance of the City and the Township's obligations under, or otherwise in connection with this Agreement or the Funding Agreement;
- b) a cross liability clause;
- c) contractual liability coverage; and

- d) thirty (30) days' written notice of cancellation, termination or material change.

## 7. ADDITIONAL INSURANCE REQUIREMENTS

- a) The Township shall provide the City or MRA with Certificates of Insurance, or such other proof as may be requested by the City or MRA, that confirms the insurance coverage as provided for in Section 6 of this Agreement if so requested by the City or MRA. If requested by the City or MRA, the Township shall also make available to the City or to MRA, as applicable, a copy of each insurance policy.
- b) The Township accepts that the Indemnified Parties shall have a right of "First Call" or priority over any other person, including the City or the Township, to use or enjoy the benefits of the proceeds from the insurance policy required under Section 6 of this Agreement to pay any suits, judgments, claims, demands, expenses, actions, causes of action and losses (including, without limitation, reasonable legal expenses and any claim for lien made pursuant to the *Construction Lien Act*, R.S.O. 1990, c. C.30 and for any and all liability damages to property and injury to persons (including death) that may be brought against the Indemnified Parties as a result of this Agreement or the Funding Agreement.

## 8. CONTRIBUTIONS

- a) The Parties hereto acknowledge and agree that the Project's Estimated Total Net Eligible Costs is as set out in Schedule "B" to the Funding Agreement, specifically Three Million Eight Hundred and Eighty Thousand (\$3,880,000.00) Dollars.
- b) The Parties acknowledge and agree that MRA shall provide funding for up to Ninety (90%) Percent of the Project's Estimated Total Net Eligible Costs, subject to the terms and conditions of the Funding Agreement, which MRA Contribution shall be Three Million Four Hundred and Ninety Two Thousand (\$3,492,000.00) Dollars (the "MRA Contribution").
- c) The Parties acknowledge and agree that the Project's Estimated Total Net Eligible Costs not covered by the MRA Contribution is estimated to be Three Hundred and Eighty-Eight Thousand (\$388,000.00) Dollars (the "Remaining Contribution"). The Parties hereto further acknowledge and agree that the Remaining Contribution is to be evenly divided and payable by each of the Parties hereto.
- d) The City acknowledges and agrees that the City's share of the Remaining Contribution for the Project is estimated to be One Hundred and Ninety Four Thousand (\$194,000.00) Dollars.
- e) The Township acknowledges and agrees that the Township's share of the Remaining Contribution for the Project is estimated to be One Hundred and Ninety Four Thousand (\$194,000.00) Dollars.
- f) Notwithstanding anything to the contrary set out herein, the Parties hereto acknowledge and agree that the Project's costs as set out herein are an estimate only, and that the actual costs for the Project may be greater than or less than the Project's estimated costs. The Parties hereto further acknowledge and agree that the MRA Contribution is subject to the terms and conditions of the Funding Agreement and is not guaranteed. The Parties hereto acknowledge and agree that the Total Actual Costs for the Project, meaning each and every expense related directly or indirectly to the Project as determined solely by the City given its administration and management of the Project, less any contribution made by MRA, if any, shall be shared equally by the Parties hereto. The Township shall pay its

respective share of the Total Actual Costs for the Project to the City upon Substantial Completion of the project, defined as the date at which the project is ready for use or is being used for the purpose intended.

**9. FUNDS RECEIVED FROM MRA RELATING TO THE PROJECT**

The Parties hereto acknowledge and agree that all funds received by MRA in relation to the Project shall be received by the City. The City shall ensure that the funds are used solely for the Project, in accordance with the Funding Agreement, and the City shall complete the necessary accounting and financial reporting as set out in the Funding Agreement.

**10. ADMINISTRATION, MANAGEMENT AND AUDIT ARRANGEMENTS**

- a) The City shall undertake to complete all administration, management and audit arrangements required under the Funding Agreement.
- b) The City shall, at its sole discretion, enter into all contractual relationships with any and all necessary contractors to complete the Project. The City may, at its sole discretion, permit the Township to enter into a joint contract with the City and a contractor upon the request of the Township and/or Contractor.

**11. REPORTING AND ACCOUNTING OBLIGATIONS**

The City shall fulfill all reporting and accounting requirements as set out in the Funding Agreement. The City shall provide a copy of all reporting documents to the Township.

**12. OTHER FINANCIAL ARRANGEMENTS RELATING TO THE PROJECT**

The Township shall disclose to the City and MRA forthwith that it has applied for, received or will receive any other contribution to the Project at any time from any source.

**13. TOWNSHIP DUTIES**

The Township shall provide any and all information required to fulfill the obligations of the City under this Agreement and the Funding Agreement, including, but not limited to, financial documents, prior contracts, maps and PIN searches. The Township agrees and shall provide the requested information in the manner requested by the City.

**14. NOTICE**

Any notice required or permitted to be given under this Agreement shall be in writing and may be given by delivering or mailing the notice to:

***In the case of the City:***

The Corporation of the City of Sault Ste. Marie  
 Attention: Commissioner of Engineering & Planning  
 Engineering & Planning Department  
 99 Foster Drive  
 Sault Ste. Marie, ON P6A 5N1

***In the case of the Township:***

The Corporation of the Township of Prince  
 Attention: CAO/Administrator  
 3042 Second Line West  
 Prince Township, ON P6A 6K4

***In the case of MRA:***

In accordance with Section 17.1 of the Funding Agreement.

Notice shall be deemed to have been received in accordance with the times set forth in paragraph 17.2 of the Funding Agreement.

**15. ASSIGNMENT AND TRANSFERABILITY**

Except as otherwise provided in this Agreement, the rights and obligations created by this Agreement are exclusive to and shall not be transferred or assigned by either Party, except by written consent of the other Party and MRA.

**16. COMPLIANCE WITH LAWS**

The Township shall comply with the terms and conditions set out in this Agreement and the Funding Agreement, and further shall comply with all Laws, By-Laws, Rules and Regulations of any governing body respecting this Agreement and the Funding Agreement, and shall save harmless and fully indemnify the City from and against all losses, costs, damages and expenses, of every kind or nature which the City may suffer, be at or be put to by reason of or in consequence of the noncompliance by the Township with the Funding Agreement, this Agreement and any such Laws, By-Laws, Rules and Regulations.

**17. GOVERNING LAW**

This Agreement and all matters or issues incident hereto shall be governed by and construed under and in accordance with the laws of the Province of Ontario. The Parties hereto attorn to the jurisdiction of the Courts of Ontario. This Agreement shall be treated in all respects as an Ontario contract.

**18. ENUREMENT**

This Agreement shall enure to the benefit of and be binding upon the parties and their respective successors and assigns.

**19. SURVIVAL**

The Parties hereto acknowledge and agree that Sections 2, 3, 4-13 inclusive, 15-18 inclusive and 20-23 inclusive shall survive the termination of this Agreement.

**20. AMENDMENTS**

This Agreement may only be amended by a written agreement duly executed by the Parties hereto, with notice to MRA.

**21. PARTIES INDEPENDENT**

The Parties hereto acknowledge and agree that neither Party is the agent, joint venturer, partner or employee of the other Party. The Parties acknowledge and agree that they shall not take any actions that could establish or imply such a relationship.

**22. AGREEMENT INTO EFFECT**

The Parties shall do or cause to be done all acts or things necessary to implement and carry into effect the terms of this Agreement and Funding Agreement to its full extent.

**23. ENTIRE AGREEMENT**

This Agreement, including its recitals and Schedule "A" appended hereto contains the entire agreement between the Parties hereto. The Parties acknowledge and agree that there are no prior representations, either oral or written, between them other than those set forth in this Agreement. This Agreement supersedes and revokes all previous negotiations, arrangements, representations and information conveyed, whether oral or written, between the Parties hereto. The Parties acknowledge and agree that they have not relied upon any statement, representation, agreement or warranty except those expressly set out in this Agreement.

**IN WITNESS WHEREOF** the parties have executed this Agreement effective the date first stated above.

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

Per:

\_\_\_\_\_  
**MAYOR - DEBBIE AMAROSO**

\_\_\_\_\_  
**CITY CLERK - MALCOLM WHITE**

We have the authority to bind the Corporation.

**THE CORPORATION OF THE TOWNSHIP OF PRINCE**

Per:

\_\_\_\_\_  
**REEVE - KEN LAMMING**

\_\_\_\_\_  
**CAO/ADMINISTRATOR - PEGGY GRECO**

We have authority to bind the Corporation



Item:	9 a)
Date:	FEB 11 2014

**Peggy Greco**

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**From:** David Yanni [dyanni@princetwp.ca]  
**Sent:** Wednesday, February 05, 2014 3:20 PM  
**To:** pgreco; Amy Zuccato; Ken Lamming; Ian Chambers; Ron Amadio  
**Subject:** May Council meeting request

Hi all

I would like to request a change in date for the May meeting. I will be away the 2nd week of May. Would it be possible to have the meeting either the first or third week of May, the 6th or the 20th.

Thank you for your cooperation in this regard.

2/5/2014



Item: 10 a)
Date: FEB 1-1 /1116

## **Guelph Wins First Ron Lance Memorial Award for Highest Residential Waste Diversion Rate**

### ***Waste Diversion Ontario award honours former employee***

TORONTO, Jan. 22, 2014 /CNW/ - Waste Diversion Ontario announced today that the City of Guelph achieved the best residential waste diversion rate in 2012. The residential waste diversion rate is the percentage of Blue Box and other residential garbage reported to WDO that is kept out of landfill. Reports with amounts of these materials are submitted by over 400 municipalities across Ontario under WDO's annual Municipal Datacall.

Guelph took the top spot with an overall residential waste diversion rate of 67.72 per cent, well above the 2012 provincial average of 47.19 per cent. Guelph also came in first overall in 2012 for diverting the highest percentage of residential organic waste at 31.63 per cent of all residential waste in their program. In 2011, Guelph's residential waste diversion rate was 48.84 per cent. The 19 percent increase over 2012 can be largely attributed to 2012 being the first full year of reporting on Guelph's reactivated organics program.

In recognition of these results, Guelph will become the first recipient of the annual Ron Lance Memorial Award announced in November 2013. For seven years, Mr. Lance managed WDO's Municipal Datacall, a role that involved working closely with municipalities, First Nations and recycling associations to compile and verify program data and tonnage reports from all Ontario municipal recycling programs. His work on the Datacall helped WDO to develop one of North America's leading databases on residential garbage collection. Mr. Lance passed away in October 2013.

"Congratulations to Guelph for being the best in Ontario in 2012 at keeping residential waste out of landfill," said Michael Scott, CEO, Waste Diversion Ontario. "Guelph should be proud of its significant progress since 2011 and of the many people who have helped to make their recycling program such a success."

"Guelph's receipt of the Ron Lance Memorial Award is a fitting tribute to the man who played such a key role in managing the data that help determine the winner," added Scott. "Each year, we will remember Ron with this award and help to keep his memory alive."

Guelph will officially receive the first Ron Lance Memorial Award at an upcoming Council meeting.

"I'm thrilled that Guelph is the best in the province when it comes to waste diversion," said Karen Farbridge, Mayor of Guelph. "This success rests on many shoulders. I'd like to thank City Council for its commitment to the organics facility and other waste diversion programs; City staff for their excellent management of solid waste resources; and residents for sorting their waste diligently every day."

Each year, WDO requires municipalities to complete the Municipal Datacall to be eligible for funding for the Blue Box Program. In addition, WDO requests the submission of tonnage data for all other waste materials the municipality oversees, including hazardous or special waste, electrical and electronic equipment, organics, garbage, and other materials.

Waste Diversion Ontario ([www.wdo.ca](http://www.wdo.ca)) is the not-for-profit organization funded by industry that oversees Ontario's current recycling programs for electrical and electronic equipment ("e-waste"), used tires, Blue Box material, and hazardous or special waste.

SOURCE: Waste Diversion Ontario

#### **For further information:**

Julie Kwiecinski at [juliekwiecinski@wdo.ca](mailto:juliekwiecinski@wdo.ca); 416.226.3252 (office); 416.550.1995 (cell)



2. Owen Sound	63.09
3. Mono	60.62
4. Meaford	59.73
5. East Luther Grand Valley (township)	58.73
6. Oxford County	58.10
7. Simcoe County	57.65
8. York Region	57.25
9. Orangeville	55.99
10. Grey Highlands	55.90
11. Perth	55.56
12. West Grey	55.54
13. Red Lake	54.05
14. Kingston	53.79
15. Durham Region	53.63
16. Waterloo Region	52.52
17. Halton Region	52.37
18. Deep River	52.29
19. Madawaska Valley (township)	52.02
20. Orillia	52.00

Waste Diversion Ontario ([www.wdo.ca](http://www.wdo.ca)) is the not-for-profit organization funded by industry that oversees Ontario's current recycling programs for electrical and electronic equipment ("e-waste"), used tires, Blue Box material, and hazardous or special waste.

SOURCE Waste Diversion Ontario

**For further information:**

Julie Kwiecinski, [juliekwiecinski@wdo.ca](mailto:juliekwiecinski@wdo.ca); 416.226.3252 (office); 416.550.1995 (cell)



Item:	10c)
Date:	FEB 11 2014

**Peggy Greco**

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**From:** m.pandzic@sympatico.ca  
**Sent:** Tuesday, January 14, 2014 12:22 PM  
**To:** ramadio@princetwp.ca; ichambers@princetwp.ca; dyanni@princetwp.ca; Amy Zuccato; klamming@princetwp.ca  
**Cc:** Peggy Greco; Gerry Marshall; gaylerussell@shaw.ca  
**Subject:** Volunteer Adhoc Park Committee

Prince Township Council Members,

We were astonished at reading the January 9, 2014 Sault Star article outlining the new direction council has agreed to take with respect to park naming and dedications. We are taken aback at the lack of professionalism and that no one from council had the decency or consideration to contact the volunteer members of the adhoc committee to update them on this turn of events. It is also disconcerting to realize that our council can be bullied and allowed to be over-ruled in decisions voted on and approved by council in a formal council meeting.

It is my opinion that this flip flop decision making takes away from the integrity of a defined process as well as council's perceived ability. The committee was only doing what the council requested and not only spent time and effort meeting, developing and presenting council with recommendations but believed it was a informed, fair and transparent process.

This flip flop decision making is disturbing to us and we can only imagine how upsetting it must be for the families of the deceased and the now controversial dedications. The delays and disagreements this is causing is only resulting in lost intent and appreciation of any dedication process. It is very apparent that the original good intent has become nothing short of a power struggle between certain members of council and affiliated groups and residents.

It would have been better not to do anything at all.

This process has causes us to question all actions and decisions made by this council. Please accept this as our resignation from participating in the adhoc committee requested by this council.

Kathy Marshall and Maralyn Pandzic

1/14/2014





## AGENDA

Item: 1007

Date: FEB 11 2014



4528 Second Line West  
 Prince Township, On  
 P6A 6K4

January 21, 2014

Ms. Peggy Green  
 Secretary - Prince Township Council  
 3042 Second Line West  
 Prince Township, On. P6A 6K4.

Dear Peggy

This letter is to inform you that the Prince Women's Institute will host an All Candidates Meeting at the Township Hall on Wed. Oct. 8, 2014 beginning at 7:00 pm.

I shall provide other particulars regarding the meeting when we are closer to the date of the event.

Please make the required arrangements regarding booking the hall etc. now for this meeting.

Thank you  
 Sandy Gulcher  
 Chair - Prince Women's  
 Institute





**61<sup>st</sup> ANNUAL OSUM CONFERENCE & TRADE SHOW**  
**"Conference at the Cottage" April 30, May 1 & 2, 2014**



**Welcome, Ontario Small Urban Municipalities Conference Delegates & Exhibitors**  
***Conference at the Cottage!***

The Town of Parry Sound is pleased to be hosting the 2014 Ontario Small Urban Municipalities (OSUM) Conference, April 30, May 1, 2, 2014.

We are excited about the program which features a variety of topics and presenters, while providing opportunity for networking.

Conference information can be found on the Town of Parry Sound web page at [www.townofparrysound.com](http://www.townofparrysound.com)

If you have questions about the delegate and companion programs, contact Jessie Langford, Administrative Assistant, at 705-746-2101, ext 225 or by email at [jlangford@townofparrysound.com](mailto:jlangford@townofparrysound.com)

If you wish to participate in the Trade Show, contact April McNamara, Leisure Services Co-ordinator at 705-746-2101, ext 227 or by email at [april@townofparrysound.com](mailto:april@townofparrysound.com)

While at the conference, we hope you take the time to meet new people, catch up with old friends and share experiences from the world of municipal government.

Our team is looking forward to meeting you in Parry Sound where we will help turn the experiences of the 2014 OSUM Conference into memories!

See you in the spring!

The Town of Parry Sound Team  
Mayor Jamie McGarvey  
Jessie Langford  
April McNamara  
Lynn Middaugh



**61<sup>st</sup> ANNUAL OSUM CONFERENCE & TRADE SHOW**  
**"Conference at the Cottage" April 30, May 1 & 2, 2014**  
**DELEGATE REGISTRATION FORM**



**Full Delegate Package**

**\$495 + HST (\$64.35) = \$559.35**

Each Delegate will receive a registration kit, access to all workshops, Wednesday evening Welcome Reception/Opening Ceremonies & Trade Show including hot and cold Hors D'oeuvres and cash bar, Thursday evening Mayor's Reception, Breakfast and Lunch on Thursday and Friday.

**Companion Program**

**\$150 + HST (\$19.50) = \$169.50**

Companion program includes Wednesday evening Welcome Reception & Trade Show, including hot and cold Hors D'oeuvres and cash bar. Join the delegates for the Mayor's Reception Thursday, breakfast on Thursday and breakfast and lunch on Friday.

A pottery studio workshop is planned for Thursday May 1<sup>st</sup> and will include all materials, instruction and lunch at the West Parry Sound District Museum on Tower Hill.

**61<sup>st</sup> Banquet Dinner and Entertainment \$46 + HST (\$5.98) = \$51.98**

The Charles W. Stockey Centre for the Performing Arts will be the venue for the Thursday evening, May 1<sup>st</sup> 'Surf or Turf' banquet dinner, and live entertainment. The meal options are pan fried pickerel or roast sirloin of beef.

**Early Bird Golf Day – Wednesday April 30, 2014 – Seguin Valley Golf Course**

**\$80 + HST (\$10.40) = \$90.40**

Enjoy a fun day of golf at the beautiful Seguin Valley Golf Course. Package includes 18 holes of golf, cart, coffee on arrival, lunch, bottled water and prizes. Shotgun start at 11:30 am.

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**Accommodations:**

Group rates have been set at two of the larger hotels. Additional accommodations are available throughout Parry Sound; please visit [www.townofparrysound.com/pagesmith/132](http://www.townofparrysound.com/pagesmith/132) for a full list.

Comfort Inn - \$99.00 (+tax)

Group Confirmation Number: 1290933

120 Bowes Street, Parry Sound, ON P2A 2L7

(705) 746-6221

[www.parrysoundcomfortinn.com](http://www.parrysoundcomfortinn.com)

Microtel Inn & Suites - \$105 - \$150 (+tax)

Group Confirmation Code: OSUM

292 Louisa Street, Parry Sound, ON P2A 0A1

(705) 746-2700 1-866-745-8666

[www.microtelparrysound.com](http://www.microtelparrysound.com)



AGENDA

Item:	10f
Date:	FEB 11 2014

received  
JAN 15 2014

## STAFF REPORT

**Meeting Date:** December 17, 2013  
**To:** Mayor and Members of Council  
**Prepared By:** Shelley Eliopoulos, Treasurer/Director of Finance

**Reviewed/Approved By:** Jim Peters, Director of Planning  
 Mike Rutter, CAO

**Department Report No.:** FIN 2013-32  
**Subject:** Development Charges Review  
**Corporate Strategic Plan:** Business Growth

---

**Council Recommendation:**

**BE IT RESOLVED THAT Council** support the Municipal Finance Officers Association position paper "Frozen in time: Development charges legislation underfunding infrastructure – 16 years and counting" which supports revisions to the *Development Charges Act, 1997* are recommended to eliminate barriers to cost recovery:

1. Eliminate Section 2(4), "Ineligible services," so that all services are eligible for development charges.
2. Remove Section 5(1), paragraph 8, the step in "Determination of development charges" that requires municipalities to reduce their capital costs by 10%.
3. Update Section 5(1), paragraph 4, which entails that the service levels development charges are based on is an average service level for the previous ten years, with a more flexible understanding of service levels. Municipalities should be able to adopt forward looking service levels, define the basis for service levels and broad service categories.

**AND FURTHER** that this resolution be forwarded to the Municipal Finance Officers Association to show the Municipality of Trent Hills support in amending the Development Charges Act.

**1. Purpose/Nature of the Proposal:**

That the Municipality support the Municipal Finance Officers position paper on the reform of the calculations for Development Charges in Ontario.

**2. Background/Rationale:**

Although the *Development Charges Act, 1997* introduced some positive elements to Ontario's development charges regime, municipalities have struggled with the cost recovery restrictions it brought forward, especially provisions concerning:

1. **Ineligible services** - Section 2(4) lists services for which costs are ineligible to be recouped through a development charge.
2. **10% discounts** - Section 5(1), paragraph 8, indicates that a 10% discount will be applied to the development charge for a significant range of services (full list on page 18).
3. **Historic average method of calculating service levels** - Section 5(1), paragraph 4, indicates that DCs for all services will be calculated based on the average service level

at which they were provided in the ten years leading up to the development charge background study.

These features of the *Development Charges Act, 1997* are problematic because they create funding gaps for the infrastructure needed to enable growth. It is counterproductive to limit municipalities' ability to invest in infrastructure by limiting their ability to recover capital costs through development charges at a time when governments are focused on shrinking the infrastructure deficit and stimulating economic recovery through infrastructure investment.

Significant infrastructure investments are critical to Ontario's continuing growth. Eliminating the arbitrary revenue restrictions in the *Development Charges Act, 1997* would make growth pay for a greater share of growth so that Ontario municipalities can get on with the timely business of investing in the maintenance, rehabilitation and renewal of local infrastructure – the bricks and mortar of local economies.

3. **Relevant Options/Consultations:** N/A
4. **Risk/Safety Considerations:** N/A
5. **Legal Implications/Legislative Requirements:** N/A
6. **Policy/Staff Implications:** N/A
7. **Major Benefits:**

Reform to the Development Charges Act with the recommendations from the Municipal Finance Officers Association position paper would allow greater flexibility for the Municipality of Trent Hills in the adoption of its Development Charges, which in turn will assist in funding growth related projects outlined in the Municipalities Long Term Asset Management Plan.

8. **Financial Analysis:** N/A
9. **Means of Communicating Decision:**
10. **Respectfully submitted by:**

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Shelley Eliopoulos  
Treasurer/Director of Finance

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Jim Peters  
Director of Planning

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Mike Rutter CAO



AGENDA	
Item:	109
Date:	FEB 11 2014

File No. 9.1.2 & 18.9

January 21, 2014

**Hon. Premier Kathleen Wynne**  
**Premier of Ontario**  
**Legislative Building**  
**Queen's Park**  
**Toronto, ON M7A 1A1**

**Hon. David Oraziotti**  
**Minister of Natural Resources**  
**6<sup>th</sup> Flr, Room 6630, Whitney Block**  
**99 Wellesley Street West**  
**Toronto, ON M7A 1W3**

**Dear Premier Wynne & Minister Oraziotti:**

**RE: Proposed Black Bear Management Pilot in Northern Ontario**

The Municipality of Wawa would like to salute your government in introducing a pilot program to reduce the risk of nuisance bears in northern communities.

This is a first step in the right direction. The exclusion of rural communities does little to assist low populated areas to confront human-bear conflicts. Furthermore, there is an opportunity here to bring some economic benefit to outlying areas of the north.

Giving the right to Northern Ontario's five major urban centres to deal with the problem of nuisance bears simply translates into a "cull" on nuisance bears. This decision is simply political science and not biological science. Furthermore, this action leaves the rural northern communities stuck with the problem of dealing with their nuisance bears. It is important to point out that the rural communities have fewer resources and proper manpower to deal with the problem. Also, the closeness of our hinterland and rural areas leaves the residents here at greater risk for human-bear conflicts.

We would suggest that introducing this program to the more rural and remote areas of the north would be of greater benefit to northerners. The many outfitters (many who currently operate a fall bear hunt) are best suited for undertaking this pilot project. These outfitters support responsible bear management and also bring a value-added industry to strengthen the local economies, and foster the principles of the Growth Plan for Northern Ontario.

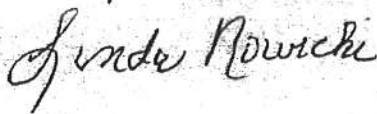


P.O. BOX 500, 40 BROADWAY AVENUE, WAWA, ONTARIO, P0S 1K0  
Telephone: (705) 856-2244, Fax: (705) 856-2120, Website: [www.wawa.ca](http://www.wawa.ca)



On behalf of the Council for the Municipality of Wawa, I urge the Provincial Government to modify the Proposed Black Bear Management Pilot program and replace the project with one that is inclusive, fair and equitable for all communities in Northern Ontario.

Sincerely,



**Linda Nowicki**  
Mayor

cc M. Mantha, MPP-Algoma/Manitoulin  
Federation of Northern Ontario Municipalities (FONOM)  
Northern Ontario Municipal Association (NOMA)  
Algoma District Municipal Association (ADMA)  
Northern Ontario Tourist Outfitters Association (NOTO)  
Northeastern Superior Regional Mayors Group  
Members of Municipal Council



**Addendum**

P.S. A local media outlet (Wawa-news.com) developed two (2) internet sites (in text format) to document bear visits in the community of Wawa for the year 2012 during the period of June to August 14. The number of bear visits are too numerous to mention; I encourage you to visit the links below.

<https://maps.google.com/maps/ms?ie=UTF8&oe=UTF8&msa=0&msid=203072019329259416734.0004c36b373ef848af012>

<https://www.facebook.com/groups/380585298676153/>

Note: The Facebook page is called Bear Wise - Wawa





*Your Council  
could become Lame  
Duck in 2014.*

*It's best to be prepared!*

*The ideal time to hold  
a "So You Want to Run  
for Council" session is  
between April and June.*

*2014 Webinars for  
Municipal Staff.  
Stay tuned for details!*

Fred Dean  
416-251-8811  
fdean@citysolicitor.net

# Planning for 2014 and Beyond

AGENDA	
Item:	10 W
Date:	FEB 11 2014

RECEIVED  
DEC 11 2013

Now is the time to be planning for the lead up to the election next October.

Preparation should be underway to incorporate measures into the 2014 budget.

When developing the 2014 budget, municipalities must give consideration to the restrictions imposed on council if it becomes "lame duck" after nomination day. What constitutes a lame duck council is not important now but what constitutes restricted acts is.

Section 275 of the Municipal Act defines four restricted acts, two of which should be planned for in the budget preparation. **What are the two acts that require consideration during the budget deliberations?**

- the disposition of real or personal property with a value over \$50,000 at the time of disposal
- making any expenditures or incurring a liability exceeding \$50,000.

It is important to note that these two restrictions do not apply to items included in the approved 2014 budget.

**The final two restrictions also require consideration as early as possible, they are:**

- the appointment or removal of any officer from office
- the hiring or dismissal of any employee.

For a more detailed analysis of the restricted acts requirements in section 275, check out my article in the October edition of Municipal World magazine.

## In House Orientation for the New Council

It is so important to get the new term started in the right way. The importance of council/staff relations and council/council relations depends on a well thought out and executed

## So You Want to Run for Council

In 2010 leading up to the election, I was fortunate to have the opportunity to facilitate a workshop for those interested in running for council in their community.

As you know, people often run for office with no idea of the scope of duties or workload once they are elected.

These sessions are about two hours long and provide an overview of what will be expected of them should they be successful. It also provides an opportunity to ask questions.

Some of the topics include responsibilities of a member of council, the head of council as well as staff. There is also a brief summary of municipal powers and how they are exercised as well as an overview of the Municipal Conflict of Interest Act on the agenda.

Since running for council requires family commitment, I have encouraged the partner of the person seeking a position to also attend.

I am already receiving calls about this session. There is an opportunity for municipalities to share costs for the workshop with their neighbours by inviting them to cohost. So, if you or an organization in your community is interested, let me know.

**The ideal time to hold a "So You Want to Run for Council" session is between April and June.**

orientation plan. Being effective at meetings is a skill all members need to master. If you require assistance in developing and delivering an orientation programme, call or email me.



Item:	11 a
Date:	FEB 1-1 2014

**ALGOMA PUBLIC HEALTH BOARD MEETING**  
**DECEMBER 19, 2013**  
**PRINCE ROOM, 3<sup>RD</sup> FLOOR, APH SAULT STE. MARIE**  
**MINUTES**

<b>PRESENT:</b>	<b>Robert Ambeault</b>	<b>Janet Blake</b>	<b>Marchy Bruni</b>
	<b>Brenda Davies</b>	<b>Tom Farquhar</b>	<b>Debbie Kirby</b>
	<b>Karen Marinich</b>	<b>Gordon Post</b>	<b>Ron Rody</b>
<b>REGRETS:</b>	<b>Carmen Bondy</b>	<b>John Currie</b>	
<b>OFFICIALS</b>	<b>Medical Officer of Health</b>		<b>Dr. Kimberley Barker</b>
<b>PRESENT:</b>	<b>Chief Financial Officer (Interim)</b>		<b>Shaun Rothberg</b>
	<b>Board Secretary</b>		<b>Trina Mount</b>

**1) CALL TO ORDER:**

Mr. Bruni called the meeting to order at 6:24 p.m.

He welcomed new Board member, Debbie Kirby, appointed by the Province of Ontario. Ms. Kirby thanked Mr. Bruni, saying that she is honoured to be a member of the APH Board of Health and looking forward to being part of the team. She provided a brief history of self and round table introductions were made.

Mr. Bruni introduced the interim Chief Financial Officer, Shaun Rothberg.

**2) DECLARATION OF CONFLICT OF INTEREST:**

Mr. Bruni called for any conflicts of interest, none were reported.

**3) ADOPTION OF AGENDA dated December 19, 2013.**

2013-114 Moved: Post  
 Seconded: Rody  
 THAT the agenda items dated December 19, 2013, be adopted as circulated.  
**CARRIED.**

**4) APPROVAL OF THE MINUTES dated November 20, 2013:**

2013-115 Moved: Farquhar  
 Seconded: Blake  
 THAT the minutes of the meeting dated November 20, 2013, be adopted as circulated.  
**CARRIED.**

**5) BUSINESS ARISING FROM MINUTES: None**

**6) DELEGATIONS/PRESENTATIONS: None**

- 7) **REPORTS OF COMMITTEES:** Mr. Bruni announced that, with regrets, anticipated guest, Dr. Arlene King, Chief Medical Officer of Health for the Ministry of Health and Long-Term Care would not be presenting at the evening's meeting. Dr. Barker elaborated that Dr. King was very disappointed in not being available to present on strategic planning and that she looks forward to attending a future meeting.

8) **REPORTS OF OFFICERS/PROGRAM MANAGERS:**

**Medical Officer of Health: Dr. Kimberley Barker**

Dr. Barker presented on her written report included in the Board package, responding to questions from the Board.

Further to the piece related to the OPP presentation, it was suggested that a process for 'whistleblowing' be provided to staff. Mr. Ambeault and Mr. Bruni offered to provide related information.

As an addendum to her reporting, Dr. Barker announced that APH has been listed as an official training site with NOSM for Public Health and Preventative Medicine-student training to commence in January 2014. Further to the Board's query, she informed that funding is attached to this initiative and agreed to provide amounts.

2013-116      Moved:      Blake  
                  Seconded:    Ambeault  
                  **THAT** the report of the Medical Officer of Health for the month of December 2013 be adopted as presented.  
                  **CARRIED.**

**Chief Financial Officer Reporting: Shaun Rothberg (interim)**

**i) Financial Accounts Payable –November 2013**

Shaun Rothberg responded to questions related to the cheque register included in the Board package to the Board's satisfaction.

**ii) Financial Statements – November 2013**

Shaun Rothberg briefed on the financial statements included in the Board package, reporting that the financial statements have been reconciled. Shaun Rothberg responded to questions to the Board's satisfaction.

2013-117      Moved:      Marinich  
                  Seconded:    Rody  
                  **THAT** the financial reporting of the Business Administrator for the month of November 2013 be adopted as presented.  
                  **CARRIED.**

2013-118      Moved:      Post  
                  Seconded:    Davies

THAT the Board accepts the Algoma Public Health Financial Statements for the period ending November 30, 2013, for the following programs:

**Public Health Programs**

- 1) Public Health
- 2) Public Health (Capital)

**Community Health Programs**

- 3) Healthy Babies Healthy Children
- 4) Child Benefits Ontario Works
- 5) Dental Benefits Ontario Works
- 6) Early Years Development (NP Clinic11)
- 7) Healthy Community Partnership
- 8) Miscellaneous Calendar
- 9) Northern Ontario Fruit and Vegetable Program
- 10) Brighter Futures for Children
- 11) Infant and Child Development
- 12) Preschool Speech and Language
- 13) Nurse Practitioner
- 14) Genetics Counseling
- 15) Community Mental Health
- 16) Community Alcohol and Drug Assessment
- 17) Remedial Measures
- 18) Diabetes
- 19) Miscellaneous Fiscal

**CARRIED.**

**9) CORRESPONDENCE/ITEMS FOR INFORMATION: None**

**10) ADDENDUM: None**

**11) ANNOUNCEMENTS:**

- a) Next Board Meeting:  
January 15, 2014  
Prince Room, 3<sup>rd</sup> Floor, APH SSM

**12) NEW BUSINESS/GENERAL BUSINESS: None**

**13) THAT THE BOARD GO INTO COMMITTEE:**

2013-119      Moved:      Ambeault  
                  Seconded:    Marinich  
                  THAT the Board go into committee.  
**CARRIED.**

**14) THAT THE BOARD GO INTO OPEN MEETING:**

2013-120      Moved:      Post  
                  Seconded:    Ambeault  
                  **THAT** the Board go into open meeting.  
                  **CARRIED.**

Resolutions Resulting from In-Committee Discussions:

2013-121      Moved:      Blake  
                  Seconded:    Marinich  
                  Whereas, Algoma Public Health is committed to prevent disease and to protect and promote the health of individuals and communities in the Algoma District; and

Whereas, Group Health Centre is the leading provider of quality outpatient service and care which focusses on the patient through primary care, specialty care and allied health professional services;

Now therefore, the Boards of Directors of Algoma Public Health and Group Health Centre do approve an affiliation for the purposes of advancing our respective Visions in service to the Algoma Region through the exploration and implementation of reduction in duplication, consolidation synergies, pursuit of efficiencies of infrastructure services, sharing resources, and expanding service where possible with economic impact understanding, and

Whereas this affiliation is an evolving process, the Boards of Directors shall review the effectiveness of the affiliation semi-annually and make adjustments or approve implementation as seems appropriate at that time.

**CARRIED.**

2013-122      Moved:      Ambeault  
                  Seconded:    Blake  
                  Whereas, Algoma Public Health is committed to prevent disease and promote the health of individuals and communities in the Algoma District;  
                  Be it resolved that the Board of Directors of Algoma Public Health approve the removal of all signage relating to individuals both within and outside of the Facility located at 294 Willow Avenue.

***Recorded Vote:***

Marchy Bruni: no  
Janet Blake: no  
Robert Ambeault: yes  
Carmen Bondy: absent  
John Currie: absent  
Brenda Davies: yes

Tom Farquhar: no  
Debbie Kirby: yes  
Karen Marinich: yes  
Gordon Post: yes  
Ron Rody: no

**CARRIED.**



2013-123      Moved:      Post  
                  Seconded:    Rody  
Whereas, Algoma Public Health is committed to prevent disease and promote the health of individuals and communities in the Algoma District;  
Be it resolved that the Board of Directors of Algoma Public Health approve the creation of a Finance Sub-Committee in order to oversee the financial policies and procedures of Algoma Public Health be deferred until the month of January 2014.  
**CARRIED.**

2013-124      Moved:      Farquhar  
                  Seconded:    Kirby  
Whereas, Algoma Public Health is committed to prevent disease and promote the health of individuals and communities in the Algoma District;  
  
Be it resolved that the Board of Directors of Algoma Public Health approve the examination of the current bank relationship with Royal Bank of Canada as well as the exploration of alternative banking providers.  
**CARRIED.**

2013-125      Moved:      Ambeault  
                  Seconded:    Rody  
Whereas, Algoma Public Health is committed to prevent disease and promote the health of individuals and communities in the Algoma District;  
Be it resolved that the Board of Directors of Algoma Public Health approve the examination of a sale leaseback of all existing IT Infrastructure .  
**CARRIED.**

2013-126      Moved:      Blake  
                  Seconded:    Davies  
Whereas, Algoma Public Health is committed to prevent disease and promote the health of individuals and communities in the Algoma District;  
Be it resolved that the Board of Directors of Algoma Public Health approve the capital expenditure required in order to move HPC into the Guido Caputo room.  
**CARRIED.**

2013-127      Moved:      Rody  
                  Seconded:    Marinich  
Whereas, Algoma Public Health is committed to prevent disease and promote the health of individuals and communities in the Algoma District;  
Be it resolved that the Board of Directors of Algoma Public Health approve the exploration of leasing space to third party service providers.  
**CARRIED.**

2013-128      Moved:      Post  
                  Seconded:    Farquhar  
                  Whereas, Algoma Public Health is committed to prevent disease and promote the health of individuals and communities in the Algoma District;  
                  Be it resolved that the Board of Directors of Algoma Public Health approve moving forward with a discussion regarding the acquisition of the property located at 294 Willow Avenue.  
                  **CARRIED.**

**15) THAT THE MEETING ADJOURN:**

2013-129      Moved:      Rody  
                  Seconded:    Kirby  
                  **THAT** the meeting adjourn.  
                  **CARRIED.**

Meeting adjourned at 10:01 p.m.



# District of Sault Ste. Marie

## Social Services Administration Board

### AGENDA

Item:	11c
Date:	FEB 11 2014

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

### Minutes

**DSSMSSAB REGULAR BOARD MEETING**  
Thursday, December 19<sup>th</sup>, 2013 @ 4:30 p.m.  
Russ Ramsay Room (Civic Centre – Foster Drive)

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<b>PRESENT:</b>	D. Edgar R. Niro R. Amadio	P. Mick J. Gawne	L. Turco J. Krmpotich
<b>STAFF:</b>	M. Nadeau C. Fairbrother J. Barban	R. Rushworth P. Lebel D. Petersson	D. Boulet G. Grandinetti A. Nanne
<b>REGRETS:</b>	M. Bruni	B. Watkins	

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### 1. CALL TO ORDER

The meeting was called to order by D. Edgar at 4:30 pm

### 2. APPROVAL OF AGENDA

#### Resolution #13-074

Moved By: R. Niro

Seconded By: L. Turco

- 2.1 "Be it resolved that the Agenda for the December 19, 2013 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented."

**CARRIED**

### 3. DECLARATIONS OF PECUNIARY INTEREST

None.

### 4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

#### Resolution #13-075

Moved By: J. Gawne

Seconded By: R. Amadio

- 4.1 "Be it resolved that the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated November 21, 2013 be adopted as recorded."

**CARRIED**

## **5. CAO / COMMISSIONER / MANAGER REPORTS**

### **FINANCE**

#### **Resolution #13-076**

Moved By: J. Krmpotich

Seconded By: P. Mick

- 5.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board endorse the following "Interim Levies" to our contributing municipalities and appropriate Provincial Ministries that contribute the TWOMO portion as proposed by the Social Services Financial Manager:
1. That the first Interim Levy equaling 25% of the Year 2013 levy be sent to the contributors with a due date of February 1, 2014.
  2. Since our budget is due March 31, 2014, a second Interim Levy equaling 25% of the Year 2013 levy be sent to the contributors with a due date of April 1, 2014."

**CARRIED**

#### **Resolution #13-077**

Moved By: P. Mick

Seconded By: J. Gawne

- 5.2 "**WHEREAS** the District of Sault Ste. Marie Social Services Administration Board deems it necessary to borrow the sum of \$4,000,000.00 to meet, until current revenue is collected, current expenditures for the year 2014; and

**WHEREAS** the total amount of the estimated revenues of the Board for the year 2014 not including revenue derived or derivable from the sale of assets, borrowing, Provincial subsidy, or from a surplus, including arrears of revenues and proceeds from the sale of assets is estimated to be in the excess of \$16,000,000.00;

**THEREFORE** the District of Sault Ste. Marie Social Services Administration Board pursuant to Section 9 of the District Social Services Administration Boards Act, RSO 1990, Chapter D.15 and amendments thereto, ENACTS as follows:

1. The Chair and the Treasurer are hereby authorized, on behalf of the District of Sault Ste. Marie Social Services Administration Board, to borrow from time to time by way of promissory note from the Royal Bank of Canada or any person, a sum or sums not exceeding \$4,000,000.00 to meet, until the revenues are collected, the current expenditures of the Board for the year, including the amounts required for the purpose mentioned in Section 9(3) of the District of Social Services Administration Boards Act and to give on behalf of the Board to the Bank or lender, a promissory note or notes, sealed with the corporate seal and duly signed for the moneys so borrowed, with interest, which may be paid in advance or otherwise, with interest at the Bank's prescribed lending rate or another persons' lending rate from time to time.
2. All the sums borrowed pursuant to the authority of this bylaw, as well as all other sums borrowed in this year and in previous years from the said Bank or lender for any or all purposes mentioned in the said Section 9 shall, with interest thereon, be a charge upon the whole of the revenues of the Board for the current year and for all preceding years as when such revenues are received."

**CARRIED**

### **EMERGENCY MEDICAL SERVICES**

R. Rushworth addressed Board Members and updated them about the Final Draft Land Ambulance Services Grant Transfer Payment Framework Agreement. He noted that there are not many changes in this document and that this is simply a cleaner version of the original arrangement.

#### **Resolution #13-078**

Moved By: J. Krmpotich

Seconded By: L. Turco

- 5.3 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the contents of the Final Draft Land Ambulance Services Grant Transfer Payment Framework Agreement as provided by the Ministry of Health and Long-Term Care Emergency Health Services Branch."

**CARRIED**

**Resolution #13-079**

Moved By: R. Niro

Seconded By: L. Turco

- 5.4 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the 2013 Unannounced Operational Service Visit / Inspection Report for the Sault Ste. Marie Emergency Medical Services as information

AND that the DSSMSSAB offer congratulations to our EMS department for their outstanding results during this unannounced inspection by the Ministry of Health and Long-Term Care Emergency Health Services Branch."

**CARRIED**

**ONTARIO WORKS**

M. Nadeau spoke to the Board about the memorandum distributed regarding the Labour Market Agreement. He spoke of the possible repercussions for Ontario Works from this situation and he will bring more information forward in January 2014. D. Edgar noted that we should look to work in conjunction with the NOSDA group to advocate for action on this item.

**Resolution #13-080**

Moved By: L. Turco

Seconded By: R. Amadio

- 5.5 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the memo from the Ministry of Community and Social Services regarding federal-provincial negotiations on the Labour Market Agreement recently distributed to Employment Ontario service providers as information."

**CARRIED**

**HOUSING PROGRAMS**

D. Boulet highlighted her information report for the Board.

**Resolution #13-081**

Moved By: R. Niro

Seconded By: P. Mick

- 5.6 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the report from the Acting Housing Programs

Manager regarding Cara Community Corporation's review of future Property Management options."

**CARRIED**

This matter was discussed in detail during the closed session of the Sault Ste. Marie Housing Corporation meeting held previously.

**Resolution #13-082**

Moved By: J. Gawne

Seconded By: R. Amadio

- 5.7 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the report from the Commissioner of Social Services regarding the Housing Programs and Sault Ste. Marie Housing Corporation reorganization as information."

**CARRIED**

**6. ADMINISTRATION**

**Resolution #13-083**

Moved By: R. Amadio

Seconded By: J. Krmpotich

- 6.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board continue to hold their 2014 monthly Board Meetings on the third Thursday at 5:00 p.m. as listed below:

- Thursday, January 16, 2014 at 5:00 p.m.
- Thursday, February 20, 2014 at 5:00 p.m.
- Thursday, March 20, 2014 at 5:00 p.m. (BUDGET)
- Thursday, April 24, 2014 at 5:00 p.m.
- Thursday, May 15, 2014 at 5:00 p.m.
- Thursday, June 19, 2014 at 5:00 p.m. (Sault North or Prince Township)
- Thursday, July 17, 2014 at 12:00 p.m. (Executive Committee only)
- Thursday, August 21, 2014 at 12:00 p.m. (Executive Committee only)
- Thursday, September 18, 2014 at 5:00 p.m.
- Thursday, October 16, 2014 at 5:00 p.m.
- Thursday, November 20, 2014 at 5:00 p.m.
- Thursday, December 18, 2014 at 5:00 p.m."

**CARRIED**

## OUTSTANDING / ACTION ITEMS / DISCUSSION

- **Contracts with City of Sault Ste. Marie**  
D. Edgar spoke to the agreements with the City of Sault Ste. Marie. He noted that we have had consultations with legal council, Hugh MacDonald. The DSSMSSAB will be responding back to the City of Sault Ste. Marie early in the New Year.
- **Goulais River Emergency Medical Services Presentation**  
The draft proposal is being formulated and will be presented to Goulais River representatives and then the DSSMSSAB sub-committee early in the new year.
- **Pre-Budget Consultations (M. Nadeau)**  
M. Nadeau spoke to the pre-budget consultations he attended earlier in the week. Items of discussion included Child Care funding, Housing funding and CHIPPI funding. It was also suggested that all DSSAB's become employment service administrators.
- **CFIF / SARS update**  
M. Nadeau and A. Nanne updated the Board about the status of the Child and Family Investment Funding (CFIF). A full report will be brought forward in the New Year after a review of the program takes place.

## 7. NEW BUSINESS

M. Nadeau thanked D. Boulet for her valuable service as Acting Housing Programs Manager.

## 8. ADJOURNMENT

### Resolution #13-084

Moved By: J. Krmpotich

Seconded By: R. Niro

8.1 "Be it resolved that we do now adjourn."

**CARRIED**

NEXT BOARD MEETING - Thursday, January 16, 2014 at 5:00 p.m.  
Russ Ramsay Room (Civic Centre)

The meeting was adjourned at 5:55 pm



Item:	11b
Date:	FEB 11 2014



1100 Fifth Line East  
 Sault Ste. Marie, ON P6A 6J8  
 Tel: (705) 946-8530  
 Fax: (705) 946-8533  
 Email: nature@ssmrca.ca  
 www.ssmrca.ca

**SAULT STE. MARIE REGION CONSERVATION AUTHORITY  
 REGULAR MEETING**

**Tuesday, December 17, 2013 4:45 pm  
 Conservation Authority Office**

**MINUTES**

Board Members Present: Marchy Bruni, Ken Lamming and  
 Joe Krmpotich

Regrets: Brian Watkins and Frank Manzo

Staff Members Present: Rhonda Bateman

Media Present: Darren Taylor (SooToday)

Meeting called to order at 4:50 pm

**1. Declaration of Conflict of Interest**

No conflicts were declared.

**2. Finance & Administration**

Minutes

Resolution # 138/13, moved by Joe Krmpotich seconded by Ken Lamming

*Resolved that the minutes of the November 19, 2013 Conservation Authority Regular Meeting be approved,*

was CARRIED.

Accounts Payable

Resolution # 139/13, moved by Ken Lamming seconded by Joe Krmpotich

*Resolved resolved that the accounts payable from November 14, 2013 to December 11, 2013 for the Conservation Authority, cheque # 3433 to # 3477 in the amount of*

*\$40,107.18 and the Drinking Water Source Protection Program, cheque # 2829 to #2845 in the amount of \$17,179.99 be approved,"*

was CARRIED.

### Health and Safety

Resolution # 140/13, moved by Ken Lamming seconded by Joe Krmpotich

*"Resolved that the SSMRCA Health and Safety Minutes from the November 6, and December 2, 2013 meetings be accepted as information be approved,"*

was CARRIED.

### Municipal Budget Request

Resolution # 141/13, moved by Joe Krmpotich seconded by Ken Lamming

*"Resolved that the email poll of Thursday November 28, 2013 that the Municipal Budget levy request for 2014 to the City of Sault Ste. Marie as noted in the staff memo dated November 15, 2013 was \$316,390 be approved,"*

was CARRIED.

## **3. Water & Related Land Management**

### Development, Interference with Wetlands & Alterations to Shorelines & Watercourses

Resolution # 142/13, moved by Ken Lamming seconded by Joe Krmpotich

*"Resolved that the fax/email polls of November 28<sup>th</sup>, December 2<sup>nd</sup> and December 5<sup>th</sup> 2013 approving the following permits with conditions be confirmed:*

<i>USM 13-09-06</i>	<i>Algoma Sailing Club</i>	<i>41 Lake Street</i>
<i>USM 13-11-25</i>	<i>Don and Sharon Robertson</i>	<i>145 Sunnyside Beach Road</i>
<i>EDC 13-11-20</i>	<i>Maple Leaf Forest Products</i>	<i>418 Fourth Line West (Lots 1-5, 22 and 23 Crimson Way Drive)</i>
<i>USM 13-12-02a</i>	<i>Domenic Paciocco</i>	<i>445 Sunnyside Beach Road</i>
<i>USM 13-12-02b</i>	<i>Public Utilities Commission</i>	<i>75 Huron Street</i>

CWC 13-12-03 Terry Roberts 1207 Old Garden River Road

LBC 13-12-03 Terry Taraniuk 73 Creek Road

*be approved,"*

was CARRIED.

#### Water and Erosion Control Infrastructure (WECI) Committee Membership

Conservation Ontario confirmed at their Council Meeting, December 9 - 10, 2013 that Anjum Amin has been appointed as the newest member of the WECI committee. The committee members are responsible for evaluating engineering projects across the province for the repair and maintenance of conservation authority flood control infrastructure. The committee is responsible for prioritizing projects and granting project funding.

Resolution # 143/13, moved by Joe Krmpotich seconded by Ken Lamming

*"Resolved that the SSMRCA commend Anjum Amin for his appointment WECI Committee as a representative of both the SSMRCA and the other four Northern Conservation Authorities be approved,"*

was CARRIED.

#### Algoma Rod and Gun Club

The current lease agreement with the Algoma Rod and Gun Club expires in November of 2014 and the Club had requested a five year extension to the current agreement. Staff recommends an increase in annual fees to \$815.00 per year over the five year period of the agreement. The Club has indicated their acceptance of the agreement with the increase in fees.

Resolution # 144/13, moved by Ken Lamming seconded by Joe Krmpotich

*"Resolved that the Algoma Rod and Gun Club be granted an additional five (5) year term on their land use agreement with the associated yearly fee of \$815.00 beginning November 18, 2014 and expiring on November 18, 2019 be approved,"*

was CARRIED.

#### Maintenance

Snow plowing is a priority with the recent large snowfalls. Maintenance and repair of equipment continues over the winter. Regular channel maintenance continues through the winter

The annual snow survey schedule started on November 15<sup>th</sup> and will take place every two weeks until the snowpack has been depleted.

#### **4. Conservation & Recreation**

##### Trails

The trail report focused on the Lake Huron North Channel Cycling Route which is a proposed trail between Sudbury and Prince Township that avoids the use of the Trans-Canada highway for riders safety.

##### Recreation

Thayer Acres will be used for winter training by the local military the last weekend in January. No firearms will be permitted in the Conservation Area.

#### **5. Drinking Water Source Protection**

##### Update

The staff report highlighted that comments on the Source Protection Plan were received by the CA staff and will be presented to the Source Protection Committee (SPC) for their review and comment in January. The Tier 3 Water Budget report is anticipated for delivery in December.

The new SPC Chair appointments have not been announced.

#### **6. New Business / Other**

##### **7. In Committee**

Resolution # 145/13, moved by Joe Krmpotich seconded by Ken Lamming

*"Resolved that the Board go In Committee at 5:12 p.m. to discuss a legal matter be approved,"*

was CARRIED.

Resolution # 146/13, moved by Ken Lamming seconded by Joe Krmpotich

*"Resolved that the Board is back in Open Session at 5:26 p.m. be approved,"*

was CARRIED.

**8. Adjournment**

Resolution # 147/13, moved by Ken Lamming seconded by Joe Krmpotich

*"Resolved that the meeting adjourned at 5:27 p.m. be approved,"*

was CARRIED.

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Rhonda Bateman, General Manager

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Marchy Bruni, Vice-Chair



Council

AGENDA

Item:	11 d
Date:	FEB 11 2014

Minutes of Prince Township Public Library Board of Trustees  
Wednesday, January 8, 2014 at 10:00am.

**Present:** CEO Rita Wagner, Chair Bev Couch, Secretary Brittany Agliani, Friends of the Library representative Dorothy Macnaughton and David Gianni.

**Regrets:** Brian Kucherepa, Treasurer Sandy Fulcher, and Councillor Ron Amadio.  
Bev called the meeting to order.

**Minutes of Last Meeting:** David moved that the minutes be accepted and Brittany seconded the motion. Carried.

**Treasurer's Report:** Bev, in Sandy's absence, reported that as of January 7, 2014, the balance was \$9501.60. Moved by David, seconded by Brittany. Carried.

**Secretary's Report:** Brittany uploaded the Prince Township newsletters for the months of September-December, 2013.

**Business arising from the minutes and issues to be discussed (CEO):** Copy is in the binder.

**Some of the highlights from the meeting:**

- **Funding:** The library received its grant money from the Public Library Operating, Pay Equity and First Nation Salary Supplement Grant (PLOG) on December 16, 2013.
- **Website:** We need to contact OLS North to find out details related to updating the Prince Township Library's website as it is out of date and has incorrect information on it.

**Friends of the Library Report:** The FOL is preparing for their annual book sale at the Station Mall.

**Close of Meeting:** As there was no further business, David moved to adjourn at 11:25am.

**Next meeting:** Wednesday, February 5, 2014 at 1:00pm.







1 (2) 1

AGENDA

Item: 11e  
Date: FEB 11 2014

**REGULAR MEETING AGENDA**

**TUESDAY, DECEMBER 3, 2013, 1:00 P.M.**

**SAULT STE. MARIE POLICE SERVICE'S BUILDING**

Present

Mayor Amaroso  
J. Greco  
I. MacKenzie  
P. Mick  
B. O'Neill  
R. Ten Brinke

Staff

Chief R. Davies  
Deputy Kates  
N. Kenny

**1. MINUTES**

MOVED BY: J. Greco  
SECONDED BY: P. Mick

RESOLVED that the Minutes of the Regular Meeting held on October 31, 2013, hereby are approved.

CARRIED.

**2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA**

**3. COMMUNICATIONS & REPORTS – INFORMATION ONLY**

- a) Special Account Ledger
- b) Police Services – for the Twelve Months Ending October 31, 2013
- c) Court Time Costing Comparison
- d) Police Overtime
- e) Statistical Reports
- f) YCJA Diversion Program
- g) Provincial Offences Statistics
- h) Public Complaints Against Police
- i) Mediation for Public Complaints Program
- j) Ontario Ombudsman – Use of Force

4. TRAVEL LOG

MOVED BY: B. O'Neill  
SECONDED BY: J. Greco

The Board APPROVED the Travel Log dated November 25, 2013.

CARRIED.

5. UNION CAB - ADDITIONAL TAXI LICENCE

MOVED BY: B. O'Neill  
SECONDED BY: J. Greco

The Board APPROVED the request of Union Cab for an additional taxi licence, which would bring their taxi fleet to ten (10).

CARRIED.

Addendum Items

1. SOO YELLOW CAB - ADDITIONAL TAXI LICENCES

MOVED BY: B. O'Neill  
SECONDED BY: J. Greco

The Board APPROVED the request of Soo Yellow Cab for three (3) additional taxi licences, which would bring their taxi complement to fifteen (15).

CARRIED.

2. HIRING OF RELATIVES

MOVED BY: J. Greco  
SECONDED BY: P. Mick

The Board APPROVED amending Policy Order 8.29 Hiring of Relatives by removing section 8.29.3.

CARRIED.

Recorded Vote:

For

J. Greco  
P. Mick  
B. O'Neill

Against

Mayor Amaroso  
I. MacKenzie



**SAULT STE. MARIE  
LOCAL IMMIGRATION PARTNERSHIP**

AGENDA  
Item: 117  
Date: FEB 11 2014

Local Immigration Partnership, Regional Representatives, SSM Innovation Centre  
Wednesday January 29 2014 – 10:00 AM – 11:30 AM  
Biggings Room, 3<sup>rd</sup> Floor Civic Centre

Meeting Minutes

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**Attendees:**

Jean Robbins	Councillor, Macdonald, Meredith & Aberdeen Additional
Ken Lamming	Reeve, Prince Township
Jody Wildman	Mayor, St. Joseph Township
Tom Vair	SSM Innovation Centre
Angelo Pacione	SSM Innovation Centre
Danny Krmpotich	Local Immigration Partnership
Melissa Ceglie	Local Immigration Partnership
Robin Fox	Local Immigration Partnership

---

**1. Regional Issues**

- Prince Township
  - 1 tower which only services approximately ½ of the township
  - Adding viable towers will pose a challenge due to landscape and terrain
- Macdonald, Meredith & Aberdeen Additional
  - High speed internet is available in Echo Bay but not surrounding area
  - Natural Gas is a must for the region
  - Reeve Lamming to supply contact information to Echo Bay regarding Natural Gas
- St. Joseph Township
  - High speed internet is available in Richards Landing, but not the best available
  - Service can become extremely slow during peak hours
- Many shadow and gap points within all 3 regions
- Newcomers expressing disinterest in residing in regions with no or poor high-speed internet service, plus high energy costs

**2. Action Items**

1. Innovation Centre to map out areas and hold open houses to inform Councils and residents
2. Innovation Centre to research what is required to get quality service in all locations
3. Innovation Centre to speak to service vendors, Bell and Shaw, who can provide service

4. Review responses and available options, and select vendor
5. LIP will continue to facilitate when and where needed
6. Possible Fednor application for project

### **3. Adjourn**

- Meeting to be scheduled by LIP when appropriate
-

1114 705-779-2992



AGENDA

Item:	12a)
Date:	FEB 11 2014

FAX NUMBER : (613) 544-8475

ATTENTION: PEGGY  
FROM: JUDY MORLEY  
DATE: 1/13/14  
FAX TO: 1-705-779-2725

TOTAL NUMBER OF PAGES INCLUDING COVER SHEET: 5

IF YOU DO NOT RECEIVE ALL PAGES AS INDICATED, PLEASE CALL US AT:

(613) 544-5290

MESSAGE:

Thank you for your interest in supporting the "Wall of Remembrance" project for our Fallen Heros.

Personalize your "message of thanks" for the Sacrifice our Military have made and promote your business name in our annual review publication.

A commemorative wall plaque will be provided to you for ¼ page ad size and greater, to acknowledge your support for Canada's War Heros.

I look forward to your reply and size of space for your message of thanks needed to be reserved.

Please visit our website : [www.worassociation.ca](http://www.worassociation.ca)

Best Regards

A handwritten signature in cursive script that reads "J Morley".

Judy Morley  
WOR Group (Kingston)

(613) 544-5290



Thank you for your time and interest in the National Wall of Remembrance Project. It is through the support of businesses like yours that this dream will become a reality.

The annual review will be a high quality, publication, circulated across the country.

Exceptional writers will ensure quality content making this a true keeper piece. A virtual copy of the publication will appear on the Website.

Your participation this year will entitle you to be a founding sponsor and your business will be identified as such on the website.

As well as your ad in the Review, sponsorships of ¼ page and larger will also receive a beautiful plaque, identifying your business as a supporter and thanking you for your participation. Displayed in your place of business this plaque will be visible for your customers to see.

1/8 page sponsors will receive a certificate of participation. Again this can be displayed in your business to identify you as a supporter of the National Wall of Remembrance.

Please find below the advertising sizes and prices.

#### Advertising Rates

<u>SIZE</u>	<u>RATE</u>	<u>HST</u>	<u>Invoice Amount</u>	<u>Dimension</u>
Business Card	\$ 299.00	32.37	\$ 281.37	3 3/8 X 1 7/8
1/8 Page	\$ 399.00	51.87	\$ 450.87	3 3/8 X 2 2/8
¼ Page	\$ 599.00	77.87	\$ 676.87	3 3/8 X 4 7/8
½ Page	\$ 899.00	116.87	\$1,015.87	6 7/8 X 4 7/8
Full Page B&W	\$1,399.00	181.87	\$1,580.87	6 7/8 X 10
Full Page Colour	\$1,899.00	246.87	\$2,145.87	6 7/8 X 10
Inside Back Colour	\$2,199.00	285.87	\$2,484.87	6 7/8 X 10
Inside Front Colour	\$2,199.00	285.87	\$2,484.87	6 7/8 X 10

If you require any further details or if I can be of assistance please feel free to contact our office.

Sincerely,

Judy Morley  
The WOR Group (Kingston)

613-544-5290  
worgroup1@bellnet.ca

## EXECUTIVE BOARD

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A. Britton Smith, QC



# WOR

## ASSOCIATION

National Wall of Remembrance Association



Fellow Canadians:

As chairman of the Board of Directors of the National Wall of Remembrance Association (NWRA), I would like to thank you personally for your support of our project.

We believe that Canadians who gave the supreme sacrifice in defense of our great country deserve a single place of recognition here at home. Our plan to build this unique memorial is a self-funding ambitious endeavour to create such a memorial in Kingston, Ontario. It will incorporate the names of every Canadian who fell in every conflict of record, including the war of 1812. It will contain a virtual component that will have a search

function with information available to us including names, photographs and biographies. This virtual aspect will be updated as we receive information from researchers and family members of our fallen heroes.

We have chosen Kingston as the home for the memorial for its impressive military history and the city's location on the main travel route between Ottawa, Montreal and Toronto. Kingston is a tourist destination due, in part, to its strong military connections. These include The Royal Military College established in 1874, HMCS *Cataraqui*, one of Canada's leading naval reserve units, Fort Frontenac, founded in 1673 and Old Fort Henry, a national historic site. **We are pleased to announce that the National Wall of Remembrance will be located at the Military Communications and Electronics Museum on the grounds of Canadian Forces Base Kingston.**

Our advisory board, formed to ensure success, is a blue-ribbon panel of mainly retired senior military officers, their 400 years of combined service to Canada is without equal anywhere.

The Association also supports programs that aid living veterans. Through financial contributions we aid the Army Navy Air Force Veterans Club (ANAF) Martello Unit 377, which provides a gathering place for veterans and acting military personnel. With our assistance the unit financially supports the Wounded Soldier Fund, Perley and Rideau Veterans Hospitals, The Parkwood Hospital Veterans' Wing and other Canadian Hospitals that provide Veterans Services. We are proud of this partnership.

We invite you to visit our website at [www.worassociation.ca](http://www.worassociation.ca) for more information, and to keep in touch with our progress. This endeavour will be something all Canadians will be proud of - a gift to last - a national monument of international significance. Once again, thank you for your support.

Sincerely,

Allan Jones  
Chairman, NWORA

The National Wall of Remembrance  
will be located at the Military  
Communications and Electronics  
Museum on the grounds of  
Canadian Forces Base Kingston.



# THE NATIONAL WALL OF REMEMBRANCE PROJECT

This self-funding project will create a single place of remembrance for all Canada's fallen heroes - an installation that families, friends and the people of Canada can visit and pay homage. It will honour the names of our fallen in all conflicts of record starting with the earliest. And though most of our war dead are buried abroad, this marker will bring our boys and girls home.

This will not be a war memorial taking the place of local cenotaphs or sacred memorials that already exist. It will have two components: a series of panels portraying the various conflicts Canada has engaged in, and a virtual "Wall," an electronic facility with a search function. A mobile presentation of names of each fallen hero together with biographies and photographs will be augmented from time to time as new material comes to light. Each year a glossy magazine will focus on aspects of the various conflicts with reviews, editorials, memoirs, stories, verse, and memorials to heroes who paid the supreme sacrifice for our country.

The right location for the installation is crucial. The National Wall of Remembrance Association believes that Kingston, Ontario, is the right place, for Kingston is the birthplace of much of the present Canadian Forces.

Under the French regime, Cataraqui as it was then known became a defended trading post in 1673 consisting almost entirely of Fort Frontenac and its garrison. After its conquest by General Bradstreet in 1758 it fell into British hands. In 1783, following the American Revolutionary War, it became the "King's Town" and the focal point of British Empire Loyalist settlement. Fort Frontenac has had a military function ever since - after the British troops left in 1871 most notably as Tête de Pont Barracks, home of the Royal Canadian Horse Artillery, and then as the Canadian Army Staff College and its Canadian Forces successors. In 1903, Canadian Boer War hero Major Bruce Carruthers established the first independent school of military signalling in the British Empire in Kingston. And today the Communications and Electronics Museum is one of Canada's outstanding tourist and history buffs' "must-see" sites.

The Royal Military College (RMC), established in 1874, was built on the site of the earliest Canadian civil-marine and naval stations. HMCS *Cataraqui*, one of Canada's leading naval reserve units, carries on that fine tradition today. Old Fort Henry, along with its associated Martello Towers, was built as part of Canada's defences in the 1830s on the site of an earlier wooden fort and is today one of the country's outstanding tourist attractions. It is a designated National Historic Site guarding the entrance to the Rideau Canal, itself a UNESCO World Heritage Site.

Today, Canadian Forces Base (CFB) Kingston directly employs more than 8,000 regular soldiers, reserves and civilians. It provides support for operations in Afghanistan and training and education through the schools of Military Intelligence and Communications. It provides higher education at RMC and trains staff officers at the Canadian Forces Land Command and Staff College. At any time, some 2,500 students are attending one or other of the base military or educational schools. CFB Kingston also sends some 600 sailors, soldiers, airmen and women on operational duties each year to Afghanistan and in support of United Nations operations around the world.

As if that were not enough, a blue-ribbon panel - mainly of retired senior military officers settled in Kingston, their 400 years of combined service to Canada without equal anywhere - has stepped forward to form an advisory board in support of the Canadian Wall of Remembrance project and to work with an organization that has a proven track record in raising funds for national memorials.

All in all then, the Limestone City is the natural choice for this noble and patriotic installation - a gesture and gift to Canada's posterity that will only grow over the years as the full potential of this 21st century salute to our fallen comrades is developed and the torch is passed from hand to hand by a dedicated group of public-spirited citizens. This endeavour will be something that any true Canadian can be proud of - *a gift to last*.

## HIGHLIGHTS

- Create a single place of remembrance for our fallen heroes
- Incorporate the names of all Canadian Fallen in all conflicts of record
- It is not a war memorial it will not take the place of local cenotaphs or memorials that already exist
- A publication which will review aspects of various conflicts, including editorials, memoirs and the names of some who made the ultimate sacrifice will be produced annually
- The location of the National Wall of Remembrance will be easily accessible and have ample parking where all visitors are welcome
- It will be in Kingston Ontario

## WHY KINGSTON?

- Birthplace of much of the Canadian Armed Forces and what was the North West Mounted Police
- Home of the Royal Military College
- Home of one of Canada's leading naval reserve units, HMCS *Cataraqui*
- Home of Fort Frontenac, and The Fort Frontenac Officers Mess - probably the finest traditional army mess still in existence and familiar to all young officers seeking promotion
- Old Fort Henry, a national historic site
- Canadian Forces Base Kingston



"The Kingston Whig Standard"  
**MEANINGFUL MEMORIAL – Friday September 24, 2010**  
 by Michael Lea

A Kingston-based effort that will see a National Wall of Remembrance built in the city to honour the 117,000 Canadians who have died in conflicts dating back to the War of 1812 has been launched.

Cenotaphs and memorials dot the villages, town and cities across Canada, honouring the nation's fallen warriors. But an effort was launched Thursday to bring the country's soldiers, sailors and airmen something that has been missing since its sons and daughters started going off to war – a national site that lists by name all of the fallen from all of the wars.

"I saw a great opportunity to honour our fallen comrades," said Allan Jones, project chairman. "The project will show respect to the members of the military who gave their lives for their country".



"Kingston EMC"  
 Thursday September 30, 2010  
 by Stephen Petrick

Military supporters are on a mission to build a one-of-a-kind war memorial in Kingston – one that would honour every Canadian soldier to ever die on the battlefield.

"This will put Kingston on the map in a unique way" said Terence Cottrell.

Cottrell spoke confidently about the project, as if it's already a done deal.

"This will happen in Kingston, It will go forward".



"CKWS Television" Kingston  
 Chris Harvey

Courageous Canadian Soldiers have fought and died in numerous wars and battles to keep our country free. Local veterans are determined to honour every one of the more than 117,000 Canadian Heroes...going back to the war of 1812...with a wall of remembrance.

There will be a computer type operation with a large screen, that will display the names, biographies where we can find them and as we come forward in time, photographs and any incidental information connected with any of these people. It is hoped the Wall of Remembrance will become a tourist attraction, allowing visitors to search the database for their ancestors.

Terence Cottrall – Advisory Board, Chairman

So many memorials and cenotaphs recognize certain conflicts, World War One, World War Two, Korea. This will recognize them all. All I can tell you is that it's going to be magnificent. "That's Our Plan"

Allan Jones – WOR Association, Chairman

## LETTERS OF SUPPORT

J.W. O'Brien, CD  
 President,  
 Martello Unit 377  
 ANAFVETS in Canada  
 www.anaf377.com



"This Unit fully supports and endorses the National Wall of Remembrance Project to recognize all our fallen Canadian Heroes from the past and to the present day.

This project when completed will be a source of pride for all Canadians and truly reflect our unity and pride in our Country.

The Executive and members wish all involved the best of success in your endeavors."

Shoulder to Shoulder

James E Steed CD\*  
 Canadian Airborne  
 Brotherhood  
 www.cdnabbrotherhood.ca



"The Canadian Airborne Brotherhood supports this most (Wall of Remembrance) worthwhile project."

Terence Cottrell,  
 President  
 The Royal  
 Kingston United  
 Services Institute  
 http://www.rkusl.com/



"The Royal Kingston United Services Institute (RKUSI) heartily endorses this vital and necessary project. One can only marvel that Canada has never had a national patriotic installation of this type and importance. Let us fight up there with the National War Memorial and the Tomb of the Unknown Soldier."



Item:	DB
Date:	FEB 11 2014

**Peggy Greco**

**From:** Peggy Young-Lovelace [peggy@townshipofbaldwin.ca]  
**Sent:** Friday, January 24, 2014 12:48 PM  
**Subject:** Proposed OPP billing model  
**Attachments:** OPP Billing Model January 20th Meeting Notes.pdf

Good Morning Everyone!

Reeve Bovin (Baldwin Township) and Mayor Laurier Falldien (Nairn & Hyman Township) hosted a meeting in Sudbury on January 20<sup>th</sup>, 2014 to discuss the proposed OPP Billing Model. Participants from 23 municipalities, population less than 5,000) attended the meeting. The PDF file attached is a summary of the discussion and including a resolution that was generally agreed to by those in attendance. It was agreed that this resolution would be forwarded to all municipalities in the Province of Ontario with a population of less than 5,000 for their consideration and potential support thereof. It was further agreed that the resolutions would be collected and that a follow up meeting would be scheduled to discuss next steps.

There was also discussion around the following but was not included in the summary as it was felt that the summary would be the document that would be circulated by Mayor Watson and Mayor Vrebosch to FONOM and AMO:

1. the province has legislated municipalities to provide police services but they do not have any ability to affect policy of the OPP;
2. it was difficult for small communities to negotiate contracts with the OPP and that even those who had contracts under section 10 were not happy with how the costing worked in the end.
3. the proposed model has no cap and there is potential for it to costs to go beyond what is being reported as the "average";
4. that the disparity between what communities pay should never have existed for so long and that the OPP needs to get its own budget under control before they seek costs from municipalities;
5. fair and equitable payment from those living in the 1580 unincorporated townships for policing;
6. potential funding formulas that include "the ability to pay"(assessment), population, calls for service, crime rate etc.;
7. negotiating changes to the OMPF that would be fair to small communities in exchange for the province assuming policing costs; and
8. the need for something that is fair and sustainable for all - not something that continues to divide municipalities and would see astronomical increases for some.

The following resolution is what is included in the PDF file so that you can cut and paste it into your own format.

**WHEREAS** municipalities have been legislated to provide police services;  
**AND WHEREAS** municipalities have been paying inequitable costs for policing



Item:	120
Date:	FEB 11 2014



January 21, 2013

To: Heads of Council, CAOs/Clerks and First Nations Blue Box Programs

**RE: 2014 Blue Box Funding Arbitration**

As Waste Diversion Ontario (WDO) has announced, the dispute between the stewards and the municipalities over the amount that stewards should pay for the 2014 residential Blue Box program has now been sent to arbitration. The presiding arbitrator will be retired justice Robert Armstrong.

The current parties to the arbitration are Stewardship Ontario, the City of Toronto and the Association of Municipalities of Ontario (AMO). Since you are not a member of AMO, we cannot formally speak for you. As a Blue Box system you have the right to be heard individually by the arbitrator. You therefore need to decide whether you also wish to become a party. Parties must pay their own expenses, including legal costs, to participate in the arbitration, plus a share of the arbitrator's fees and related costs. The arbitrator will still decide upon the amount to be paid by the stewards to all municipal programs, whether you participate or not. If you choose not to participate in the arbitration as a party, you could still make your views known by providing a witness to testify, either in person or by videoconference.

Please contact Alec Scott ([archenv@sympatico.ca](mailto:archenv@sympatico.ca) or (705) 722-0225) if you intend to participate in the arbitration and if so, how, no later than January 27, 2013. If you propose to be heard individually, you should advise AMO, the City of Toronto and Stewardship Ontario, as soon as possible; submit your pleading before February 5, 2013 and plan to attend the next pre-hearing conference on February 5, 2013.

Yours sincerely,

Monika Turner  
Director of Policy



Item:	12 d)
Date:	FEB 11 2014

(Date)

**RE: Support in favour of the City of Sault Ste. Marie becoming a member of the Canadian Coalition of Communities Against Racism and Discrimination (CCMARD).**

Dear Madam Mayor Amaroso and Members of Council:

I would like to formally express my strong support for the resolution which will be presented to City Council on Monday March 3<sup>rd</sup>, 2014. The passing of this resolution would make the municipality of Sault Ste. Marie a signatory to the Canadian Coalition of Municipalities Against Racism and Discrimination (CCMARD).

Under the umbrella of the Local Immigration Partnership, the Racial Harmony and Social Equity Committee was formed in 2012 in response to public acts of racism within the community. The mandate of the committee was to develop a resolution to Council and develop a communications strategy for the Local Immigration Partnership to deliver key messages to the community. Members included representatives from key stakeholders in the community, and held regular monthly meetings. The committee has met its mandate, and today urges the City of Sault Ste. Marie to become a signatory member of CCMARD (Canadian Coalition of Municipalities Against Racism and Discrimination).

The International Coalition of Municipalities Against Racism and Discrimination was formed in 2004 under UNESCO (the United Nations Educational, Scientific and Cultural Organization). Made up of six regional coalitions (Europe, Africa, Asia and Pacific, Arab States, Latin America and the Caribbean, and Canada), the coalition aims to create national and international networks for municipalities to share best practices and recommendations in battling racism and discrimination on a local level.

Joining CCMARD will not only benefit all members of the Local Immigration Partnership, but our regional community at large. The demographics of Sault Ste. Marie are changing, therefore it is crucial that we, as a community, demonstrate our commitment to protect and respect the human rights of all. Becoming a signatory to CCMARD will enable Sault Ste. Marie to set a Northern Ontario standard of zero-tolerance for racism and discrimination, ultimately making our community safer and more attractive for both newcomers and Saultites alike.

I fully support the initiative for Sault Ste. Marie to become a signatory member of CCMARD, and trust that you too will recognize this unique opportunity for our community to grow and lead by example.

Sincerely Yours,

(Signature)

(Name)





January 2014

Heads of Council;

Ongoing OMERS Plan funding challenges are focusing attention on achieving Plan sustainability. The historical approach to managing funding challenges has been to increase contribution rates. This is not a reasonable option for municipal employers, who must balance OMERS expenditures with other demands in the delivery of services. Nor do we believe it is a realistic option for employees, who also have seen the effects of contribution rate increases the past three years. MEPCO is advocating a balanced approach to OMERS sustainability, one that requires commitment to a new level of OMERS sponsor collaboration.

MEPCO continues to be focused on securing temporary plan benefit changes on a go forward basis, that would return the OMERS Plan to full funding sooner and with less risk. The continuing economic uncertainty and related impacts on investment return targets and changing plan assumptions, e.g. longevity rate increases, together could jeopardize the OMERS projected return to full funding within the next 10-15 years. In fact, if the plan benefit changes that MEPCO proposed for the last five years had been approved, current combined contribution rates of 21.2% would be 3% lower and the OMERS actuarial deficit of \$9.9 billion would be \$3 billion lower.

Our strongest assets are the four AMO appointed representatives to the OMERS Boards. It is essential that they have the strategic and technical tools and advice required to advance municipal interests. Your support for MEPCO makes this possible. Plan design decisions are the products of research, analysis, advocacy, negotiations and compromise. In order for municipal employers to have the greatest impact in these discussions, other plan sponsors need to clearly understand municipal constraints and perspectives. That too forms part of our work.

The attached 2012 Annual Report outlines the key accomplishments of MEPCO. In 2013, MEPCO continued to support balanced Specified Plan Change proposals, the implementation of the Tony Dean recommendations as relates to governance, and necessary pension regulations. We continue to keep MEPCO member municipalities up to date on OMERS matters via our website ([www.mepco.ca](http://www.mepco.ca)), communiques on important developments, and through educational sessions like our workshop on OMERS sustainability held in October this year. If you couldn't attend, check out "The Stark Realities of OMERS Sustainability" on the website.

.../2



Item:	124
Date:	FEB 11 2014

**2014 FONOM / MMAH Northeastern Ontario Municipal Conference**

***Northern by Nature***

**Hosted by the City of Sault Ste. Marie and Algoma District Municipal Association**

May 7, 8 and 9, 2014 at the Comfort Suites and Conference Centre

**Delegate Registration Form**

(Please complete ONE FORM for each person attending)

Name: \_\_\_\_\_  
 Title/Position: \_\_\_\_\_  
 Municipality or Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Registration Type	Check Appropriate Fee	
<b>Full Delegate Package</b> Includes all meals (2 breakfasts, 2 lunches, 4 breaks, Welcome Reception on Wed and Banquet on Thurs), Trade Show, all sessions/workshops and a delegate kit.	Before May 1 <input type="checkbox"/>	\$355
	After May 1 <input type="checkbox"/>	\$380
<b>One Day – Wednesday May 8<sup>th</sup></b> Includes lunch, afternoon break and Welcome Reception, all sessions on Wednesday, Trade Show and a delegate kit.	Before May 1 <input type="checkbox"/>	\$190
	After May 1 <input type="checkbox"/>	\$210
<b>One Day – Thursday May 9<sup>th</sup></b> Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops on Thursday, Trade Show and a delegate kit. Does <u>NOT</u> include Banquet ticket – order below.	Before May 1 <input type="checkbox"/>	\$185
	After May 1 <input type="checkbox"/>	\$205
<b>One Day – Friday May 10<sup>th</sup></b> Includes breakfast, lunch, morning break and Ministers' Forum and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a municipal FONOM member.	Before May 1 <input type="checkbox"/>	\$180
	After May 1 <input type="checkbox"/>	\$200
<b>Extra Banquet Ticket</b> Any banquet attendee can note special dietary requirements below:	<input type="checkbox"/>	\$100
(Payment by cheque only, payable to the City of Sault Ste. Marie)	<b>Total</b>	<b>\$</b>
	<b>HST - 13%</b>	<b>\$</b>
	<b>Final Total</b>	<b>\$</b>

**Enclose payment and send completed form to:**

Inquiries:

City of Sault Ste. Marie  
 99 Foster Drive, Sault Ste. Marie, ON, P6A 5X6  
 Tel: (705) 541-7382 Fax: (705) 759-2310  
 Email: [fonomssm@cityssm.on.ca](mailto:fonomssm@cityssm.on.ca)

**Please register by May 1, 2014. Your faxed registration form by this deadline will guarantee the lower price. Payment must be received by the first day of the conference.**

**Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Wednesday, May 1. No refunds will be made after May 1, 2014 however substitutions may be made without financial penalty.**

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.



## 2014 LAS/AMO Town Hall Information Sessions

Sessions are from 9:00 am – 2:30pm unless otherwise noted.  
Lunch will be provided at all sessions.

Date	Municipality	Location/Address	Choose Session
Thursday, March 20	Gananoque	Town of Gananoque Emergency Services Building Boardroom 340 Herbert St. Gananoque, ON K7G 1R1	<input type="checkbox"/>
Friday, March 28	Exeter	South Huron Municipal Office Carling Room 322 Main Street South Exeter, ON NOM 1S0	<input type="checkbox"/>
Thursday, April 10	Orillia	Rotary Place Tournament Room 100 University Avenue Orillia, ON L3V 0B9	<input type="checkbox"/>
Thursday, April 17	Peterborough	Peterborough County Courthouse 470 Water Street Peterborough, ON K9H 3M3	<input type="checkbox"/>
Wednesday, April 23 (prior to start of 2014 NOMA conference)	Fort Frances	Fort Frances Library Shaw Media Room 601 Reid Ave. Fort Frances, ON P9A 0A2	<input type="checkbox"/> 10:00am – 3:30pm
Wednesday, May 7 (prior to start of 2014 FONOM conference)	Sault Ste. Marie	Comfort Suites & Conference Centre 229 Great Northern Rd Sault Ste. Marie, ON P6B 4Z2 (To Be Confirmed)	<input type="checkbox"/> 9:00am–12:30pm
Thursday, May 15	Hamilton	(To Be Confirmed)	<input type="checkbox"/>

### REGISTRATION DETAILS:

Name:	Title:
Municipality:	
Phone:	Email:
<p>Please email registration to AMD/LAS at <a href="mailto:events@amo.on.ca">events@amo.on.ca</a> or fax to 416.971.9372. We will confirm all registrations. If you have questions, please contact Susan at <a href="mailto:sallardyce@amo.on.ca">sallardyce@amo.on.ca</a></p>	

Association of Municipalities of Ontario  
200 University Avenue, Suite 801 Toronto, Ontario, M5H 3C6  
T: 416.971.9856 | TF: 877.426.6527 | F: 416.971.9372





# 2014 Town Hall Sessions

**Learn how LAS can help your municipality Save Money, Make Money & Build Capacity!**

Municipal staff and elected officials are constantly confronted with decisions that impact their bottom line. LAS/AMO are pleased to offer seven **no-cost sessions** across the province to leverage our experience and leadership, save your municipality money, and make your municipal dollar go further.

**Key discussion topics include:** Energy Planning and Management, upward trends in commodity costs and how to deal with them, and what changes to the Federal Gas Tax Fund mean for your municipality.

## Energy Services

You've made your submission to the Ministry of Energy to show compliance with *Regulation 397/11: Energy Conservation and Demand Management Plans*. Now what? On July 1, 2014 your 5-year Energy Plans are due. LAS can help develop your plan, track energy goals, and identify energy and cost saving opportunities through our energy support services:

1. **Energy Planning and Management:** LAS offers tools to help you prepare your plans for reporting requirements under the *Green Energy Act*, as well as manage consumption and cost data on a facility-by-facility basis to achieve the goals set out in these plans.
2. **LED Streetlight Service:** Reduce your municipal electricity consumption and save on maintenance costs without the headaches of juggling multiple contractors. Find out which financing option best suits your municipality.
3. **FREE Energy Consulting:** Our roving consultants can help you identify energy conservation measures and obtain incentive money to offset their cost.

## Procurement Programs (Electricity, Natural Gas, Fuel)

More than 200 municipalities participate in one or more of LAS' Procurement Programs. Is your municipality one of them? If not, find out what you've been missing. With commodity prices on the rise, predicating what your municipality will spend on electricity, natural gas, and fuel over the course of a year is increasingly difficult. The LAS Electricity, Natural Gas, and Fuel Procurement Programs can help take some of the variance out of the equation, save your municipality money, and ensure budget stability.

## Federal Gas Tax Fund

The new Federal Gas Tax Fund Agreement has changes that will benefit your municipality. Find out how new eligible asset categories, a partially indexed allocation, and streamlined reporting requirements will increase flexibility, give you more money for infrastructure and make things easier. Learn how best to leverage the only permanent, predictable and stable source of funding for municipal infrastructure to meet your capital investment needs.

## Group Benefits

LAS Group Benefits Program partner Mosey & Mosey will present ideas on how to manage your group benefits costs. The session will offer an overview of what makes up your group benefits costs, current benefits trends, and various strategies. An overview of the successful LAS Benefits Program will also be provided, including how the 'pooled' program design has helped 31 municipal groups save more than 12%.

## Municipal Insurance: Documentation Saves Municipalities Money!

Risk is inherent in the operating environment of every Municipality. It is impossible to eliminate risk, but you can manage it, with documentation being a key element. In the world of litigation, it is not what you did; it is what you can prove that you did. In proceedings, documentation is used as evidence to prove that the standard of care was met, and/or that contracts existed. This session will address the importance of documentation, how they are used in claims, offer ideas for training/auditing, and provide examples of real claims where good documentation helped avoid costly outcomes. This session is part of LAS' educational partnership with Frank Cowan Company.

**CENTRAL ALGOMA JOINT DISASTER RELIEF COMMITTEE**

Representing Township of Macdonald, Meredith & Aberdeen Additional, Township of Laird,  
Township of Plummer Additional & Municipality of Huron Shores

c/o Township of Macdonald, Meredith & Aberdeen Additional  
208 Church St, P.O. Box 10,  
Echo Bay, ON P0S 1C0

AGENDA

Item: 129  
Date: FEB 11 2014

Inquiry Line: 705-248-2613

Fax Line: 705-248-3091

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January 27, 2014

Township of Prince  
3042 Second Line East  
Sault Ste. Marie, ON  
P6A 6K4

Dear Mayor Lamming

On September 10, 2013 heavy rainfall caused extreme flooding in the Central Algoma area leaving behind hundreds of thousands of dollars worth of destruction and damage resulting in the area being declared a disaster area by the provincial government.

A volunteer committee, the **Central Algoma Joint Disaster Relief Committee** (CAJDRC), has been set up to spearhead the local fundraising effort to assist the *private* sector of our area. A tentative fundraising target of \$80,000.00 has been set to provide assistance to local homeowners, farmers and small businesses whose essential property has been damaged from the flooding in the four represented townships. A considerable community response is needed to help those less fortunate who have suffered such private and personal devastating losses.

Financial support from the area will be instrumental in attracting provincial financial assistance. For every dollar raised, the province of Ontario will contribute up to a ratio of 2:1 through the Ontario Disaster Relief Program, ODRAP.

Your caring financial assistance will make a huge difference in the lives of victims of the flood by helping them regain their homes, businesses and lives. Please make a donation today to the Central Algoma Joint Disaster Relief Fund. Every amount, big or small will be a generous donation toward helping your neighbours in nearby communities recover from this disaster.

FEB 4 2014

Please make donations payable to **Central Algoma Joint Disaster Relief Committee.**

Please mail your donations to, or drop off in person at:

c/o Township of Macdonald, Meredith & Aberdeen Additional  
208 Church St, P.O. Box 10  
Echo Bay, ON P0S 1C0

Charitable receipts will be issued for cash or cheque donation of \$10.00 or more.  
If, you require additional information please contact our inquiry line at 705-248-2613.

On behalf of the victims, of the September 10 2013, flooding, I thank you in advance for your generous donation.

With sincere gratitude,



Elzine Shuttleworth

Chair

Central Algoma Joint Disaster Relief Committee



Item:	12 h)
Date:	FEB 11 2014

ADMINISTRATION OFFICE  
1800 Main Street  
P.O. Box 70  
Geraldton, ON P0T 1M0



**GREENSTONE**

Phone: 807-854-1100  
Fax: 807-854-1947  
Email: [administration@astrocom-on.com](mailto:administration@astrocom-on.com)

January 29, 2014

Todd Case, Warden  
County of Lambton  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Dear Mr. Case:

At its Regular Meeting of January 27, 2014, Council of the Corporation of the Municipality of Greenstone approved the attached resolution providing support to the County of Lambton's resolution opposing the requalification of Municipal Building Officials.

By copy of this letter and attachments, I am also advising all Ontario Municipalities and the Association of Municipalities of Ontario (AMO).

Yours truly,

A handwritten signature in cursive script that reads "Elomke".

Elizabeth (Lisa) Slomke  
Clerk

c.c. Ontario Municipalities  
Association of Municipalities of Ontario (AMO)

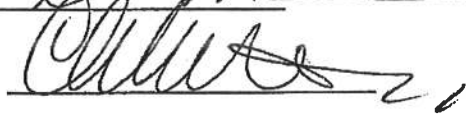
# MUNICIPALITY OF GREENSTONE

## Motion

Meeting Held: **MONDAY, JANUARY 27, 2014**  
**REGULAR COUNCIL**

14-27

Moved by Councillor 


Seconded by Councillor 

THAT Council of the Municipality of Greenstone support the County of Lambton in their efforts to support the Ontario Building Official Association in opposing the requalification of Building Officials under the Ontario Regulation 332/12 and the Ontario Building Code as per the letter and resolution attached hereto;

FURTHER THAT a copy of this resolution be forwarded to all Ontario Municipalities and the Association of Municipalities of Ontario (AMO).

Carried

Defeated

  
Signature

	RECORDED VOTE			REQUESTED BY
	Yes	No	No Vote (Negative)	
Asaad	Yes	No	No Vote (Negative)	
Beaulieu	Yes	No	No Vote (Negative)	
Duiter	Yes	No	No Vote (Negative)	
Giguere	Yes	No	No Vote (Negative)	
Jantunen	Yes	No	No Vote (Negative)	
Melanson	Yes	No	No Vote (Negative)	
Melhuish	Yes	No	No Vote (Negative)	
Moylan	Yes	No	No Vote (Negative)	
Walterson	Yes	No	No Vote (Negative)	

Reference Report No. \_\_\_\_\_

Certified that this copy is a true copy of the original document which has not been altered in any way.

\_\_\_\_\_  
 Clerk, Corporation of the Municipality of Greenstone



## OFFICE OF THE COUNTY WARDEN

789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0  
Telephone: 519-845-0801  
Toll-free: 1-866-324-6912  
Fax: 519-845-3160  
www.lambtononline.ca

December 18, 2013

The Honorable Linda Jeffrey  
Minister of Municipal Affairs & Housing  
College Park  
777 Bay Street, 17th Floor  
Toronto, ON M5G 2E5

### **RE: Resolution opposing the requalification of Municipal Building Officials**

Dear Honorable Linda Jeffrey:

In support of the Southwestern Chapter of the Ontario Building Officials Association, The Corporation of the County of Lambton is seeking support in opposing the requalification of Building Officials under the Ontario Regulation 332/12 and the Ontario Building Code.

While we oppose the requalification requirement, we do feel that ongoing training of any changes to the Ontario Building Code is necessary and the Southwestern Chapter of the Ontario Building Officials Association would like to work with the Ministry on such a training initiative.

Please be advised that Council for The Corporation of the County of Lambton at its meeting on November 27, 2013, passed the following resolution:

**Whereas**, municipal building officials are the main practitioners of the Ontario Building Code (OBC) and use the OBC on a daily basis in the carrying out of their duties;

**And whereas** Bill 124 that passed in 2005 required all municipal building officials to undertake a series of qualification exams;

**And whereas** a subsequent regulation 332/12 (knowledge and maintenance examinations) requires our already qualified officials to requalify by taking a similar series of qualification exams again;



**And whereas** this requalification process will provide municipalities with financial hardships in terms of registration costs, mileage costs, days away from the office to undertake their regular duties in performing timely inspections that is expected by the building industry;

**And whereas**, municipal building officials acknowledge the need to stay current with legislation and to undergo necessary training to do so;

**And whereas**, the builders and home owners will suffer slower response time for building permits and inspections until all of the building officials are qualified;

**Now, therefore**, The Corporation of the County of Lambton, in support of the Southwestern Chapter of the Ontario Building Officials Association resolves:

**That** any amendments to the OBC include provisions for training opportunities rather than requalification examinations as the means by which building officials remain current of changes to the OBC.

**That** municipal building officials, as the primary practitioners of the OBC, receive the same treatment as plumbers, electricians, professional engineers and architects with regards to exemption from requalification.

**That** the negative impact and delays that Ontario regulation 332/12 will have on the issuance of permits, inspections and response times to inquiries by municipal building officials should be taken in to consideration.

**That** municipalities and taxpayers be spared the cost of 'knowledge and maintenance examinations' under the proposed amendment to the OBC which will provide undue hardship to municipalities through lost productivity, early retirement and costs associated with the 13 categories of examinations required by fully qualified inspectors.

Should any persons have any questions please contact:

The Corporation of the County of Lambton  
Building Services Department  
Corrine Nauta, Manager  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0  
Telephone: 519-845-0809 x.5352  
Email: corrine.nauta@county-lambton.on.ca

Yours truly,



Todd Case  
Warden

cc: All Ontario Municipalities  
Association of Municipalities of Ontario