

**CORPORATION OF THE TOWNSHIP OF PRINCE  
REGULAR MEETING  
MINUTES  
April 14, 2015  
6:45 p.m. – Council Chambers**

**Mayor Ken Lamming**

**Councillors: Dave Amadio, Ian Chambers, Michael Matthews and Enzo Palumbo**

**Staff: CAO/Clerk-Treasurer Peggy Greco, Administrative Assistant Brittany Agliani, and Road Superintendent Brian Evans**

**Delegations: Krista Ryall and John Myles & Jane Darlow and Sandy Fulcher of Prince Women's Institute**

**Public: Virginia Huber**

**1. Call to Order (6:45 p.m.)**

**2. Approve Agenda**

**Resolution 2015-107**

**Moved by: D. Amadio**

**Seconded by: M. Matthews**

**Be it resolved that this Council hereby** approves the open and closed session agendas of April 14, 2015 and any addendum, as presented. (carried)

**3. Disclosure of Interest**

**4. Minutes of Previous Meeting**

a) Regular Meeting March 17, 2015

b) Special Meeting April 9, 2015

**Resolution 2015-108**

**Moved by: I. Chambers**

**Seconded by: E. Palumbo**

**Be it resolved that this Council hereby** adopts the minutes of the Regular meeting of March 17, 2015 and the Special meeting of April 9, 2015, as presented. (carried)

**5. Questions and Information Arising out of Minutes and not Otherwise on Agenda**

a) Requested Breakdown of Cheque #5911

**Resolution 2015-109**

**Moved by: M. Matthews**

**Seconded by: D. Amadio**

**Be it resolved that this Council hereby** agrees to pay invoice by Wishart, cheque #5911. (carried)

**Resolution 2015-110**

**Moved by: M. Matthews**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** waives the Procedural By-Law 2014-20 to allow for the delegates, Jane Darlow and Sandy Fulcher, to present the Prince Women's Institute presentation regarding their willingness to sponsor the Prince Farmers' Market, when they arrive. (carried)

**7. Reports from Staff**

a) Fire Chief Report

**Resolution 2015-111**

**Moved by: D. Amadio**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** accepts the Fire Chief's Report, as information. (carried)

b) Road Superintendent Report

**Resolution 2015-112**

**Moved by: E. Palumbo**

**Seconded by: M. Matthews**

**Be it resolved that this Council hereby** accepts the Road Superintendent's Report, as information. (carried)

**Resolution 2015-113**

**Moved by: I. Chambers**

**Seconded by: D. Amadio**

**Whereas** the East Algoma Road Superintendent Association has negotiated a price for a mower for road side brushing; and

**Whereas** the Road Superintendent has recommended that this would be a good option for the municipality to do the much needed brushing throughout the township;

**Now therefore be it resolved that this Council hereby** authorizes the rental of a mower for the township roads at a cost between \$6,500 and \$6,800, plus HST.

(Cost - \$79.00/hr for approximately 80.00 hours plus \$150-300 for transportation)  
(carried)

c) Animal Control Officer Report

**Resolution 2015-114**

**Moved by: M. Matthews**

**Seconded by: E. Palumbo**

**Be it resolved that this Council hereby** accepts the Animal Control Officer's Report, as information. (carried)

d) Clerk-Treasurer Report – Expenditure & Revenue Reports

**Resolution 2015-115**

**Moved by: D. Amadio**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** accepts the Clerk's March 2015 expenditure report amount of \$ 276,278.72 and the March 2015 revenue report amount of \$ 95,142.85, as information. (carried)

e) Clerk-Treasurer Report – Day Camp Prices

**Resolution 2015-116**

**Moved by: E. Palumbo**

**Seconded by: D. Amadio**

**Whereas** the prices for Prince Township Summer Day Camp have been unchanged at \$16.00 per day or \$75.00 per week since 2009; and

**Whereas** the price for before or after care is only \$6.00/hr; and

**Whereas** minimum wage increased in 2014 from \$10.25 to \$11.00; and

**Whereas** minimum wage will be increasing to \$11.25 on October 1, 2015;

**Therefore be it resolved that this Council hereby** agrees to raise the Prince Township Summer Day Camp prices to \$18.00 per day or \$85.00 per week and \$8.00/hr for before or after care. (carried)

f) Reeve's Report – Ontario FIT and Renewable Energy Forum

**Resolution 2015-117**

**Moved by: I. Chambers**

**Seconded by: M. Matthews**

**Be it resolved that this Council hereby** accepts the Mayor's report about the Ontario FIT and Renewable Energy Forum, as information. (carried)

g) Union Gas – Update about Phone Survey

**Resolution 2015-118**

**Moved by: D. Amadio**

**Seconded by: M. Matthews**

**Be it resolved that this Council hereby** accepts the Administrator's report regarding the Union Gas Phone Survey, as information. (carried)

**8. Planning**

- a) Minor Variance Application M2/2015

**Resolution 2015-119**

**Moved by: E. Palumbo**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** approves Minor Variance Application M2/2015 with the following conditions:

- o That the new owners acknowledge in writing that the property is not zoned to allow a commercial use and;
- o That the new owners notify any subsequent purchasers that the building is not to be used in association with a commercial activity and;
- o That the above acknowledgement be kept on file with Township and;
- o That proposed structure be used for the property owners own personal use only.
- o A site plan review will be required and may require a permit from the SSM Region Conservation Authority. (carried)

**9. By-Laws**

- a) By-Law 2015-15 – Agreement with Child Care Algoma and Prince Township Parent/Child Resource Centre

**Resolution 2015-120**

**Moved by: D. Amadio**

**Seconded by: E. Palumbo**

**Be it resolved that this Council hereby** adopts By-Law 2015-15, being a by-law to authorize execution by the Mayor and CAO of an agreement between Child Care Algoma and the Prince Township Parent/Child Resource Centre. (carried)

- b) By-Law 2015-16 – Establish part of Base Line as a street for public use

**Resolution 2015-121**

**Moved by: M. Matthews**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** adopts By-Law 2015-16, being a by-law to establish as a street and assume for public use a part of Base Line Road described as Parcel 562 AWS.

**10. Motions and Notices of Motions**

- a) M. Matthews – Prince Assisted Living Senior Services Committee requesting approval for reimbursement mileage for site visits

**Resolution 2015-122**

**Moved by: M. Matthews**

**Seconded by: E. Palumbo**

**Be it resolved that this Council hereby** agrees to allow the Prince Assisted Living Senior Services Committee to be reimbursed for mileage for a site visit to establishments on St. Joseph Island and Bruce Mines. (carried)

- c) Council – Intend to pass the Zoning By-Law at the next regular meeting

**Resolution 2015-123**

**Moved by: D. Amadio**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** agrees to discuss the Zoning By-Law at the next Regular Council meeting on May 12, 2015. (carried)

**11. Correspondence** (for your information)

- a) Lincoln M. Alexander Award 2015 – Nominations for young Ontarians who have demonstrated leadership in contributing to the eliminations of racial discrimination
- b) Retirement Dinner for Joe Fratesi – April 24, 2015
- c) FONOM – Permanency of NIER Program
- d) Township of Southgate – Support for Bill 52, Protection of Public Participation Act, 2014
- e) Waterfront Trail – Lake Huron Channel Cycling Route and Waterfront Regeneration Trust Program

**Resolution 2015-124**

**Moved by: D. Amadio**

**Seconded by: E. Palumbo**

**Be it resolved that this Council hereby** accepts Correspondence items a-e, as information. (carried)

**Resolution 2015-125**

**Moved by: I. Chambers**

**Seconded by: M. Matthews**

**Be it resolved that this Council hereby** approves the attendance of a member of Council and the CAO, Peggy Greco at the retirement dinner for the City's CAO, Joseph Fratesi, on April 24, 2015 at cost of \$90. (carried)

**12. Minutes of Boards and Committees**

- a) Sault Ste. Marie Region Conservation Authority – February 17, 2015
- b) Algoma Public Health Board – February 18 & March 5, 2015
- c) Sault Ste. Marie & Area Local Immigration Partnership – March 26, 2015
- d) Sault Ste. Marie Police Services Board – February 26, 2015 and March 13, 2015
- e) Prince Township Public Library Board – March 11, 2015
- f) Prince Assisted Living/Senior Services Committee – March 24, 2015

**Resolution 2015-126**

**Moved by: E. Palumbo**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** accepts the minutes from the Sault Ste. Marie Region Conservation Authority for February 17, 2015; the Algoma Public Health Board for February 18 & March 5, 2015; the Sault Ste. Marie & Area Local Immigration Partnership for March 26, 2015; and the Sault Ste. Marie Police Services Board for February 26, 2015 and Email poll minutes for March 13, 2015, as information. (carried)

**Resolution 2015-127**

**Moved by: M. Matthews**

**Seconded by: E. Palumbo**

**Be it resolved that this Council hereby** adopts the Prince Township Public Library Board meeting minutes for March 11, 2015, as presented. (carried)

**Resolution 2015-128**

**Moved by: D. Amadio**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** adopts the Prince Assisted Living /Senior Services Committee meeting minutes for March 24, 2015, as presented. (carried)

**13. New Business** (will include motions for consideration)

- a) The Ministry of Citizenship, Immigration and International Trade – Proclaim June as Seniors' Month

**Resolution 2015-129**

**Moved by: M. Matthews**

**Seconded by: D. Amadio**

**Whereas** Seniors' Month is an annual province-wide celebration;

**Whereas** seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

**Whereas** seniors continue to serve as leaders, mentors, volunteers and important and active members of this community;

**Whereas** their contributions past and present warrant appreciation and recognition and their stories deserve to be told;

**Whereas** the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community;

**Whereas** the knowledge and experience seniors pass on to us continues to benefit all;

**Therefore be it resolved that this Council hereby** proclaims June 1-30, 2015

Seniors' Month in Prince Township and encourage all citizens to recognize and celebrate the accomplishments of our seniors. (carried)

- b) Township of Johnson – Support resolution regarding risks to municipalities near railway lines

**6. Petitions and Delegations**

- a) Jane Darlow & Sandy Fulcher, Prince Women's Institute – Willingness to sponsor Prince Farmers' Market

**Resolution 2015-130**

**Moved by: E. Palumbo**

**Seconded by: D. Amadio**

**Be it resolved that this Council hereby** accepts the presentation by the members of Prince's Women's Institute, as information; and

**Further be it resolved that this Council hereby** thanks the Prince WI for their support of the proposed Prince Township Farmers' Market and Cultural Centre. (carried)

**14. Closed Session** (will include motions if required)

**Resolution 2015-131**

**Moved by: M. Matthews**

**Seconded by: D. Amadio**

**Be it resolved that this Council hereby** goes into closed session at 7:55 p.m. to consider the following subject matter in accordance with section 239(2) of the Municipal Act:

- 1 a) Approval of the Previous Closed Session Minutes – March 17, 2015
- 2 a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Paul Cassan presentation (tentative)
  - b) Personal matters about an identifiable individual, including municipal or local board – Letter from resident
  - c) Personal matters about an identifiable individual, including municipal or local board – Harassment Complaint
  - d) Personal matters about an identifiable individual, including municipal or local board – Expense Report Approval
  - e) Labour relations or employee negotiations – Request from employee
  - f) Labour relations or employee negotiations – Wages

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matters without the need for a further authorizing resolution. (carried)

**Resolution 2015-132**

**Moved by: E. Palumbo**

**Seconded by: M. Matthews**

**Be it resolved that this Council hereby** comes out of closed session at 9:46 p.m., having discussed the closed session agenda items. (carried)

- 1 a) Approval of the Previous Closed Session Minutes – March 17, 2015

**Resolution 2015-133**

**Moved by: E. Palumbo**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** adopts the minutes of the regular Closed Session meeting held March 17, 2015, as presented. (carried)

- 2 a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Paul Cassan presentation (tentative)

Item was not discussed as Paul Cassan was not present at the meeting.

- b) Personal matters about an identifiable individual, including municipal or local board – Letter from resident
- c) Personal matters about an identifiable individual, including municipal or local board – Harassment Complaint
- d) Personal matters about an identifiable individual, including municipal or local board – Expense Report Approval

**Resolution 2015-134**

**Moved by: D. Amadio**

**Seconded by: E. Palumbo**

**Be it resolved that this Council hereby** agrees to pay the expenses of the Mayor for the FIT conference in the amount of \$621.72. (carried)

- e) Labour relations or employee negotiations – Request from employee
- f) Labour relations or employee negotiations – Wages

The CAO/Clerk was not present for the discussion of item 14-2f.

**15. Confirmatory By-law**

**Resolution 2015-135**

**Moved by: M. Matthews**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** passes By-Law 2015-17, being a by-law to adopt, ratify, and confirm the action of Council for April 9, 2015 and April 14, 2015. (carried)

**16. Adjournment**

**Resolution 2015-136**

**Moved by: E. Palumbo**

**Seconded by: I. Chambers**

**Be it resolved that this Council hereby** adjourns at 9:48 pm until May 12, 2015 or the call of the Chair. (carried)

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**Mayor, Ken Lamming**

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**CAO/Clerk-Treasurer, Peggy Greco**

Item:	5a)
Date:	MAY 12 2015

### Moving forward

On March the 20<sup>th</sup> 2015 at the Council Meeting things were possibly said that should not have been said and I sincerely sorry about that . As stated at the beginning of this new Council we are going to work as a team with staff and Council .This is stated almost all the time and as head of council I will make every effort to make this happen . As a Township we are in good shape and this is due to the past councils and I thank them for that . Our job as a new Council is the move forward and we need to work hand and hand with staff and this is will be done by cooperation and a friendly work environment .This Council will be an open Council and if any one has concerns please bring them forward .

Mayor Ken Lamming



Prince fire  
We serve to save.

AGENDA  
Item: 7a)  
Date: MAY 12 2015

FIRE CHIEF REPORT

Report To:	Reeve and Council	Fire Chief Report 01-0005
From:	Ed Haley, Fire Chief	
Meeting:	Regular Council	
Meeting Date:	May 12, 2015	
Subject:	Fire Department Update	

Tuesday May 12, 2015

Plans are still under way for the Algoma District Annual Mutual Aid and Fire Chief's meeting. This will be held on the weekend of June 5, 6 and 7. We will not have to host any of the events this year as the Association decided to use another facility in the city.

The department is geared up for wild fire suppression. Equipment on the Pumper and Rescue have been refitted for fighting not just residential fires but also wild land fires. The fire permit season has begun and we are monitoring the MNR fire risk indicators in case a fire ban needs to be imposed to better protect the township. We have been to the marina to test our portable pumps. The new Mark 3 pump is working fine but we are experiencing difficulties keeping the old Hale pump up and running smoothly.

Representatives from Union Gas provided the fire department with an awareness training session last week. The presentation covered basic information and techniques that would be required to deal with natural gas supplies during an emergency situation. As natural gas moves into the township the fire department will work closely with Union Gas to make sure we are properly versed on dealing with a variety of situations that might arise.

A new substitute repeater has been installed to see if the original replacement repeater is flawed. We have been monitoring the quality of our pages and radio communication carefully. The most recent repeater is an improvement but issues still exist sporadically. We are still working closely with our provider to determine the best way to remedy the situation.

*Ed Haley*

Respectfully,  
Ed Haley  
Fire Chief



Item:	7b)
Date:	MAY 12 2015




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**ADMINISTRATIVE REPORT**

<b>Date:</b> May 6, 2015	<b>Date Presented:</b> May 12, 2015
<b>Prepared By:</b> Brittany Agliani	<b>Department:</b> Protection of Persons and Property
<b>Subject:</b> Animal Control Report	

April Report:

Number of hours: 4

Total kilometres: 8.5

Only two calls for the month of April.

One call was concerning a dog hit by a car on Walls Road. The second call was a call out regarding dogs running at large on Ironside Drive.

Respectfully submitted,

*Brittany Agliani*



Item:	7c)
Date:	MAY 12 2015

### ADMINISTRATIVE REPORT

<b>Date:</b> May 8, 2015	<b>Date Presented:</b> May 12, 2015
<b>Prepared By:</b> Brian Evans	<b>Department:</b> Roads
<b>Subject:</b> road report	

HARPER DRIVE--needs to be graded

PINDER DRIVE--needs to be graded

DOUGLAS DRIVE--good condition

IRONSIDE DRIVE--good condition

MARSHALL DRIVE--some potholes need patching

TAILLFER ROAD--needs grading, gravel and some ditching

HEYWOOD DRIVE--needs two (2) cross culverts installed

MOUNTAINVIEW DRIVE--potholes in need of repair

DEANS ROAD--good condition.

WALLS ROAD--good condition

BASE LINE--rough and needs potholes repaired--many potholes before Gagnon road will be repaired

GAGNON ROAD--rough and need some potholes repaired

TOWN LINE--potholes are in need of repair

PRINCE LAKE ROAD--rough--needs grading and some gravel (grading scheduled for 12th of May) washout was repaired, and also the entrance from second line to the bottom of the paved hill has been repaired. broken guard rails need repair

PRINCE LAKE ROAD NORTH-- needs grading

HILL ROAD-- needs grading.

LAKE AVENUE--needs gravel and also, needs grading

CREEK ROAD-- very rough, needs gravel and grading--two (2) smaller cross culverts need to be replaced

-- at the end of October Prince Lake road was in good shape--the guardrails were all repaired, gravel had been applied, and ditching was completed. Prince Lake Road should have been graded prior to May 1st and then it would be due to be graded as of the 12th of May

Is it wrong to expect the road to be in the same condition as it was was left in October?

--I am in need of a full time roads laborer A.S.A.P.

Respectfully yours

Brian Evans

Prince Township Roads Superintendent



Item:	7 d)
Date:	MAY 12 2015

## ADMINISTRATIVE REPORT

<b>Date:</b> May 6, 2015	<b>Date Presented:</b> May 12, 2015
<b>Prepared By:</b> Peggy Greco	<b>Department:</b> Capital Project - Roads
<b>Subject:</b> Bridge replacement MIII	

### PURPOSE

The purpose of this report is to obtain Council approval to increase the fee limit in the engineering agreement for the reconstruction of the four single lane bridges Prince shares with the City.

### BACKGROUND

Council is aware of the replacement of the four single lane bridges that Prince shares equally with the City. Two bridges are located on Base Line and two are on Town Line, and all are within close proximity to each other. The project was phased over two years, as one bridge on each road had to remain open to provide access to the few properties located in between each pair of bridges. One bridge on each of Town Line and Base Line were replaced in 2014, and the other two are scheduled to be replaced in 2015.

After a joint funding application to the provincial Municipal Infrastructure Investment Initiative (MIII) fund, the City and Prince were fortunate recipients of a grant of \$3,492,000 representing 90% of the \$3.88M cost. The project is proceeding well and is anticipated to be completed in the fall of 2015.

### ANALYSIS

The engineering fee estimate in the original agreement with Tulloch Engineering approved in was \$321,000. This fee needs to be increased to ensure proper field inspection is provided for a longer than anticipated contractor's schedule, and for unforeseen additional environmental activities including bird exclusion netting and de-fishing, and for construction materials testing that the Township and City assigned to this consultant.

### IMPACT

The additional estimated fees of \$100,000 bring the total fee estimate in the agreement to \$421,000. The Engineering Division of the City recommends this, as it is well within typical range of professional fees for a project of this scope. While the engineering fees are being increased, the estimated cost for completion is still below the \$3.88M project budget, so there is no additional impact to the budget. Further, 90% of the project is grant funded, leaving 5% for each municipality so the additional cost to Prince is \$5,000.

### STRATEGIC PLAN

Repairs to bridges are linked to the first of our 5 objectives, being 'Building and Maintaining Solid Infrastructure. (Roads and Bridges)

### RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the CAO, based on the report of Director of Engineering Services for the City of Sault Ste. Marie dated 2015 05 11 concerning the engineering fee estimate for the City-Prince bridges be received, and that the fee estimate be revised to \$431,000, be approved.

Respectfully submitted,  
Peggy Greco

\*note – this report will be presented to the City Council on May 11 and we should know their decision prior to your meeting.

Item: 7e  
 Date: MAY 12 2015
**Prince Township  
 Expenditure Report for April 2015**

chq #	Date	Name	Description	Amount
1933	4/2/2015	Council	honorarium	\$2,305.63
1934	4/2/2015	Payroll	wages	\$10,118.69
5988	4/2/2015	City of Sault Ste Marie	tipping fees	\$230.30
5989	4/2/2015	Municipal Property Assessment Corporation	2nd quarter levy	\$4,964.31
5990	4/2/2015	Airways General Store	gas roads vehicle	\$281.77
5991	4/2/2015	Waste Management of Canada Corporation	cardboard pick up	\$533.59
5992	4/2/2015	Municipal Waste & Recycling Consultants	garbage pick up	\$2,091.82
5998	4/2/2015	RELIABLE MAINTENANCE PRODUCTS	dish soap and dishwasher detergent	\$67.78
5999	4/2/2015	CO-OP	furnace oil	\$1,464.46
6000	4/2/2015	Lorraine Mousseau	mileage - workplace H&S conference	\$14.11
6001	4/2/2015	Leslie Cassidy-Amadio	mileage - workplace H&S conference	\$14.11
6002	4/2/2015	Peggy Greco	mileage - workplace H&S conference & phone 2 mon	\$74.11
6003	4/2/2015	Brian Evans	mileage - workplace H&S conference	\$14.11
6004	4/8/2015	City of Sault Ste Marie	policing & 911 telephone systems	\$36,086.41
6005	4/8/2015	Travis Kenny	rack for tanker	\$129.97
6006	4/8/2015	Orkin Canada Corporation	pest control	\$49.16
6007	4/10/2015	City of Sault Ste Marie	tipping fees	\$207.20
6008	4/10/2015	Lyons TIM-BR Mart	light bulbs, cleaning supplies, garbage bags etc. fire	\$95.60
6009	4/10/2015	Public Utilities Corporation	streetlights	\$2,018.44
6010	4/10/2015	WirelessCom Ca Inc.	high speed internet	\$172.89
6011	4/10/2015	Algoma Veterinary Committee	annual fee	\$172.30
6012	4/10/2015	Sault Ste. Marie Safe Communities Partnership	safety orientation refresher - Road super	\$56.50
6014	4/10/2015	Cuets Financial	effective grant writing, road cell, annual fee for card	\$443.32
6015	4/10/2015	GFL Environmental Inc.	recycling rental	\$271.05
6017	4/14/2015	Ken Lamming	energy conference expenses	\$621.72
6018	4/14/2015	Ken Lamming	mileage and lunch for 2 council ADMA elliot lake	\$225.40
6019	4/15/2015	City of Sault Ste Marie	retirement dinner for city CAO - 2 tickets	\$90.00
6020	4/23/2015	Archibald Bros.	snow ditch, culvert thaw, snow clearing, patching	\$8,797.05
6021	4/23/2015	City of Sault Ste Marie	snowplowing, sanding tipping fees	\$3,711.00
6022	4/23/2015	Roynat Lease Finance	photocopier lease	\$199.00
6023	4/23/2015	Grand and Toy	office supplies	\$365.30
6024	4/23/2015	Algoma Office Equipment	photocopies	\$414.19
6025	4/23/2015	Fire Safety Canada	2015 ontario fire code book	\$106.20
6026	4/23/2015	Tamarah Tyczinski	newsletter delivery	\$100.00
6027	4/23/2015	Orkin Canada Corporation	pest control	\$49.15
6028	4/23/2015	CO-OP	furnace oil	\$959.36
6029	4/30/2015	Bell Canada	phones	\$333.22
6030	4/30/2015	City of Sault Ste Marie	tipping fees	\$212.80
6031	4/30/2015	Public Utilities Corporation	hydro	\$2,372.66
6032	4/30/2015	Spectrum 2000	1 radio batter 1 repair	\$78.79
6033	4/30/2015	Workplace Safety and Insurance Board	monthly remittance - april	\$866.77
6034	4/30/2015	OMERS	monthly remittance - april	\$1,749.08
6035	4/30/2015	Receiver General	monthly remittance - april	\$2,826.77
6036	4/30/2015	Fire Safety Canada	TSSA manuals - 150	\$230.52

**\$86,186.61**

Item:	7e
Date:	MAY 12 2015

**Prince Township April 2015 Revenue**

Hall Rental	215.00
Dog Tags	352.50
Provincial Offences Act Revenue	5,535.61
Service Charge for US cheque	50.00
Tax Certificate	30.00
Newsletter Advertising	125.00
Donation from R.M. Moore re Covered Rink	160.00
Sault Community Careers Centre (for B. Agliani)	2,800.00
Planning Matters	1,100.00
Parent/Child rent (1st quarter) + other fees	6,427.37
Parent/Child rent (3rd quarter for 2014)	3,045.00
Ontario Municipal Partnership Fund (2nd quarter)	79,800.00
Property Taxes	<u>45,420.75</u>
	<b>145,061.23</b>



AGENDA

Item: 7F)  
Date: MAY 12 2015

## ADMINISTRATIVE REPORT

<b>Date:</b> May 6, 2015	<b>Date Presented:</b> May 12, 2015
<b>Prepared By:</b> Brittany Agliani	<b>Department:</b> General Government
<b>Subject:</b> Responsibility of Culvert	

At the last regular Council meeting on April 14, 2015 the question of whether or not Prince Township maintains the second culvert was brought up.

The property owner pays for the first culvert and installation. The Township then maintains it after that. A culvert permit is required.

If a property owner would like to put in a second culvert, it must be approved by Council and a culvert permit must be purchased upon approval. This second culvert is the responsibility of the property owner.

The question of second culverts being grandfathered in, as there have been second culverts prior to the by-laws, was raised. By-Law 80-9 and By-Law 83-5 do not state that the original nor the second culvert are the responsibility of the Township; and By-Law 2014-27 states that if a second culvert is approved, that it will be the responsibility of the owner. By-Law 2013-30 was updated to By-Law 2014-27 at the request of the Road Superintendent to include section 5.

All four culvert by-laws are enclosed.

Respectfully submitted,

*Brittany Agliani*

THE CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 80-9

Culverts: A by-law to regulate the installation of culverts

The Council of the Corporation of The Township of Prince, Enacts as follows:

1. No culvert shall be installed on or adjacent to the Corporation of The Township of Prince Road Allowances without a culvert permit issued by the Road Superintendent for The Corporation of The Township of Prince.

2. The Road Superintendent shall not issue a culvert permit unless the culvert has an inside diameter not less than fifteen (15) inches or such other inside diameter as deemed necessary by the Road Superintendent.

3. The Road Superintendent shall not issue a culvert permit unless the culvert has a length of not less than twenty-four (24) feet or such other length as deemed necessary by the Road Superintendent.

4. Any person who contravenes any of the provisions of this by-law is liable on summary conviction to a fine of not more than \$500.00 exclusive of costs.

Effective Date

This by-law takes effect on the day of its final passing.

Passed in Open Council this 9th day of September, 1980.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Clerk

Certified a true copy.

L. Konkin, Clerk

*Tessier, Smith & Partners*  
Chartered Accountants

*Elyde G. Tessier, B. Com., C.A.*  
*Lawrence W. Smith, C.A.*  
*H. H. MacArthur, C.A.*  
*John E. Mastell, C.A.*  
*N. Donald Messers, C.A.*

*93 Pilgrim Street*  
*Sault Ste. Marie, Ontario P6A 3E6*  
*Telephone (705) 256-7123*

August 21, 1980.

Township of Prince,  
P.O. Box 726,  
Sault Ste. Marie, Ontario.

Attention: Mrs. L. Konkin.

Dear Mrs. Konkin.

In reply to your letter of August 20, 1980, we have reviewed  
the enclosed by-law and have no amendments to suggest.

Yours very truly,

  
C.A.,  
Tessier, Smith & Partners,  
Chartered Accountants.

HKM/dl

Encl.



THE CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 83-5

Culverts: A by-law to regulate the  
installation of culverts

The Council of the Corporation of the Township of  
Prince, enacts as follows:

1. No culvert shall be installed on or adjacent to the Corporation of the Township of Prince Road Allowances without a culvert permit issued by the Road Superintendent for The Corporation of the Township of Prince.
2. The Road Superintendent shall not issue a culvert permit unless the culvert has an inside diameter not less than fifteen (15) inches or such other inside diameter as deemed necessary by the Road Superintendent.
3. The Road Superintendent shall not issue a culvert permit unless the culvert has a length of not less than twenty-four (24) feet or such other length as deemed necessary by the Road Superintendent.
4. No more than one culvert shall be installed for each property unless where special circumstances warrant, the Council of the Corporation of the Township of Prince specifically approves additional culverts.
5. Any person who contravenes the provisions of this By-law is liable on summary conviction to a fine of not more than \$500.00 exclusive of costs.
6. By-law 80-9 is hereby repealed.
7. This by-law takes effect on the day of its final passing.

PASSED in open Council this 30th day of June, 1983.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Clerk

**THE CORPORATION OF THE TOWNSHIP OF PRINCE**

**BY-LAW 2013-30**

A by-law to regulate the installation of culverts  
This by-law repeals and replaces BY-LAW 80-9

The Council of the Corporation of the Township of Prince enacts as follows:


1. No culvert shall be installed on or adjacent to the Corporation of the Township of Prince's Road Allowances without a culvert permit issued by the Road Superintendent for The Corporation of the Township of Prince, or his or her representative.
2. The Road Superintendent, or his or her representative, shall not issue a culvert permit unless the culvert has an inside diameter not less than twelve (12) inches or such other inside diameter as deemed necessary by the Road Superintendent.
3. The Road Superintendent, or his or her representative, shall not issue a culvert permit unless the culvert has a length of not less than thirty (30) feet or such other length as deemed necessary by the Road Superintendent.
4. Any culvert replacement that is the responsibility of the Corporation of the Township of Prince will be limited to thirty (30) feet. Any additional length will be the responsibility of the owner.
5. Any person who contravenes any of the provisions of this by-law is liable on summary conviction to a fine of not more than \$500.00, exclusive of costs.

**Effective Date**

This by-law takes effect on the day of its final passing.

Passed in open Council this 13<sup>th</sup> day of August, 2013.

  
\_\_\_\_\_  
Reeve, Ken Lamming

  
\_\_\_\_\_  
CAO/Administrator, Peggy Greco

**THE CORPORATION OF THE TOWNSHIP OF PRINCE**

**BY-LAW 2014-27**

A by-law to regulate the installation of culverts  
This by-law repeals and replaces BY-LAW 2013-30

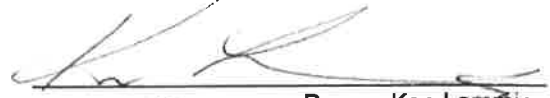
The Council of the Corporation of the Township of Prince enacts as follows:

1. No culvert shall be installed on or adjacent to the Corporation of the Township of Prince's Road Allowances without a culvert permit issued by the Road Superintendent for The Corporation of the Township of Prince, or his or her representative.
2. The Road Superintendent, or his or her representative, shall not issue a culvert permit unless the culvert has an inside diameter not less than twelve (12) inches or such other inside diameter as deemed necessary by the Road Superintendent.
3. The Road Superintendent, or his or her representative, shall not issue a culvert permit unless the culvert has a length of not less than thirty (30) feet or such other length as deemed necessary by the Road Superintendent.
4. Any culvert replacement that is the responsibility of the Corporation of the Township of Prince will be limited to thirty (30) feet. Any additional length will be the responsibility of the owner.
5. No more than one culvert shall be installed for each property unless where special circumstances warrant, the Council of the Corporation of the Township of Prince specifically approves additional culverts. If approved, the additional culvert will be the responsibility of the property owner.
6. Any person who contravenes any of the provisions of this by-law is liable on summary conviction to a fine of not more than \$500.00, exclusive of costs.

**Effective Date**

This by-law takes effect on the day of its final passing.

Passed in open Council this 10<sup>th</sup> day of June, 2014.



Reeve, Ken Lamming



CAO/Administrator, Peggy Greco



AGENDA

Item: <u>79</u>
Date: <b>MAY 12 2015</b>

## ADMINISTRATIVE REPORT

<b>Date:</b> April 29, 2015	<b>Date Presented:</b> May 12, 2015
<b>Prepared By:</b> Peggy Greco	<b>Department:</b> General Government
<b>Subject:</b> Training and conferences	

There are two sessions that I have been booked for and have attended in the past. The agendas are attached for your perusal.

The Zone 7 meeting is a regional AMCTO (Association of Municipal Clerks and Treasurers of Ontario). This year it is being held in Killarney.

Meeting starts at 1 on Wednesday and finishes at noon on Friday.

Mileage to Killarney (return)	\$	406.08
Hotel 2 nights (Wed/Thurs)		214.70
Conference cost -		310.75 (95 for zone + 180 for additional workshop on contract tendering + hst)
Meals		<u>75.00</u> (other meals are included)
		<u>\$1,041.53</u> (lunch/dinner Wed., Breakfast Thurs. all other meals provided)

AMCTO annual (this is the only conference in normally attend, the others I book are training sessions and meetings.) Agenda attached. Takes a full day to get there, even flying, so won't be taking in Sunday events,

Flight	\$	445.50 (return flight includes taxes and luggage fee)
Conference fee		710.00
meals		95.00 (lunch, supper Sunday, supper Wednesday)
hotel		<u>437.31</u> (3 nights)
		<u>\$1,687.81</u>

Respectfully submitted,  
Peggy Greco

## Zone 7 Spring 2015 Workshop Agenda – Killarney, ON

**Zone 7 Executive:**

**Chair**

Suzanne Klatt, *CMO*

**Vice Chair**

Candy Beauvais

**Past Chair**

Wendy Whitwell, *AMCT*

**Director at Large**

Nicky Kunkel

**Director at Large**

Kris Croskery-Hodgins

**Zone 7 Board Rep.**

Carol Trainor, *AMCT*

**Secretary-Treasurer**

Brian Gilmer

*For more zone  
information visit:*

[www.amcto.com](http://www.amcto.com)

**Wednesday, May 13, 2015**

7:00 pm – 9:00 pm      Registration / Hospitality

**Thursday, May 14, 2015**

9:00 am – 9:15 am      Registration / Coffee

9:15 am – 9:30 am      Opening / Welcoming Remarks

9:30 am – 10:00 am      Paul Prosperi, Jeremy Cormier, Municipal Advisors  
Ministry of Municipal Affairs and Housing  
*Legislation and Regulation Updates*

10:00 am – 10:30 am      Stephen Watt, Municipal Solicitor  
*Municipal Obligations to other Government Agencies:  
Who do we have to share information with?*

10:30 am – 10:45 am      Break

10:45 am – 11:30 am      Jeff Pajot, PSHSA, Health and Safety Consultant  
*Municipal Health and Safety Matters*

11:30 am – 12:00 pm      Andy Koopmans, AMCTO Executive Director  
Chris Wray, AMCTO Vice President  
*Updates from the Association*

12:00 pm – 1:00 pm      Lunch

1:00 pm – 2:00 pm      Rob Walz, Coordinator of Insurance and Risk Management  
City of Greater Sudbury  
*Toboggan Hill Risk Management; and  
Municipal Volunteer Insurance Matters*

2:00 pm – 3:00 pm      Chris Carrier, National Municipal Accounts Manager  
Fire Marque  
*Recouping Municipal Firefighting Costs*

3:00 pm – 3:15 pm      Break

3:15 pm – 4:00 pm      Mike Birett, Continuous Improvement Fund  
*An Update on the Continuous Improvement  
Fund and Waste Diversion Act*

5:30 pm – 6:30 pm      Social Period

6:30 pm      Dinner and Entertainment

**Zone 7 Executive:**

**Chair**

Suzanne Klatt, *CMO*

**Vice Chair**

Candy Beauvais

**Past Chair**

Wendy Whitwell, *AMCT*

**Director at Large**

Nicky Kunkel

**Director at Large**

Kris Croskery-Hodgins

**Zone 7 Board Rep.**

Carol Trainor, *AMCT*

**Secretary-Treasurer**

Brian Gilmer

*For more zone  
information visit:*

[www.amcto.com](http://www.amcto.com)

**Friday, May 15, 2015**

8:45 am – 9:00 am

Coffee

9:00 am – 9:30 am

Zone 7 Business Meeting

-Fall 2014 Minutes

-Treasurers Report

-Host and date for Fall 2015 Meeting

9:30 am - 10:00 am

Laura Pettigrew, Senior Counsel, Office of the  
Ontario Ombudsman (via Skype)

*Everything You Wanted to Know About*

*Ombudsman Ontario but Were Too Afraid to Ask*

10:00 am – 12:00 pm

Jody Johnson, Solicitor, Aird and Berlis LLP

*Provincial Offenses Act Set Fines and By-law*

*Enforcement Officer Qualifications*

12:00 pm

Lunch / Prizes!

**Meeting Location/Accommodations**

Killarney Mountain Lodge

3 Commissioner Street

Killarney, ON

POM 2A0

Tel: 705-287-2242

Fax: 705-287-2691

Email: [escape@killarney.com](mailto:escape@killarney.com)

Contact Bonnie in Reservations

[www.killarney.com](http://www.killarney.com)



**Zone 7 Spring 2015 Meeting Hosted by:  
The Municipality of Killarney**



**ZONE 7**



Drive 423 km, 5 h 8 min

Directions from Killarney Mountain Lodge to 3042 Second Line W

**o Killarney Mountain Lodge**

3 Commissioner Street, Killarney, ON

Continue to Sudbury, Unorganized, North Part

68.7 km / 1 h 13 min

- ↑** 1. Head west on **Commissioner St** toward **Charles St/ON-637 E** 400 m
- ↗** 2. Turn right at the 1st cross street onto **Charles St/ON-637 E**  
**i** Continue to follow ON-637 E 68.3 km

Continue to Sault Ste. Marie

338 km / 3 h 38 min

- ⤴** 3. Merge onto **Trans-Canada Hwy/ON-69 N** 32.7 km
- ⤴** 4. Take the **ON-17 W** ramp to **Sault Sainte Marie** 650 m
- ⤴** 5. Merge onto **Trans-Canada Hwy/ON-17** 302 km
- ↘** 6. Turn right onto **S Market St** 350 m
- ↑** 7. Continue onto **McNabb St** 550 m
- ↘** 8. Turn right onto **Black Rd/Trans-Canada Hwy/ON-17** 1.9 km

Turn left onto **Second Line E/Trans-Canada Hwy/ON-17**

- ↶** **i** Continue to follow Second Line E
- i** Destination will be on the right 16.4 km / 18 min

**o 3042 Second Line W**

Sault Ste. Marie, ON P6A 6K4

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



Peggy Greco &lt;pgreco@twp.prince.on.ca&gt;

## Reservation Confirmation

1 message

Killarney Mountain Lodge &lt;bookinginfo@worldweblodging.com&gt;

24 April 2015 at 15:19

Reply-To: escape@killarney.com

To: pgreco@twp.prince.on.ca

Dear Peggy Greco,

Thank you for booking at Killarney Mountain Lodge. Please print this page for your records.

Your reservation is confirmed and your confirmation number is: 8659369

### 1) Killarney Mountain Lodge information

Name: Killarney Mountain Lodge  
 Address: 3 Commissioner St, Killarney, Ontario, Canada, P0M 2A0  
 Telephone: 1.705.287.2242  
 Toll Free: 1.800.461.1117  
 Email: escape@killarney.com  
 Website: http://www.killarney.com

### 2) Guest information

Name: Peggy Greco  
 Address: 3042 Second Line West  
 Prince Township, ON, Canada P6A 2K4  
 Telephone: 705-779-2992 ext. 2  
 Email: pgreco@twp.prince.on.ca  
 Company name: Zone 7 Clerks

### 3) Room information

Confirmation #: 8659369  
 Room type: Pine Lodge room  
 Rate: Zone 7 Clerks  
 Check-in: 04:00 PM Wednesday May 13, 2015  
 Check-out: 11:00 AM Friday May 15, 2015  
 Rooms: 1  
 Nights: 2  
 Adults: 1  
 Cancellation policy: Room Reservations: If cancellation is received two weeks or more prior to the scheduled arrival date, deposits are returned less a \$25 bookkeeping charge. With less than two weeks notice, deposits are for future stay up to one year.  
 Guarantee policy: \$50 per person is required to guarantee a reservation. Deposits are applicable to the last day of the reservation - not refundable for early departures



Guest agreement: The guest has agreed to the cancellation and guarantee policies

---

**4) Rate Information (CAD)**

Room cost:	190.00 (95.00 .avg per/night per/ room)
Sub-total	190.00
HST	24.70
Total cost	214.70
Payment #1:	50.00 MC X6178
Deposit due	0.00
Balance due	164.70

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Zone Meetings

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Conference Program PDF



## 2015 AMCTO Conference Program at a Glance



### Sunday, June 7, 2015

- 10:00 a.m. Golf Tournament – Strathcona Golf Course
- 11:00 a.m. – 7:00 p.m. Delegate Registration
- 1:00 p.m. – 4:00 p.m. Mock Emergency Team Building Challenge
- 4:00 p.m. – 5:00 p.m. Golf Tournament Awards & Reception
- 6:30 p.m. – 9:30 p.m. Opening Reception and Trade Show
- 9:30 p.m. – 1:00 a.m. Hospitality – Valhalla Inn

### Monday, June 8, 2015

- 7:00 a.m. – 4:30 p.m. Delegate Registration
- 7:00 a.m. – 8:00 a.m. Breakfast Buffet
- 7:00 a.m. – 2:00 p.m. Trade Show
- 8:30 a.m. – 9:30 a.m. Opening Ceremonies
- 9:30 a.m. – 10:30 a.m. Opening Keynote Speaker
- 10:30 a.m. – 11:00 a.m. Refreshment Break
- 10:30 a.m. - 4:00 p.m. Companion's Tour - Thunder Bay - City & Countyside
- 11:00 a.m. – 12:15 p.m. Annual General Meeting
- 12:15 p.m. – 2:00 p.m. Trade Show and Lunch
- 2:00 p.m. – 3:30 p.m. Concurrent Workshops

- AMCTO Code of Ethics for Municipal Professionals
- Infrastructure Funding: Paving the Way to Financing
- Coaching: The New Norm
- Emerging Risk: Privacy, Security and Hosted Applications

4:30 p.m. – 9:00 p.m. Dinner at Fort William Historical Park

9:00 p.m. – 1:00 a.m. Hospitality – Victoria Inn – Pool Deck

## Tuesday, June 9, 2015

7:30 a.m. – 4:00 p.m. Delegate Registration

7:00 a.m. - 8:15 a.m. Continental Breakfast

7:00 a.m. - 8:15 a.m. New CMO Program Breakfast Information Session

8:30 a.m. – 10:00 a.m. Concurrent Workshops

- The Usual Suspects: Professional Responses to Challenging People
- Entrepreneurial Municipal Revenue Generation
- Environmental Risk - Practical Information and Strategies for Municipalities
- Succession Planning: Is Your Municipality Ready for Tomorrow?

10:00 a.m. – 10:30 a.m. Refreshment Break

10:30 a.m. – 12:00 p.m. Concurrent Workshops

- Information Overload: Is it about Information Management or Change Management?
- Business Investment Readiness and Municipal Competitiveness
- Initiative Management: Kawartha Lakes Performance-Based Management System
- Bill 73 - Proposed Changes to the Development Charges Act

10:30 a.m. - 4:00 p.m. Companion's Tour - Canyon Country

12:00 p.m. – 1:30 p.m. Buffet Lunch & Plenary – Ministry of Municipal Affairs & Housing

12:00 p.m. – 2:30 p.m. Past Presidents' Luncheon

1:45 p.m. – 3:15 p.m. Concurrent Workshops

- Engagement and Technology: Redefining Relationships with Citizens
- What's Next: Fiscal Sustainability
- Civil Marriages Solemnization
- Working with Aboriginal Communities

5:30 p.m. – 6:30 p.m. Gala Reception

6:30 p.m. – 1:00 a.m. Gala Dinner and Entertainment

## Wednesday, June 10, 2015

8:00 a.m. – 10:30 a.m. Registration

7:30 a.m. - 8:20 a.m. **Breakfast Session: Towards an Accessible Ontario: Accessibility Directorate of Ontario (ADO)**

*Alfred Spencer, Director, Outreach and Strategic Initiatives, Accessibility Directorate of Ontario, Ministry of Economic Development, Employment and Infrastructure*

This year marks the tenth anniversary of the Accessibility for Ontarians with Disabilities Act (AODA). This landmark piece of legislation set a clear goal for our province to become accessible to people with disabilities by 2025. The law set out a process for the creation of Ontario's five accessibility standards which impact daily life in our province.

Join staff from the Accessibility Directorate of Ontario for an overview of the Act, its standards and information about the free resources to help you along the accessibility journey.

7:30 a.m. - 8:20 a.m. **Breakfast Session: Municipal Property Assessment Corporation (MPAC) 2014 Enumeration and Post-Processes - The results are in!**

*Beverley Disney, Account Manager, Enumeration and 2014 Enumeration Project Team Lead and Jennifer McConkey, Account Manager and Enumeration Project Team Member*

The session will serve to summarize results from the 2014 Enumeration including voters' list revision processing, rate of accuracy of the PLE, what worked well, opportunities for process enhancements going forward.

8:30 a.m. – 10:00 a.m. Concurrent Workshops

- Crisis Communication
- Unlocking the Power of Collaboration to Generate Savings and Efficiencies
- Preparing Today for Your Retirement
- Who's Got the Monkey?: Effective Time Management

10:00 a.m. – 10:30 a.m. Refreshment Break

10:30 a.m. – 11:30 a.m. Closing Keynote Speaker

11:30 a.m. – 1:30 p.m. Closing Ceremonies and Lunch

## #AMCTO2015

Conference Optional Social Program (Sunday)

Companion's Tour Package (Monday and Tuesday)

Conference Registration Form (pdf)

## Concurrent Workshops *(workshop descriptions are preliminary and may be subject to change)*

### 1. Initiative Management: Kawartha Lakes Performance-based Management System

**Mark Fisher, Chief Administrative Officer, City of Kawartha Lakes**

**Sara Beukeboom, B. Comm (Honours), CPA, CGA, Lean Six Sigma Black Belt Deployment Leader, Office of Initiatives Management, City of Kawartha Lakes, Ontario**

The City of Kawartha Lakes shares secrets of its E.A. Danby Award winning program on its Office of Initiative Management, which was launched with a mandate to move to a performance-based Management system centered on both Lean and Six Sigma teachings and practical applications.

### 2. Emerging Risk: Privacy, Security and Hosted Applications

**Jessica Jaremchuk B.A., LL.B, Regional Manager, Frank Cowan Company**

**Matt Szybalski, Corporate Records Manager & City Archivist, City of Thunder Bay**

**Jean Suffak, Manager Corporate Information Technology, City of Thunder Bay**

Municipalities rely on technology and the safe processing and storage of confidential constituent data. Ensuring the security of this information is becoming increasingly difficult. A representative from Frank Cowan Co. will share valuable information and expertise on managing your risk. The City of Thunder Bay has developed a system of protecting and mitigating this risk in a very innovative way.

### 3. Working with Aboriginal Communities

**John Hannam, CMO, City Clerk, City of Thunder Bay**

**Jody Johnson & Scott Stoll, Partner/Partner, Aird & Berlis LLP**

Recent Supreme Court of Canada decisions, combined with the new Provincial Policy Statement confirm that municipalities have obligations with respect to consultation with Aboriginal Communities. This session will explore what this means, in the municipal context, and will provide guidance and examples on this timely and relevant topic. The workshop will examine the experience of Canadian municipalities in providing services to this population and that of building relationships within the urban communities and with local First Nations communities and Indigenous political organizations; highlighting initiatives and activities across the country, with a focus on Ontario municipalities.

### 4. Engagement and Technology: Redefining Relationships with Citizens

**Kate Graham, CMO, Manager, Corporate Initiatives, City of London**

**Blair Labelle, General Manager, Technology & Innovation, City of Guelph**

**Denis Zgonjanin, Co-Founder, Boxkite Inc.**

**Suzanne Christie, General Manager, Shout Media, Thunder Bay**

As more municipalities are seeking new opportunities to improve service delivery via open government collaboration, partnerships with app developers and private enterprises, municipalities have to deal with risk aversion, public procurement processes, the politicized environment, public expectations and regulatory constraints in utilizing technology in an Open Government environment. The panelists, including municipal managers, as well as open government entrepreneurs will divulge the 'do's and don'ts' of Open Government and community.

### 5. Environmental Risk – Practical Information & Strategies for Municipalities

**Jody Johnson & Scott Stoll, Partner/Partner, Aird & Berlis LLP**

Municipalities face challenges and obstacles, both expected and unexpected, with regard to a variety of environmental matters. A canvass of recent and relevant Court and Environmental Review Tribunal decisions will outline some of this risk and the presenters will provide practical tips for municipalities to mitigate risk arising from environmental issues.

### 6. Information Overload: Is it about Information Management or Change Management?

**Rick O'Connor, CMO, City Clerk and Solicitor, City of Ottawa**

**Denis Kelly, CMO, Regional Clerk, Regional Municipality of York**

This presentation will cover many aspects of information and change management that are relevant to the municipal sector, such as: the legislative context for managing information and protecting privacy; litigation, e-discovery, access and privacy risks; statistical data; tales from the trenches in two of Ontario's largest municipalities; technology considerations pertaining to email, mobile access, SharePoint and Enterprise Content Management; the need for Organizational Change; components of organizational change including information and technology governance, policies, education and training, user support, human resource considerations and accountability.

## 7. Crisis Communication

**Susan Jones, CMO, General Manager, Emergency and Protective Services**

This Crisis Communication Readiness and Municipal Response presentation provides participants with best practices and lessons learned in crisis communications using real world municipal experiences. It demonstrates the importance of communications between staff, residents, elected officials, other levels of government and media during a crisis. Attendees will gain an understanding of the importance of crisis communications and the need to have a plan. They will learn best practices for crisis communications and how to avoid common mistakes, as well as tools to help them develop and/or review existing crisis communications plans for their municipality.

## 8 Succession Planning: Is Your Municipality Ready for Tomorrow?

**Garth Johns, CMO, Leadership Professional and Human Resource Consultant**  
**Christine Ball, OMERS retiree and former Executive Director, OMHRA**

Municipal leaders and experts continue to warn of future shortages in key management and leadership roles. We are also aware of the critical importance of continuing professional development of staff. However, all too often, there is a disconnect between what is needed and what we are actually doing. Will your municipality be ready?

## 9. Civil Marriages Solemnization

**Denise Labelle-Gelinas, CMO, Marriage Officiant**

In this workshop, you will learn tips and traps of officiating a civil marriage, and have the unique experience of observing as presenter, Denise Labelle Gelinas officiates the real wedding of an AMCTO member! Ontario Regulation 285/04 authorizes municipal clerks (or designates) to perform civil marriages. What are the responsibilities of a marriage officiant? What protocol should they follow? Are there any do's and don'ts? What do you need to do? Should a municipality choose to provide this service; the Municipal Clerk has the ability to delegate the responsibility to perform these marriages to any person, other than a member of council, under the authority of Subsection 228(4) of the Municipal Act. Know and be able to apply the legislative requirements of the Marriage Act.

## 10. Unlocking the Power of Collaboration to Generate Savings and Efficiencies

**Karen Owen, Director, Sourcing and Relationship Management, OEMC**

Facing significant fiscal constraints to sustain delivery of their local programs, more and more municipalities, regardless of their size, are striving to leverage their procurement process to drive savings, simplify their processes to increase efficiencies and ensure compliance with their specific policies. Collaboration is increasingly being recognized as an essential component in achieving these goals. This session focuses on how the power of business and procurement experts, working together, can help achieve these goals. OEMC's presentation will showcase their collaboration model and successful examples of how customers have achieved financial and operational benefits.

## 11. Bill 73 - Proposed Changes to the Development Charges Act

**Gary Scandlan, Director, Watson & Associates Economists Ltd.**

Bill 73, Smart Growth for Our Communities Act, 2015, received its first reading on March 5, 2015. This Act provides amendments to the Development Charges Act, 1997 ("DCA") and to the Planning Act, 1990. As part of the proposal, the province will be seeking advice on these matters from a broad range of stakeholders through a working group(s) who will be expected to complete their work before the end of the year. While much of the details remain to be worked out this session will overview the proposed changes provided by Bill 73, the potential impacts on municipalities along with the current information available from the working groups.

## 12. Business Investment Readiness and Municipal Competitiveness

**Jamie Cook, Director, MCIP, RPP, PLE, Watson & Associates Economists Ltd.**

This session will discuss business investment readiness and municipal competitiveness in Ontario. Key points to be covered include: Macro-economic trends influencing nonresidential development trends in Ontario municipalities; established and emerging employment sectors across Ontario; factors which drive business investment and development for Ontario municipalities; the importance of employment lands in municipal competitiveness; trends regarding feasibility of industrial and commercial office development in Ontario.

## 13. Infrastructure Funding: Paving the Way to Financing

**Chris Terech, Manager, Financial Analysis & Reporting, Municipal Finance Policy Branch, Ministry of Municipal Affairs & Housing**

**Gavin Maitland, Client Relationship Officer, Business Development & Lending Northern Ontario, Infrastructure Ontario**

**Catherine Barr, Senior Relationship Manager, Infrastructure Ontario**

**Lauren Paradis, Manager of Budgets and Long Term Planning, City of Thunder Bay**

This enlightening presentation will share three infrastructure financing perspectives. You will learn: how a municipality is using a dedicated tax levy to help fund infrastructure; tips and insights regarding infrastructure loans; and about asset management tools and resources.

## 14. What's Next Ontario: Fiscal Sustainability

**Monika Turner, Director of Policy, Association Municipalities Ontario (AMO)**

**Dan Cowin, Executive Director, Municipal Finance Officers' Association (MFOA)**

Achieving fiscal sustainability is an overarching goal shared by all municipal governments. Municipalities need a firm financial foundation to meet their responsibilities today and over the long-term, without compromising future generations. To get there, AMO, with the assistance of our partners such as MFOA, AMCTO is starting a municipal conversation to develop a vision for how we can achieve a more prosperous future and to create a future campaign to garner the provincial support needed to achieve it. Come join this workshop to learn more and find out how you and your council can participate.

**15.** Entrepreneurial Municipal Revenue Generation

**Ryan Hagey, Director, Financial Planning, City of Kitchener**

**Stephanie Potter, AMCTO Municipal Management Intern, City of Stratford**

This dynamic session will illustrate some entrepreneurial opportunities to generate more revenue for your municipality without needing to increase taxes. It will include case studies from a number of American municipalities, as well as some examples from closer to home. The session will also include a framework of questions to be considered before pursuing opportunities, so you will walk away something you can apply in your municipality.

**16.** Preparing Today for Your Retirement

**Christine Ball, OMERS retiree, Former Executive Director, OMHRA**

**Celine Chiovitti, Vice President, OMERS**

**Michael Robinson, Manager, Stakeholder Relations, OMERS**

Join this interactive session to learn more about how to prepare now for a worry free retirement on your own terms:

- The value that defined benefit (DB) pension plans like OMERS bring from an economic and social policy perspective
- How OMERS fits into the overall total compensation package used to attract and retain municipal leadership
- The dollars and cents on how an OMERS pension will financially support a member through their career and into retirement
- Hear firsthand from former Executive Director of the Ontario Human Resources Association (OMHRA) and new retiree, on her experience and perspectives on transitioning into life as a retiree

**17.** Coaching: the New Norm

**Garth Johns, CMO, Leadership Professional and Human Resource Consultant**

Every day, we hear about a multitude of coaches for every possible occasion – executive coaches, performance coaches, personal coaches and more recently, we're even hearing about sobriety coaches. As managers and leaders we may be led to believe that coaches have some kind of mystical ability to resolve for us our most challenging staff problems. However, the reality is that coaching is necessary but it is a skill that we can all master. There is nothing mystical about it. The new manager can no longer rely on a command and control type of leadership but rather, must learn to coach their staff for the purpose of performance improvement. This session will give participants a number of very simple, basic tools and skills to use which will allow them to become coaches in their own right but more important, better managers and leaders for their staff.

**18.** AMCTO Code of Ethics for Municipal Professionals

**Rick O'Connor, CMO, City Clerk and Solicitor, City of Ottawa**

The world of municipal government in which we operate is becoming increasingly complex, with a seemingly endless list of rules, regulations and procedures for staff to follow. It is also facing increasing media scrutiny – sometimes called "scandals" – which may appear "political" in nature but often impact the integrity and perception of professionalism amongst municipal staff in the eyes of the public. As this situation evolves and as financial and political pressures weigh on senior administrators, it is important that AMCTO provide its members a very straightforward, values-based code that they can leverage, reference, and ultimately use to maintain a high level of professionalism and integrity. AMCTO's new code will serve as a source of guidance, direction and on-going education for the sometimes unclear ethical or "grey" areas that today's modern municipal civil servants encounter.

**19.** The Usual Suspects: Professional Responses to Challenging People

**Rick O'Connor, CMO, City Clerk and Solicitor, City of Ottawa**

**John Hannam, CMO, City Clerk, City of Thunder Bay**

One of the common experiences in today's public service is the frequent, 24-7, ability of the public to send e-mails, make telephone calls, and post comments on various social media (e.g. blogs, e-bulletin boards, the twitterverse) in effort to engage with municipal administration and Members of Council. While the vast majority of these communications are straightforward requests for service or information, from individuals that will only be heard from for the immediate matter at hand, a few become 'frequent flyers' calling, e-mailing and visiting offices repeatedly in a seemingly endless litany of requests for more, and then even more information. And sometimes, woven into those requests are accusations and allegations aimed at administration and/or Council. The panelists will share strategies, tips and tools on how to address such situations effectively and safely.

**20.** Who's Got the Monkey? – Effective Time Management

**Wendy Jarvis, General Manager, Vadim Software**

Are there monkeys jumping around your office? In all likelihood, there are. And most of us don't know who is "feeding" the monkeys or who "owns" them. Learn how to identify both "good" and "bad" monkeys, how to keep them alive and what to do when they have outworn their usefulness. Using research from a famous Harvard Business Review study, we'll share

some tips on how to be more efficient and effective in your role and how make your office a better place to work.

**Refund Policy:**

All cancellations must be confirmed in writing. A refund levy of \$56.50 (includes HST) will be applied to every cancellation received up to and including May 6, 2015. No refunds will be made for cancellations received after May 6, 2015. Substitutions are permitted.

**Personal Information Protection Policy:**

This information is collected under the Personal Information Protection and Electronic Documents Act for the purposes of processing your registrations and material delivery. This information is not shared, sold or distributed and is maintained in a confidential and secure manner.

[Copyright policy](#) [Website Personal Information Policy](#)

**THUNDER BAY (YQT) - SAULT STE. MARIE (YAM)**

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FIRM FARE (1 x \$ 139.00)	\$ 139.00 CAD
Air Traveller Security Charge	\$ 7.12 CAD
Harmonized Sales Tax	\$ 21.08 CAD
NAV and Surcharges	\$ 16.00 CAD
<b>SUBTOTAL</b>	<b>\$ 183.20 CAD</b>

---

**ADDITIONAL PASSENGER SERVICES**

---

1 Checked Bag Sault Ste. Marie (YAM) - Toronto (YTZ)	\$ 25.00 CAD
1 Checked Bag Thunder Bay (YQT) - Toronto (YTZ)	\$ 25.00 CAD
Harmonized Sales Tax	\$ 6.50 CAD
<b>TOTAL</b>	<b>\$ 445.50 CAD</b>

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**PAYMENTS**

---

MASTERCARD	ENDING IN 6178	\$ 445.50 CAD
<b>TOTAL AMOUNT</b>		<b>\$ 445.50 CAD</b>

---

GST/HST Number: 841583271

QST Number: 1212573775



**CONFIRMATION NUMBER:  
G6JIKZ**

**porter**  
flying refined

SOLD TO MS. MARY MARGARET GRECO BOOKING DATE TUE 13 JAN 2015  
578 WELLINGTON STREET WEST  
SAULT STE. MARIE, ON P6C 3T7  
CANADA

**SUN 07 JUN 2015 SAULT STE. MARIE (YAM) TO THUNDER BAY (YQT)**

PD 684 9:30 AM 10:45 AM G6JIKZ  
Porter Airlines Sault Ste. Marie (YAM) Toronto (YTZ)

**CONNECT: TORONTO (YTZ)**

PD 635 2:55 PM 4:59 PM G6JIKZ  
Porter Airlines Toronto (YTZ) Thunder Bay (YQT)

**WED 10 JUN 2015 THUNDER BAY (YQT) TO SAULT STE. MARIE (YAM)**

PD 636 4:05 PM 6:00 PM G6JIKZ  
Porter Airlines Thunder Bay (YQT) Toronto (YTZ)

**CONNECT: TORONTO (YTZ)**

PD 691 8:00 PM 9:20 PM G6JIKZ  
Porter Airlines Toronto (YTZ) Sault Ste. Marie (YAM)

**PASSENGER(S)**

1. MARY MARGARET GRECO 2650005040

**FARE/TICKET INFORMATION**

**SAULT STE. MARIE (YAM) - THUNDER BAY (YQT)**

FIRM FARE (1 x \$ 139.00)	\$ 139.00 CAD
Air Traveller Security Charge	\$ 7.12 CAD
Airport Improvement Fee	\$ 20.00 CAD
Harmonized Sales Tax	\$ 23.68 CAD
NAV and Surcharges	\$ 16.00 CAD
<b>SUBTOTAL</b>	<b>\$ 205.80 CAD</b>



January 12th 2015

MRS. Mary Margaret Greco  
578 Wellington St  
Sault Ste. Marie, ON P6C3T7  
Canada

Dear MRS. Mary Margaret Greco,

Thank you very much for your reservation at Valhalla Inn Thunder Bay. Because your comfort is very important to us, we have listed below the accommodations that we have reserved for you. Please review and let us know if there is anything we can do to make your stay more enjoyable.

**Reservation Information**

Your Confirmation Number	124465
Arrival Date:	Sunday, June 07, 2015
Departure Date:	Wednesday, June 10, 2015
Number of Nights:	3 Night (s)
Number of Guests:	1 Adult (s)
Room Type:	Two Queen Renovated
Nightly Rate:	\$129.00
Room Tax:	13.0%

**Deposit Information**

Total Cost of Stay:	\$437.31
Deposit Paid	\$
Remaining Balance	\$437.31

*\*The displayed total is an estimate only and does not include any additional charges and fees that may be incurred at the hotel*

**Hotel Policy**

Check-in Time:	3:00 PM
Check-out Time:	12:00 PM
Cancellation Policy:	24 Hours prior to arrival date

**Contact Information**

Main Number:	(807) 577-1121
Email	<a href="mailto:reservations@valhallainn.com">reservations@valhallainn.com</a>
Hotel Website:	<a href="http://www.valhallainn.com">www.valhallainn.com</a>

Sincerely,

Reservations Office

Valhalla Inn

1 Valhalla Inn Road, Thunder Bay, P7E 6J1 || Telephone: 807-577-1121 || Fax: 807-475-4723 || [www.valhallainn.com](http://www.valhallainn.com)



April 15, 2015

Mayors/Reeves  
Constituent Municipalities for  
Algoma Public Health

Dear Mayor/Reeve:

On behalf of the Algoma Board of Health, I am pleased to provide you with an update from the KPMG forensic review that was commissioned at the request of APH in response to concerns surrounding financial management and the safeguarding of employee information.

On January 23, 2015, the Algoma Board of Health engaged KPMG to provide forensic investigation services and on January 26, 2015, the Algoma Board of Health was informed by the Ministry of Health and Long-Term Care (MOHLTC) that they would be conducting an audit of the Board pursuant to Article 8.3 of the Public Health Funding and Accountability Agreement and an assessment of the Board under section 82 of the Health Protection and Promotion Act.

The independent forensic investigation was conducted by KPMG from their Sudbury office and during its closed session meeting of April 15, 2015 the Board received a presentation from KPMG on the findings of this forensic investigation. The Board is still awaiting the findings of the MOHLTC audit and assessment.

While KPMG's report and terms of reference are confidential, APH can report that KPMG's review of selected disbursements did not identify payments that appear to be unrelated to APH's activities or which resulted in unauthorized personal benefit to any individual. In addition, KPMG's procedures did not identify instances where it appears that employee banking information and social insurance numbers were accessed by unauthorized individuals.

The Board and management of APH are committed to ensuring appropriate internal controls and financial oversight and are engaging in ongoing process reviews.

Algoma Board of Health is also committed to the principles of transparency and accountability and I am pleased to share with you the media release that was issued tonight immediately following the Board of Health meeting.

Municipalities are key partners in public health and we appreciate the ongoing support and collaboration we have experienced over the years to promote and protect health in our region.

**Blind River**

P.O. Box 194  
9B Lawton Street  
Blind River, ON P0R 1B0  
Tel: 705-356-2551  
TF: 1 (888) 356-2551  
Fax: 705-356-2494

**Elliot Lake**

50 Roman Avenue  
Elliot Lake, ON P5A 1R9  
Tel: 705-848-2314  
TF: 1 (877) 748-2314  
Fax: 705-848-1911

**Sault Ste. Marie**

294 Willow Avenue  
Sault Ste. Marie, ON P6B 0A9  
Tel: 705-942-4646  
TF: 1 (866) 892-0172  
Fax: 705-759-1534

**Wawa**

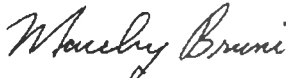
18 Ganley Street  
Wawa, ON P0S 1K0  
Tel: 705-856-7208  
TF: 1 (888) 211-8074  
Fax: 705-856-1752

... Page 2

On behalf of the Board of Health for Algoma Public Health, I thank you for your ongoing commitment to the work of Algoma Public Health and to the health of our communities.

If you have any questions or comments, please do not hesitate to contact me at 705-971-0029.

Sincerely,



Marchy Bruni, Chair  
Algoma Board of Health

Attachment

cc ONA and CUPE Labour Relations Officers for Algoma Public Health  
David Oraziotti, MPP  
Allen Tait, Ministry of Finance  
Mr. Graham Scott  
Dr. David Mowat, Interim Chief Medical Officer of Health, MOHLTC  
Roselle Martino, Executive Director, Public Health Division, MOHLTC  
Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care  
Dr. Robert Bell, Deputy Minister of Health and Long-Term Care

## **News Release**

For immediate release

April 15, 2015

### **Algoma Public Health Board Reassured by KPMG Forensic Review**

The Algoma Board of Health received the final report of the KPMG forensic review at its regularly scheduled Board of Health meeting today.

The review was commissioned by the Board of Health on January 23, 2015 in response to concerns surrounding financial management and the safeguarding of employee information.

“The Board was very reassured by the KPMG findings,” says Mr. Bruni, Chair of Algoma Public Health. “Specifically, we understand that based on the procedures carried out within the scope of the review, there were no findings of inappropriate spending or personal benefit to a specified individual and no findings of inappropriate access to personal or banking information,” he adds.

The KPMG report is for the internal use of APH and as per the terms of engagement between KPMG and APH, its disclosure is restricted to APH.

Respecting these terms of engagement with KPMG, Algoma Public Health is committed to the principles of transparency and accountability and the Board passed a motion tonight committing to communicate on this matter with the public.

“We want to make sure there is timely communication with APH staff, constituent municipalities, and local and provincial partners,” states Bruni. “We are still awaiting the results from the Ministry of Health and Long-Term care audit and assessment, but in the meantime we want to communicate as much as we can as soon as we can,” he explains.

Mr. Bruni said that the Board and management of APH are committed to ensuring appropriate internal controls and financial oversight and are engaged in ongoing process reviews.

**Sault Ste. Marie, ON -**

-30-

#### **Media Contact:**

Leo Vecchio  
Communications  
Algoma Public Health  
Phone Number 705-942-4646  
ext.3066  
lvecchio@algomapublichealth.com

**Ministry of Energy****Ministère de l'Énergie**

Office of the Minister

Bureau du ministre

4th Floor, Hearst Block  
900 Bay Street  
Toronto ON M7A 2E1  
Tel.: 416-327-6758  
Fax: 416-327-6754

4e étage, édifice Hearst  
900, rue Bay  
Toronto ON M7A 2E1  
Tél. : 416 327-6758  
Télec. : 416 327-6754



Mr. Ken Lamming  
Reeve  
Township of Prince

Dear Reeve Lamming:

On April 16, 2015, the Ontario Government announced our intention to proceed with an Initial Public Offering of shares in Hydro One Inc. before the end of the current fiscal year. We further announced that Hydro One Brampton Networks Inc. would be merged with three other local distribution companies: Enersource Corporation, Horizon Utilities Corporation and PowerStream Inc.

These announcements are in response to advice from the Premier's Advisory Council on Government Assets, led by Ed Clark. As you know, the Council was tasked with finding ways to improve customer service and increase efficiencies in order to maximize the value of government assets and generate better returns for the people of Ontario.

An amount equal to the net proceeds of the sale of Hydro One shares will be put in the Trillium Trust. Our government's Moving Ontario Forward initiative commits nearly \$29 billion over the next 10 years for investments in priority infrastructure projects, including nearly \$14 billion earmarked for outside the Greater Toronto-Hamilton Area for investment in roads, bridges, transit and other critical infrastructure. The Trillium Trust will be an important source of funding for this commitment.

The Province will continue to be the largest shareholder in the new Hydro One, and the company's rates will continue to be regulated by the Ontario Energy Board (OEB). We are proposing new oversight powers for the OEB and the appointment of a dedicated Ombudsperson within the new Hydro One to further protect consumers, contain costs and ensure reliability of service.

I want to assure those in Hydro One's service territory that the reliability and affordability of power is our first priority. The sale of shares in Hydro One will not cause the price of electricity to rise and will not impact reliability of service. In fact, we agree with the Council's assessment that changes at Hydro One will unleash new efficiencies and innovation that will reduce costs and benefit consumers.

I also want to assure you that we remain committed to the transmission projects outlined in the 2013 Long-Term Energy Plan, including to plan for a new northwest Bulk Transmission Line west of Thunder Bay and to work with the federal government to connect remote northwestern communities.

I want to draw your attention to the decision to merge Hydro One Brampton. The merger of four local distribution companies (LDCs) into a single, highly effective entity will create savings and efficiencies of scale that will benefit hundreds of thousands of households and create the second-largest LDC in the province. This is consistent with the recommendations of the Ontario Distribution Sector Review Panel and will hopefully serve as a model for other LDCs. While I have been clear that our government will not force consolidation of municipally-owned LDCs, I feel that further consolidation is in the best interests of the system and its customers.

If you would like to review the Council's report, it is available at [www.ontario.ca/government/premiers-advisory-council-government-assets](http://www.ontario.ca/government/premiers-advisory-council-government-assets).

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Chiarelli". The signature is fluid and cursive, with the first name "Bob" and last name "Chiarelli" clearly distinguishable.

Bob Chiarelli  
Minister



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

April 23, 2015

To: Heads of Council  
All Ontario Municipalities

From: Dan Mathieson  
Chair, MPAC Board of Directors

**Subject: 2014 Annual Report and Financial Statements**

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The Municipal Property Assessment Corporation's (MPAC) 2014 Annual Report is available for your information at [www.mpac.ca/AboutMPAC/Report](http://www.mpac.ca/AboutMPAC/Report). Attached is a copy of MPAC's Financial Statements for the Year Ended December 31, 2014.

These documents have been prepared as required by the *Municipal Property Assessment Corporation Act*. The report is also being provided to the Premier, Minister of Finance, Members of Provincial Parliament and the Association of Municipalities of Ontario.

I trust you will find MPAC's activities in 2014, as outlined in the report, to be informative. If you have any questions regarding the reports, please do not hesitate to contact me at 519 271-0250, extension 234, or Antoni Wisniowski, President and Chief Administrative Officer, at 905 837-6150.

Yours truly,

A handwritten signature in black ink that reads "Dan Mathieson". The signature is written in a cursive, flowing style.

Dan Mathieson  
Chair, MPAC Board of Directors

Attachment

Copy Antoni Wisniowski





THE ROYAL CANADIAN LEGION  
**ONTARIO COMMAND**

**DEAR VALUED SUPPORTER**

Thank you for your pledge to the "Military Service Recognition Book", a project of The Royal Canadian Legion, Ontario Command.

This annual publication will help identify and recognize many of the Veterans of Ontario who served their country. As "Keepers of Remembrance", The Royal Canadian Legion strives to perpetuate the sacrifices that our soldiers and their families made for our freedom. The Military Service Recognition Book will serve as a reminder for generations to come, of the contributions our veterans made to the creation of our nation and the continuance of Canada as a protector of freedom.

Our organization is Canada's largest Veterans organization dedicated to serving them through advocacy, emergency assistance and providing free of charge assistance with pension applications. We are not affiliated with any level of government, nor do we receive funding from any level of government. Branches rely on membership dues, fundraising activities and donations. In Ontario, we have over 400 branches with over 200 Ladies' Auxiliaries made up of 130,000 plus men and women. Together they support their communities through countless hours of volunteer work to support sponsorships of youth activities such as track and field, soccer, hockey, Cadets, Boy Scouts and Girl Guides. Branches awarded more than \$500,000 in the past year in grants from poppy funds to ex-service and still serving personnel, and/or their dependents.

With the support of our Branches and Ladies' Auxiliaries, our Command disbursed \$460,000 last year through our Charitable Foundation to Hospitals, Long Term Care Homes and Volunteer Fire Services for much needed medical equipment and \$450,000 bursary awards to 700 students.

Your support for this project will ensure that we can continue to serve the communities of Ontario.

There will be 17,500 hard copies of this book printed and distributed free of charge in our communities throughout Ontario. Copies will be given by branches to public schools and libraries which can be used as a teaching tool. An electronic version of our publication will also be posted on our website at [www.on.legion.ca](http://www.on.legion.ca).

Again, thank you for your sponsorship and support of this very worthwhile project.

Yours sincerely,

Bruce Julian  
President  
Ontario Command



## Smoke-Free Ontario Act

### How the Act Affects: Children's Playgrounds

---

#### The Basics

The *Smoke-Free Ontario Act* prohibits smoking tobacco in enclosed workplaces, enclosed public places and other designated places in Ontario to protect workers and the public from second-hand smoke.

#### Children's Playgrounds

**Starting January 1, 2015, smoking is no longer permitted on children's playgrounds or in public spaces within 20 metres of a playground ("smoke-free areas").**

A children's playground is:

- An area primarily used for children's recreation and equipped with children's play equipment, such as:
  - slides
  - swings
  - climbing apparatuses
  - splash pads
  - wading pools, or
  - sandboxes.
- An area that is open to the public at no cost or for a fee.

These restrictions include playgrounds at hotels, motels and inns. It does not apply to personal properties or apartment and condominium premises.

#### Owner Responsibilities

It is the responsibility of the owner, operator or the person in charge of the place to ensure that smoking laws are followed.

They are required to:

- Give notice to the public that smoking is prohibited in the smoke-free area.
- Post "no smoking" signs at entrances and exits to the smoke-free area, in appropriate locations and in sufficient numbers, to ensure the public is aware that smoking is not permitted.

- Ensure that persons do not smoke in the smoke-free area.

Ensure that a person who refuses to comply with the prohibition on smoking does not remain in the smoke-free area.

## **Enforcement**

Local public health units will carry out inspections and respond to complaints regarding smoking on and around playgrounds.

## **Penalties**

An individual who breaks the law against smoking on and around playgrounds may be charged with an offence, and on conviction could be subject to a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any subsequent offence).

An owner, operator or manager of a children's playground that fails to comply with their obligations under the Smoke Free Ontario Act may be charged, and if convicted, could be subject to the following maximum fines:

- For individuals: \$1,000 (for a first offence) or \$5,000 (for any further offence),
- For corporations: \$100,000 (for a first offence) or \$300,000 (for any further offence).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local public health unit.

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m.

For specific information about how smoking laws apply to playgrounds, or on acquiring the appropriate "no smoking" signs, contact your local Public Health Unit.

For more information on the *Smoke-Free Ontario Act*, please visit the Ontario Ministry of Health and Long-Term Care website: [ontario.ca/smokefree](http://ontario.ca/smokefree)

Ministry of Citizenship,  
Immigration and International  
Trade

Minister  
6<sup>th</sup> Floor  
400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 325-6200  
Fax: (416) 325-6195

Ministère des Affaires civiles,  
de l'Immigration et du Commerce  
International

Ministre  
6<sup>e</sup> étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél.: (416) 325-6200  
Télééc.: (416) 325-6195



AGENDA

Item:	115
Date:	MAY 12 2015

April 2015

Dear Friends,

It is my pleasure to send you this call for nominations for the Ontario Medal for Good Citizenship.

Established in 1973, the Ontario Medal for Good Citizenship honours Ontarians who, through exceptional, long-term efforts, have made outstanding contributions to community life.

Recipients will be presented with their medal by the Lieutenant Governor of Ontario at a special ceremony at Queen's Park in the Fall of 2015.

**Here is what you need to do to submit a nomination for this medal program:**

- a) Visit [ontario.ca/honoursandawards](http://ontario.ca/honoursandawards) and click on the Ontario Medal for Good Citizenship icon.
- b) Download the appropriate PDF form.
- c) Read the eligibility criteria and instructions carefully.
- d) Fill out the form and submit it along with your supporting documents/testimonials before **July 17, 2015**. Instructions for submitting your package can be found on the website.

If you have any questions or would like additional information, please call 416 314-7526, toll free 1 877 832-8622 or TTY 416 327-2391.

I encourage you to take the time to nominate a deserving citizen in your community for an Ontario Medal for Good Citizenship. The men and women we honour stand as shining examples to us all.

Thank you for your attention to this important recognition program.

Yours truly,

A handwritten signature in black ink, appearing to read "Michael Chan".

Michael Chan  
Minister

Thank you very much  
for the donation to  
The Heart & Stroke

foundation it was  
greatly appreciated as my  
father was a volunteer for  
years & he would have been  
very happy to know that  
donations were made on his  
behalf.

*Your special ways  
and generous heart*

*make a beautiful difference.*

*Thank you so much.*

*Nitdi, Ian, Jessica,  
Seria Chandlers*

*Your kindness has been  
sincerely appreciated.*

*Thank-you again for the use  
of the community centre.  
The pancake breakfast was  
definitely another success!*  
R.M. Moore P.T.A. & Students

R. M. Moore  
School

Happy Baking!

Thank you  
for the use of  
the hall!

\$160.00

Mrs. Cruise 415  
class from  
R. M. Moore

$\frac{1}{2}$  proceeds of  
bake sale went to  
our covered rink

Donation  
for  
Prince  
Township  
Covered Rink  
Fund.

Item:	117
Date:	MAY 12 2015

Corporate Office

Station Tower, 421 Bay St.	T.	(705) 949-6202
Suite 301	F.	(705) 941-5766
Sault Ste. Marie, ON P6A 1X3	TF.	(800) 461-0512

April 23, 2015

Prince Township  
3042 Second Line W.  
P6A-6K4

Dear Peggy Greco,

McDougall Energy Inc. (MEI) is a Canadian, family-owned business, currently in its third generation of ownership, serving customers for over 60 years. We have a long, proud history as a Branded Distributor of fuel and lubricant products for Imperial Oil Ltd. MEI is the largest, exclusive Branded Distributor of Esso and Mobil products in Canada.

We have been a part of the Prince Township community for many years. We have supported fundraising in different ways for the local Fire Hall and its members. In the past we have participated with the local gas bar in fundraising campaigns.

We are a community focused company with donations to institutions that support the local people.

Sault College

Sault Area Hospital

Algoma University

Sault Ste. Marie United Way

Local Kids sports organizations

The Great Tugboat Race, to mention a few.

We understand that you have spent time, effort and money establishing your community. Our business model has been designed to help simply your life. We will provide information, options and easy processes that generate unique solutions for your Peace of Mind. MEI will provide access to delivery, customer service and expertise. We believe we are the best consumer-focused company in the business. I invite you to visit our website [www.mcdougallcorp.com](http://www.mcdougallcorp.com) to get a better sense of our approach to business.

## Corporate Office

Station Tower, 421 Bay St.	T.	(705) 949-6202
Suite 301	F.	(705) 941-5766
Sault Ste, Marie, ON P6A 1X3	TF.	(800) 461-0512

Your current propane service from us includes 1x1000 gallon tank at the Fire Hall and a 420 bottle at the Township Office. We do value your business and support.

Your current price with us is fixed for the heating season from September 2014 to August 2015. The fixed price structure gives customers concrete numbers for budgeting and forecasting. Your current fixed price is \$0.799

We value your business and would like to give you more options for the upcoming heating season. We have a new fixed price and a floating option for you.

Propane Fixed \$0.749

Floating Price \$0.569

We would also offer you the option to move from the floating to the fixed price in September when the new pricing for the heating season is developed.

We would also like to offer a Heating oil at the following price. This would include a free inspection of your heating system each year for the next 3 years.

Today's Furnace Oil Price would be 98.9cpl .

Thank you for the opportunity to discuss your fuel needs.

Glen Johnston



Territory Manager  
McDougall Energy Inc.





1100 Fifth Line East  
Sault Ste. Marie, ON P6A 6J8  
Tel: (705) 946-8530  
Fax: (705) 946-8533  
Email: nature@ssmrca.ca  
www.ssmrca.ca

**SAULT STE. MARIE REGION CONSERVATION AUTHORITY  
REGULAR MEETING  
Tuesday, March 17, 2015  
Conservation Authority Office  
MINUTES**

Board Members Present: Marchy Bruni, Enzo Palumbo, Judy Hupponen and Ross Romano

Regrets: Joe Krmpotich

Staff Members Present: Rhonda Bateman

Others Present: Jason Bertrim - media  
Steffanie Pettroni - media  
Bryan Dumanski  
Members of the public

Meeting was called to order at 4:47 p.m.

**1. Declaration of Conflict of Interest**

None declared

**1a. Other Business**

The Chair granted Mr. Bryan Dumanski five minutes to speak in regard to the Pointe Estates development approval of December of 2012.

The Chair opened the floor to other public present for comments. Mr. Dick Hedrick spoke to the Board regarding wetland development and the Ontario Municipal Board decision on the Pointe Estates.

The Chair recognised that the new Board members were not familiar with the Pointe Estates development application and required the necessary background information to understand the information presented. The Chair cautioned that there is a great deal of

information to be imparted. Staff was directed to supply information to the new Board members for their review.

## **2. Finance & Administration**

### Minutes

Resolution # 33/15, moved by Judy Hupponen, seconded by Enzo Palumbo,

*"Resolved that the Minutes of the February 17, 2015 Conservation Authority Regular and In Committee Meetings be approved,"*

was CARRIED.

### Accounts Payable

Resolution # 34/15, moved by Enzo Palumbo, seconded by Judy Hupponen

*"Resolved that the accounts payable from February 12, 2015 to March 11, 2015 for the Conservation Authority, cheque #4142 to #4184 in the amount of \$39,590.82 and the Drinking Water Source Protection Program, cheque #3074 to #3089 in the amount of \$19,315.62 be approved,"*

was CARRIED.

### Health and Safety

Resolution # 35/15, moved by Enzo Palumbo, seconded by Ross Romano

*"Resolved that the Health and Safety Meeting Minutes from March 2, 2015 be accepted as information be approved,"*

was CARRIED.

### 2014 Audit Report

Resolution # 36/15, moved by Ross Romano, seconded by Judy Hupponen

*"Resolved that the Board accept the auditors Financial Statements and Final Report to the Board of Directors prepared by BDO and dated March 17, 2015 be approved,"*

was CARRIED.

Board members requested further information regarding credit information and investment opportunities for operating funds.

## 2015 Budget

Staff outlined a draft budget for the Conservation Authority. A final draft budget will be presented at a later meeting after funding has been verified.

## **2. Water & Related Land Management**

### Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

A conflict of interest was previously indicated by Ross Romano during the polling for application LSM 15-03-06

Resolution # 37/15, moved by Enzo Palumbo, seconded by Judy Hupponen

*“Resolved that the fax/email poll of February 23 and March 11, 2015 approving the following permit with conditions be confirmed:*

<i>USM 15-02-17</i>	<i>Frank Palumbo/Elliott Engineering</i>	<i>35 Alagash Drive</i>
<i>LSM 15-03-06</i>	<i>Mark Clay</i>	<i>307 River Road</i>

was CARRIED.

### Maintenance

The field staff are maintaining and monitoring the flood control channels daily. The channels are now open and flowing. Water from snowmelt and runoff are moving well in the channels. Levels remain low. The local natural waterways are not fully open.

### Mark's Bay

Recent incidents of vandalism at Mark's Bay Conservation Area have resulted in damage to property and trees. Crime Stoppers have completed a segment and staff have requested an increase in Police patrols in the area. A media and Public Service campaign will be introduced to assist in decreasing the damage. The campaign will be monitored and reviewed for effectiveness.

Resolution # 38/15, moved by Ross Romano, seconded by Enzo Palumbo

*“Resolved that the staff report on Mark's Bay be accepted as information be approved,”*

was CARRIED.

## Kiwanis Club Agreement

Resolution # 39/15, moved by Ross Romano, seconded by Judy Hupponen

*“Resolved that the Kiwanis Club agreement for use of the Conservation Authority Sugar Shack and the accompanying insurance certificates be approved,”*

was CARRIED.

### **3. Conservation & Recreation**

Staff report was presented.

### **4. Drinking Water Source Protection**

The Source Protection Plan was approved on March 10, 2015 by the Minister of Environment and Climate Change. The plan and its associated science took ten years to complete. The policies in the plan are to protect the safety of municipal drinking water sources before they enter the water distribution system. The plan is available for review on our website. Implementation of the plan is proceeding with the City of SSM.

An overview of Source Protection Authority responsibilities in regard to Source Protection Committee membership was supplied by staff.

Resolution # 40/15, moved by Enzo Palumbo, seconded by Ross Romano

*“Resolved that the staff memo regarding Source Protection Plan approval be accepted as information be approved,”*

was CARRIED.

Resolution # 41/15, moved by Ross Romano, seconded by Judy Hupponen

*“Resolved that the Source Protection Authority reappoint the current Source Protection Committee members as per the staff memo of March 17, 2015, until the process for committee member replacement has been determined by the Ministry of Environment and Climate Change,*

*And further, that staff will move forward with advertising to fill the two vacant seats currently on the SPC be approved,”*

was CARRIED.

## **5. New Business / Other**

### Insurance

There is a request from the SSMRCA insurance broker to provide the new insurance carrier any potential or foreseeable legal issues in regard to the Directors and Officers insurance coverage. The information will be provided.

### Easement at SSMRCA Waterfront property

There is an outstanding easement on private property at the Queen Street hospital site to access SSMRCA waterfront property. The new owners have requested that the easement be removed. The City of Sault Ste. Marie has agreed to grant an easement to the SSMRCA over the Hub Trail adjoining the private property.

Resolution # 42/15, moved by Ross Romano, seconded by Enzo Palumbo

*"Resolved that the SSMRCA approve the release of all easements registered under Instrument No. T224872 subject to the registration of an easement from the Corporation of the City of Sault Ste. Marie which will permit SSMRCA access to SSMRCA waterfront property be approved,"*

was CARRIED.

## **6. In Committee**

Resolution # 43/15, moved by Judy Hupponen, seconded by Ross Romano

*"Resolved that the Board go in to committee at 6:42 p.m. to discuss human resource matters be approved",*

was CARRIED.

Resolution # 44/15, moved by Judy Hupponen, seconded by Enzo Palumbo

*"Resolved that the Board come out of committee at 7:41 p.m. be approved,"*

was CARRIED.

**7. Adjournment**

Resolution # 45/15, moved by Ross Romano, seconded by Judy Hupponen

*"Resolved that the meeting adjourned at 7:42 p.m. be approved,"*

was CARRIED.

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Rhonda Bateman,  
General Manager

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Marchy Bruni, Chair

**ALGOMA PUBLIC HEALTH BOARD MEETING****March 18, 2015****PRINCE ROOM, 3<sup>RD</sup> FLOOR, APH SAULT STE. MARIE****MINUTES**

<b>PRESENT:</b>	Janet Blake Candace Martin	Marchy Bruni Lee Mason	Ian Frazier Dennis Thompson	Sue Jensen
<b>REGRETS:</b>	Debbie Kirby	Ron Rody		
<b>OFFICIALS PRESENT:</b>	Acting Medical Officer of Health Acting Chief Executive Officer	Chief Financial Officer Director of Human Resources and Corporate Services Director of Community Services Acting Director of Clinical Services Board Secretary	Dr. Penny Sutcliffe Connie Free/ Sandra Laclé Justin Pino Antoniette Tomie Laurie Zeppa Jonathon Bouma Christina Luukkonen	

**1) CALL TO ORDER:**

Mr. M. Bruni called the meeting to order at 6:02 pm.  
Mr. M. Bruni welcomed Board members, staff and media to the meeting.

**2) DECLARATION OF CONFLICT OF INTEREST:**

Mr. M. Bruni called for conflicts of interest; none were presented.

**3) ADOPTION OF AGENDA** dated March 18, 2015.

2015-39            Moved:    J. Blake  
                      Seconded: C. Martin  
                      THAT the agenda items dated March 18, 2015 be adopted as circulated.  
**CARRIED.**

**4) APPROVAL OF THE MINUTES** dated February 18, 2015

2015-40            Moved:    I. Frazier  
                      Seconded: L. Mason  
                      THAT the minutes of the meeting dated February 18, 2015, be adopted as  
                      circulated.  
**CARRIED.**

**5) APPROVAL OF THE MINUTES** dated March 5, 2015

2015-41            Moved:    I. Frazier  
                      Seconded: C. Martin  
                      THAT the minutes of the meeting dated March 5, 2015, be adopted as circulated.  
**CARRIED.**

6) **DELEGATIONS/PRESENTATIONS**

- a) **Ontario Public Health Standards: Water Safety Protocol – Sherri Cleaves, Program Manager**  
Ms. S. Cleaves spoke to her presentation included in the Board package. Ms. Cleaves highlighted the Ontario Public Health Program Standard titled Water Safety Protocols. She informed the Board that Algoma Public Health has a public health inspector on-call after hours and on weekends, 24/7, to respond to water advisories that may arise.

Areas highlighted included:

- beach surveillance and posting of advisories on Algoma Public Health's website for community access
- the lead program, in conjunction with the Sault Ste. Marie Innovation Centre, to assist with the identification of higher risk areas for lead.
- a pilot project with the Public Health Laboratory to provide courier services to the laboratory in Sudbury for small drinking water testing. This pilot will begin in May.

Ms. S. Cleaves responded to questions from the Board members on Ward 1 brown water issues, the frequency of beach advisories and confirmation of lab reports.

7) **BUSINESS ARISING FROM MINUTES**

- a) **02-04-030 – Procurement Policy**

Mr. J. Pino reviewed the areas of change including telecommunications and any expenditure greater than \$50,000 requires Board of Health approval. The organizational chart was included. Mr. M. Bruni asked for clarification on request for quotes (RFQ).

2015-42                      Moved:     L. Mason

                                    Seconded:  I. Frazier

                                    THAT the Board approves policy 02-04-030 – Procurement Policy as presented.

**CARRIED.**

- b) **Policy and Procedure Expressions of Concerns Policy**

Ms. A. Tomie indicated that the Expressions of Concerns policy will come forward to the June Board of Health meeting. The Complaint Concern Form has been implemented and is working successfully. A Code of Conduct policy is also being developed and will be aligned with the Expressions of Concerns policy.

The Employee Engagement Survey, request for proposals was issued last Thursday. It is anticipated that a provider will be selected and the BOH will be provided with an update in May.

- c) **KPMG Audit and Ministry of Health and Long-Term Care (MOHLTC) Financial Audit and Assessment Process Update**

Mr. M. Bruni updated the Board on the MOHLTC financial audit and assessment process. Mr. Graham Scott will be back next week for 2 days to conduct interviews and follow up. Mr. Allan Tait and his group were in last week for the MOHLTC Financial Audit and have left the return date open. KPMG have one more interview to complete.



**8) Reports of Committees**

**a) Finance Committee**

Ian Frazier newly elected Chair of the Finance Sub-committee gave a verbal update to the Board from the March 12, 2015 meeting. This was the first meeting of the newly formed committee. In attendance were Connie Free, Justin Pino, Rhonda Cronin, Janet Blake, Candace Martin, Lee Mason, Dennis Thompson and Ian Frazier.

The committee reviewed the previous Finance Committee Minutes of June 18<sup>th</sup>, October 15<sup>th</sup> and November 19<sup>th</sup>, all of 2014 with limited discussion.

The committee reviewed Best Practice information provided to them to assist in developing Terms of Reference (TOR) for the Committee. The previous draft TORs were reviewed and a detailed discussion on modifications to this document occurred. The Committee hopes to have a revised TOR to the Board for the next meeting for approval and adoption.

The committee had a brief discussion on the February 2015 Financial Statements being presented to the Board of Health (BoH) but as it was their first meeting the Committee was not in a position to review the financials in detail. Thus the Committee is not in a position at this meeting to provide a recommendation to approve the February 2015 Financial Statements but nothing was brought to the attention of the committee or noted in the statements as being adverse.

As Chair of the Finance and Audit Committee Mr. Frazier requested a meeting with CEO, CFO and Manager of Payroll, Accounting and Budgets to become more familiar with APH's financial setting. This meeting occurred on Tuesday, March 17, 2015 and was very informative and helpful. Mr. Frazier recognized the cooperation and openness of Ms. Free, Mr. Pino and Ms. Cronin to assist him in gathering information to help the Committee get off to a great start in 2015.

**9) REPORTS OF OFFICERS/PROGRAM MANAGERS:**

**Medical Officer of Health/Chief Executive Officer:**

Ms. Free spoke to her report that was included in the Board package. She reported to the Board the recruitment for the permanent MOH/CEO is ongoing. The acting manager of VPD/IC/Genetics has been filled and that staff position has been posted internally. Ms. Free identified a correction to the report on page 6: 80% should read 86% and should read not achieved.

Dr. Sutcliffe highlighted the measles report. Dr. Sutcliffe spoke to the professionalism of all staff involved and the team cooperation.

A question was asked clarifying the funding for Preschool Speech and Language Services. This was additional funding received.

2015-43

Moved: D. Thompson

Seconded: C. Martin

THAT the report of the Acting Medical Officer of Health and Acting CEO for the month of March 2015 be adopted as presented.

**CARRIED.**

**Chief Financial Officer/Director of Operations: Justin Pino**

**i) Financial Statements for the Period Ending: February 28, 2015**

Mr. J. Pino summarized the Chief Financial Report that was included in the Board package. MOHLTC budget approval is not expected until late summer as in previous years. The cash flow is stable and the bank statements have been reconciled up to January 2015.

Questions were asked regarding the levy letter to municipalities. Mr. Pino confirmed that the levy letters went out to the municipalities this month and the expectations are that they are paid on a quarterly basis and are consistently paid on time.

2015-44            Moved:     L. Mason  
                      Seconded:  J. Blake  
                      THAT the financial reporting for the period ending February 28, 2015 be adopted as presented.  
                      **CARRIED.**

2015-45            Moved:     J. Blake  
                      Seconded:  D. Thompson  
                      THAT the Board accepts the Algoma Public Health Financial Statements for the period ending February 28, 2015, for the following programs:  
                      **Public Health Programs**  
                          Public Health  
                          Public Health (Capital)  
                      **Community Health Programs**  
                          Healthy Babies Healthy Children  
                          HBHC Screening Liaisons  
                          Child Benefits Ontario Works  
                          Dental Benefits Ontario Works  
                          Early Years Development (NP Clinic11)  
                          Miscellaneous Calendar  
                          Healthy Community Partnership  
                          Northern Ontario Fruit and Vegetable Program  
                          Brighter Futures for Children  
                          Infant and Child Development  
                          Preschool Speech and Language  
                          Nurse Practitioner  
                          Genetics Counselling  
                          Community Mental Health  
                          Community Alcohol and Drug Assessment  
                          Remedial Measures  
                          Diabetes  
                          Miscellaneous Fiscal  
                      **CARRIED.**

**10) New Business/General Business**

**a) 02-05-000 – Board of Directors**

Mr. J. Pino informed the Board two policies: 02-05-000 – Board of Directors and 02-05-005 – Reports to Board – Submissions/Presentations, form part of the annual review of Board policies and that no changes have been made to these policies. This policy was changed last year at the

request of the Ministry and a copy has been provided to the MOHLTC in response to their request. Minor spelling and correction to the ministry name will be made to the policy.

The City of Sault Ste. Marie will be posting the vacant Board seat in the near future.

2015-46            Moved:     S. Jensen  
                      Seconded:  I. Frazier  
                      **THAT** the Board approves policy 02-05-000 - Board of Directors as presented.  
**CARRIED.**

b) 02-05-005 – Reports to Board – Submissions/Presentations

2015-47            Moved:     C. Martin  
                      Seconded:  D. Thompson  
                      **THAT** the Board of Health approves policy 02-05-005 – Reports to Board – Submissions/Presentations as presented.  
**CARRIED.**

**11) CORRESPONDENCE/ITEMS FOR INFORMATION:**

a) Possible site visit with PHO President June 11, 2015

The new President of Public Health Ontario's site visit is planned for June 11, 2015. Dr. Peter Donnelly is planning to visit all public health units. The Executive Team is looking forward to his visit.

**12) ITEMS FOR INFORMATION**

a) Proceedings from February 5, 2015 alPHa Board of Health (BoH) Orientation Session  
Proceedings from BoH Section Orientation Session from February 5, 2015 were included in the Board package for information. There was no discussion.

**13) ADDENDUM:**

a) **Signing Authority**

At the January Board meeting Mr. J. Pino, Chief Financial Officer (CFO) was granted signing authority on an interim bases to be reviewed in two months at the March Board meeting. Recommendation was made that the CEO, CFO and the Board Chair has signing authority.

2015-48            Moved:     J. Blake  
                      Seconded:  L. Mason  
                      **THAT** the Board of Health approves the CEO, CFO and Board Chair to have signing authority.  
**CARRIED.**

Mr. Bruni thanked staff and media for attending tonight's meeting. On behalf of the Board Mr. M. Bruni thanked Ms. C. Free for her dedication and work to APH and welcomed Ms. S. Laclé into the Acting Chief Executive Officer Position effective March 23, 2015.

**14) THAT THE BOARD GO INTO COMMITTEE: 7:11 pm**

2015-49            Moved:     J. Blake  
                      Seconded:  D. Thompson  
                      **THAT** the Board goes into committee.  
**CARRIED.**

Attending staff, executive members and media left the meeting for the In-committee meeting.

**15) THAT THE BOARD GO INTO OPEN MEETING: 8:01**

2015-50            Moved:     C. Martin  
                          Seconded:  I. Frazier  
                          **THAT** the Board goes into open meeting.  
**CARRIED.**

**16) Resolution Resulting From In-Committee Session**

There were two resolutions resulting from In-committee

2015-51            Moved:     S. Jensen  
                          Seconded:  D. Thompson  
                          **THAT** the Board approves the In-Committee minutes dated February 18, 2015 as presented and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.  
**CARRIED.**

2015-52            Moved:     J. Blake  
                          Seconded:  S. Jensen  
                          **THAT** the Board approves the In-Committee minutes dated March 5, 2015 as presented and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.  
**CARRIED.**

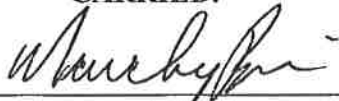
**17) ANNOUNCEMENTS:**

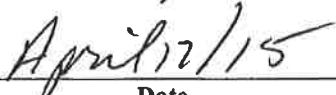
Next Board Meeting:  
Wednesday, May 20, 2015  
Prince Room, 3<sup>rd</sup> Floor, APH SSM

alPHa Annual Conference and AGM  
June 7-9, 2015  
Ottawa, ON

**18) THAT THE MEETING ADJOURN: 8:15 pm**

2015-53            Moved:     L. Mason  
                          Seconded:  D. Thompson  
                          **THAT** the meeting adjourns.  
**CARRIED.**

  
\_\_\_\_\_  
Marchy Brunel, Chair

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Christina Luukkonen, Secretary

  
\_\_\_\_\_  
Date



# District of Sault Ste. Marie

## Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

### MINUTES

*DSSMSSAB REGULAR BOARD MEETING  
Thursday, March 19<sup>th</sup>, 2015@5:00 p.m.  
Russ Ramsay Room – 3<sup>rd</sup> Level - Civic Centre*

<b>PRESENT:</b>	D. Edgar M. Bruni P Christian	J. Gawne L. Turco S. Myers	K. Lamming J. Hupponen J. Krmpotich
<b>STAFF:</b>	M. Nadeau M. Figliola A. Nanne	D. Petersson G. Grandinetti	R. Rushworth J. Bowen

### REGRETS:

#### 1. CALL TO ORDER

Board chair J. Gawne called the meeting to order at 5:10 pm.

#### 2. APPROVAL OF AGENDA

##### Resolution #15-009

Moved By: K. Lamming

Seconded By: L. Turco

- 2.1 "Be it resolved that the Agenda for the March 19<sup>th</sup>, 2015 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented."

**CARRIED**

#### 3. DECLARATIONS OF PECUNIARY INTEREST

None

#### 4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

**Resolution #15-010**

Moved By: M. Bruni

Seconded By: D. Edgar

- 4.1 "Be it resolved that the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated January 15<sup>th</sup>, 2015 be adopted as recorded."

**CARRIED**

**5. CAO / COMMISSIONER / MANAGER REPORTS**

**FINANCIAL**

**PRESENTATION OF 2015 BUDGET - Social Services Finance Manager**

D. Petersson presented the proposed 2015 Budget for Board Members in detail.

Housing Programs is a matter of concern as a result of the decrease in Provincial Funding and the increase in the Municipal Share. A draft letter to the Minister and / or NOSDA will be provided at the April Board meeting.

The Centralized Administration Costs including legal fees were examined and discussed in detail among Board members. The historical evolution of these funds was also discussed. A review of the Centralized Administration cost was suggested. Are we getting value for our dollar?

A recorded vote was called.

**Resolution #15-011**

Moved By: S. Myers

Seconded By: J. Hupponen

- 5.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board direct the Financial Manger of Social Services and the Commissioner of Social Services to reduce the City of Sault Ste. Marie annual allocation for Legal Services by \$50,000;

This re-allocation will be used to compensate for legal fees incurred while outsourcing representation for DSSMSSAB and SSMHC business as recommended by the Executive / Finance Committee."

**CARRIED**

Recorded Vote:

In Favour – J. Krmpotich, S. Myers, D. Edgar, J. Hupponen, L. Turco, J. Gawne

Opposed – M. Bruni, P. Christian, K. Lamming

**Resolution #15-012**

Moved By: J. Krmpotich

Seconded By: S. Myers

- 5.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the 2015 Budget as prepared by the Financial Manager of Social Services;

And that the District of Sault Ste. Marie Social Services Administration Board Levy the Contributing Partners as outlined."

**CARRIED**

**EMERGENCY MEDICAL SERVICES / LAND AMBULANCE**

R. Rushworth and M. Figliola were present to discuss EMS matters. They gave an overview of all the EMS resolutions included in this agenda. The Fire Chief informed board members that he is working on a full review of EMS services and their standards. More information will be coming forward.

**Resolution #15-013**

Moved By: J. Hupponen

Seconded By: D. Edgar

- 5.3 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the March 2015 Report prepared by the Manager of Emergency Medical Services as information."

**CARRIED**

**Resolution #15-014**

Moved By: L. Turco

Seconded By: J. Krmpotich

- 5.4 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the purchase of five (5) Panasonic CF 19 Toughbook tablets pre-programmed with the Interdev iMedic program at the cost of \$24,295 as recommended by the EMS Manager."

**CARRIED**

**Resolution #15-015**

Moved By: M. Bruni

Seconded By: K. Lamming

- 5.5 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the EMS Staffing and Workload Report prepared by the EMS Manager, as requested at the January 2015 Board meeting as information."

**CARRIED**

**Resolution #15-016**

Moved By: S. Myers

Seconded By: M. Bruni

- 5.6 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the purchase of one new ambulance as per the fleet replacement schedule at the quoted price of \$139,060.07 from Crestline Coach; AND ALSO that upon receipt of the new unit; that the oldest unit be decommissioned as supported via polling procedure in February 2015."

**CARRIED**

**Resolution #15-017**

Moved By: L. Turco

Seconded By: M. Bruni

- 5.7 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the purchase of a Support Vehicle for the Garden River EMS operation from the Sault Area Hospital at the cost of \$1.00 plus tax; AND that the cost of licensing, certification and ongoing costs be drawn from the existing Garden River First Nation EMS Budget as supported via polling procedure in February 2015."

**CARRIED**

R. Rushworth explained the reasoning for the formation of an EMS committee to discuss Emergency First Response Tteam funding procedures. K. Lamming, J. Krmptich, D. Edgar and J. Gawne will be members of the committee.

**Resolution #15-018**

Moved By: P. Christian

Seconded By: J. Hupponen

- 5.8 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board establish an EMS Committee to discuss and investigate funding procedures and options for Emergency First Response Teams located in the DSSMSSAB catchment area."

**CARRIED**



## **SOCIAL HOUSING**

M. Nadeau spoke to Housing Programs matters. The Community Homelessness Prevention Initiative (CHPI) Additional update is provided as an information item for Board members.

### **Resolution #15-019**

Moved By: D. Edgar

Seconded By: L. Turco

- 5.9 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the February 2015 Information Update Report regarding the remaining allocation of funding for the Community Homelessness Prevention Initiative (CHPI) Additional 2014-15 as prepared by the Housing Programs Manager as information."

**CARRIED**

M. Nadeau noted that the Child and Family Investment Fund (CFIF) be reevaluated moving forward but be stabilized for this year. The report will be prepared by the July at the latest.

### **Resolution #15-020**

Moved By: K. Lamming

Seconded By: J. Hupponen

- 5.10 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve funding \$328,500 to the following programs in order to continue serving the most vulnerable in our community from the Child and Family Investment Fund (CFIF) as recommended by the Child and Family Investment Fund (CFIF) Committee;

- Soup Kitchen - \$74,000
- Vincent Place Food Bank - \$27,000
- Pauline's Place Youth Shelter - \$112,500
- YMCA / SSMHC Community Hubs - \$48,000
- United Way-Community Assistance Trust - \$50,000
- Canadian Red Cross Community Kitchens - \$17,000

AND that DSSMSSAB access reserve funds to augment anticipated funding shortfalls;

AND THAT the CFIF Committee report back to the DSSMSSAB on future program viability and funding pressures."

**CARRIED**

M. Nadeau explained the Investment in Affordable Housing funding and the resulting resolution.

**Resolution #15-021**

Moved By: L. Turco

Seconded By: P. Christian

5.11 "WHEREAS the Investment in Affordable Housing for Ontario (IAH) 2014 Extension funding allotment from the Ministry of Municipal Affairs and Housing provides flexibility to meet local housing needs;

AND WHEREAS the District of Sault Ste. Marie Social Services Administration Board recognizes the need for additional Affordable Housing in our catchment area and as identified in the 10 Year Housing and Homelessness Plan;

BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board approve the combining of the allocation of year two (2) with year three (3) as well as year four (4) and year five (5) of the Investment in Affordable Housing for Ontario (IAH) 2014 Extension funding for the Acquisition and / or Rehabilitation of an existing property by the Sault Ste. Marie Housing Corporation or by a private sector proponent for the purposes of creating additional Affordable Housing spaces and to continue the Ontario Renovates Program;

AND THAT any funds not utilized through this Acquisition and / or Rehabilitation process be utilized by the Ontario Renovates Program."

**CARRIED**

**COMMISSIONER OF SOCIAL SERVICES**

M. Nadeau updated the Board on the Social Assistance Management System (SAMS) update. Deputy Minister visited our Ontario Works offices to get SAMS feedback. The province continues to allocate more funds to try to alleviate the problem.

It was agreed that the Board would communicate with Ontario Works staff offering our support and encouragement.

**Resolution #15-022**

Moved By: S. Myers

Seconded By: M. Bruni

- 5.12 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Social Assistance Management System (SAMS) update and correspondence prepared and presented by the Commissioner of Social Services as information."

**CARRIED**

**Resolution #15-023**

Moved By: D. Edgar

Seconded By: K. Lamming

- 5.13 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Social Services Goals and Objectives Report and Accomplishments Update prepared by the Commissioner of Social Services as information."

**CARRIED**

**6. ADMINISTRATION**

**Resolution #15-024**

Moved By: J. Hupponen

Seconded By: J. Krmpotich

- 6.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the information regarding the April 15, 16, and 17, **2015 NOSDA AGM** to be held at the Valhalla Inn in Thunder Bay themed 'Investing in What Works' as information

AND that the DSSMSSAB approve

1. Board Chair and NOSDA Executive Member, J. Gawne
2. DSSMSSAB Executive Assistant, A. Nanne
3. as well as J. Krmpotich and D. Edgar

to travel and attend this NOSDA 2015 Annual General Meeting as representatives for the District of Sault Ste. Marie Social Services Administration Board.

**CARRIED**

**Resolution #15-025**

Moved By: P. Christian

Seconded By: J. Krmpotich

- 6.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board reschedule the April 2015 Board meeting to the 23<sup>rd</sup> of April in order to allow Board Members and Staff to attend the NOSDA AGM on the originally scheduled date of April 16<sup>th</sup>."

**CARRIED**

**7. OUTSTANDING / ACTION ITEMS / DISCUSSION**

- Goulais River EMS Station RFP
- Contracts with City of Sault Ste. Marie

**8. NEW BUSINESS**

M. Nadeau noted that the DSSMSSAB does not have a 5 or 10 year plan. He would like to recommend a strategic plan and planning session by the Board before September.

**9. ADJOURNMENT**

**Resolution #15-026**

Moved By:M. Bruni

Seconded By:S. Myers

9.1 "Be it resolved that we do now adjourn."

**CARRIED**

**NEXT BOARD MEETING- Thursday, April 23<sup>rd</sup>, 2015 @ 5:00 p.m.**

The meeting was adjourned at 7:55 pm

Item:	1207
Date:	MAY 12 2015

Minutes of Prince Township Public Library Board of Trustees  
Monday, April 13, 2015 at 7:00 p.m.

**Present:** Chair Bev Couch, Treasurer Sandy Fulcher, Secretary Brittany Agliani (arrived at 7:30 p.m.), Myrla Orr, Councillor Dave Amadio, and Friends of the Library representative Judy McGonigal

**Regrets:** CEO Rita Wagner and David Gianni

**Call to Order by Chair:** at 7:00 p.m.

**Minutes of Last Meeting:** S. Fulcher moved that the minutes of the regular meeting held March 11, 2015 be accepted and D. Amadio seconded the motion. (Carried)

**Business arising from the minutes and issues to be discussed:** None

**Treasurer's Report:** S. Fulcher reported that the balance was \$ 9,871.88 as of April 10, 2015. Moved by S. Fulcher, seconded by M. Orr. (Carried)

**Secretary's Report:** None

**CEO's Report:** Copy is in the binder.

**Friends of the Library Report:** The F.O.L. raised \$3,645.75 at this year's Mammoth Book Sale at the Station Mall. Many donations were received and collectables were also sold at this book sale, giving the Library a good reputation. The Library has been approved for student funding of 240 hours, 30 hrs/week for 8 weeks. As well, we have received a call from Brian Hayes.

**Some of the highlights from the meeting:**

- **Grant:** We still have a small amount of money left over that has not been allocated yet, \$160-180.00. All purchases must be made prior to September 30, 2015.
- **Laptop:** There is one computer that needs to be repaired before it can sold or used as a loaner for the patrons of the Library. The Board agrees that if it is cost effective that a loaner would be a good idea for Library. We are to get a price for fixing it.
- **Budget:** S. Fulcher has received an updated budget from Peggy Greco. There was a minor error in the expenditures and Peggy has edited the audit fee to \$1,020.00, based on 2014's fee.
- **OverDrive:** S. Fulcher put forth a suggestion that next year, if we renew OverDrive, that we think about paying the next fee up from our current fee, to get more copies

available for check out rather than just the one copy. B. Agliani is to look at the statistics of the Library on OverDrive to see if this is worthwhile.

**New Business:**

Newsletter – Remind Rita to put a thank you blurb to the volunteers who helped make the book sale a success.

Shed – We have received 4 quotes regarding the 10x10 shed. D. Amadio is to talk to Ken Lamming and Brian Evans regarding the location of the shed with yearly access. B. Agliani reported that Brian had suggested that the shed be placed at the north end of the property, where the dumpster is, to avoid water in the spring.

Token of Appreciation – S. Fulcher moved and B. Agliani seconded that a card and token of appreciation in the amount of \$50.00 be sent to Gary Wills for him volunteering his time to help the Library with our Ontario Library Capacity Fund project. (Carried)

**Close of Meeting:** As there was no further business, B. Agliani moved and S. Fulcher seconded to adjourn at 8:15 p.m. (Carried)

**Next meeting:** Wednesday, May 6, 2015 at 9:30 a.m.

Item:	1327
Date:	MAY 12 2015

Dear Council Members:

We are aware that municipal and county councils across the province are now in the process of budget discussions and, ultimately, finalization of a budget for the 2015 year. It is with this in mind that we are writing to ask you to consider making a commitment to financially support the Charter Challenge of Ontario's wind turbine approval process. The Charter Challenge could be the best approach to protect your residents and minimize your own need for legal action.

**Here is a brief synopsis of the Charter Challenge to date:**

Superior Court - 2013: Justice Grace of the Superior Court ruled that Charter and constitutional challenges of the province's wind turbine approval process should be heard at the Environmental Review Tribunal (ERT) level. In his Decision, he also stated the following: "I am acutely aware that some may conclude that this ruling forecloses judicial involvement in the dispute. With respect, it does not do so. The statutory process is in its early stages. A right to appeal to Divisional Court on a question of law is expressly given".

Environmental Review Tribunal Hearings - 2013-2014: As directed, the ERT process was followed. In each of the three hearings (Dixon/Ryan-St. Columban, Drennan-K2 Wind & Kroepelin-Armow), the ERT took the position that it lacked the jurisdiction to rule on whether or not the Ministry of the Environment Director's decision to issue a Renewable Energy Approval (REA) met the constitutional requirements of section 7 of the Charter.

Divisional Court - 2014: The next logical step was to go back to Justice Grace's decision and appeal to Divisional Court. The appeal was dismissed. The panel of judges at Divisional Court found that the ERT did not err in the way in which it dealt with the Appellants' (families') claims even though Justice Grace of the Superior court was assured by government lawyers in Goderich that the ERT had the right and jurisdiction to hear constitutional and Charter issues. **The Appellants (families) were seeking to change the test of how a renewable energy project is approved from "must prove serious harm to human health" to "a project should not be approved where there is a reasonable prospect of serious harm to human health". This issue was not specifically addressed by the Divisional Court in its decision.**

Ontario Court of Appeal - 2015: **The families have now filed a Notice of Motion for Leave to Appeal to the Ontario Court of Appeal.** Falconers LLP is preparing a factum setting out the reasons for appeal and will be submitting it to the Ontario Court of Appeal by March 10, 2015. The Ontario Court of Appeal will review the factum and decide whether or not to hear the appeal. **If it's a yes, the appeal can move forward.** The court has set no timeline for providing a decision on the leave to appeal request. The County of Lambton and fourteen community groups intervened in support of the case, bringing their record of issues that were relevant to municipalities and communities. **The County of Lambton has already confirmed that they will be intervening at the Ontario Court of Appeal level if leave is granted and the Charter Challenge proceeds.**

There are some very legitimate reasons for your council to consider this request. They are as follows:

1. **Two very important acknowledgements have been made by the court system in Ontario as this challenge has progressed.** In September of 2014, Justice L.C. Leitch of the Ontario Superior Court of Justice acknowledged that "there is a serious issue to be tried, or in other words, that the appeal is neither vexatious nor frivolous". In early March of this year the three Divisional Court judges who heard the appeal in November of 2014 released their costs decision. The cost awards were dramatically reduced from what the wind companies requested and, in their decision, the three judges stated that "although the appellants obviously had a private interest in the litigation, their appeals contained a strong public interest component raising, as they did, the constitutionality of part of the legislative regime governing the

1. **construction and operation of wind farms in this province.** Any award of costs must reflect that strong public interest component”.
2. You have the right and the responsibility to protect the best interests of your residents and ratepayers.
  3. This is indeed public interest litigation. It is not fair or reasonable to expect a few to fight for and fund something that stands to benefit so many. We can and must help each other.
  4. A good deal of time, effort and money has gone into getting this case to this point. A significant record has been created. For anyone to start from scratch would be very costly and, essentially, a duplication of effort with no real advantage.

The economics and science of industrial wind turbines is unsettled and evolving. The Charter Challenge is, of course, part of a much broader ongoing discussion across the province on the industrial wind turbine front. Other concerns related to industrial wind turbine developments, shared by councils and citizens alike, include:

- the overall economics of the provincial wind energy development regime.
- increased hydro rates for municipal, business and residential customers.
- property values (lower property values leading to lower property assessments, a lower tax base and higher mill rates).
- impacts on animal health, tourism, source water protection, wildlife habitats and migratory routes.
- the drain on local extractive resources.
- the loss of longstanding municipal rights and authority; the loss of local democracy; the loss of prime agricultural land for food production; the loss of future development potential within wind developments and the loss of trust among family members, friends and neighbours in our communities.

The following links may be of interest to you as well:

<http://www.owensoundsuntimes.com/2015/01/20/anti-wind-farm-group-seeks-leave-to-appeal-in-charter-fight>

<http://www.theglobeandmail.com/news/national/ontario-families-fight-massive-legal-bill-from-wind-farm-companies/article23238169/>

<http://www.therecord.com/news-story/5466259-court-slashes-340-000-legal-bill-for-wind-farm-foes-to-manageable-67-000/>

[www.falconers.ca](http://www.falconers.ca) and [www.halt-safe.ca](http://www.halt-safe.ca)

The more we can work together on all wind turbine related matters, the better it will be for all of us.

**To support the Charter Challenge, please make your cheque payable to SWEAR c/o Dave Hemingway, R.R.#2 Bayfield, Ontario N0M 1G0. All contributions go directly to the Charter Challenge. Thank you.**

Dave Hemingway, President - email [davehemingway@gmail.com](mailto:davehemingway@gmail.com)  
Anita Frayne, Secretary/Treasurer  
Gerry Ryan, Rob Tetu & Tom Melady (HEAT)  
Kevin McKee & Deb Morris (HALT)  
All On Behalf of SWEAR (Safe Wind Energy for All Residents)