



**CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
AGENDA
October 13, 2015
6:45 p.m. – Council Chambers**

-
1. **Call to Order**
 2. **Approve Agenda**
 3. **Disclosure of Interest**
 4. **Minutes of Previous Meeting**
 - a) September 8 & September 15, 2015
 5. **Questions and Information Arising out of Minutes and not Otherwise on Agenda**
 6. **Petitions and Delegations**
 7. **Reports from Staff**
 - a) Fire Chief Report
 - b) Road Superintendent Report
 - c) Clerk-Treasurer Report – Expenditure, Revenue Reports & 3rd Quarter Report
 - d) Clerk Report – GIS Mapping
 - e) Tulloch update on bridges project
 - f) Clerk report - Anovia payment processing
 - g) Clerk report – energy pricing (from June meeting)
 8. **Planning**
 - a) Minor Variance M7-2015 Application (Kurnik & Keuhl)
 9. **By-Laws**

None
 10. **Motions and Notices of Motions**
 - a) Mayor Ken Lamming –
 1. Budget to actual 3rd quarter – see 7 c)
 2. Date for HR review
 3. Laptop or note pad and cell phones
 4. Update on marina building - Mayor
 - b) Councillor Mike Matthews – Municipal Heritage Committee -information
 11. **Correspondence** (for your information)
 - a) City of Sault Ste. Marie – Local Immigration Partnership minutes
 - b) Dibrina Sur Group – Benefits and HR consulting firm
 - c) FONOM – Residency Positions at Northern Ontario School of Medicine
 - d) Royal Canadian Legion –letter and certificate of appreciation – (book in office)
 12. **Minutes of Boards and Committees**
 - a) Prince Township Workers’ Safety Meeting – October 6, 2015
(will have Fire JHSC for next meeting if not this one)
 - b) Prince Township Public Library – September 2, 2015
 - c) SSM Region Conservation Authority – July 21, 2015
 13. **New Business** (will include motions for consideration)

- a) Ontario Lung Association – Proclamation – November as Lung Month
 - b) Ontario Energy Board – application to increase natural gas prices
 - c) Crime Stoppers – request for support through permission to sell tickets in twp.
 - d) Ontario Energy Board – application to expand pipelines
 - e) Recycling Council of Ontario – Proclamation – Waste Reduction Week Oct 19-25
 - f) MCIIIT- June Callwood Outstanding Achievement Award for Volunteerism in Ont.
 - g) SSM Police Services Minutes & board report – June 25, 2015 (in office)
- 14. Closed Session** (will include motions if required)
- a) Approval of the Previous Closed Session Minutes – July 14, 2015
 - b) Personal matters about an identifiable individual, including municipal or local board employees – DSSAB/First Response
 - c) Identifiable Individual - Update – by-law infraction
- 15. Confirmatory By-law**
- 16. Adjournment**

Item:	4
Date:	OCT 13 2015



**CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
Minutes
September 8, 2015
6:45 p.m. – Council Chambers**

Present: Mayor: Ken Lamming
Councillors: Dave Amadio, Ian Chambers, Michael Matthews, Enzo Palumbo
Staff: CAO/Clerk-Treasurer: Peggy Greco Solicitor: Paul Cassan
Public: Hal McGonigal

1. **Call to Order** 6:45 p.m.
2. **Approve Agenda**
Resolution 2015-253
Moved by: Councillor I. Chambers **Seconded by: Councillor M. Matthews**
Be it resolved that this Council hereby approves the open and closed session agendas of September 8, 2015 and any addendum, as presented. (cd)
3. **Disclosure of Interest** – Mayor Lamming declared a conflict on item 13 a)
4. **Minutes of Previous Meeting**
a) August 11, 2015
Resolution 2015-254
Moved by: Councillor M. Matthews **Seconded by: Councillor E. Palumbo**
Be it resolved that this Council hereby adopts the minutes of the Regular meeting of August 11, 2015, as presented. (cd)
5. **Questions and Information Arising out of Minutes and not Otherwise on Agenda**
6. **Petitions and Delegations**
a) none
7. **Reports from Staff**
a) Fire Chief Report
Resolution 2015-255
Moved by: Councillor I. Chambers **Seconded by: Councillor E. Palumbo**
Be it resolved that this Council hereby accepts the Fire Chief's Report, as information. (cd)
b) Road Superintendent Report
Resolution 2015-256
Moved by: Councillor M. Matthews **Seconded by: Councillor D. Amadio**
Be it resolved that this Council hereby accepts the Road Superintendent's Report, as information. (cd)
c) Clerk-Treasurer Report – Expenditure & Revenue Reports
Resolution 2015-257
Moved by: Councillor D. Amadio **Seconded by: Councillor I. Chambers**
Be it resolved that this Council hereby accepts the Clerk's August 2015 expenditure report amount of **\$66,497.65** and the August 2015 revenue report amount of **\$322,587.91**, as information. (cd)

d) **Investment Policy (deferred from June 9, 2015)**

Resolution 2015-258

Moved by: Councillor I. Chambers

Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby adopts the **Investment** Policy for the Township of Prince, as amended. (cd)

e) Admin. Report – Training and Workshops

Resolution 2015-259

Moved by: Councillor D. Amadio

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby approves the administrator report and the CAO's attendance at the sessions as presented; and

Further be it resolved that Councillor Matthews be allowed to attend the planning conference as well. (cd)

f) Access Recreation Group report – concept plan for Gros Cap Marina Park

Resolution 2015-260

Moved by: Councillor M. Matthews

Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby accepts the Access Recreation Group, LLC report as information. (cd)

Resolution 2015-261

Moved by: Councillor I. Chambers

Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby agrees to waive the procedural by-law to allow council to change to order of items on the agenda for this meeting. (cd)

Resolution 2015-262

Moved by: Councillor D. Amadio

Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby goes into closed session at 7:00 p.m. to consider the following subject matter in accordance with section 239(2) of the Municipal Act:

- a) Approval of the Previous Closed Session Minutes – August 11, 2015
- b) Litigation or potential litigation including matters before administrative tribunals affecting the municipality; – by-law infractions – update from solicitor
- c) Employee negotiations or labour relations; - planning
- d) Employee negotiations or labour relations; - benefits

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matters without the need for a further authorizing resolution. (cd)

Out at 7:41 pm

g) City Wide – Asset Management Proposal & Comparison price

Resolution 2015-263

Moved by: Councillor E. Palumbo

Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby accepts the proposal from CityWide for the Tangible Assets Module in the amount of \$8,990, with support at \$1990 per year. (cd)

h) Tulloch Engineering – update on 4 shared bridge work

Resolution 2015-264

Moved by: Councillor I. Chambers

Seconded by: Councillor D. Amadio

Be it resolved that this Council hereby accepts the report from Tulloch Engineering regarding the 4 bridge project, as information. (cd)

8. Planning

none

9. By-Laws

- a) Sale of real property – 1st and 2nd reading

Resolution 2015-265

Moved by: Councillor D. Amadio

Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby gives By-law 2015-29, being a By-law to regulate the sale of real property, first and second reading. (cd)

10. Motions and Notices of Motions

- a) Councillor Mike Matthews – Application for seed funding for feasibility study on Senior Assisted Living facility (resolution deferred at last meeting)

Resolution 2015-266

Moved by: Councillor M. Matthews

Seconded by: Councillor I. Chambers

Whereas the PALSS committee has identified the need for a feasibility study regarding a Senior Assisted Living facility in Prince Township; and

Whereas the Canadian Mortgage and Housing Corporation (CMHC) offers seed funding for feasibility studies;

Now therefore be it resolved that this Council hereby instruct the CAO to apply for CMHC's seed funding for the above mentioned feasibility study. (cd)

- b) Mayor Lamming – discuss date for Human Resources meeting - Sept 21st 5 pm (postponed)

11. Correspondence (for your information)

- a) Communities in Bloom – purchase of trees
- b) Ontario Aggregate Resources Corp. – Annual Report (in office)
- c) Rural Ont. Municipal Assoc. (ROMA) – OCIF funding
- d) SSM Economic Development Corp. newsletter
- e) Min. of Municipal Affairs and Housing – feedback on review of Acts
- f) Lake Superior Times – spring 2015
- g) Updates from FONOM
 - i) Union gas pipeline
 - ii) AMO conference – Multi-Minister Meeting
 - iii) FONOM Summer Newsletter 2015
 - iv) FONOM August 2015 report

Resolution 2015-267

Moved by: Councillor E. Palumbo

Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby accepts Correspondence items a-g, as information. (cd)

12. Minutes of Boards and Committees

- a) Prince Township Library Board – June 15, 2015

Resolution 2015-268

Moved by: Councillor I. Chambers

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby adopts the Prince Township Library Board minutes from June 15, 2015, as presented. (cd)

13. New Business (will include motions for consideration) 4:30 pm sept 15

- a) Apri - Group Benefits Report

Resolution 2015-269

Moved by: Councillor M. Matthews **Seconded by: Councillor I. Chambers**

Be it resolved that this council accepts the Apri Group Benefits report as information; and

Further be it resolved that this council agrees to meet with the Northern Manager to discuss renewal options prior to October 1, at the call of the chair. (cd)

b) Zone 7 – AMCTO 50th Anniversary Fall meeting

Resolution 2015-270

Moved by: Councillor I. Chambers

Seconded by: Councillor D. Amadio

Whereas the AMCTO Zone 7 meeting is being held locally this year; and

Whereas there will be no mileage or hotel costs for attendance; and

Whereas this is the 50th Anniversary of the zone meetings;

Now therefore be it resolved that this Council hereby agrees to sponsor the AMCTO Zone 7 Fall meeting, in the amount of \$250.00; and

Furthermore be it resolved that this Council agrees to have pins and/or pens donated for the takeaway packages. (cd)

c) Second Intake Ontario Community Infrastructure Fund – prince lake road

Resolution 2015-271

Moved by: Councillor D. Amadio

Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby agrees to resubmit the OCIF application for work to be done on Prince Lake Road. (cd)

d) Certification part 1 and 2 training schedule - JHSC

14. Closed Session

Returned to closed at 8:38 pm

Resolution 2015-272

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby comes out of closed session at 8:58 p.m., having discussed the closed session agenda items. (cd)

Resolution 2015-273

Moved by: Councillor E. Palumbo

Seconded by: Councillor D. Amadio

Be it resolved that this Council hereby adopts the minutes of the regular Closed Session meeting held August 11, 2015, as presented. (cd)

15. Confirmatory By-law

Resolution 2015-274

Moved by: Councillor I. Chambers

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby passes By-Law 2015-30, being a by-law to adopt, ratify, and confirm the action of Council for September 8th, 2015. (cd)

16. Adjournment

Resolution 2015-275

Moved by: Councillor D. Amadio

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby adjourns at 9:00 pm until October 13, 2015 or the call of the Chair. (cd)

Mayor, Ken Lamming

Clerk, Peggy Greco



CORPORATION OF THE TOWNSHIP OF PRINCE
SPECIAL MEETING MINUTES
September 15, 2015
4:30 p.m. – Municipal Office

Present: Mayor, K. Lamming
Council: D. Amadio, I. Chambers, M. Matthews
Staff: CAO/Clerk-Treasurer, P. Greco
APRI Group, Brad Gerrior
Regrets: Councillor E. Palumbo
Personal matters about an identifiable individual, including municipal or local board employees –
DSSAB/First Response

1. **Call to Order**
Meeting called to order – 4:40 p.m.

2. **Approve Agenda**

Resolution 2015-276

Moved by: Councillor M. Matthews Seconded by: Councillor D. Amadio

Be it resolved that this Council hereby approves the agenda of September 15, 2015, as presented. (cd)

3. **Disclosure of Interest - none**

4. **Closed Session:**

Resolution 2015-277

Moved by: Councillor D. Amadio Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby goes into closed session at 4:41 p.m. to consider the following subject matter in accordance with section 239(2) of the Municipal Act:

a) Employee negotiations or labour relations; - benefits

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matters without the need for a further authorizing resolution. (cd)

Resolution 2015-278

Moved by: Councillor M. Matthews Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby comes out of closed session at 5:20 p.m., having discussed the closed session agenda items. (cd)

Resolution 2015-279

Moved by: Councillor I. Chambers Seconded by: Councillor D. Amadio

Be it resolved that this Council agrees to confirm the renewal of the benefit plan with Benefits By Design for the Administration class; and

Further be it resolved that this council agrees to review options for the employee class. (cd)

5. **Adjournment**

Resolution 2015=280

Moved by: Councillor I. Chambers Seconded by: Councillor D. Amadio

Be it resolved that this Council hereby adjourns at 5:22 p.m. until October 13, 2015 or the call of the chair. (cd)

Mayor, Ken Lamming

Clerk, Peggy Greco



AGENDA

Item:	76)
Date:	OCT 13 2015

ADMINISTRATIVE REPORT

Date: October 8, 2013	Date Presented: October 13, 2015
Prepared By: Brian Evans	Department: Roads Department
Subject: Road Superintendent Report	

HARPER DRIVE--good condition.

PINDER DRIVE--good condition.

DOUGLAS DRIVE--good condition

IRONSIDE DRIVE--good condition

MARSHALL DRIVE--good condition

NORTH GROS CAP ROAD--n/a

HEYWOOD DRIVE--good condition.

MOUNTAINVIEW DRIVE--good condition

DEANS ROAD--good condition.

WALLS ROAD--good condition

GAGNON ROAD--good condition

TOWN LINE--good condition

BASE LINE---good condition

Town Line and Base Line bridges are still being worked on. Paving should be completed shortly. Exact date for full completion not available at this time.

Respectfully yours

Brian Evans

Prince Township Roads Superintendent

AGENDA

Item: _____ 7e)
Date: OCT 13 2015

**Prince Township
Revenue for September 2015**

Taxes	43,808.37
Perpetual Care	850.00
Garbage Tags	128.00
WDO Stewardship	2,210.90
Hall Rental	175.00
Student Funding	2,594.00
Day Camp	462.50
Newsletter Ad	5.00
Aggregate Resource	489.06
Fire Donation	115.00
Road funding	3,626.00
Cemetery	1,100.00
Minor Variance	150.00
Building permits	1,902.55
Tax Certificate	30.00

57,646.38

Item: 7c)

Date: OCT 13 2015

**Prince Township
Expenditure Report
Sep-15**

chq #	Date	Name	Description	Amount		
2084	9/28/2015	September payroll		\$13,731.95		
6236	9/1/2015	Bell Canada	Phone lines - August	\$371.56		
6237	9/1/2015	City of Sault Ste Marie	tipping fees	\$517.50		
6238	9/1/2015	Public Utilities Corporation	Hydro, hydrants and water system	\$2,067.40		
6239	9/1/2015	Workplace Safety and Insurance Board	August remittance	\$1,569.29		
6240	9/1/2015	Airways General Store	fuel for lawn mower and roads truck	\$222.09		
6241	9/1/2015	Trio	hardware for marina park sign	\$6.12		
6242	9/1/2015	Petty Cash- Peggy	file cabinet, day camp , water	\$90.05		
6243	9/1/2015	Reliance Home Comfort	hot water heater rental	\$97.36		
6244	9/1/2015	Municipal Waste & Recycling Consultants	Garbage collection July	\$2,091.82		
6245	9/1/2015	OMERS	August remittance	\$3,633.76		
6246	9/1/2015	Receiver General	August remittance	\$10,033.86		
6247	9/1/2015	Prince Township Library	2015 levy	\$3,950.00		
6248	9/1/2015	Ken Lamming	Tablet for Mayor - prepaid	\$1,101.69		
6249	9/1/2015	Mobile Glass & Framing Gallery Inc.	repairs to backdoor latch and clsg mech	\$79.10		
6250	9/1/2015	Prince Township Museum Board	2015 levy	\$5,000.00		
6251	9/1/2015	GFL Environmental Inc.	recycling cart rental July	\$117.52		
6252	9/1/2015	Crystal Brewer	refund of day camp registration	\$31.00		
6253	9/1/2015	USTI	fall user forum registration -acct sftwre	\$254.25		
6254	9/1/2015	AUBREY FALLS	mileage for use of truck	\$306.24		
6255	9/10/2015	AMCTO - Zone 7	fall zone registration	\$95.00		
6256	9/10/2015	City of Sault Ste Marie	policing, plans examination, tipping fees	\$43,575.77	39,393.27	3,955.00
6257	9/10/2015	Public Utilities Corporation	streetlights	\$1,708.50		
6258	9/10/2015	WirelessCom Ca Inc.	internet	\$172.89		
6259	9/10/2015	Waste Management of Canada Corporation	recycling cardboard	\$515.25		
6260	9/10/2015	Trio	glass cleaner	\$21.76		
6261	9/10/2015	Minister of Finance -Ontario	registration for 2 for planning workshop	\$270.00		
6262	9/10/2015	Pioneer Construction Inc.	cold mix for Mountainview culverts	\$216.62		
6263	9/10/2015	Northshore Tractor Ltd.	part for lawn mower	\$5.59		
6264	9/10/2015	Steve Rouble	cemetery survey for burial	\$90.40		
6265	9/10/2015	Util-Equip Manufacturing Inc.	annual ladder inspections	\$440.70		
6266	9/10/2015	Ed Haley	reimburse for camera battery	\$40.62		
6267	9/10/2015	Gary Reid	trapping beaver	\$50.00		
6268	9/10/2015	Cuets Financial	roads phone, gift cards, pizza & cake for student send off	\$901.11		
6269	9/10/2015	Corix Water Products LP	signs for Prince Lake and Gagnon Rds	\$754.67		
6270	9/10/2015	GFL Environmental Inc.	cart rentals - August	\$117.52		
6271	9/10/2015	SUN MEDIA	adds for 2 tenders and nohfc intern	\$1,144.60		
6272	9/10/2015	FrancoTyp-Postalia Canada Inc.	postage meter lease	\$169.33		
6273	9/10/2015	KARL WEISE	exam fees for dz licence	\$206.00		
6274	9/28/2015	City of Sault Ste Marie	tipping fees	\$772.10		
6275	9/28/2015	Huron Superior Catholic School Board	3rd quarter levy	\$13,650.00		
6276	9/28/2015	LeCounsel Scolaire de District Catholique	3rd quarter levy	\$1,400.00		
6277	9/28/2015	Grand Nord School Board	3rd quarter levy	\$550.00		
6278	9/28/2015	Public Utilities Corporation	hydrants and water system	\$1,304.41		
6279	9/28/2015	USTI Canada	annual support fees	\$4,260.10		
6280	9/28/2015	Airways General Store	fuel for roads, fire .. And water	\$586.78		
6281	9/28/2015	Algoma District School Board	3rd quarter levy	\$51,950.00		

6282	9/28/2015	Municipal Waste & Recycling Consultants	garbage pick up - August	\$2,091.82
6283	9/28/2015	Algoma Office Equipment	photo copies	\$135.66
6284	9/28/2015	Calam Rossi	2014 audit fees	\$16,481.05
6285	9/28/2015	Total Tire Sales & Service	repair lawn mower tires	\$27.10
6286	9/28/2015	Algoma Public Health	4th quarter levy	\$7,895.00
6287	9/28/2015	Superior Slag Products Inc.	slag for Mountain View culverts	\$148.04
6288	9/28/2015	Tamarah Tyczinski	newsletter	\$100.00
6289	9/28/2015	ratepayer	overpayment of taxes	\$1,695.29
6290	9/28/2015	Ryan Leonard	reimburse for repairs to equip. van	\$45.83
6291	9/28/2015	Ian Chambers	mileage and lunches - ADMA	\$264.29
6292	9/28/2015	Michael Matthews	mileage and expenses - planning	\$708.38
6293	9/28/2015	GFL Environmental Inc.	recycling	\$172.16
6294	9/28/2015	Orkin Canada Corporation	pest control	\$53.11
6295	9/28/2015	RELIABLE MAINTENANCE PRODUCTS	garbage bags, paper towels t.paper	\$111.21
6296	9/28/2015	G T QUICK LUBE AUTO TIRE CENTER	oil and filter - chevy	55.92
6297	9/28/2015	Peggy Greco	reimburse for expenses - planning	377.97
	9/1/2015	benefits by design		1,231.37
	9/8/2015	transfer to business growth		150,000.00
	9/28/2015	Postage		226.00
				<u><u>\$352,062.48</u></u>

AGENDA

Item: 7c)
 Date: OCT 13 2015

Prince Township
 3rd Quarter Budget to Actual

Account #	Account Name	Annual Budget	YTD Actual	Difference	Annual Budget Department	YTD Actual Subtotals	Difference
01-30-300100	Council Wages	\$27,720.00	\$20,790.00	\$6,930.00			
01-30-300110	Council - Other	\$5,000.00	\$3,767.70	\$1,232.30			
01-30-300300	Administrator Wages	\$153,000.00	\$121,316.16	\$31,683.84			
01-30-300500	Payroll expenses	\$60,400.00	\$41,784.22	\$18,615.78			
01-30-300510	Election Expense	\$3,350.00	\$3,247.62	\$102.38			
01-30-300600	Advertising	\$1,500.00	\$1,690.04	(\$190.04)			
01-30-300610	Training	\$4,500.00	\$3,559.97	\$940.03			
01-30-300620	Travel	\$2,500.00	\$1,385.89	\$1,114.11			
01-30-300700	Memberships	\$500.00	\$276.54	\$223.46			
01-30-300710	Auditor	\$20,000.00	\$18,690.40	\$1,319.60			
01-30-300715	Solicitor	\$20,000.00	\$19,231.52	\$768.48			
01-30-300720	Professional fees - Consulting	\$6,000.00	\$1,282.18	\$4,717.82			
01-30-300800	Insurance	\$33,855.00	\$33,854.76	\$0.24			
01-30-300900	Tax Sale Costs	\$1,500.00	\$0.00	\$1,500.00			
01-30-300925	Office Supply	\$9,500.00	\$8,725.92	\$774.08	1183.02 to be capitalized -phone		
01-30-300930	Assessment	\$19,900.00	\$14,892.93	\$5,007.07			
01-30-300940	US Exchange - Expense	\$0.00	\$0.00	\$0.00			
01-30-300950	Bank Charges	\$300.00	\$37.50	\$262.50			
01-30-300975	Tax Write Offs	\$500.00	\$0.00	\$500.00			
01-31-310050	Miscellaneous Expense	\$9,000.00	\$9,178.50	(\$178.50)	\$379,025.00	\$303,701.85	\$75,323.15 Admin
01-31-310075	Ambulance	\$40,184.00	\$30,725.16	\$9,458.84	\$40,184.00	\$30,725.16	\$9,458.84
01-31-310100	Policing	\$151,605.00	\$112,211.46	\$39,393.54	\$151,605.00	\$112,211.46	\$39,393.54
01-31-310120	Fire Honorariums	\$6,000.00	\$0.00	\$6,000.00			
01-31-310130	Pumper Fuel	\$700.00	\$232.11	\$467.89			
01-31-310140	Pumper Repair	\$3,000.00	\$50.83	\$2,949.17			
01-31-310150	Tanker Fuel	\$300.00	\$69.86	\$230.14			
01-31-310155	Tanker Repair	\$700.00	\$2,334.81	(\$1,634.81)			

01-31-310160	Equipment Van Fuel	\$700.00	\$264.95	\$435.05		
01-31-310170	Equipment Van Repair	\$2,000.00	\$415.12	\$1,584.88		
01-31-310175	New Apparatus & Equipment	\$11,500.00	\$3,585.16	\$7,914.84		
01-31-310180	First Response Expense	\$500.00	\$0.00	\$500.00		
01-31-310185	Repairs to Apparatus & Equipment	\$5,000.00	\$434.69	\$4,565.31		
01-31-310190	Recertification of Apparatus and Equipment	\$0.00	\$3,165.11	(\$3,165.11)		
01-31-310200	Fire - Licenses & Permits	\$4,000.00	\$3,051.12	\$948.88		
01-31-310210	Training	\$8,000.00	\$3,328.20	\$4,671.80		
01-31-310215	Fire Station	\$11,500.00	\$4,522.16	\$6,977.84		
01-31-310220	Mutual Aid and Essentials Course	\$500.00	\$125.00	\$375.00		
01-31-310230	Miscellaneous Fire	\$3,750.00	\$953.91	\$2,796.09		
01-31-310240	Fire Administration	\$500.00	\$0.00	\$500.00		
01-31-310250	Fire Prevention	\$1,000.00	\$289.93	\$710.07	\$22,822.96	\$36,827.04 Fire Dept
01-31-310255	Fire Hydrants	\$7,700.00	\$4,663.97	\$3,036.03	\$59,650.00	
01-31-310260	Emergency Plan	\$2,000.00	\$287.07	\$1,712.93		
01-31-310300	MNR Fire Protection	\$7,323.00	\$7,322.56	\$0.44		
01-31-310405	Conservation Authority	\$1,000.00	\$1,000.00	\$0.00		
01-31-310410	Animal Control Officer	\$200.00	\$70.27	\$129.73		
01-31-310420	BEO Mileage	\$200.00	\$0.00	\$200.00		
01-31-310430	BEO Supply	\$250.00	\$0.00	\$250.00		
01-31-310440	BEO & BEO Wage	\$2,000.00	\$902.50	\$1,097.50		
01-31-310450	CBO Mileage	\$0.00	\$0.00	\$0.00		
01-32-320000	CBO Contract	\$7,910.00	\$7,910.00	(\$410.00)	\$28,173.00	\$6,016.63 protection
01-32-320100	Quonset Hut - Power	\$500.00	\$229.78	\$270.22		
01-32-320110	Bridges & Culverts - Labour	\$800.00	\$0.00	\$800.00		
01-32-320120	Bridges & Culverts - Material	\$10,000.00	\$8,237.56	\$1,762.44		
01-32-320180	Bridges & Culverts - Machinery	\$12,000.00	\$0.00	\$12,000.00		
01-32-320200	Brushing - Labour	\$1,600.00	\$0.00	\$1,600.00		
01-32-320220	Brushing - Machinery	\$9,000.00	\$7,759.66	\$1,240.34		
01-32-320240	Ditching - Labour	\$0.00	\$1,123.43	(\$1,123.43)		
01-32-320260	Ditching - Machinery	\$10,000.00	\$7,505.81	\$2,494.19		
01-32-320270	Patching - Labour	\$0.00	\$254.40	(\$254.40)		
01-32-320280	Patching - Material	\$6,000.00	\$195.07	\$5,804.93		
01-32-320340	Patching - Machinery	\$1,500.00	\$147.55	\$1,352.45		
01-32-320350	Grading - Labour	\$0.00	\$0.00	\$0.00		
01-32-320360	Grading - Material	\$0.00	\$0.00	\$0.00		
01-32-320380	Grading - Machinery	\$6,000.00	\$2,667.09	\$3,132.91		
01-32-320390	Dust Layer - Labour	\$0.00	\$0.00	\$0.00		
01-32-320400	Dust Layer - Material	\$500.00	\$401.95	\$98.05		
01-32-320420	Dust Layer - Machinery	\$500.00	\$0.00	\$500.00		
01-32-320430	Gravel Resurfacing - Labour	\$0.00	\$0.00	\$0.00		

01-36-360150	Parks	\$1,000.00	\$1,258.67	(\$258.67)	\$1,000.00	\$1,258.67	(\$258.67)
01-36-360200	Day Camp Expense	\$15,000.00	\$13,487.68	\$1,512.32	\$15,000.00	\$13,487.68	\$1,512.32
01-36-360210	Recreation Committee	\$800.00	\$0.00	\$800.00			
01-36-360220	Recreation - Other	\$100.00	\$476.03	(\$376.03)			
01-36-360225	Exercise Expense	\$0.00	\$0.00	\$0.00			
01-36-360230	Recreation - Communities in Action	\$0.00	\$0.00	\$0.00	\$900.00	\$476.03	\$423.97 Recreation
01-36-360400	Library	\$9,000.00	\$6,881.17	\$2,118.83	\$9,000.00	\$6,881.17	\$2,118.83
01-36-360500	Museum	\$7,000.00	\$5,562.30	\$1,437.70	\$7,000.00	\$5,562.30	\$1,437.70
01-36-360510	Community Centre	\$16,500.00	\$19,918.11	(\$3,418.11)			
01-36-360520	Hall Custodian	\$0.00	\$0.00	\$0.00			
01-36-360530	Hall Fuel	\$16,750.00	\$5,251.79	\$11,498.21			
01-36-360540	Hall - Light & Power	\$6,500.00	\$2,975.28	\$3,524.72			
01-36-360550	Hall - Ploughing	\$3,750.00	\$0.00	\$3,750.00			
01-37-370100	Water Filtration Operating	\$9,500.00	\$5,856.83	\$3,643.17	\$53,000.00	\$34,002.01	\$18,997.99 Community centre
01-37-370200	Planning - General	\$2,500.00	\$464.03	\$2,035.97			
01-40-400110	Planning Consultant	\$5,000.00	\$0.00	\$5,000.00	\$7,500.00	\$464.03	\$7,035.97 Planning
01-40-400145	Capital Improvements - Base Line	\$111,000.00	\$0.00	\$111,000.00	\$111,000.00	\$0.00	\$111,000.00
01-40-400150	Capital Improvements - Dump Trailer	\$43,000.00	\$0.00	\$43,000.00	\$43,000.00	\$0.00	\$43,000.00
01-40-400800	Capital purchases - Fire Department	\$6,500.00	\$3,841.44	\$2,658.56	\$6,500.00	\$3,841.44	\$2,658.56
01-40-400850	Provisions for Recreation	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00
01-40-400900	Provisions for Roads	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00
01-40-400912	Provisions for Fire	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00
	Provision for Capital Asset Replacement	\$85,000.00	\$0.00	\$85,000.00	\$85,000.00	\$0.00	\$85,000.00
		\$1,640,331.00	\$969,900.89	\$670,430.11	\$1,640,331.00	\$969,900.89	\$670,430.11



ADMINISTRATIVE REPORT

AGENDA

Item:	7d
Date:	OCT 13 2015

Date: October 9, 2015	Date Presented: October 13, 2015
Prepared By: Peggy Greco	Department: General Government
Subject: GIS mapping	

Our large mapping is becoming obsolete. As well with the severances that occur we have been cutting and pasting on the maps and they are becoming worn.

The GIS program that is was presented via web conference is current and allows you to see any property at a glance through the mapping and through actual satellite imaging.

This program would be invaluable for planning purposes, building purposes, locates for ON1Call, dog licenses, cemetery, complaints, and much more.

Respectfully,

Peggy Greco



Item:	7 a)
Date:	OCT 13 2015

Peggy Greco <pgreco@twp.prince.on.ca>

RE: GIS follow-up

Jeff Dean <jgdean@cgis.com>

7 October 2015 at 12:19

To: pgreco@twp.prince.on.ca

Hi Peggy and Lorraine,

Would you be interested in introducing our system/services to a few key or all elected officials in the next week or so? I can be available anytime, just let me know a date/time that would work for your team. We can do the same phone/gotomeeting approach we did the other day to allow them to ask questions and allow me to show how it would work for staff and council.

Did Lorraine get back off her chair after falling off☺.

Chat soon,

Jeff

Jeff Dean

Vice President - Municipal

CGIS - Municipal GIS & Data Integration Since 1999

Mail: 52 South Street, Perth, ON K7H 2G7

Phone: 613-368-4321

Toll Free: 877-498-0027

Website: www.cgis.com

From: Jeff Dean [mailto:jgdean@cgis.com]

Sent: October 2, 2015 3:33 PM

To: 'Peggy Greco'

Subject: GIS follow-up

Hi Peggy and Lorraine,

Thank you for taking the time today, that was fun☺!

As promised, please find below a summary of main points we discussed:

- All the key data is available to get things going at no additional costs

- Parcels, roads, water, imagery, MPAC assessment data
- We can have the system setup and ready to go for November 1, 2015
- The main uses to help with day to day workflows:
 - Find a property by name, address, legal text when on phone, in person, council meeting discussing situation
 - Super-efficient way to provide targeted notice for land use issues with buffer and mail list generation
 - Ability to track, manage, display, and report complaints for internal use and explaining situation to others and council
 - Able to help manage cemetery data management – would review paper data and provide one-time quote to integrate
 - All main reasons to use is for improving efficiency and accuracy of current staff for communication with public and council. Also key investment for succession planning and continuity of knowledge when staff turnover occurs. The next staff member can pick up where the last person left off to reduce stress and inefficiencies.
- Much more affordable than trying to do GIS by yourselves and having to attract and retain a GIS staff member at \$35,000+/yr, plus hardware, software, and IT you would be looking at over \$60,000/yr easily
- Our shared services model allows you to share our GIS system and on demand daily GIS hand holding service for a fraction of the cost annually
- You will get all of the demonstrated system and services for (see below table):

	Service	Month Cost (\$)	Yearly (\$)
	<p>SLIMS</p> <ul style="list-style-type: none"> • Labour <ul style="list-style-type: none"> ○ Dedicated GIS Coordinator – available on demand (email/phone/gotomeeting) ○ Dedicated GIS Technician ○ Access to team of 10 professionals (IT/Programmers etc) • Hardware/Licenses/Software <ul style="list-style-type: none"> ○ Hosted Server ○ Municipal GIS Application ○ User accounts for all staff 		

REGULAR	<ul style="list-style-type: none"> ○ Assessment data integration quarterly ○ Data back-up and security • Service <ul style="list-style-type: none"> ○ Sharing of best practices ○ Enhance your GIS – living GIS strategic plan ○ Don't need to attract and retain GIS staff ○ Manage workflows and help to solve challenges ○ Risk management and Succession planning strategy: Help with staff transitions (workflows data and system training) 		
	<p>Imagery</p> <ul style="list-style-type: none"> • View high resolution imagery for context when discussing land use applications. Able to measure distance between structures, environmental features etc 		
	<p>Selection Editor</p> <ul style="list-style-type: none"> • Ability for staff to update (add/edit/delete) information related to map features in real time <ul style="list-style-type: none"> ○ Permits, complaints, hard services etc 		
	<p>Sub Total</p>	\$235/month	\$2,820/yr

Please let me know if you have any questions.

As discussed, I am available anytime to do a customized phone/gotomeeting live interactive demo anytime with the two of you and any elected officials.

Chat soon,

Jeff

p.s. As discussed, please feel free to call Suzie Fournier at Blind River as she/Blind River was in the same position as Prince (mapping data done as part of funding by Sault Ste Marie Innovation Centre years ago but no daily access) and has compared our GIS system and services to that of the Sault Ste Marie Innovation

Centre and I'm sure she'd be happy to share her findings with you.

Suzie Fournier

Administrative Assistant to the Building and Planning Department

Phone: 705-356-2251 ext. 206

Email: suzie.fournier@blindriver.ca

Jeff Dean

Vice President - Municipal

CGIS - Municipal GIS & Data Integration Since 1999

Mail: 52 South Street, Perth, ON K7H 2G7

Phone: 613-368-4321

Toll Free: 877-498-0027

Website: www.cgis.com

From: Peggy Greco [mailto:pgreco@twp.prince.on.ca]

Sent: October 1, 2015 2:48 PM

To: Jeff Dean

Subject: Re: GIS question

Gee, Jeff, I thought you were from Nigeria and you wanted me to filter 2.5 million dollars through our account. :) I've had 3 or 4 of those requests in the last week.

Actually, we are not using a GIS system, and I have to admit I know very little about it. Having said that, I have been told that since PUC in Sault Ste Marie services our area for hydro, Prince Township is part of the GIS mapping at the innovation centre in Sault Ste. Marie.

I believe that our health unit in Sault Ste. Marie uses this GIS mapping as well.

You reminded me that I should probably be in touch with them to find out how the mapping can be used and start incorporating it into our various activities.

Sincerely,

**BASE LINE AND TOWN LINE BRIDGE REPLACEMENTS
2014-7E
WEEKLY PROGRESS UPDATE – October 2, 2015**



Hi Folks,

Here is what's going on with the Base Line and Town Line bridges. After another week of continued progress both bridges are moving toward completion. The guiderail posts have been installed on the Base Line Road bridge as well road grading west of the bridge is approximately at 95% completion. The road grading at the Town Line Road bridge is now complete. Backfilling has been completed on both bridge structures with granular 'A' and granular 'B' placement completed.

Based on the availability of the paving contractor we are hoping to start paving mid to late next week. Final trimming/deficiencies and granular shouldering will be addressed after asphalt is complete. These deficiencies include finalization of all private driveways, reparation of washouts, addressing any settlements, etc.

Please remember that due to safety concerns both Base Line and Town Line bridges will not be open to traffic until the completion of the guiderail installation.

Should you have any questions or concerns please do not hesitate to contact us.

Regards,

Zach McPhee

Assistant Contract Administrator



ADMINISTRATIVE REPORT

Date: October 9, 2015	Date Presented: October 13, 2015
Prepared By: Peggy Greco	Department: General Government
Subject: Payment Processing	

Through Anovia payment processing it would allow us to take payments for taxes, building permits and other services using interact. The rental of the equipment with maintenance is \$480/year.

I would suggest that although credit card payments could be processed, that the township only allow interact payments, as the cost for processing credit cards will get pricey. The interact payments are only \$0.05 per transaction and would be a great convenience for the ratepayers.

Respectfully,

Peggy Greco

VeriFone® Vx820 Duet

AGENDA

Item:	7 8
Date:	OCT 13 2015



Help Your Business

- Accept virtually all contactless, chip and magnetic stripe payment options
- Control costs with a combination terminal and printer
- Transaction set includes sale, refund and correction(void)
- Pre-authorization and pre-authorization completion for credit cards
- Fast transaction throughput with high-speed internet(IP) connectivity and built in telephone line backup
- Robust tip functionality
- Ergonomic design that saves counter space

Features

- Large, crystal-clear 3.5" touch display is extremely easy to use by both merchants and customers
- Password-protection option—restricts access to configuration, transactions and reporting functions
- PCI PED V3 approved for secure transactions
- Integrated thermal printer with graphic capability prints 18 lines per second for quick receipts
- Large blue backlit keypad is exceptionally user-friendly

Help Your Customers

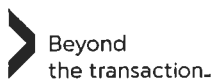
- Minimize key entry errors and increase speed with a lightweight PIN pad with large keypad
- Built-in Contactless acceptance reduces transaction times and checkout queuing



Payment Solutions for Maximum Performance

Around the world every day, First Data makes payment transactions secure, fast and easy for merchants, financial institutions and their customers. We leverage our unparalleled product portfolio and expertise to deliver processing solutions that drive customer revenue and profitability. Whether the payment is by debit or credit, gift card, check or mobile phone, online or at the point of sale, First Data goes beyond the transaction to help you maximize value for your business.

For more information, contact your Sales Representative or visit firstdatacanada.ca.



VeriFone® Vx820 Duet



The Challenge

When choosing a point-of-sale (POS) terminal, affordability, reliability and functionality are all important features to consider. Merchants want a terminal that has the capability to accept today's electronic payment. Finding a reliable terminal that enables a merchant to control costs, while also keeping pace with the changing needs of their business, is often difficult.

Comprehensive Features

VeriFone® Vx820 Duet offers an all-in-one countertop payment solution designed to process all types of payments, including contactless, chip and magnetic swipe transactions. Its lightweight, dual-user functionality offers merchants and customers alike speedy payments, comfort and security.

Here's How it Works

Vx820 Duet enables a merchant to accept virtually every payment option, including debit and credit cards such as Visa®, MasterCard®, Interac®, Diners Club®/enRoute, American Express®, Discover®, JCB®, China UnionPay® and Agriscard.

With support from First Data, installation is simple and takes just a few minutes per terminal. The Vx820 provides connectivity via traditional analogue telephone line or via Internet(IP) with telephone backup.

For added protection against fraud and identity theft, Vx820 Duet provides flexible, secure encryption and authentication of applications, and meets current security standards, including PCI PED v3.

Anovia Payments – Premier Pricing Schedule*



Cost Structure:

Visa, MC, Discover Discount with Billback

Visa/Visa Debit	1.54%
MasterCard	1.59%
Discover	1.54%
Non-Qualified Surcharge	0.20%
Visa/MasterCard Assessment/Card Brand Fees	0.10%

Interac Debit

- **Transaction Fee (not available w/Mobile/Virtual/Ecomm Solution) \$0.05/item**

MISCELLANEOUS FEES:

- **American Express Transaction Fee - Optional** ● **\$0.07/item**
- **Monthly Service Fee** ● **\$10.00/month**
- **Monthly Minimum Fee** ● **\$10.00**
- **Application Fee – one-time fee** ● **\$50.00**
- **Credit Card Authorization Fee** ● **\$0.05/item**

POINT OF SALE EQUIPMENT OPTIONS:

- Vx820 Duet with Internal PIN Pad – with Tap/Pass Feature**
- 48-Month Lease: (regularly \$40/mo)** **\$35.00/month**
- **Maintenance Fee**:** **\$5.00/month**

* Pricing is valid for 60 days from the proposal date.

** Applies to both purchase and lease options.

Item:

7 a)

Date:

OCT 13 2015



ADMINISTRATIVE REPORT

Date: October 9, 2015	Date Presented: October 13, 2015
Prepared By: Peggy Greco	Department: General Government
Subject: Electricity Rates and Planet Energy	

At the June meeting Shawn Struik did a presentation on energy pricing and locking in. Planet Energy was offering a price of \$0.0499/kwh with no time of use pricing, plus the global adjustment. Council had asked for time to go over the information and bring it forward at another meeting.

He has asked me to provide the following information:

Keith Leslie, The Canadian Press
 Published Monday, December 2, 2013 6:42AM EST
 Last Updated Monday, December 2, 2013 1:34PM EST

TORONTO -- Ontario electricity consumers can expect their bills to jump almost 50 per cent in the next three years under the new long-term energy plan unveiled Monday by Energy Minister Bob Chiarelli.

The Ontario Energy Board reviews prices for households and small businesses twice each year, on May 1 and November 1. The price changes only affect households and small businesses who buy their electricity from their local utility. Electricity prices make up more than half the total of an average household bill. These electricity prices are shown on one of the five line items on bills – the Electricity line (the others are Delivery, Regulatory Charges, Debt Retirement Charge and Ontario Clean Energy Benefit).

The rates are reviewed every May and November and are expected to rise. There is a rumor that 7 to 9 pm will be included in the on peak hours. In the last 5 years, electricity rates in Ontario have increased 182% overall. On peak rates have increased over 200%.

Until October 30, Planet Energy is offering a rate of 3.99 that will be in effect until March 31, when the rate will go back to 4.99 cents. Global adjustment, delivery and transportation will still be part of the bills, and these may still increase, but the commodity charge will be fixed at the 4.99 cents. Also, Planet Energy offers discounted rates for its customers from time to time. For example, the 3.99 rate that is being offered currently, has been offered to customers who are locked in at 4.99. The average global adjustment for the past 5 years has been approximately \$.052.

Respectfully,

Peggy Greco



AGENDA
Item: 8 a)
Date: OCT 13 2015

PLANNING MATTER

25 September 2015

MINOR VARIANCE APPLICATION M7-2015

Name of Applicants: **Ronald Stephen Kurnik and Jonathan Robin Keuhl**

A meeting of council dealing with this matter is to be held on the day shown below commencing at **6:45 p.m.** in the Council Chambers of the Community Centre, 3042 Second Line West, Prince Township, Ontario.

This notice is sent to you because you are either the Applicant concerned or a person likely interested. Should you desire to express your approval or objection to the application, you may do so at the public hearing. You may record the approval or objection in writing signed by you and addressed to the CAO/Clerk Treasurer of the Township. If your letter is received before the public hearing, it will be read and discussed publicly. Letters received after the hearing will not be considered.

All applicants or their agents must appear at this hearing, otherwise the hearing will be postponed. If the applicants or the agent are unable to appear, please notify the undersigned prior to the hearing.

The following application will be considered at the hearing of

13 October 2015

Subject Property

Plan M196 Lot 9 PCL 4176 AWS

49 Oak Ridge Lane

Township of Prince

Roll # 57 66 000 000 41600 0000

The Applicants are applying for a Minor Variance from the provisions of Zoning By-law 2015-19 of the Township of Prince as follows:

- Permission to construct a 30.10m² (324ft²) Wood Shed forward of the established front building line

Inquiries and Written Submissions can be made to Peggy Greco, CAO/Clerk Treasurer at (705)779-2992 ext. 2, or fax (705)779-2725, or 3042 Second Line West, Prince Township, ON P6A 6K4

Peggy Greco
CAO/Clerk Treasurer

If a person or public body that files an appeal of a decision of a Planning Matter of the Township of Prince in respect of the proposed minor variance does not make written submissions to the Township of Prince before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

If you wish to be notified of the decision of the Planning Matter in respect of the proposed minor variance, you must make a written request to the address shown above.



10 a)

Peggy Greco <pgreco@twp.prince.on.ca>

Council agenda

Ken Lamming <klamming@princetwp.ca>

1 October 2015 at 10:16

To: Peggy Greco <pgreco@twp.prince.on.ca>

Cc: d amadio <damadio@princetwp.ca>, e epalumbo <epalumbo@princetwp.ca>, Ian Chambers <ichambers@princetwp.ca>, Michael Matthews <mmatthews@princetwp.ca>

- (1) I would like brief outlook on how much and what they have left to spend in each department budget . 7c)
 - (2) Council set another date for Human Resource policy to go over it.
 - (3) A council member would like to look at laptop or note pads if council should have to pay for them and you should put on cell phones also .
 - (4) Give a update on the building at the Marina . I can do that
- Thanks Ken

If any member also wants any thing on next council agenda please forward it to Peggy

Item:	10 b)
Date:	OCT 13 2015

Tuesday, October 13, 2015

Prince Township Municipal Heritage Committee

Request for Consideration

This is a request asking Council to consider creating a Municipal Heritage Committee by by-law under section 28.1 of the Ontario Heritage Act (<http://www.ontario.ca/laws/statute/90o18>) quoted below emphasis added:

“Municipal heritage committee

28(1) The council of a municipality may by by-law establish a municipal heritage committee to advise and assist the council on matters relating to this Part, matters relating to Part V and such other heritage matters as the council may specify by by-law.”

The purpose of this request is two fold; 1) create a Municipal Heritage Committee and 2) move the current Museum Board under it's umbrella. Essentially the Museum Board as it is now will cease and it's responsibilities will become part of the duties given to the Prince Township Municipal Heritage Committee.

In the Council Dropbox is the “Heritage Tool Kit” as a pdf. In this one file you will find all the introductory information you'll need to base your decision. The points below have come from it:

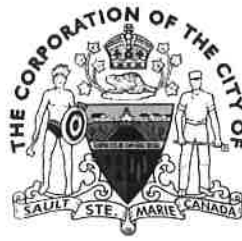
- Municipal Heritage Committee's (MHC) *advise and assist* council on the designation of individual properties and heritage conservation districts.
- There are currently 151 MHC's out of a total of 414 Municipalities. (SSM has one)
- Municipal Council passes a by-law to establish the committee, appoints the members, approves the Terms of Reference and provides resources.
- MHC's are generally appointed for a term not exceeding the term of the current council.
- MHC will consist of no fewer than 5 members as appointed by council.

Summing up, a Municipal Heritage Committee advises and assists council through the council approved committee Terms of Reference (TOR). The TOR also lists the “other” areas council wishes to add i.e.: Museum Board.

Thank you for your time on this,

Michael Matthews
Councillor

Danny Krmpotich
Coordinator



Local Immigration
Partnership
Social Services

LIP General Members/Council
September 24th, 2015
VIP Room, Essar Centre
Meeting Minutes

Attendees:

<u>Name</u>	<u>Organization</u>
Lisa Rietveld	CTV
Mike Nadeau	City of SSM
Ken Lamming	Mayor of Prince TWP
Brent Lamming	Community First Credit Union
Karen Bishop	LIP Volunteer
Henry Jin	SSMPS
Pat Carter	H-SCDCB
Stephen King	Rotary Youth Exchange
Mark Allard	Algoma University
Mardi Crosson	Safe Communities
Steve Butland	Councilor City of SSM
Peter Vaudry	LIP Volunteer
John Tully	St. Andrew's Refugee Group
Susan Hunter	Sault College
Maureen Dodd	United Way SSM
Mike Ward	Mayor's Office
Louisa Vanlith	Baha'i Community SSM
Zoltan Virag	SSM EDC
Sharon Mosker	Professions North
Selene Gamino	Sault Career Centre
Helena Huopalainen	SSM Public Library
Robert Rivera	Filipino-Canadian Community
Gladys Yuzon	Filipino-Canadian Community
Chita Triplett	Filipino-Canadian Community
Lauren Perry	City of SSM



**SAULT STE. MARIE & AREA
LOCAL IMMIGRATION PARTNERSHIP**

Danny Krmpotich
Coordinator



Local Immigration
Partnership
Social Services

Attendees:

<u>Name</u>	<u>Organization</u>
Janet Prpich	LIP Volunteer
Lynda Mcmillan	Wishart Law Firm
Sean Halliday	LIP
Marlene Henry	Extendicare Van Daele
Patricia Lofstrom	MCIT
Dave Mornix	ACCANO
Heather Lewis	SSM Innovation Centre
Jonathan Coulman	AWiC
Jack Cormack	Filipino-Canadian Community
Norie Tapiru-Cormack	Filipino-Canadian Community
Joy Contram-Seetanah	CIC
Danny Krmpotich	LIP
Jenn Ayton	LIP
Andrew Quizi	City of SSM IT

Regrets:

<u>Name</u>	<u>Organization</u>
Melissa Ceglie	City of SSM
Jasmina Jovanovic	Art Gallery of Algoma
Suzanne Salituri	RMEFNO
Asima Vezina	ADSB
Armina Kapadia	Essar
Jane Omollo	Sault Career Centre
Suzanne Lajambe	JHS SSM
Jean Robbins	Councilor Echo Bay
Sean Sparling	SSMPS
James Cameron	CBSA
Laura Wyper	Northland Adult Learning
Don McConnell	City of SSM
Elizabeth Edgar-Webkamigad	Baawaating Family Health
Krista Pearson	Sault College



**SAULT STE. MARIE & AREA
LOCAL IMMIGRATION PARTNERSHIP**

Danny Krmpotich
Coordinator



Local Immigration
Partnership
Social Services

-
1. **Welcome**
 - a. Round Table
 2. **Culture Days**-Helena Houpalainen
 - a. Helena discussed information about Culture Days 2015.
 - b. Update: Culture Days was a success! The library had approximately 1,000 people come through their doors. Weather also co-operated. Thank you to all partnerships involved!
 - c. If possible, school boards will meet about changing the first PD day to accommodate this national event.
 3. **AWiC**- Jonathan Coulman
 - a. Discussed how the Labour Force Survey relates to employment rates.
 - b. Labour force comes up with employment rates based on a region/sample size.
 - c. It's important to understand employment rates and look at them as trending.
 - d. Participation rates and employment rates have decreased, while unemployment rates have increased recently.
 - e. For more information, please see presentation attached.
 4. **AUSU**- Mark Allard (for Farah Ayaad)
 - a. Challenges: There had been a surge of International students at Algoma that has started to recede. Some concerns have been made regarding community awareness and inclusivity.
 - b. AUSU has decided to launch the CLUE Project (Connect, Love, Understand, Encourage) as a series of workshops to battle concerns regarding "Islam phobia", while connecting Islamic students to the community.
 - c. In October, three workshops will be held:
 - i. Cultural Presentation
 - ii. Writing and Speaking Workshop
 - iii. Middle Eastern Food Fest
 - d. AUSU has asked LIP members to help with donations to the costs of program.
 - i. Sessions will be limited in size (Approx. 30 members).
 - ii. Organizations that provide a donation will receive two free spots to these events.
 - iii. If interested, contact Farah (Contact information found on attached documents).
 5. **Refugee Sponsorship**- Councilor Steve Butland and John Tully



**SAULT STE. MARIE & AREA
LOCAL IMMIGRATION PARTNERSHIP**

Danny Krmpotich
Coordinator



**Local Immigration
Partnership
Social Services**

- a. Steve Butland noted on the current state of millions of refugees and what the City can do to help.
 - b. Steve Butland to present to Council on Monday September 28, 2015 a fundraising campaign to sponsor a refugee family.
 - c. St. Andrew's Refugee Group is excited that the City will take on this initiative. Note: This is an International crisis, not just a Syrian crisis. A family in need is a family we have to support.
 - i. St. Andrew's Refugee Group is at a stage now where they have requested and received acceptance for a family from Burma (Myanmar). They have paperwork to do, and they need help with the following:
 1. Advice from Social Services
 2. ESL
 3. Housing (3-4 week transitional place)
 4. Long term permanent housing
 5. Funding for new sponsorships
 - d. Comments:
 - i. Match program from the government does not go to refugee sponsorship. The money from this program is for on the ground support in the Middle East; helping people where they are, not helping them out of the places they are in.
 - ii. Many thanks from the Refugee Group to the City and SCCC for support in this process.
 - iii. The Refugee Group has decided on one family. However, with more finances they could potentially sponsor more.
- 6. LIP Update- Danny Krmpotich**
- a. The Ministry of Municipal Affairs and Housing's act is under review regarding PR voting rights.
 - b. Completions and Recent Activities:
 - i. CFP to CIC in August
 - ii. Year End Fiscal Report
 - iii. Citizenship Ceremony at City Hall-August 21, 2015
 - iv. CFP to MCIIT for Newcomers Welcome Centre underway
 - v. Financial monitor underway with CIC Finance Department
 - c. Forum Committee and Racial Harmony Committee to begin soon.
 - d. Meeting Changes- LIP is no longer able to supply meals for the next two meetings in November and Feb.



**SAULT STE. MARIE & AREA
LOCAL IMMIGRATION PARTNERSHIP**

Danny Krmpotich
Coordinator



Local Immigration
Partnership
Social Services

- i. Decision made by members to continue meeting 12:00-1:30pm and to bring a brown bag lunch.
7. **New Business Updates-** Robert Rivera
 - a. **Filipino Christmas Party-** message was sent out to LIP members with details. If you did not receive the message, or if you would like more information, please contact Robert Rivera at obet1773@yahoo.com
8. **Adjourn**
 - a. Next meeting will be scheduled for November 26, 2015 from 12:00-1:30pm.



**SAULT STE. MARIE & AREA
LOCAL IMMIGRATION PARTNERSHIP**



DIBRINA SURE GROUP

September 9th, 2015

AGENDA
Item: 116)
Date: OCT 13 2015

Dear Peggy:

The biggest goals require more than just action; they require a team of experts. That's why the DiBrina Sure Group was formed.

Experts in dealing with the unique needs of business owners, the DiBrina Sure Group of companies delivers specialized consulting advice in the areas of individual and corporate financial planning, and human resources management with a special focus on employee benefits and pension plan administration.

As you may know, a number of the Northern Ontario Service Deliverers Association use the services of the DiBrina Sure Group and have realized significant savings and benefits from working with us. Recently, we had the privilege of sponsoring NOSDA's annual conference which was held in Thunder Bay and met several of your Municipal colleagues.

By working with us, we'll support you by helping you make sound corporate and personal financial decisions, we'll save you time and money, and most importantly, we'll help you manage today for tomorrow.

Over the next few weeks, David Szczepaniak from our office will be following with a phone call in the hopes of setting up a meeting in the future to discuss our services and how we can help you.

Enclosed is our brochure for further information on our Benefit Consulting and Human Resources services as well as our contact information should you have any questions about the DiBrina Sure Group services.

Human Resources

DiBrina Sure Human Resources is a progressive and creative HR Consulting firm, which serves as an outsourced full-service human resources department for small and medium-sized businesses. Our team of knowledgeable professionals can improve your organization's productivity by developing strategies and offering solutions to all of your Human Resources challenges.

Benefits Consulting

DiBrina Sure Benefits has years of experience with working with companies to help reduce their overall benefits costs, while maintaining their levels of coverage. It's our mission to educate others on ways to save and get more value for their dollar. We also provide tools to ensure the administration of the plan is seamless and easy to use for members and plan administrators.

Sincerely,

Aurel Malo
Managing Partner
DiBrina Sure Human Resources Inc.

RECEIVED
SEP 14 2015



DIBRINA SURE
Wealth Management Inc.



DIBRINA SURE
Benefits Consulting Inc.



DIBRINA SURE
Financial Group Inc.



DIBRINA SURE
Human Resources Inc.

62 Froid Road Suite 302 Sudbury, ON P3C 4Z3

P 705.688.9393 T 800.619.8070 F 705.688.9393

DIBRINA SURE GROUP

50%
NOSDA MEMBERS
are clients of
DIBRINA
SURE GROUP

• *DEPENDABLE* • *KNOWLEDGEABLE* • *SOLUTIONS* • *ECONOMICAL* • *RESULTS* • *EFFICIENT* •

Dibrina Sure Group has worked with NOSDA member organizations, including several of their representative municipalities, for over 15 years.

DiBrina Sure Benefits Consulting Inc.

Largest employee benefits broker in Northern Ontario

- We allow our clients to purchase the very best benefit plan for their employees, at the lowest possible price
- Our size and unique access to specialty insurance carriers allows our clients to purchase enhanced benefits at a lower cost structure than traditional group insurance products
- We provide on-going measurement tools and assistance to our clients in helping them to manage the costs associated with their benefit plans
- We offer Employee Communication and Education. Save, by having your employees part of the solution and protect your plan from misuse and/or abuse

DiBrina Sure Human Resources Inc.

Our team of knowledgeable professionals can improve your organization's productivity by developing strategies and offering solutions to all of your Human Resources challenges.

- Labour Relations and Union Negotiations
- Career Transitioning Services
- Training and Development
- Workplace Investigations
- Salary Administration
- Health and Safety

- Employment Testing and Candidate Assessment
- Human Resource Planning and Development
- Compensation and Pay Equity
- Attendance Management
- Performance Management
- Recruitment

What Clients Say About Us?

MUNICIPALITY OF WEST NIPISSING

"The Municipality of West Nipissing has been working with the DiBrina Sure Group for the past 7 years.

They have assisted us with the development of our salary administration program for our non-union/management group; they have lead our collective bargaining for 6 different bargaining units, and they also oversee our employee group benefit plans. This firm has a very thorough understanding of the Municipal sector.

I would recommend this group to any municipality looking for assistance in the area of Human Resources or group benefits."

JAY BARBEAU
CAO

TOWN OF ESPANOLA

"The Town of Espanola has retained the DiBrina Sure Group to assist us with the management of all our Human Resources issues.

They have helped us with the development of our salary administration plan, management development training, policy development, operational review of our recreational complex, and collective bargaining. This Group has an excellent understating of the Municipal sector.

I would recommend this Group to any municipality looking for assistance with the management of Human Resources."

CYNTHIA TOWNSEND
Administrator and Clerk/Treasurer

Manitoulin DSSAB

"The Manitoulin Sudbury District Services Board has been working with the DiBrina Sure Group for over 10 years. They manage all our Human Resources including collective bargaining, labour relations, performance management, policy development and management training. The DiBrina Group also oversees all our employee group benefits. They have a strong team of professionals that you can count on and they are never more than a phone call or email away.

I would highly recommend this group to any municipality who is looking for assistance with any Human Resources or group benefit issue."

FERN DOMINELLI
CAO

Thunder Bay DSSAB

"We have been working with the DiBrina Sure Group for the past 4 years. They have helped us with our collective bargaining, pay equity and our management development program. More recently, we have moved all our employee group benefits to the DiBrina Sure Group, and after only one year, we are already realizing some significant savings.

We are very pleased with our business relationship with this group and the services they provide to our organization."

WILLIAM BRADICA
CAO

We are the best at what we do!

FIND OUT WHAT DIBRINA CAN DO FOR YOU

Let us help you build your future.
Request an appointment with one of our specialists

DiBrina Sure Group Sudbury

62 Froot Road, Suite 302
Sudbury, ON P3C 4Z3
Tel: 705.688.9393
Fax: 705.688.9060

DiBrina Sure Group New Liskeard

28 Armstrong Street
New Liskeard, ON P0J 1P0
Tel: 705.647.6645
Fax: 705.647.2027

DiBrina Sure Group Toronto

4141 Yonge Street, Suite 304
Toronto, ON M2P 2A8
Tel: 416.733.2598
Fax: 416.224.0480

1-800-619-8070

info@dibrinasure.com

www.dibrinasure.com



DIBRINA SURE GROUP



Item: <u>11 c)</u>
Date: <u>OCT 13 2015</u>

For immediate release:

Residency Positions Increase in Northern Ontario

September 15, 2015 - Kapuskasing, ON - The Federation of Northern Ontario Municipalities (FONOM) is pleased that the Ministry of Health and Long-Term Care (MOHLTC) has confirmed an increase of five of residency positions in Northern Ontario for 2016.

The Northern Ontario School of Medicine (NOSM) has been instrumental in addressing the continued challenges of providing quality health care in the region by developing a made in the North model of community-engaged medical education.

"Research has shown that students who study and train at NOSM are staying in the North to practice," says Mayor Alan Spacek of Kapuskasing and President of FONOM. "The impact that NOSM has had on Northern Ontario within the last ten years is truly significant," continued Spacek.

FONOM had previously advocated for an increase to the number of residency positions at NOSM to ensure that the region continues to be supplied with physicians. Having an adequate number of residency positions has been proven to help train and recruit future health care providers in the region.

"We appreciate that the province is committed to increasing the number of positions in the North," said Spacek. "Creating opportunities for graduates in the region is an important aspect of increasing access to primary health care for Northerners."

"Five additional residency spots in the Northern Ontario School of Medicine will make a big difference in improving access to care in Northern Ontario. It also demonstrates our commitment to help regions with a high need for doctors and make evidence-based decisions in health care planning," stated Dr. Eric Hoskins, Minister of Health and Long-Term Care.

FONOM will continue to work with NOSM to meet the needs of our underserved communities in Northern Ontario.

-30-

For More Information:

Mayor Alan Spacek
President of FONOM
705 335 0001

THE ROYAL
CANADIAN
LEGION



AGENDA

Item:	11 d)
Date:	OCT 13 2015

ONTARIO
COMMAND

Military Service Recognition Book

Dear Valued Supporter,

Please find enclosed a copy of **The Royal Canadian Legion Ontario Command's Military Service Recognition Book – Volume II**, recognizing Veterans in Ontario who have served our Country so valiantly. We have also included a Certificate of Appreciation to acknowledge your organization's generous support for our Veterans.

You will find the advertisement that you purchased during our **2014/15 Telephone Appeal** printed inside, along with another copy of your invoice if you haven't yet taken the opportunity to forward your payment.

Your ongoing support for this important project of **The Royal Canadian Legion Ontario Command** is sincerely appreciated. Proceeds raised are used to fund Legion programs.

We look forward to speaking with you again in 2015/16 regarding this important Legion initiative.

Please don't hesitate to contact us any time at 1-855-584-1374, if you would like additional copies of our publication or we can be of any other assistance.

Once again, *thank you!*

Respectfully,


Brian D. Weaver
Provincial President
The Royal Canadian Legion
Ontario Command



Warden Bev MacDougall,
Lambton County Council and the
residents of Lambton County are

Proud to Support Our Veterans

www.lambtononline.ca
Toll-free: 1-866-324-6912


*We will never know what you faced in foreign lands
nor what your families endured. While it is
insufficient to say thank you...please know that we
experience the rewards of your sacrifice each and
every day and for that we are truly grateful.*



IRONWORKERS
FIDELITY BRAVERY INTEGRITY



"Proudly Supporting Veterans Since 1950"






Ongwanada proudly supports our veterans


Ongwanada wishes to sincerely thank all of
the men and women who have served their country.
Your courage and bravery has provided us with the freedom we
cherish today.

*Ongwanada is a non-profit, accredited organization that offers individualized services
and supports to approximately 600 people with developmental disabilities and their
families in Kingston and eastern Ontario.*


191 Portsmouth Ave., Kingston, ON, K7M 8A6
613.548.4417 • www.ongwanada.com

Support • Respect • Choices 



*To all those in the military,
Past, Present and Future,
THANK YOU FOR YOUR SERVICE!*



**Prince
TOWNSHIP**
Simply Beautiful, Naturally Prince.



*Council and residents
Remember and Honour
the efforts and sacrifices
of our Veterans –
past, present and future.
Thank You.*

 1439 County Road 8, Delta, ON K0E 1G0
1-800-928-2250 www.twprideaulakes.on.ca 

**MUNICIPALITY OF
SOUTHWEST MIDDLESEX**



Learn more about us by visiting
our website at
www.southwestmiddlesex.ca

153 McKellar Street, P.O. Box 218, Glencoe, ON, N0L 1M0
Phone: 519-287-2015 E-mail: info@southwestmiddlesex.ca

Dr. Sri Mohan Rajagopalan
269 Centre Street North
Napane, Ontario K7R 1P2

(613) 354-3837
www.rajfamilydentistry.com



Carole Peters MSc, ND
carrey@naturopathicperspectives.ca

NATUROPATHIC PERSPECTIVES

30 George Street, Suite 202
Hamilton, Ontario L8P 1C8
T 905.528.1861 F 905.528.1991
www.naturopathicperspectives.ca

**AMERESCO
CONSULTING** 

Green • Clean • Sustainable

DANIEL CROSTHWAITE, P.Eng., MBA, PMP, Cert.APM™
Vice President, Engineering

P: 647 788 6051 | C: 905 330 9901 | F: 416 218 2288
dcrosthwaite@ameresco.com | ameresco.com
Ameresco Consulting Inc.
90 Sheppard Ave. E., 7th Fl. | Toronto, ON M2N 6X3

Green • Clean • Sustainable

Harold w
Depressic
Royal Ca:
they boar
with the 3
he was un
discharge
employed
brother, H
Harriston,
of the Pea
Town of H
30 years. I

★ Certificate of Appreciation ★



Presented to



Township Of Prince

For supporting the **Military Service Recognition Book** of The Royal Canadian Legion **Ontario Command**. Your recognition and support for Veterans in Ontario is sincerely appreciated. Thank you for your participation.

Brian D. Weaver
Provincial President

2015

THE ROYAL CANADIAN LEGION ONTARIO COMMAND

“LEST WE FORGET”



AGENDA

Item:	12 a)
Date:	OCT 13 2015

Prince Township Workers' Safety Meeting
October 6, 2015
11:00 AM – Back Office

Present: Lorraine Mousseau, Worker Representative
Peggy Greco, Office; Rita Wagner, Library; Karen Vallee, Best Start Hub; Brian Evans,
Roads, Aubrey Falls, Roads

Concerns:

- Railing on outside back wall
- Safety Bulletin Board – in area at the top of main entrance stairs
- Signs for hall – Library, Best Start Hub, Banquet Hall, Council Chambers, Office
- Clear corridor in basement of toys & desks
- Hornets nests and spiders at entrance
- Children playing sign(s)
- Light at front door landing burnt out
- Recycling and lifting
- Traffic
- Automatic door opener at back door or buzzer (intercom)
- Water alarm (not shutting off)
- Phoenix – to replace battery in fire alarm
- Fire Drill – should we be having one
- Library – back corner – cluttered and needs to be cleaned out – books moved to shed
- Winter concern – clear to front door, best start hub door, generator and to library shed.
- Snow clearing building at Gros Cap Marina Park

Former Concerns:

- Poor lighting at entrance
- Lights in storage room burnt out

Solutions:

- Don Mousseau has parts and installing it tonight
- Bulletin board being ordered by office today and will be mounted on arrival.
- To be ordered by office today
- Karen to have them moved within 2 weeks
- Lorraine to notify PCO on their next visit
- Karen to order one or two
- Brian fixed it immediately following meeting
- Will not be a concern once the bins arrive
- Use newsletter to give heads-up to where crew will be working
- Peggy to get pricing on new doors (needed) with automatic opening feature
- Find key to front entrance to allow entrance without going through office or P/C room
- Lorraine to verify battery was replaced
- Escape route sign in each room (fire dept)
- Rita to notify Friend that area to be cleared by October 23. Check Costco for collapsible wagon or dolly
- Do we purchase commercial snow blower or ask Archibald to clear areas
- Peggy to check with insurance – no heat or power – may not need to be cleared

Solutions:

- Lights replaced with LED – some grant money recouped
- Florescent lights replaced with LED

Item:	12 b
Date:	OCT 13 2015

**Minutes of Prince Township Public Library Board of Trustees
Wednesday, September 2, 2015 at 9:00 am**

Present: Chair Bev Couch, CEO Rita Wagner, Treasurer Sandy Fulcher, Secretary Brittany Agliani, David Yanni, Myrla Orr, and Friends of the Library representative Dorothy Macnaughton

Regrets: Councillor Dave Amadio

Call to Order by Chair: at 9:00 am

Minutes of Last Meeting: D. Yanni moved that the minutes of the regular meeting held June 15, 2015 be accepted and M. Orr seconded the motion. (Carried)

Business arising from the minutes and issues to be discussed: None.

Treasurer's Report: S. Fulcher reported that the balance was \$11, 579.62 as of August 15, 2015. She stated that we received Phase II of the Library Capacity Funding in the amount of \$6089.00 and we are still waiting on Municipal Funding. Moved by S. Fulcher, seconded by B. Agliani. (Carried)

Secretary's Report: Brittany will send a sympathy card to Margaret Jackson.

CEO's Report: Copy is in the binder.

Friends of the Library Report: D. Macnaughton reported that the Friends of the Prince Township Library will be holding "Treasurers, Tea, and a Cuppa Country Colours in a Princely Setting" on October 17, 2015 from 1:00-4:00 p.m. with \$5.00 adult fee for tea/coffee & desserts. There is going to be a door prize and a silent auction at this event.

New Business:

- **Calendar orders:** September 11, 2015 is going to be a 'work bee'. Also, we will be using a photo of the Old Mill at Sharpe's Creek, 1875 for the 25th Anniversary Calendar photo.
- **Photocopier:** S. Fulcher moved and D. Yanni seconded, that when we need a new photocopier/printer for the Library, that we proceed with a leased machine. (Carried)
- **Shed:** It is completed and the ribbon cutting ceremony was completed too.

Close of Meeting: As there was no further business, B. Agliani moved and D. Yanni seconded to adjourn at 10:08 am. (Carried)

Next meeting: Monday, October 5, 2015 at 9:00 a.m.



AGENDA

Item:	12 c)
Date:	OCT 13 2015

1100 Fifth Line East
Sault Ste. Marie, ON P6A 6J8
Tel: (705) 946-8530
Fax: (705) 946-8533
Email: nature@ssmrca.ca
www.ssmrca.ca

**SAULT STE. MARIE REGION CONSERVATION AUTHORITY
REGULAR MEETING
Tuesday, July 21, 2015
Conservation Authority Office
MINUTES**

Board Members Present: Marchy Bruni, Judy Hupponen and Joe Krmpotich

Regrets: Enzo Palumbo and Ross Romano

Staff Members Present: Rhonda Bateman

Media: Darren Taylor

Meeting was called to order at 5:03 p.m.

1. Declaration of Conflict of Interest

None declared.

2. Finance & Administration

Minutes

An amendment to the Steelworkers Event was requested.

Resolution # 73/15, moved by Judy Hupponen, seconded by Joe Krmpotich,

"Resolved that the Minutes of the May 19, 2015 Conservation Authority Regular and In Committee Meetings be approved as amended,"

was CARRIED.

Accounts Payable

Resolution # 74/15, moved by Joe Krmpotich, seconded by Judy Hupponen

“Resolved that the accounts payable from May 15, 2015 to June 10, 2015 for the Conservation Authority, cheque # 4286 to # 4327 in the amount of \$48,288.85 and the Drinking Water Source Protection Program, cheque # 3124 to # 3134 in the amount of \$12,343.96 and;

The accounts payable from June 11, 2015 to July 15, 2015 for the Conservation Authority cheque # 4328 to # 4369 in the amount of \$ 44,655.52 and the Drinking Water Source Protection Program, cheque number # 3135 to # 3144 in the amount of \$12,224.60 be approved,”

was CARRIED.

Health and Safety

Resolution # 75/15, moved by Joe Krmpotich, seconded by Judy Hupponen,

“Resolved that the Health and Safety Meeting Minutes from June 1 and July 6, 2015 be accepted as information be approved,”

was CARRIED.

3. Water & Related Land Management

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Resolution # 76/15, moved by Judy Hupponen, seconded by Joe Krmpotich,

“Resolved that the fax/email poll of May 22, May 26, June 1, June 5, June 12, June 16, June 26, July 7, July 10 and July 14, 2015 approving the following permits with conditions be confirmed:

LSM15-05-15	Gerry Giordano	81 Alworth Place
FC15-05-15	Samantha Robinson	447 Northland Road
BCC15-05-15	John McLeod/Sylvan Tremblay	481 Town Line Road
CNC15-05-19	Sara Proulx/Ruscio Construction	355 Rossmore Road
USM15-05-20	Frank Palumbo/Bill Lewis	35 Alagash Drive
LSM15-05-20	Marabeth Sharp	1931 Queen Street East
USM15-05-21	Ron Sonke	397 Sunnyside Beach Road
BLC15-05-22	Daniel Cull	397 Old Garden River Road
LSM15-05-25	TVM Group/AECOM	969 Queen Street East
EDC15-06-01	Tom Feifel	1508 Peoples Road

WDC15-05-29	Michael McLean	408 Whitney Avenue
USM15-06-01	Mark Bariciak/Avery Construction	65 Pointe Des Chenes Cres
RR15-06-02	SalDan Developments Ltd.	Fox Run Subdivision
LSM15-06-08	Edgar Yvonne	67 Riverside Drive
USM15-06-05	John & Beth Tatasciore	249 Pointe Louise Drive
FC15-06-15	City of SSM/STEM Engineering	Fort Creek Aqueduct
USM15-03-19	Kori McLean/Mark Mageran	4342 Second Line West
LSM15-06-11	Sid Hilderley	331 River Road
USM15-06-22	Ron Sonke	397 Sunnyside Beach Road
LCC15-06-23	Rita Slater/Complete Custom Installs	1105 Carpin Beach Road
RR15-06-15	Steven Doan	257 Glengarry Gate Cres
FC15-06-29	Norman St. Germain	89 Bainbridge Street
USM15-07-06	PUC/STEM Engineering	Huron Street Intake
BCC15-07-07A	John Myles and Krista Ryall	2522 Base Line
EDC15-07-09	Aaron Elliott	487 Brule Road
BCC15-07-07B	Tracy Merling	1950 Base Line
BCC15-07-09	Julian Chin	25 Parkewood Drive
FC15-07-09	Brad Notte	385 Bush Street

was CARRIED.

Notes: The original permit BCC15-05-15 for John McLeod/Sylvan Tremblay at 481 Town Line Road has been revised to Robert Suppes and Paisley Trusdale/Sylvan Tremblay due to a change in ownership.

Issuance of permit LCC15-06-23 for Rita Slater/Complete Custom Installs at 1105 Carpin Beach Road has been delayed pending ownership verification.

Resolution # 77/15, moved by Joe Krmpotich, seconded by Judy Hupponen

"Resolved that application #FC15-07-17 submitted by Terry Turco for the construction of a six foot high by 120 feet long fence along the south-east property line at 215 Wellington Street be approved subject to the following condition:

- 1. The fence be constructed as per site plan submitted with the application and date stamped July 17, 2015."*

was CARRIED.

Resolution # 78/15, moved by Judy Hupponen, seconded by Joe Krmpotich

"Resolved that application #LCC15-07-17A, LCC15-07-17B and BCC15-07-17 submitted by Tulloch Engineering on behalf of the City of Sault Ste. Marie for the replacement of four municipal bridges (Bridges 13 and 14 on Town Line and Bridges 12 and 15 on Base Line) be approved subject to the following conditions:

1. *The proposed work be carried out in accordance with engineering study, plans and specifications submitted to this office and date stamped March 12, 2014 and April 1, 2014.*
2. *All equipment and materials used in the construction process must be clean and free from leaks and oil and grease residue. No fuelling of equipment is permitted within 15 metres of the channel.*
3. *Only clean and inert fill as defined by the SSMRCA may be used in any of the proposed construction or fill areas. Examples of clean and inert fill include earth cover, sand, gravel, rocks and boulders. Examples of materials that are not considered clean or inert fill include but are not limited to asphalt, waste, wood or wood derived waste, and organic materials.*
4. *Any deviations from the work or unforeseen circumstances with the work be reported as soon as possible to the respectively mandated agency as well as to the SSMRCA."*

was CARRIED.

The following application was received after investigation of complaints. The proponent was in violation of O. Reg. 176/06

Resolution # 79/15, moved by Joe Krmpotich, seconded by Judy Hupponen

"Resolved that application #RR15-07-16 submitted by Donnie Varco for filling and grading work at the rear of 1186, 1212, 1220 and 1230 Great Northern Road be approved subject to the following conditions:

1. *The work be carried out as per submitted application and date stamped July 16, 2015.*
2. *Only clean fill as defined by the SSMRCA must be used. Examples of clean and inert fill include earth cover, sand, gravel, clean rock and boulders. Examples of materials that are not considered clean or inert fill include, but are not limited to, asphalt, waste, wood or wood derived waste and organic materials.*
3. *All equipment and materials used in the construction process must be clean and free from leaks, oil and grease residue.*
4. *Natural watercourse is not allowed to be filled or blocked."*

was CARRIED.

** Please note that the SSMRCA approved definition of clean fill was inserted in to Condition # 2 to read as follows:

Only clean fill as defined by the SSMRCA must be used. Examples of clean fill and inert fill include earth cover, sand, gravel, and concrete chunks. Examples of materials that are not considered clean and inert fill include, but are not limited to, asphalt, waste, wood or wood derived waste and organic materials.

Maintenance

A new security system has been installed in both the administration building and the shop.

4. Conservation & Recreation

A report from the Trails Coordinator was included.

Union Gas Presentation

Resolution #80/15, moved by Joe Krmpotich, seconded by Judy Hupponen,

“Resolved that the Sault Ste. Marie Region Conservation Authority accept, with appreciation, the grant funding from Union Gas for \$2,000.00 to be directed at new signage for the Fort Creek Conservation Area be approved,”

was CARRIED.

Conservation Authority Enforcement

Resolution #81/15, moved by Joe Krmpotich, seconded by Judy Hupponen,

“Resolved that the Sault Ste. Marie District of the Ministry of Natural Resources and Forests Conservation Officers here be authorised by the Sault Ste. Marie Region Conservation Authority to enforce the Conservation Authorities Act, RRO 190, Reg 134 on all Conservation Authorities properties including conservation areas and flood control channels be approved,”

was CARRIED.

Fort Creek Bridge

A staff report noted the cost of bridge engineering and replacement is outside of the current budget allocation to the SSMRCA. Replacement of the foot bridge will not be completed until alternate funding is available.

Resolution #82/15, moved by Judy Hupponen, seconded by Joe Krmpotich,

“Resolved that the staff report entitled “Fort Creek Bridge” dated July 15, 2015 be accepted as information and further that SSMRCA staff investigate potential funding opportunities towards the future engineering and construction of a suitable foot bridge be approved,”

was CARRIED.

Canadian Forest Service Research

Board members discussed liability associated with the request for test flights of Unmanned Aerial Vehicles in the Hiawatha Highlands by the Canadian Forest Service.

Resolution #83/15, moved by Joe Krmpotich, seconded by Judy Hupponen,

"Resolved that the request from the Canadian Forest Service (CFS) to fly UAV test flights in the Hiawatha Highlands during 2015 be approved with the following conditions:

- 1) That CFS staff meet with SSMRCA staff to determine the best areas and times for test flights and;*
 - 2) The CFS must inform the SSMRCA of test flight dates at least one week prior to the flights and;*
 - 3) The SSMRCA may withdraw their support of the flights at any time and;*
 - 4) Research studies based on data from the Hiawatha Highlands be provided to the SSMRCA and;*
 - 5) The CFS request permission from the SSMRCA for proposed UAV flights post 2015,"*
- was CARRIED.

5. Drinking Water Source Protection

A Source Protection Authority meeting was held prior to the SSMRCA Board meeting.

6. New Business / Other

The release of the Ministry of Natural Resources and Forestry release of a Discussion Paper – *Conservation Authorities Act* – A review of roles, responsibilities, funding and governance of conservation authorities under the *Conservation Authorities Act*. The Environmental Bill of Rights posting is a review of all aspects of the CA Act and public input is sought. The comment period is open until October 19, 2015. The SSMRCA Board will be supplying input in to the review.

Members not present will be emailed a copy of the Discussion Paper. Members were encouraged to review the discussion paper before the next Board meeting. The CA Act Review will be an agenda item for the next Board meeting.

7. In Committee

Resolution # 84/15, moved by Judy Hupponen, seconded by Joe Krmpotich,

“Resolved that the Board go In-Committee at 6:03 p.m. to discuss human resource matters be approved”,

was CARRIED.

Resolution # 85/15, moved by Joe Krmpotich, seconded by Judy Hupponen,

“Resolved that the Board come out of In-Committee at 6:38 p.m. be approved”,

was CARRIED.

8. Adjournment

Resolution # 86/15, moved by Joe Krmpotich, seconded by Judy Hupponen,

“Resolved that the meeting adjourned at 6:39 p.m. be approved,”

was CARRIED.

Rhonda Bateman,
General Manager

Marchy Bruni, Chair



Peggy Greco <pgreco@twp.prince.on.ca>

Fwd:

Ken Lamming <klamming@princetwp.ca>
To: Peggy Greco <pgreco@twp.prince.on.ca>

8 October 2015 at 06:28

Hi Peggy
Can you please put this on the next agenda
Thanks Ken

----- Forwarded message -----
From: **Chris Yaccato** <CYaccato@on.lung.ca>
Date: Wed, Oct 7, 2015 at 3:28 PM
Subject:
To: "klamming@princetwp.ca" <klamming@princetwp.ca>

AGENDA	
Item:	13 a
Date:	OCT 13 2015

This message has been sent on behalf of George Habib, President & CEO of the Ontario Lung Association.

Wednesday, October 07, 2015

Re: Proclaiming November Lung Month.

Dear Mayor Kevin Kahoot:

I am writing to invite you to join the Mayors and Reeves of municipalities and towns throughout Ontario who are supporting lung health in their communities by issuing a proclamation declaring November **Lung Month** in their cities and towns.

Last year we had over 60 proclamations and are hoping this year to double that number.

More than 2.4 million people in Ontario – that is one in five people in Township of Ear Falls – lives with a chronic lung disease such as asthma, chronic obstructive pulmonary disease or lung cancer, and many more are at risk. In November, the Ontario Lung Association and our partners will engage in a series of information and outreach initiatives designed to inform and educate all Ontarians about how to protect and care for their lungs.

We hope that you will demonstrate your support for the lung health of all your citizens by signing the attached proclamation declaring November as **Lung Month** for entry into the official record.

Because when you can't breathe, nothing else matters.™

Sincerely,

George Habib
President and CEO, Ontario Lung Association

401-18 Wynford Drive | Toronto, ON M3C 0K8

ghabib@on.lung.ca | Tel: 416-864-9911, ext. 237

SAMPLE PROCLAMATION

LUNG MONTH

WHEREAS, in the Township of Ear Falls and throughout Ontario, one in five residents lives with lung disease; and

WHEREAS, lung disease is one of the most prevalent, deadly and costly chronic diseases; and

WHEREAS, the Township of Ear Falls supports all measures designed to advance and protect the health of its citizens and of Ontarians; and

WHEREAS, to increase awareness of lung health issues and to inform Ontarians about the importance of their lung health, the Ontario Lung Association has designated the month of November *Lung Month*,

NOW, THEREFORE, I Mayor, Ken Lamming, of the Township of Prince,

DO HEREBY PROCLAIM November, 2015 as

"LUNG MONTH"

ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF UNION GAS LIMITED

Union Gas Limited applied to increase its natural gas rates effective **AGENDA**
January 1, 2016.

Learn more. Have your say.

Item:	136
Date:	OCT 13 2015

Union Gas Limited applied to the Ontario Energy Board to increase its natural gas rates effective January 1, 2016. If the application is approved, an average residential customer of Union Gas Limited in Southern Ontario (from Windsor to Hamilton) would see an increase of approximately \$7.80 per year. Residential customers in all the other areas served by Union Gas Limited would see an increase ranging from \$2.50 to \$2.80 per year. Other customers, including businesses, may also be affected.

The requested rate increase is set using a formula previously approved by the Ontario Energy Board for the period 2014-2018. The formula is tied to inflation and other factors intended to promote efficiency.

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider Union Gas Limited's request. We will question the company on its case for a rate change. We will also hear arguments from individuals and from groups that represent Union Gas Limited's customers. At the end of this hearing, the OEB will decide what, if any, rate changes will be allowed.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review Union Gas Limited's application on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by October 9, 2015 or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

LEARN MORE

Our file number for this case is **EB-2015-0116**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case please enter that file number at the OEB website: www.ontarioenergyboard.ca/notice. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by October 9, 2015.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This rate hearing will be held under section 36 of the Ontario Energy Board Act, S.O. 1998 c.15 (Schedule B).



Item: 13c
Date: OCT 13 2015**CRIME STOPPERS OF
SAULT STE. MARIE & ALGOMA
DISTRICT**

580 Second Line East

Sault Ste. Marie, ON P6B 4K1

Phone: (705) 949-6300 ext. 211

Fax: (705) 759-7354

Email: info@saultcrimestoppers.comwww.saultcrimestoppers.comBoard of DirectorsLen Bailey
PresidentTom Burmaster
Vice-PresidentAnita Paci
Executive Secretary
TreasurerSharon Coutu
DirectorKaren Beauchamp
DirectorAlana Kenopic
DirectorRobin Kerr
DirectorStephanie Parniak
DirectorCarmine Biasucci
DirectorAndy Kozak
DirectorCarl Falls
DirectorMargaret McMillan
District Member
White RiverCst. Henry Jin
Coordinator
Sault Ste. Marie Police ServiceCst. Monique Baker
Coordinator
Ontario Provincial PoliceKendra-Lynn Addison
Administrative AssistantPrince Township
3042 Second Line West
Prince Township ON P6A 6K4

Crime Stoppers of Sault Ste. Marie & Algoma District would like to announce that we are selling tickets for a Station Mall Shopping Spree; we are schedule to launch this draw mid-September. On behalf of the Board of Directors, I would like to ask the Township of Prince to support us in our fundraising efforts by giving us permission to sell tickets in your community.

Crime Stoppers invites the residents of Sault Ste. Marie & Algoma District to show their support for the program by purchasing a \$10 Station Mall Shopping Spree ticket. Crime Stoppers offers 3 prizes: the 1st a \$5000 gift card to Station Mall, the 2nd a \$3000 gift card to Station Mall, and the 3rd a \$2000 gift card to Station Mall. The money raised from the draw goes directly towards paying out rewards.

We would like to thank you in advance for your support. Please feel free to send your response via email to info@saultcrimestoppers.com. We look forward to hearing from you.

Sincerely,

Len Bailey
President

About Crime Stoppers:

Crime Stoppers is based on the simple principle that for every crime committed, someone other than the criminal has information that might solve the crime. Crime Stoppers was created to combat the three major problems faced by law enforcement in generating that information. This includes the fear of reprisal, apathy and reluctance to get involved. We resolve these problems by offering anonymity to persons who provide information about crimes and paying rewards when the information leads to an arrest.

RECEIVED

SEP 15 2015

ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF UNION GAS LIMITED

Union Gas Limited has applied for approval to expand natural gas service to certain rural and remote communities in Ontario, for certain exemptions to meet revenue recovery requirements that apply to pipeline projects and for approval to construct a pipeline in the community of Prince Township.

Learn more. Have your say.

Union Gas Limited has identified 30 pipeline projects that would connect 34 rural and remote communities in Ontario to natural gas. The total cost of these projects is approximately \$150 million.

Gas distributors are normally required by the Ontario Energy Board to meet certain financial viability tests (E.B.O. 188) before one or a group of pipeline projects is built. In general, these tests relate to balancing the costs of a project with the revenues that the project is expected to generate over time.

Union Gas Limited has asked for exemptions from some of these tests because the proposed projects in its current application would not otherwise meet the financial viability tests.

Union Gas Limited has also proposed a number of mechanisms to recover the costs of its proposed projects. One mechanism is to have existing Union Gas Limited customers pay a portion of the costs to connect new customers. If approved, the impact on a current residential customer's bill for the 30 pipeline projects proposed in Union Gas Limited's application would range from \$0.20 to \$5.65 per year. Other customers, including businesses, may also be affected.

If the Ontario Energy Board allows Union Gas Limited to charge existing customers for a portion of the costs to connect new customers, Union Gas Limited says it will also charge existing customers for future natural gas community expansion projects in rural and remote communities which do not meet the financial viability tests without further Ontario Energy Board approval. Union Gas Limited says that it will limit the rate impact on a current residential customer's bill to a maximum of \$24 per year for all current and future community expansion projects that it will complete.

In this application, Union Gas Limited has also identified five specific communities to which it proposes to provide natural gas service:

- 1) Milverton
- 2) Prince Township
- 3) Chippewas of Kettle and Stony Point First Nation and Lambton Shores
- 4) Walpole Island First Nation
- 5) Delaware Nation of Moraviantown

Of these, Ontario Energy Board approval is required to construct the pipelines in Milverton, Prince Township and Chippewas of Kettle and Stony Point First Nation and Lambton Shores. For more information on these leave to construct applications, please visit ontarioenergyboard.ca/LTC.

Union Gas has applied for approval to construct a four inch natural gas pipeline of approximately 10 km in length in the community of Prince Township. The total estimated cost of the project is \$2.7 million.

A map of the proposed pipeline project is included.

THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Union Gas. We will question Union Gas on the case. We will also hear arguments from individuals and from groups that represent the customers of Union Gas and those that will be receiving new service. At the end of this hearing, the OEB will decide whether to approve the changes that Union Gas has requested in this application.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Union Gas on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **September 28, 2015** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

LEARN MORE

Our file number for this case is **EB-2015-0179**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please select the file number **EB-2015-0179** from the list on the OEB website: ontarioenergyboard.ca/notice. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

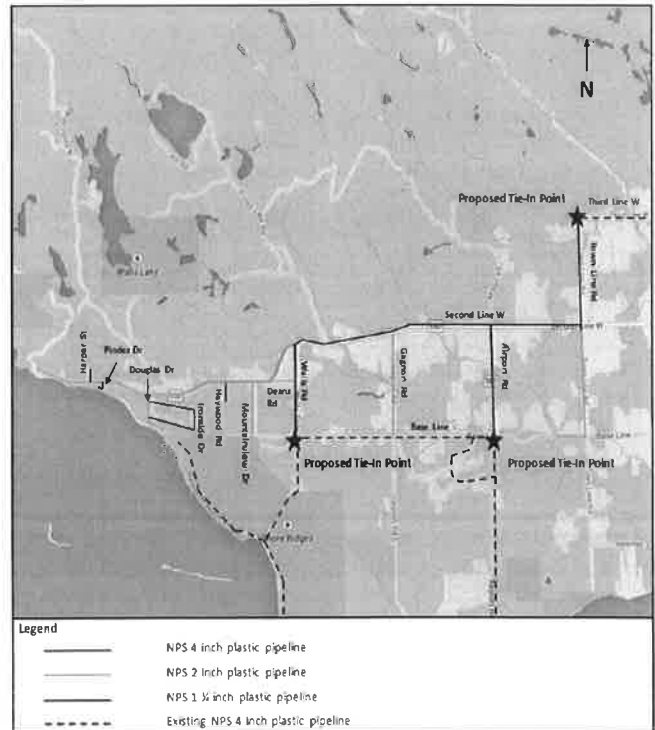
ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **September 28, 2015**.

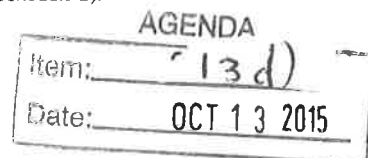
PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and e-mail address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This hearing will be held under sections 90 and 36 of the Ontario Energy Board Act, 1998, S.O. 1998 c.15 (Schedule B).



Ontario Energy Board
Ontario Energy Board / Commission de l'énergie de l'Ontario



Item:	13 e)
Date:	OCT 13 2015

Sept. 3, 2015

Dear Council,

In our ongoing effort to educate and engage communities about waste reduction, Recycling Council of Ontario asks municipalities from across the province to demonstrate their commitment to the environment and proclaim Oct. 19 – 25, 2015 as Waste Reduction Week in Ontario.

For communities that do not formally proclaim weeks/events, we encourage additional activities for public engagement.

Waste Reduction Week in Canada is a national campaign that builds awareness around issues of sustainable and responsible consumption, encourages the selection of environmentally responsible products/services, and promotes actions that divert waste from disposal and conserve natural resources.

Your community's commitment and participation in Waste Reduction Week in Ontario demonstrates the importance of waste reduction, and encourages residents and businesses to contribute to environmental protection.

There are five ways for council to support Waste Reduction Week in Ontario.

1. Promote Waste Reduction Week in Ontario through social media using hashtag #WasteReductionWeek. Share ideas, examples, and pictures of waste reduction initiatives that show your commitment to reducing waste at home, the office, and in the community.
2. Organize Waste Reduction Week in Ontario events in your local community. Register online at www.wrwcanada.com/events.
3. Proclaim online at www.wrwcanada.com/proclamations

continued

4. Incorporate the following into a formal municipal resolution and email your resolution/proclamation to wrw@rco.on.ca:

WHEREAS the generation of solid waste and the needless waste of water and energy resources are recognized as global environmental problems and,

WHEREAS municipal and provincial governments have an important role to play in promoting waste reduction, reuse, recycling, composting and other conservation measures and,

WHEREAS communities, businesses and organizations across Canada have committed to working together to raise awareness of these issues during Waste Reduction Week in Canada, and,

NOW KNOW YE THAT We do by these presents proclaim and declare that Oct. 19 - 25, 2015, inclusive, shall be known as Waste Reduction Week.

5. Utilize the attached certificate and include your municipality's logo or seal. An electronic version of the certificate is also available at www.rco.on.ca/wrw_ontario. Email your completed certificate to wrw@rco.on.ca.

Please join municipalities across Canada by participating Oct. 19 - 25, 2015 in Waste Reduction Week in Ontario.

For more information, visit www.wrwcanda.com.

Thank you for your commitment to the environment and waste reduction.

Kind regards,



Jo-Anne St. Godard
Executive Director
Recycling Council of Ontario
416.657.2797, ext. 3
wrw@rco.on.ca

Municipality

hereby recognizes

Waste Reduction Week in Canada Oct. 19-25, 2015

As a municipality, we are committed to reducing our waste, conserving resources, and educating the community about sustainable living.

We recognize the generation of solid waste and the needless waste of resources as global environmental problems and endeavor to take the lead in our community toward environmental sustainability.

We have declared Oct. 19-25, 2015, Waste Reduction Week in

Municipality

Signed

Date

Name and Position



Waste Reduction Week in Canada
Semaine canadienne de
réduction des déchets

Ministry of Citizenship,
Immigration and International
Trade

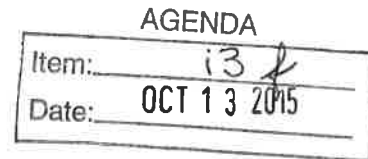
Minister
6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 325-6200
Fax: (416) 325-6195

Ministère des Affaires civiques,
de l'Immigration et du Commerce
international

Ministre
6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 325-6200
Télééc.: (416) 325-6195



October 2015



Dear Friends,

It is my pleasure to send you this call for nominations for the **June Callwood Outstanding Achievement Award for Voluntarism in Ontario**.

Volunteers play a significant role in leading and supporting services in their communities; they lay the foundation for a strong and dynamic province. This award recognizes exceptional leadership, innovation and creativity in voluntarism and community service. Recipients of this award can include individual volunteers, volunteer groups, businesses and other organizations which have made outstanding contributions to their communities and the province.

Here is what you need to do to submit a nomination for this award program:

- a) Visit ontario.ca/honoursandawards.
- b) Click on the **June Callwood Outstanding Achievement Award** icon.
- b) Download the appropriate PDF form.
- c) Read the eligibility criteria and instructions carefully.
- d) Fill out the form, then submit it **no later than December 5, 2015**. Instructions for submitting your package can be found on the website.

If you have any questions please call 416 314-7526, toll free 1 877 832-8622 or TTY 416 327-2391.

I hope you will take this opportunity to ensure that volunteers receive the recognition they deserve.

Thank you for your attention to this important recognition program.

Yours truly,

A handwritten signature in black ink, appearing to read "Michael Chan".

Michael Chan
Minister