



**CORPORATION OF THE TOWNSHIP OF PRINCE  
REGULAR MEETING  
Agenda  
November 8, 2016  
6:45 p.m. – Council Chambers**

- 
1. **Call to Order**  
Moment of Silence in honour of November 11
  2. **Approve Agenda**
  3. **Disclosure of Interest**
  4. **Minutes of Previous Meeting**
    - a) October 11 2016
  5. **Questions and Information Arising out of Minutes and not Otherwise on Agenda**
  6. **Petitions and Delegations**
    - a) Michael Nadeau – CAO of the DSSMSSAB - re: levy calculations
  7. **Reports from Staff**
    - a) Fire Chief Report
    - b) Road Superintendent Report
    - c) Clerk-Treasurer Report – Expenditure & Revenue Reports
    - d) CEMC report – Jeff Edwards
    - e) MMAH – confirmation of timeframe for Official Plan review
    - f) Investment portfolio review
    - g) St. Ignatius Cemetery - request
  8. **Planning**  
None
  9. **By-Laws**  
none
  10. **Motions and Notices of Motions**  
none
  11. **Correspondence** (for your information)
    - a) Algoma Public Health – announcement of new Medical Officer of Health (MOH)
    - b) MNRF – Admin update to SSM District Shoreline Management Plan
    - c) OTF – 2017 deadlines for Trillium Applications
    - d) MPP news – recognizing exceptional women and girls in Algoma Manitoulin
    - e) Northeast Cancer Care – request for donation towards Positron Emission Tomography Scanner (P.E.T.)
    - f) OEB notice – rate increase effective Jan 2017 for natural gas
    - g) Tony Clement –leadership announcement
  12. **Minutes of Boards and Committees**
    - a) Prince Township Library Board – Oct 4, 2016
    - b) SSM Conservation Authority – September 20, 2016
    - c) DSSAB Minutes – Aug 25, Sept 15 and Oct 3, 2016
    - d) APHU Minutes – Aug 9 and Sept 28, 2016
  13. **New Business** (will include motions for consideration)
    - a) Grey County – Hydro costs for rural residents.
    - b) Grey Highlands – rural school closures
    - c) Great Lakes Waterfront Trail – Waterfront Regeneration Trust – report and request for 2017 donation of \$100
    - d) Minister of Housing – second units and legislative updates
  14. **Closed Session**  
If necessary
  15. **Confirmatory By-law**

**16. Adjournment**



CORPORATION OF THE TOWNSHIP OF PRINCE  
AGENDA REGULAR MEETING

Item:	4 a)
Date:	NOV 08 2016 6:45 p.m.

Minutes  
October 11, 2016  
6:45 p.m. – Council Chambers

**Present: Council: Mayor K Lamming, Councillors I, Chambers, M. Matthews, E. Palumbo**  
**Regrets: Councillor D. Amadio,**  
**Staff: CAO Peggy Greco**  
**Public:**

1. Call to Order 6:45

2. Approve Agenda

Resolution 2016- 290

Moved by: Councillor I. Chambers Seconded by: Councillor M. Matthews

by: Councillor E. Palumbo Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby approves the open and closed session agendas of October 11, 2016 and any addendum, as presented. (cd)

3. Disclosure of Interest - none

4. Minutes of Previous Meeting

a) September 13, 2016

Resolution 2016-291

Moved by: Councillor E. Palumbo Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby adopts the minutes of the Regular meeting of September 13, 2016, as presented. (cd)

5. Questions and Information Arising out of Minutes and not Otherwise on Agenda - none

6. Petitions and Delegations

a) Jeff Gibson & Jason Robison - Creek Road

Resolution 2016-292

Moved by: Councillor M. Matthews Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby accepts the presentation by Mr. Jeff Gibson as information (cd)

7. Reports from Staff

a) Fire Chief Report

Resolution 2016-293

Moved by: Councillor I. Chambers Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby accepts the Fire Chief's Report, as information. (cd)

Resolution 2016-294

Moved by: Councillor I. Chambers Seconded by: Councillor E. Palumbo

Be it resolved that this council hereby agrees to have extra lines run in the fire hall to fix the issues with the breaker in the bay. (cd)

b) Road Superintendent Report

Resolution 2016-295

Moved by: Councillor M. Matthews Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby accepts the Road Superintendent's Report, as information. (cd)

c) Clerk-Treasurer Report – Expenditure & Revenue Reports

Resolution 2016-296

Moved by: Councillor I. Chambers Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby approves the Clerk's September 2016 expenditure report in the amount of \$302,131.10 and the September 2016 revenue report in the amount of \$64,515.94, as presented. (cd)

Minutes October 11, 2016

- d) Prince Township Heritage Committee Report

**Resolution 2016-297**

**Moved by: Councillor M. Matthews Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby** accepts the Prince Township Heritage Committee Report, as information. (cd)

- e) CEMC – Jeff Edwards  
Contract renewal for 2017 – and meeting reminder.

**Resolution 2016-298**

**Moved by: Councillor E. Palumbo Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby** agrees to renew the contract with Phoenix Emergency Management Logic for 2017. (defeated)

**8. Planning**

None

**9. By-Laws**

- a) Funding Agreement - OCIF

**Resolution 2016-299**

**Moved by: Councillor I. Chambers Seconded by: Councillor M. Matthews**

**Whereas**, the Ontario Government, under the Ontario Community Infrastructure Fund (OCIF) has allocated a minimum of \$50,000 to the Corporation of the Township of Prince, under the Formula-based Component;

**Now therefore be it resolved that this Council hereby** adopts By-Law 2016-34, being a by-law authorizing the Mayor, Ken Lamming and the Clerk, Peggy Greco, to enter into the agreement between the Province and the Township of Prince regarding the Formula-based funding under the OCIF. (cd)

- b) Bill 132 – Amend Human Resources Manual

**Resolution 2016-300**

**Moved by: Councillor E. Palumbo Seconded by: Councillor I. Chambers**

**Whereas**, the Province has amended the Occupational Health and Safety Act, effective September 8, 2016 and the Workplace Harassment, Ministry of Labour, effective September 13, 2016;

**Now therefore be it resolved that this Council hereby adopt** By-law 2016-35, being a by-law to amend By-law 2013-35, the Human Resources Policy Manual, by inserting Schedule A under section 7, Health and Safety. (cd)

- c) Set Fine application for open air burning

**Resolution 2016- 301**

**Moved by: Councillor E. Palumbo Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby adopts** By-Law 2016-32, being a by-law to amend the fines for open air burning, to be approved by the province for the set fines. (cd)

**10. Motions and Notices of Motions**

- a) Review of Official Plan

**Resolution 2016-302**

**Moved by: Councillor M. Matthews Seconded by: Councillor E. Palumbo**

**Whereas**, new legislation allows for a 10/5/5 review of Official Plans, rather than the previous 5/5/5/5 process; and

**Whereas**, the Prince Township Official Plan was passed prior to the new Provincial Policy Statement;

**Now therefore be it resolved that this Council hereby** agrees to tender for a planner to do a full repeal and replace of our Official Plan. (defeated)

**11. Correspondence (for your information)**

- a) Ministry of Natural Resources and Forestry – Aggregate Resources Act  
b) Ministry of Tourism, Culture and Sport – Ontario Support for the Framework for Recreation in Canada 2015. (in office)  
c) Ministry of Municipal Affairs and Housing – OMB changes  
d) Haliburton Solar & Wind - information on Province's energy plans

**Resolution 2016-303**

**Moved by: Councillor I. Chambers Seconded by: Councillor E. Palumbo**

Minutes October 11, 2016

**Be it resolved that this Council hereby** receives items 11 a through d, as information. (cd)

**12. Minutes of Boards and Committees**

- a) DSSAB – July 21, 2016
- b) SSM Conservation Authority – August 16, 2016
- c) Prince Township Heritage Committee – September 15, 2016
- d) Algoma Public Health – June 22, 2016

**Resolution 2016-304**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby** accepts the minutes of the DSSAB for July 21, 2016, the SSM Regional Conservation Authority for August 16, 2016 and Algoma Public Health for June 22, 2016, as information. (cd)

**Resolution 2016-305**

**Moved by: Councillor M. Matthews      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby** adopts the minutes of the Prince Township Heritage Committee for September 15, 2016, as presented. (cd)

**13. New Business**

- a) Municipality of East Ferris – Clean Water and Waste Water – and ROMA conference.

**Resolution 2016-306**

**Moved by: Councillor I. Chambers      Seconded by: Councillor E. Palumbo**

**Whereas**, the ROMA (Rural Ontario Municipal Association) conference is now separate from OGRA:

**Now therefore be it resolved that this Council hereby** agrees to the Mayor's attendance at the conference in January as part of the 2017 budget. (cd)

- b) CUPW- Canada Post Review

**Resolution 2016-307**

**Moved by: Councillor M. Matthews      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby** receives the letter from CUPW regarding the Canada Post Review, as information. (cd)

- c) Brudenell Raglan and Lyndoch – Services for Children with Autism

**Resolution 2016-308**

**Moved by: Councillor I. Chambers      Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby supports** the resolution of the Municipality of Brudenell Raglan and Lyndoch regarding Ontario Intensive Therapy Funding/ Services for Children with Autism; and **Further be it resolved that** a copy of this resolution be sent to Premier Wynne, the Municipality of Brudenell Raglan and Lyndoch and MPP Michael Mantha. (cd)

- d) Aurora -OMB reform

**Resolution 2016-309**

**Moved by: Councillor M. Matthews      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby supports** the resolution of the Town of Aurora regarding the Ontario Municipal Board (OMB) Reform; and **Further be it resolved that** a copy of this resolution be sent to Premier Wynne, the Town of Aurora and MPP Michael Mantha. (defeated)

- e) City of Belleville – Supporting Agricultural Experts in Their Fields

**Resolution 2016-310**

**Moved by: Councillor I. Chambers      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby supports** the resolution of the City of Belleville regarding Agricultural Experts in their fields; and **Further be it resolved that** a copy of this resolution be sent to Premier Wynne, the City of Belleville and MPP Michael Mantha. (cd)

- f) CEMC requirement - Appointment of Chair

**Resolution 2016-311**

**Moved by: Councillor I. Chambers      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby** appoints the CAO as Chair of the emergency management program committee. (cd)

Minutes October 11, 2016

- g) Group Health Centre – Lottery Licence

**Resolution 2016-312**

**Moved by: Councillor I. Chambers      Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby** approves the sale of tickets by the Group Health Centre within the municipal boundaries of the Township of Prince. (cd)

- h) Township of Madawaska Valley – Private Members Bill – changes to the parole system.

**Resolution 2016-313**

**Moved by: Councillor M. Matthews      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby supports** the resolution of the Township of Madawaska Valley regarding the changes to the parole system proposed in the Private Member's Bill; and

**Further be it resolved that** a copy of this resolution be sent to Premier Wynne, the Twp. Of Madawaska Valley and MPP Michael Mantha. (Defeated)

- i) OCIF Top Up Funding – Prince Lake Road

**Resolution 2016-314**

**Moved by: Councillor I. Chambers      Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby agrees** to apply for OCIF Top Up Funding for the Prince Lake Road work at the hill. (cd)

**14. Closed Session**

- a) Possible litigation – building on municipal property

**Resolution 2016-315**

**Moved by: Councillor M. Matthews      Seconded by: Councillor E. Palumbo**

**Be it resolved that the Council of the Township of Prince hereby go into closed session** to discuss matters relating to:

- a) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; Fisheries and Oceans

**Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (cd) 8:47**

Council returned to open session at 8:58 pm having discussed the items on the closed session agenda.

**Resolution 2016-316**

**Moved by: Councillor I. Chambers      Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby approves** the minutes of the closed session of August 9, 2016, as presented. (cd)

**15. Confirmatory By-law**

**Resolution 2016-317**

**Moved by: Councillor I. Chambers      Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby adopts** By-Law 2016-36, being a by-law to adopt, ratify, and confirm the action of Council for October 11, 2016. (cd)

**16. Adjournment**

**Resolution 2016-318**

**Moved by: Councillor M. Matthews      Seconded by: E. Palumbo**

**Be it resolved that this Council hereby adjourns** at 9:00 pm until November 8 2016 or the call of the Chair. (cd)

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Mayor, Ken Lamming

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Clerk, Peggy Greco



Prince Fire  
We Serve Our Community

FIRE CHIEF REPORT

Report To: Mayor and Council	Fire Chief Report 16-0011
From: Ed Haley, Fire Chief	
Meeting: Regular Council	
Meeting Date: November 8, 2016	
Subject: Fire Department Update	

Tuesday, November 8, 2016

On Halloween, the fire department sent out the pumper to distribute candy and treats to the children throughout the community. The weather was pleasant and the trick or treaters were plentiful.

As part of our smoke and CO detector campaign fire fighters will be visiting residents on Second Line the morning of Saturday November 12, 2016 to check for working smoke alarms and CO detectors.

We are getting quotes for the electrical upgrade approved by council last meeting. The work will commence as soon as this is complete and a contractor is chosen. We are also getting final quotes to replace the side compartment on the tanker that is rotting and looking at the costs of door maintenance on our two bay doors.

Bunker gear and wild land coveralls are currently being recertified and cleaned. Some of our SCBA bottles requiring certification will be shipped to Sudbury for hydrostatic testing the week of November 14<sup>th</sup>. Finally, the rescue is due for it's recertification this month and we are not anticipating any major defects or maintenance costs.

Medical calls have been consistent. No fires or MVA's to report.

***Ed Haley***  
Fire Chief

Prince Township

October 2016 Revenue Report



Type	Amount
Bag Tags	\$ 22.00
Building Permits	1,281.65
Canada Summer Jobs	6,306.00
Donation - Ladies Exercise Class	200.00
Fire Misc. MTO call	450.00
Fire Permits	20.00
Roman Catholic Church - Gros Can Cemetery	1,920.25
AMCTO Zone 7 refund of registration	95.00
Hall Rental	740.00
Cemetery Lot Sales - Revenue portion	100.00
Municipal /Provincial Grant OMPF	71,825.00
Museum Due to/From -student grant	1,577.00
Cemetery Perpetual Care	952.00
Parent/Child Resource Centre - student grant	1,464.00
Parent/Child Revenue 3rd quarter rent	3,045.00
Perpetual Care fees	250.00
Stewardship Ontario - recycling grant	12,038.00
Tax Certificate	60.00
<b>Sub-total</b>	<b>\$ 102,345.90</b>
Property Taxes	<u>260,885.65</u>
<b>Total</b>	<b><u><u>\$ 363,231.55</u></u></b>



**Prince Township  
October 2016 Expenditures**

AGENDA  
 Item: 7c)  
 Date: NOV 08 2016

Chq#	Date	Vendor	Description	Amount
2377-2393	2016-10-24	Payroll	October payroll	13,618.76
6928	2016-10-05	Public Utilities Corporation	Hydro	893.33
6929	2016-10-05	Waste Management of Canada Corporation	Sept recycling fee	593.25
6930	2016-10-05	Municipal Waste & Recycling Consultants	weekly curbside pick up	2,133.65
6931	2016-10-05	Possamai Construction	gravel for stock pile in yard	1,469.00
6932	2016-10-05	Pioneer Construction Inc.	quarry Stone for Prince Lake	582.22
6933	2016-10-05	Martin's Trailers & Accessories Inc.	Trailer plugs	22.49
6934	2016-10-05	Acklands Grainger Inc.	SCBA fit tests, bench test, face piece inspect.	1,622.13
6935	2016-10-05	Orkin Canada Corporation	Sept Pest control - spray for spiders at fire hall	57.63
6936	2016-10-05	Phoenix Emergency Management Logic	4th quarter invoice CEMC services	2,825.00
6937	2016-10-07	Petty Cash- Peggy	Road,, office and hall supplies	91.00
6938	2016-10-13	Cuets Financial	Interest	17.20
6939	2016-10-21	City of Sault Ste Marie	Garbage disposal/BEM	789.00
6940	2016-10-21	WirelessCom Ca Inc.	Domain name and internet access	218.37
6941	2016-10-21	Airways General Store	Fuel for dodge, Equip Van, Chevy	661.51
6942	2016-10-21	Trio	mud flaps, socket set	48.12
6943	2016-10-21	Ken Lamming	mileage ADMA, 2 nights-Toronto conf. soil for front garden	758.99
6944	2016-10-21	Steve Rouble	surveys for 3 lots	135.60
6945	2016-10-21	TSC Stores L.P.	pulley, cover hitch box, flott switch for sump	95.10

6946	2016-10-21	The Cutting Edge Sales & Sharpening	sharpening of chipper blades	40.17
6947	2016-10-21	City of Sault Ste. Marie	tipping fees	222.60
6948	2016-10-21	David Harnish	mileage June to Oct 216	105.12
6949	2016-10-21	GFL Environmental Inc.	recycling	3,281.52
6950	2016-10-21	Orkin Canada Corporation	Pest control Oct	265.55
6951	2016-10-21	SPI Health and Safety Inc.	electric fire pump, helmets, baleclavas	5,676.22
6952	2016-10-21	Stinson Owl-Lite	911 signs and numbers	138.40
6953	2016-10-21	Public Sector Digest Inc.	Asset Management support and licencing	2,327.40
6954	2016-10-21	Inter-Ontario Equipment Rental & Repair Ltd.	Slag and highkal for driveway ends	297.79
6955	2016-10-21	Xerox Canada Inc.	photocopier lease Oct 3, 2016 to Jan 31, 2017	491.60
6956	2016-10-21	City of Sault Ste. Marie	CEMC course	25.00
6957	2016-10-25	Total Tire Sales & Service	change tire on chevy	36.44
6958	2016-10-25	Tamarah Tyczinski	newsletter delivery	100.00
6959	2016-10-25	Reliable Maintenance Products	cleaning supplies, heavy gloves	101.01
6860	2016-10-13	Cuets Financial	Bell, gift cards, software upgrade for 3 office computers,	950.37

**\$ 40,691.54**



### **Briefing on Emergency Management Program Progress in 2016 for Prince Township**

In 2016 Prince Township entered an agreement with Phoenix Emergency Management Logic (PEML) to provide Community Emergency Management Coordinator (CEMC) services along with progressing the municipality's emergency management program.

During the 2016 calendar year PEML has completed the following:

1. Acted as CEMC for Prince Township:
  - a. Complete provincial compliance requirements for 2016
  - b. Lead training and exercises for community control group (Nov 9<sup>th</sup>)
  - c. Attended two OFMEM sector meetings
  - d. Was available 24/7/365 for emergency response in 2016 except for 6 days
2. Reviewed and re-wrote municipal emergency response plan
  - a. Operationalized the plan making it more user friendly
  - b. Includes assistance and resources from other municipalities
  - c. Includes recognized best practices and lessons learned
3. Review and re-wrote evacuation plan
  - a. Worked with the Red Cross to perform shelter surveys (will be completed by Nov 10<sup>th</sup>) on potential evacuation sites
  - b. Includes section on pets and owners responsibilities
  - c. Included best practices and lessons learned
4. Wrote Emergency Information Plan
  - a. Worked with SSMPS and health unit to ensure messaging is consistent and accurate
  - b. Includes new social media section
5. Wrote Emergency Telecommunications Plan
  - a. What to do during power outage or telephone outage
  - b. What to do during 911 outage
  - c. Messaging to the public
6. Wrote Generator Plan (will be completed by Nov 30<sup>th</sup>)
  - a. Maintaining power at critical infrastructure
  - b. Prioritizing Critical Infrastructure during a power outage
  - c. Repairing generators during an emergency

In 2017, if Prince Township agrees to renew their contract with PEML, PEML would suggest to the Emergency Management Program Committee that PEML:

1. Maintain CEMC services as listed in #1 above;
2. Continue to update above mentioned plans as best practices and lessons learned develop;
3. Expand and update the vulnerable persons registry;
4. Develop a Business Continuity Plan for township services during an emergency.

In 2018 hazard specific planning – ex. flood plan, hazardous materials plan, forest fire plan, as well as CEMC duties and ensuring annual compliance.

In 2019 Mutual Assistance planning – twinning with a municipality a distance from Prince, as well as CEMC duties and ensuring annual compliance.

AGENDA



Item:	7e)
Date:	NOV 08 2016

Peggy Greco <pgreco@twp.prince.on.ca>

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**Bill 73**

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Welwood, David (MMA/MHO) <David.Welwood@ontario.ca>  
To: "pgreco@twp.prince.on.ca" <pgreco@twp.prince.on.ca>

24 October 2016 at 13:33

Hi Peggy,

To answer your question about the OP, we've heard back that there was not in fact any transition regulation covering the new 10 year update provision. Therefore Prince does not need to do its first Section 26 update of its OP until the 10 years after it was approved (although the Township is also free to update it before that if it deems it appropriate).

Cheers,

Dave Welwood, MES, MCIP, RPP  
Planner / Urbaniste, Districts of/de Algoma and/et Cochrane  
Municipal Services Office North | Bureau des services aux municipalités du Nord  
159 Cedar St. Suite 401, Sudbury, Ontario, Canada P3E 6A5  
david.welwood@ontario.ca  
Telephone | Téléphone 705-564-6855 / Facsimile | Télécopieur 705-564-6863

Toll Free | Sans frais 1 800 461-1193 Ext. 46855  
Ministry of Municipal Affairs | Ministère des Affaires municipales (MMA | MAM)

Ministry of Housing | Ministère du Logement (MOH | MDL)

AGENDA

Item:	7 F)
Date:	NOV 08 2016

PERSONAL WEALTH MANAGEMENT STRATEGY

# Portfolio *review*

Quarter ending September 30, 2016

CWRC3-102516-2-072347-005236-1 of 13

005236

Corporation Of The Township Of Prince  
3042 Second Line W  
Prince Twp ON  
P6A 6K4

Compliments of:

David Lillie

680 Albert St E

Sault Ste Marie ON

P6A 2K6

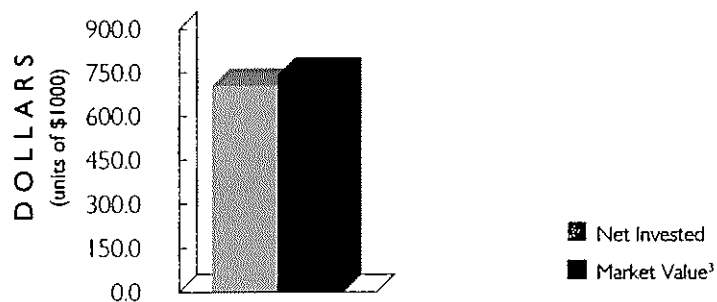
Phone: 705.251.0042

## Portfolio Holdings

Portfolio	Account #	Account Type	Quantity	Price on Sep. 30	Net Invested <sup>1</sup>	Market Value on Sep. 30	% of Total Holdings
Counsel Money Market SC	15272239	CASH	1,022.767	\$10.0000		\$10,227.67	
Counsel High Yield Fixed Income SC	15272239	CASH	76,380.145	\$9.5750		\$731,339.89	
<b>TOTAL</b>					<b>\$704,672.69</b>	<b>\$741,567.56</b>	<b>100.00%</b>
<b>PORTFOLIO TOTAL</b>					<b>\$704,672.69</b>	<b>\$741,567.56</b>	<b>100.00%</b>

<sup>1</sup> Net invested is all deposits and transfers in, less all withdrawals, including but not limited to RRIF payments, systematic withdrawals and transfers out, since inception.

## Portfolio Summary Since Inception



Net Invested:	\$704,672.69
Withdrawals <sup>2</sup> :	\$0.00
Market Value <sup>3</sup> :	\$741,567.56
Distributions Paid in Cash:	\$0.00
Distributions Reinvested:	\$9,390.38

<sup>2</sup> Withdrawals are all withdrawals excluding switches out and transfers out since inception.

<sup>3</sup> Balance at September 30, 2016

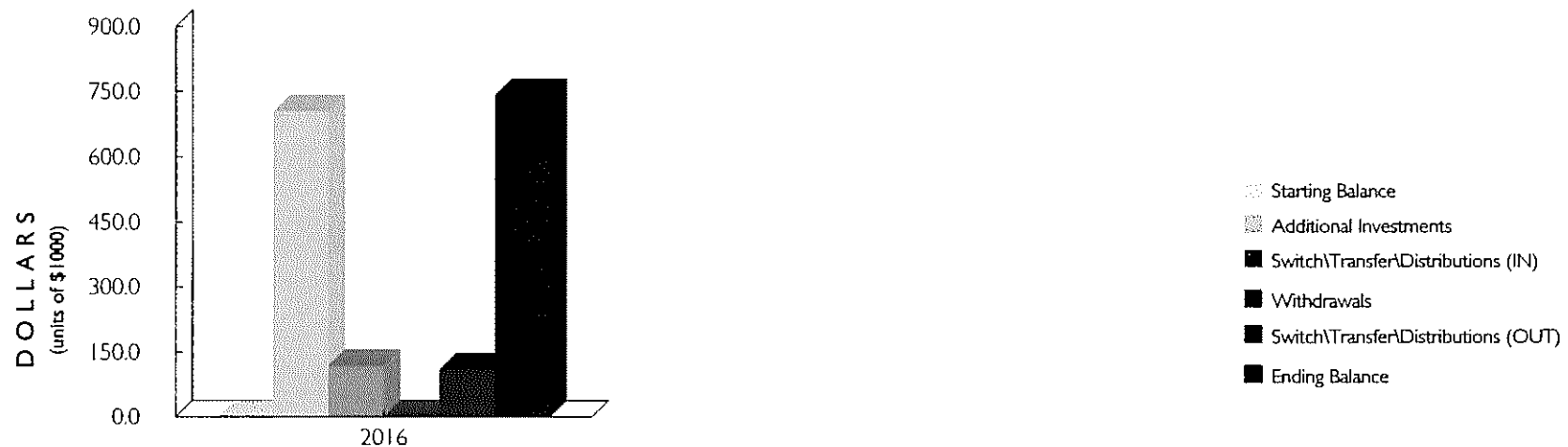
## Summary of Annual Transactions — 1 Year

Year	Balance at Jan. 1	Additional Investments	Reinvested Distributions, Exchanges & Transfers In	Withdrawals	Cash Distribution Exchanges & Transfer Out	Market value at Dec. 31 <sup>4</sup>
2016	\$0.00	\$704,672.69	\$119,644.47	\$0.00	\$110,254.09	\$741,567.56 <sup>5</sup>

<sup>4</sup> All switches in and out and all transfers in and out are included in the market value.

<sup>5</sup> Balance at September 30, 2016.

## Summary of Annual Transactions — 1 Year



## Quarterly Account Transactions




Account: 15272239 July 1, 2016 to September 30, 2016

Date	Description	Fund Name	Unit Price	Unit(s) Transacted	Deductions	Amount Transacted
Jul 29, 2016	Share Exchange In	Counsel Money Market SC	\$10.000	232.196		\$2,321.96
Jul 29, 2016	Reinvested Distribution	Counsel Money Market SC	\$10.000	0.045		\$0.45
Aug 26, 2016	Share Exchange In	Counsel Money Market SC	\$10.000	143.595		\$1,435.95
Aug 26, 2016	Reinvested Distribution	Counsel Money Market SC	\$10.000	0.055		\$0.55
Sep 23, 2016	Share Exchange In	Counsel Money Market SC	\$10.000	223.794		\$2,237.94
Sep 23, 2016	Reinvested Distribution	Counsel Money Market SC	\$10.000	0.067		\$0.67
Jul 08, 2016	Purchase	Counsel High Yield Fixed Income SC	\$9.345	42,804.096		\$400,000.00
Jul 29, 2016	Reinvested Distribution	Counsel High Yield Fixed Income SC	\$9.420	246.482		\$2,321.96
Jul 29, 2016	Share Exchange Out	Counsel High Yield Fixed Income SC	\$9.420	246.482		\$2,321.96
Aug 26, 2016	Reinvested Distribution	Counsel High Yield Fixed Income SC	\$9.547	150.407		\$1,435.95
Aug 26, 2016	Share Exchange Out	Counsel High Yield Fixed Income SC	\$9.547	150.407		\$1,435.95
Sep 23, 2016	Reinvested Distribution	Counsel High Yield Fixed Income SC	\$9.567	233.920		\$2,237.94
Sep 23, 2016	Share Exchange Out	Counsel High Yield Fixed Income SC	\$9.567	233.920		\$2,237.94



## Performance Review as at September 30, 2016

Below are returns for each fund or portfolio:

Investment Specialist/ Underlying Fund Manager	Mandate	Counsel Funds and Portfolios	% Weighting of Total Holdings	Balance	6 Mths	1 Year	3 Years	5 Years	10 Years	Since Inception
 Putnam INVESTMENTS	High yield fixed income	Counsel High Yield Fixed Income SC	98.62%	\$731,339.89	7.88%	8.38%	8.26%	N/A	N/A	7.35%
 Blue Bay Asset Management	Emerging markets fixed income									
 MACKENZIE Investments	Canadian money market	Counsel Money Market SC	1.38%	\$10,227.67	0.07%	0.20%	0.32%	0.34%	0.83%	1.38%
<b>TOTAL</b>			<b>100%</b>	<b>\$741,567.56</b>						

## Calendar Year Performance<sup>1</sup>

Below are calendar year returns for each fund or portfolio:

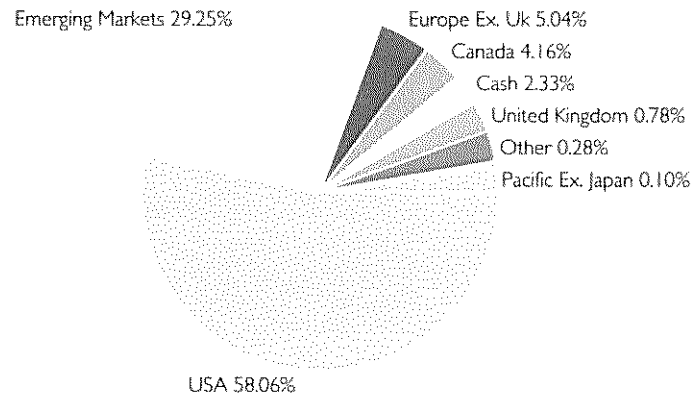
### Year to Date and Calendar Year Returns

Fund Name	% Weighting of Total Holdings	Balance	YTD	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
Counsel High Yield Fixed Income SC	98.62%	\$731,339.89	7.17%	9.84%	4.37%	4.03%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Counsel Money Market SC	1.38%	\$10,227.67	0.13%	0.27%	0.45%	0.44%	0.34%	0.33%	0.09%	0.19%	2.20%	3.19%	2.61%
<b>TOTAL</b>	<b>100%</b>	<b>\$741,567.56</b>											

<sup>1</sup> Calendar year and year to date performance presented on this page is that of the Fund and Series indicated and is not necessarily the rate of return that an investor may experience. The indicated rates of return are net of fees, assume that all distributions are reinvested and do not account for taxes payable by an investor which may have reduced returns.

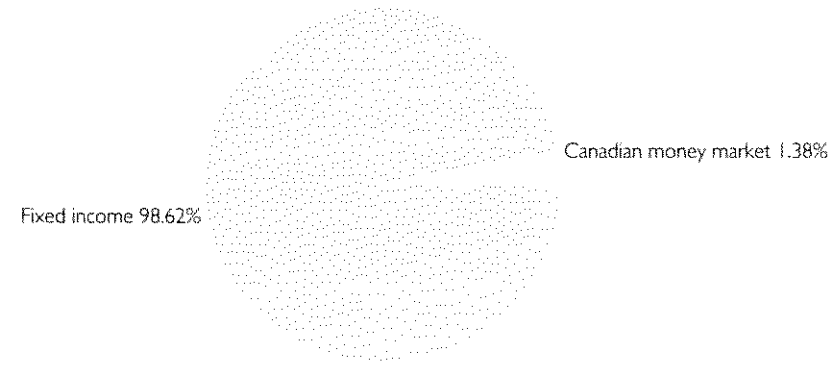
## Your Accounts' Effective Geographic Breakdown as at August 31, 2016

Geographic Allocations	Percentage	Value <sup>6</sup>
USA	58.06%	\$430,589.89
Emerging Markets	29.25%	\$216,911.47
Europe Ex. Uk	5.04%	\$37,369.71
Canada	4.16%	\$30,851.79
Cash	2.33%	\$17,245.83
United Kingdom	0.78%	\$5,788.94
Other	0.28%	\$2,090.54
Pacific Ex. Japan	0.10%	\$719.40
<b>TOTAL</b>	<b>100%</b>	<b>\$741,567.56</b>



## Your Effective Investment Mandate Allocation as at August 31, 2016

Mandate	Percentage	Value <sup>6</sup>
Fixed income	98.62%	\$731,339.89
Canadian money market	1.38%	\$10,227.67
<b>TOTAL</b>	<b>100%</b>	<b>\$741,567.56</b>



<sup>6</sup>Dollar values are for illustrative purposes only. The values are estimates which have been calculated using the percentages as at the date shown above this table, and your portfolio's quarter end market value.

## Your Effective Asset Class Exposure as at August 31, 2016

Equity Sectors	Percentage	Value <sup>6</sup>
<b>TOTAL EQUITIES</b>	<b>0.00%</b>	<b>\$0.00</b>

Cash and Other Sectors	Percentage	Value <sup>6</sup>
Cash	2.35%	\$17,423.86
<b>TOTAL CASH AND OTHER</b>	<b>2.35%</b>	<b>\$17,423.86</b>

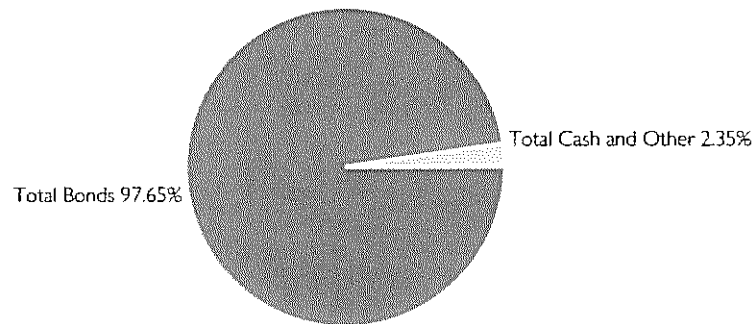
Bond Sectors	Percentage	Value <sup>6</sup>
Corporate	89.33%	\$662,420.22
Tactical Asset Allocation & Other	5.94%	\$44,032.82
Federal	1.49%	\$11,071.39
Convertible	0.89%	\$6,619.27
<b>TOTAL BONDS</b>	<b>97.65%</b>	<b>\$724,143.70</b>

Bond Rating	Percentage	Value <sup>6</sup>
AAA	0.08%	\$581.33
AA	0.69%	\$5,145.80
A	2.54%	\$18,814.47
BBB	15.86%	\$117,595.83
BB	32.71%	\$242,568.94
B	37.98%	\$281,626.14
Unrated	1.86%	\$13,778.38

<b>TOTAL Holdings of Counsel Funds and Portfolios</b>	<b>100%</b>	<b>\$741,567.56</b>
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<sup>6</sup>Dollar values are for illustrative purposes only. The values are estimates which have been calculated using the percentages as at the date shown above this table, and your portfolio's quarter end market value. The values contained in the charts may not add up to the "Total Holdings of Counsel Funds and Portfolios" due to rounding.

## Your Overall Top Ten Holdings as at July 31, 2016

Security Name	Percentage	Value <sup>6</sup>
Counsel North American High Yield Bond Series 'O'	72.06%	\$534,394.30
Bluebay Emerging Mkts Corp. Bond Fund Series 'O'	25.40%	\$188,341.19
Canadian Imperial Bank of Commerce Feb 10, 2017	0.07%	\$489.25
National Bank of Canada Jun 14, 2018	0.06%	\$447.08
The Toronto-Dominion Bank 1.467% Mar 28, 2018	0.04%	\$268.69
The Bank of Nova Scotia 2.100% Nov 8, 2016	0.03%	\$210.40
Canadian Credit Card Trust II Nov 24, 2016	0.03%	\$209.86
The Toronto-Dominion Bank 2.948% Aug 2, 2016	0.02%	\$156.24
BMW Canada Inc. 1.542% Jun 14, 2019	0.02%	\$153.00
Honda Canada Finance Inc. Feb 19, 2019	0.02%	\$135.74
<b>TOTAL</b>	<b>97.75%</b>	<b>\$724,805.75</b>

## Your Effective Top Ten Bonds/Income Trusts as at July 31, 2016

Security Name	Percentage	Value <sup>6</sup>
SFR Group P/P 06.2500 05/15/2024	0.52%	\$3,890.37
Caesars ENT OPER Tib6b L+675 07.0052 Mar 1, 2017	0.50%	\$3,741.81
Advanced Disposal Srvces 08.2500 10/01/2020	0.47%	\$3,448.96
Sprint 07.2500 09/15/2021	0.44%	\$3,229.86
Scientific Games INT 10.0000 Dec 1, 2022	0.39%	\$2,869.68
Sabine PASS Liquefaction 05.6250 04/15/2023	0.37%	\$2,739.29
Manitowoc Foodservic P/P 09.5000 02/15/2024	0.36%	\$2,705.62
Cemex SAB CV P/P 06.1250 May 5, 2025	0.36%	\$2,697.61
Infor US 6.5000% May 15, 2022	0.35%	\$2,569.35
Calpine 05.7500 01/15/2025	0.34%	\$2,557.60
<b>TOTAL</b>	<b>4.10%</b>	<b>\$30,450.15</b>

<sup>6</sup>Dollar values are for illustrative purposes only. The values are estimates which have been calculated using the percentages as at the date shown above this table, and your portfolio's quarter end market value.



Agenda  
Item: 7g)  
Date: November 8, 2016

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## ADMINISTRATIVE REPORT

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<b>Date:</b> Nov 3, 2016	<b>Date Presented:</b> Nov 8, 2016
<b>Prepared By:</b> Peggy Greco	<b>Department:</b> General
<b>Subject:</b> St. Ignatius Cemetery	

Gayle Russell has been working, on her own time, for the past few years to clean up the St. Ignatius Cemetery, while being very careful to not to disturb any of the markers, whether intact or not. She also spent \$700 that was given to her from the diocese for her volunteer work, on improvements at the cemetery. She has been maintaining the raking and grass cutting at the cemetery. (Our mowers cannot be used with the safety equipment they MUST have on them. It gets damaged by the uneven ground)

She has requested that she be allowed to have a marker made for the cemetery (an iron cross or something similar). Gayle is also working on having a plaque made with the names of those interred, that she has confirmed.

I'm requesting that council allow the \$1920.25, that was received from the diocese, be dedicated toward this, and if any extra is left, that Gayle be reimbursed the \$700.

## AGENDA

Item:	11a
Date:	NOV 08 2016

# Algoma Public Health

Wed, Oct 26, 2016



The Board of Health for Algoma Public Health would like to announce the appointment of Dr. Marlene Spruyt as Medical Officer of Health (MOH) and Chief Executive Officer (CEO) for the District of Algoma, effective January 3, 2017.

"The Board of Health is pleased to welcome Dr. Spruyt to our region," says Lee Mason, Chair, Board of Health. "We look forward to Dr. Spruyt's experience and leadership in continuing to improve health protection and promotion for Algoma citizens."

After practicing family medicine for 25 years, Dr. Spruyt made the transition to full time public health in 2011 when she was appointed MOH/CEO of Timiskaming Health Unit.

She was Chief of Staff at Memorial Hospital in Bowmanville and actively involved in the merging of the 5 hospitals in Durham region to become Lakeridge Health.

She is a Past President of the Ontario College of Family Physicians.

Her passion for Northern Ontario resulted in a mid-career move to Manitoulin Island in 2003. She currently holds an appointment with the Northern Ontario School of Medicine (NOSM) as an Assistant Professor and is a Medical Advisor to their Continuing Education and Professional Development (CEPD) Committee.

Within public health she has a particular interest in early child development, road safety and health equity. This appointment is contingent on approval by the Minister of Health and Long-Term Care.

-30-

Blind River (705) 356-2551 (tel:+17053562551)

Elliot Lake (705) 848-2314 (tel:+17058482314)

Sault Ste. Marie (705) 942-4646 (tel:+17059424646)

Wawa (705) 856-7208 (tel:+17058567208)

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AGENDA

Item:	11 b
Date:	NOV 08 2016

RECEIVED  
OCT 27 2016

Ministry of Natural Resources and  
Forestry

Ministère des Richesses naturelles et  
des Forêts

Sault Ste. Marie District Office  
64 Church Street  
Sault Ste. Marie, ON P6A 3H3  
Tel.: 705-949-1231  
Fax.: 705-949-6450

Bureau du district de Sault Ste. Marie  
64, rue Church  
Sault Ste. Marie, ON P6A 3H3  
Tél.: 705-949-1231  
Télééc.: 705-949-6450



Ontario

Peggy Greco  
Township of Prince  
3042 Second Line W., RR 6  
Sault Ste. Marie ON P6A 6K4

October 18, 2016

Dear Peggy Greco:

**SUBJECT: Administrative Update to the Ministry of Natural Resources and Forestry's Sault Ste. Marie District Shoreline Management Plan**

The Sault Ste. Marie District Shoreline Management Plan was created in 1991 by the Ministry of Natural Resources and Forestry (MNRF) through a joint effort involving a variety of stakeholders. The plan was created to support MNRF's efforts to more effectively and efficiently manage the shoreline of the Great Lakes within the Sault Ste. Marie District. The planning area for the Shoreline Management Plan consists of the shoreline from Bruce Mines to Montreal River and the North Channel of Lake Huron. Sault Ste. Marie District MNRF is updating this plan to reflect current policies, practices and values information.

The improved plan will include data obtained by the MNRF during a coastal wetland delineation study completed in 2015. This study delineated the approximate boundaries of coastal wetlands and potential coastal wetland complexes within the Algoma district. In addition, the plan will be updated to ensure it is consistent with current day policies and legislation, meets accessibility standards, and contains improved mapping. Updates to the Shoreline Management Plan will not impact how applications are assessed or any existing policy direction.

Should you have any questions or wish to receive a copy of the Sault Ste. Marie District Shoreline Management Plan, please feel free to contact Jennifer Benford, Shoreline Management Planner, at (705) 941-5136 or [Jennifer.Benford@ontario.ca](mailto:Jennifer.Benford@ontario.ca).

Sincerely,

Erin Nixon  
Resources Operations Supervisor  
Sault Ste. Marie District





AGENDA

Item:	11 e)
Date:	NOV 08 2016

Peggy Greco <pgreco@twp.prince.on.ca>

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## 2017 Granting Application Deadlines | Dates limites pour les demandes de subvention en 2017

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Andrea Cohen Barrack CEO, OTF | Chef de la direction, FTO <corpoffice@otf.ca>  
Reply-To: corpoffice@otf.ca  
To: bcoughlin@twp.prince.on.ca

25 October 2016 at 15:58



An agency of the Government of Ontario.  
Un organisme du gouvernement de l'Ontario.

Dear OTF friends,

OTF is making an announcement today concerning the new granting application deadlines for 2017.

This announcement also furthers our ongoing commitment to reforms that ensure OTF operations are more streamlined, simplified and responsive to the needs of community organizations. Indeed, OTF is committed to a process of continuous learning and improvement. Today's announcement builds on the successful outcomes-based investment strategy launched last year and reflects feedback from key stakeholders including community organizations from every region and community in the province.

### New 2017 Deadlines

The most important change concerns the number of times our individual investment streams will accept grant applications each year. Effective in 2017, OTF will shift to one deadline per year for three of its four investment streams: Seed, Grow and Capital. Applications for Collective Impact grants will continue to be accepted year-round. Consequently, the new 2017 calendar will be as follows:

- Seed: February 22
- Grow: June 28
- Capital: October 25
- Collective Impact: Year-Round Acceptance

Not only is a single deadline best practice for organizations similar to ours like the Ontario Media Development Corporation and the Ontario Arts Council - indeed, most comparable organizations moved to a single-annual intake process years ago - it creates a number of benefits for the public and organizations with whom we work, including a more simplified and straightforward application process with access to larger grants. This will be especially welcome news to potential applicants in rural and Northern Ontario who should benefit from better access to a larger funding allocation.

### Other OTF Programs

In addition, the two other programs administered by OTF - the Youth Opportunities Fund and the Local Poverty Reduction Fund - will continue to be available to eligible community organizations. These programs are unaffected by these changes and their 2017 deadlines will be announced at a future date.

## Enhanced Support For Grant Applicants

In addition to the new deadlines, we are also announcing that OTF will now deliver enhanced support to community organizations across Ontario, helping them create and submit stronger and more competitive grant applications. In the weeks ahead we will add further details about this initiative but rest assured, it will include individual support to community organizations. As stakeholders like you know better than anyone, this request for individual advice and support is the single greatest ask community groups make of OTF. The public will happily receive the news about enhanced support, and it will lead to both higher quality grant applications and a stronger connection with the groups we serve on a community-by-community basis.

## What These Changes Mean For You

We recognize that you may be affected directly by these changes. It is for this reason that we have taken time and careful consideration to ensure that our plan flows from what we heard. The driving principle behind these changes is to improve results and serve community organizations better. This is the reason, for example, we are placing such emphasis on boosting support, capacity and advice to groups to help them through the granting application process.

Please do not hesitate to contact us directly if we can help in any way at 416.963.4927 or [otf@otf.ca](mailto:otf@otf.ca)

Sincerely,

Chers amis et amies de la FTO,

La Fondation Trillium de l'Ontario (FTO) fait une annonce aujourd'hui sur les nouvelles dates limites pour les demandes de subvention en 2017.

La présente annonce confirme également notre engagement soutenu en faveur de réformes visant à nous assurer que les programmes de la FTO sont plus rationalisés, simplifiés et adaptés aux besoins des organismes communautaires. À vrai dire, la FTO prône l'apprentissage et l'amélioration continus. L'annonce faite aujourd'hui repose sur la stratégie d'investissement axée sur les résultats qui a été lancée avec succès l'année dernière et rend compte de la rétroaction des principales parties prenantes, parmi lesquelles des organismes communautaires de toutes les régions et collectivités de la province.

## Nouvelles dates limites pour 2017

Le changement le plus important porte sur le nombre de fois que nos sources d'investissement individuelles accepteront chaque année des demandes de subvention. À compter de 2017, la FTO adoptera une seule date limite annuelle pour trois de ses quatre sources d'investissement: Démarrage, Croissance et Immobilisations. Les demandes de subvention à impact collectif continueront d'être acceptées tout au long de l'année. Par conséquent, le nouveau calendrier de 2017 sera comme suit :

- Démarrage : 22 février
- Croissance: 28 juin
- Immobilisations : 25 octobre
- Impact collectif : Demandes acceptées tout au long de l'année

L'adoption d'une seule date limite constitue non seulement une pratique exemplaire pour des organismes comme le nôtre à l'instar de la Société de développement de l'industrie des médias de l'Ontario et du Conseil des arts de l'Ontario - d'ailleurs, la plupart des organismes du même acabit ont adopté, il y a longtemps déjà, un seul processus annuel d'acceptation des demandes - un tel processus revêt de nombreux avantages pour le public et les organismes avec lesquels nous travaillons, notamment un processus de demandes de subvention simplifié et direct offrant un accès à des subventions plus importantes. Cette nouvelle sera tout particulièrement bien accueillie par les demandeurs éventuels du Nord de l'Ontario et de l'Ontario rural qui devraient ainsi avoir un meilleur accès à une allocation de fonds plus grande.

## Autres programmes de la FTO



AGENDA

Item:	11 d)
Date:	NOV 08 2016

Peggy Greco <pgreco@twp.prince.on.ca>

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## Recognizing Exceptional Women and Girls in Algoma-Manitoulin: Message from MPP Michael Mantha

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Mantha - CO, Michael <MMantha-CO@ndp.on.ca>

26 October 2016 at 14:41

### Recognizing Exceptional Women and Girls in Algoma-Manitoulin

*Ontario Celebrates Leadership During Women's History Month*

#### MPP NEWS

October 26, 2016

Ontario is celebrating Women's History Month this October by shining a light on women and girls who are making a difference in their communities. Nominations are now open for the annual **Leading Women/Leading Girls Building Communities Recognition** program, an award for women and girls who are improving the lives of others through volunteer work. The Leading Women/ Leading Girls Building Communities Recognition Program honours girls under the age of 18 and women 18 years and older. Since its launch in 2006, nearly 1000 women and girls from across Ontario have been recognized for their exceptional contributions to their communities.

Individuals, organizations, schools and community groups are encouraged to contact my constituency office for information on how they can nominate Algoma-Manitoulin area women and girls for this award. The nomination period begins in October 2016 and closes January 20, 2017. **Nomination forms are to be submitted to my office by December 15, 2016 for review.**

The Ontario Government is proud to work with women's groups and community organizations across the province to support women and girls, advance women's equality, support their safety and improve their economic security.

Recognizing the civic contribution of women and girls is part of Ontario's plan to create jobs, grow our economy and help people in their everyday lives. I am honoured to recognize women and girls in my community through the Leading Women/Leading Girls Building Communities Recognition Program and look forward to receiving many nominations.

Further information and guidelines are available on line at Leading Women/ Leading Girls Building Communities Recognition Program. You will also find attached information and the nomination form required. Completed forms are to be received by my office by December 15, 2016. Forms can be submitted by email or post using the information below:

Michael Mantha, MPP

Algoma-Manitoulin

310 – 255 Hwy 108 N.

Elliot Lake, ON

P5A 2T1

Email: [mmantha-co@ndp.on.ca](mailto:mmantha-co@ndp.on.ca)

## Michael Mantha

Constituency Assistant

MPP/ député

Algoma-Manitoulin

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(TEL) 705-461-9710 (Toll Free) 1-800-831-1899 | (FAX) 705-461-9720

[mmantha-co@ndp.on.ca](mailto:mmantha-co@ndp.on.ca)

<http://www.michaelmantha.com/>

<https://www.facebook.com/MichaelMantha>

[https://twitter.com/M\\_Mantha](https://twitter.com/M_Mantha)

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### 3 attachments



**Leading\_Women\_Leading\_Girls\_EN.PDF**

211K



**Leading\_Women\_Leading\_Girls\_FR.PDF**

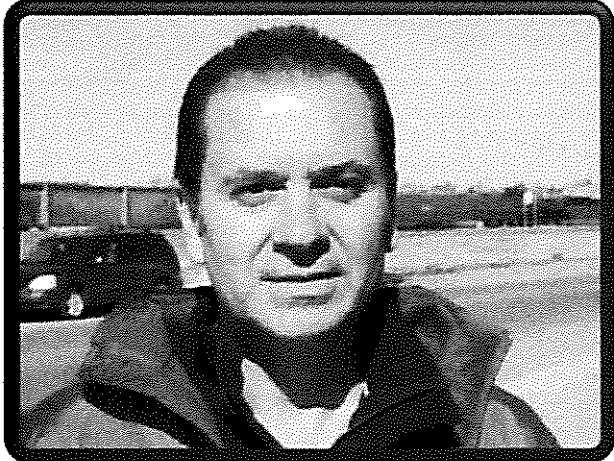
214K



**161026 M Mantha email announcing LWLG award program.pdf**

317K

Item: 11e)  
Date: NOV 08 2016



**P.E.T. Scanner**  
**(POSITRON EMISSION TOMOGRAPHY)**  
**FOR NORTHEASTERN ONTARIO**  
**"PULLING EVERYONE TOGETHER IN THE SPIRIT OF SAM BRUNO"**

RECEIVED  
OCT 7 5 2016

Dear Peggy Greco, CAO Clerk/Treasurer for the Township of Prince,

We are one step closer to bringing a P.E.T. Scanner to Northeastern Ontario. In December 2015, the Ministry of Health approved funding the annual operational costs for a P.E.T. Scanner at Health Sciences North in Sudbury. The **Sam Bruno Committee** has pledged to raise \$3.5 million for the cost of the equipment, and together with the Northern Cancer Foundation (NCF) – has raised \$2.4 million to-date.

A Positron Emission Tomography (P.E.T.) Scanner is a **critical diagnostic tool used for the detection of cancer and cardiac disease**. It is also a valuable research tool that will help our physicians and researchers make new treatment discoveries for patients.

The **City of Greater Sudbury** approved a motion to provide funding of \$1 million dollars as follows:

"AND WHEREAS at its meeting of the Finance and Administration committee as at February 3, 2016, the City of Greater Sudbury voted to provide funding of \$100,000 per year for up to 10 years to Health Science North towards the purchase of a P.E.T. Scanner"

**"The P.E.T. Scanner will benefit citizens across Northeastern Ontario by shortening medical excursions, increasing quality family time, and making the difficult journey easier for patients and their families. Together let's bring this P.E.T. Scanner to Sudbury for all our communities." – Sudbury Councillor Joscelyn Landry-Altman**

How can you as a Municipality/Township in Northeastern Ontario help?

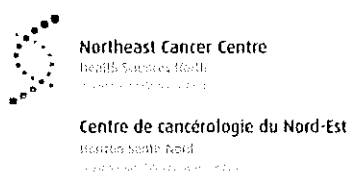
To make a donation, please contact Lorraine Wilkinson at the NCF: 705-523-4673 or [lwilkinson@hsnsudbury.ca](mailto:lwilkinson@hsnsudbury.ca) Lorraine has been working with many of our municipalities to help bring the P.E.T. Scanner to your Cancer Centre.

Thank you for supporting Sam Bruno's dream and helping future patients from Northeastern Ontario get access to this **vital equipment, close to home**.

Sincerely,

Mark Hartman

Regional Vice President, Northeast, Cancer Care Ontario  
Vice President, Cancer and Clinical Support Programs, Health Sciences North



# WHAT IS A P.E.T. SCAN?

Positron Emission Tomography (P.E.T.) is a procedure that adds an important new dimension for physicians in the diagnosis and management of diseases such as cancer. It is simple, painless and quick, offering patients and their families life-saving information that allows for earlier treatment of illness.

A P.E.T. Scan is very different from an ultrasound, X-ray, MRI or CT Scan. Unlike these imaging technologies which merely confirm the presence of a mass, a P.E.T. Scan can distinguish between benign and malignant disorders and can detect abnormalities in cellular activity, generally before there is any anatomical change.

In addition to cancer studies, P.E.T. is used in cardiology studies to measure damaged heart tissue and in neurology to identify brain disorders such as dementia, Parkinson's disease and epilepsy.

P.E.T. Scans eliminate the need for a surgical biopsy in 70% of cases and decrease the number of additional tests and procedures in up to 90% of cases. These scans provide cost-savings to our healthcare system if used as a front-line diagnostic tool.

# THE PROCEDURE

Prior to commencing the scan, an IV is started in a patient's hand. A small amount of radioactive chemical (usually glucose) is injected into the blood stream (the amount is too small to have any side effects). Once it has been injected, a patient has to wait for approximately one hour to allow for the glucose to distribute in the body. When the patient is ready, they are asked to lie on an examination table and the body is scanned (the radiation exposure associated with a P.E.T. scan is similar to that of a CT scan. While the total time a patient will spend at a clinic is about 2-3 hours, the actual scan only takes 30 minutes.



# THE FACTS

- Sudbury has a high number of cancer, cardiac and Alzheimer cases - higher than most other cities in Canada.
- Ontario conducts the fewest number of publicly-funded P.E.T. Scans in the country. Quebec (with a population approximately half the size of Ontario's) has more P.E.T. Scanners (15) and conducts up to 4000 scans per machine per year. That's 60,000 scans per year compared to 5000 scans conducted in Ontario **over the last 10 years.**
- Ontario has the most restricted access policies to these machines in the world and of those in operation Canada, they remain the most underutilized.
- In 36.5% of cases of patients who have had a P.E.T. Scan, their physician either changed their diagnosis or course of treatment.
- A P.E.T. Scanner comes at a cost of approximately \$3.5 million - monies that must be raised by the residents of Sudbury to treat patients in the North!

## The Northern Cancer Foundation

- Established in 1992.
- Mission to raise funds to support cancer care, research and equipment for the Northeast Cancer Centre (NECC) in Sudbury.
- Fundraising efforts take place throughout the region: from Wawa to the Quebec border from the James Bay coast to Parry Sound.
- 100% of all monies raised by the NCF remain in the community and directly support patients and their families receiving care at the NECC.
- For every \$1 raised, our cancer researchers are able to attract an additional \$4 in external grants to further their studies.
- Since 1992 the NCF has partnered with secondary schools, mine and smelter workers, Royal Canadian Legionnaires, service clubs, community groups, families and individuals all united in their desire to make a difference.



Northern  
Cancer  
Foundation

Fondation  
du Nord  
en cancérologie

## Frequently Asked Questions

Q: How can I make a donation?

A: The easiest way to make a donation to the fund is to send your donation directly to the Northern Cancer Foundation (NCF). The office is located in the main lobby of the Northeast Cancer Centre at 41 Ramsey Lake Road in Sudbury. For more information, please call 705.523.HOPE (4673).

Q: Will I receive a receipt for my donation?

A: Absolutely. The Same Bruno P.E.T. Scanner Fund is a part of the Northern Cancer Foundation. The Foundation is a registered charity and receipts all eligible donations above \$20.

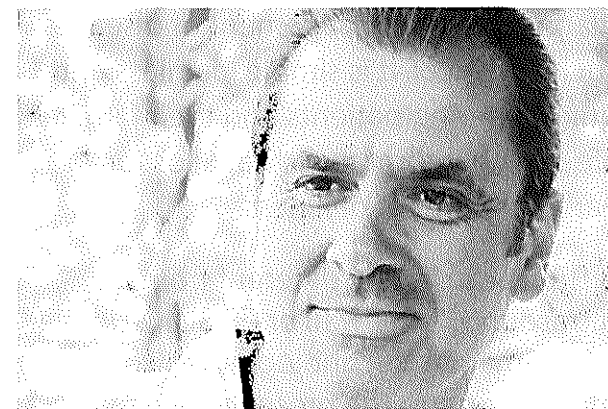
Q: How do I organize an event for the P.E.T. Scanner Fund?

A: If you are interested in volunteering or holding an event to raise money for the Fund, please contact the number listed below.

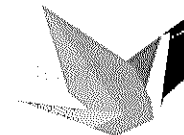


c/o Northern Cancer Foundation  
41 Ramsey Lake Road,  
Sudbury, ON P3E 5J1  
Office: 705.523.HOPE (4673)

# SAM BRUNO P.E.T. SCANNER FUND



Pulling everyone  
together in the  
spirit of Sam Bruno



Northern  
Cancer  
Foundation

Fondation  
du Nord  
en cancérologie

Item: 11 8)  
 Date: NOV 08 2016

**ONTARIO ENERGY BOARD NOTICE  
 TO CUSTOMERS OF UNION GAS LIMITED**

**Union Gas Limited applied to change its natural gas rates effective January 1, 2017.**

**Learn more. Have your say.**

Union Gas Limited applied to the Ontario Energy Board to change its natural gas rates effective January 1, 2017.

A portion of the change is set using a formula previously approved by the Ontario Energy Board for the period 2014-2018. The formula is tied to inflation and other factors intended to promote efficiency.

Some customers are also impacted by Union Gas Limited's proposal for a new Customer Managed Service for new and existing Union South Rate T2 customers. Union Gas Limited's application also includes the implementation of the Union North Cost Allocation and Rate Design and the Parkway Delivery Commitment Incentive, both of which were previously approved by the Ontario Energy Board.

If the application is approved, an average residential customer of Union Gas Limited would see the following service areas changes and annual impacts.

Previous Service Area	New Service Area	Annual Change
South	South	\$13.35
Fort Frances	North West	-\$8.05
Northwestern	North West	\$17.55
Northern (Union SSMDA)	North West	-\$28.75
Northern (Union NDA)	North East	-\$11.17
Eastern	North East	-\$50.33

**THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING**

The Ontario Energy Board (OEB) will hold a public hearing to consider Union Gas' request. We will question the company on its case for a rate change. We will also hear questions and arguments from individual customers and from groups that represent Union Gas' customers. At the end of this hearing, the OEB will decide what, if any, rate changes will be allowed.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

**BE INFORMED AND HAVE YOUR SAY**

You have the right to information regarding this application and to be involved in the process.

- You can review Union Gas' application on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **October 24, 2016** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

The OEB intends to consider cost awards in this proceeding that are in accordance with the *Practice Direction on Cost Awards* and only in relation to Union Gas' proposals on the Rate T2 Customer Managed Service, the Union North Cost Allocation and Rate Design implementation and the Parkway Delivery Commitment Incentive.

**LEARN MORE**

Our file number for this case is **EB-2016-0245**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please enter the file number **EB-2016-0245** on the OEB website: [www.ontarioenergyboard.ca/participate](http://www.ontarioenergyboard.ca/participate). You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

**ORAL VS. WRITTEN HEARINGS**



Item: 11 95  
Date: NOV 08 2016



Peggy Greco <pgreco@twp.prince.on.ca>

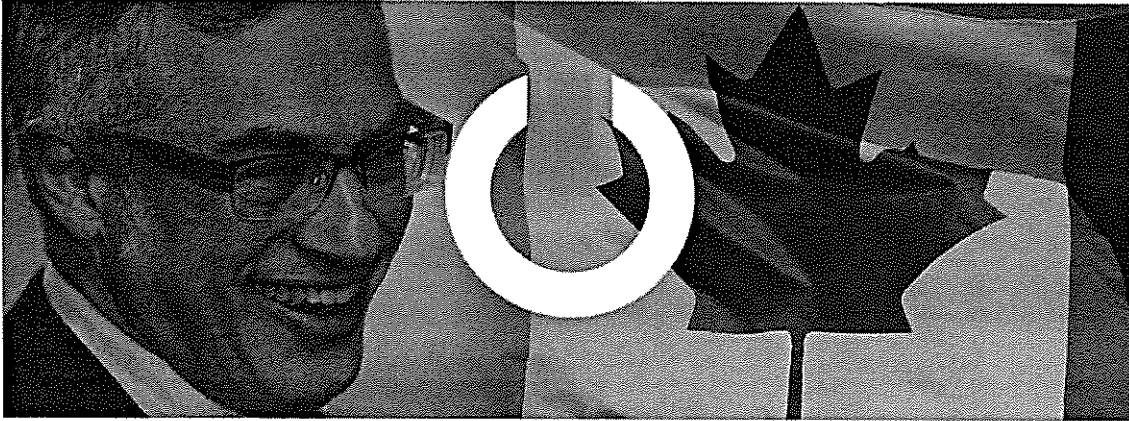
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## Announcement from Tony Clement

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Tony Clement <connect@clementleadership.ca>  
Reply-To: Tony Clement <connect@clementleadership.ca>  
To: bcoughlin@twp.prince.on.ca

12 October 2016 at 10:01



### TONY CLEMENT LEADERSHIP ANNOUNCEMENT

For Immediate Release  
October 12, 2016

Good Day,

When I announced my intentions to seek the leadership of the Conservative Party of Canada in July, I set for myself a series of benchmarks that I believed were necessary to achieve, by the fall, to ensure I had a viable chance of success. Unfortunately, we did not achieve those milestones to my satisfaction. Upon review of my campaign, and the financial realities of this race, I have made the decision to end my campaign.

I entered this race because I felt I could offer our party the most experienced parliamentarian seeking the leadership. I will now apply my experience and shift my efforts to contribute in any way possible to our Leader Rona Ambrose and the future leader of our party, whomever that may be.

We as Conservatives are blessed to have such a deep and diverse group of individuals seeking the leadership. I, like every member of our party, am excited to remain part of that process.

I would like to close by taking this opportunity to thank the many Canadians who have expressed support for my campaign and the many Conservative members and activists who have committed their time and effort to our goal. Although the end came too early, I am proud of the principled, idea-based campaign we put forward.

Thank you.

-30-

**For Media Inquiries:**

Mike Crase

[connect@ClementLeadership.ca](mailto:connect@ClementLeadership.ca)

[www.ClementLeadership.ca](http://www.ClementLeadership.ca)

@TonyClementCPC

**Annonce de la campagne à la chefferie de Tony Clement**

Pour diffusion immédiate

12 octobre 2016

Bonjour,

Lorsque j'ai annoncé mon intention à briguer la chefferie du Parti conservateur du Canada au mois de juillet, je m'étais fixé une série d'objectifs à atteindre avant l'automne que je croyais étaient nécessaires afin d'assurer que j'avais une chance viable de succès. Malheureusement, nous n'avons pas réussi à atteindre ces jalons à ma satisfaction. Après un examen approfondi de ma campagne et les réalités financières de cette course, j'ai pris la décision de mettre fin à ma campagne.

Je me présentais dans cette course parce que je croyais pouvoir offrir à notre parti et à cette course le parlementaire le plus expérimenté. Je vais maintenant mettre mon expérience et mes efforts au service de notre chef Rona Ambrose et au futur chef de notre parti de quelque façon que possible.

Nous en tant que conservateurs sommes chanceux d'avoir un groupe d'individus si profond et diversifié qui cherchent à devenir chef. Je, comme tous les membres de notre parti, suis heureux de continuer à participer à ce

AGENDA

Item:	12a)
Date:	NOV 08 2016

Council

**Minutes of Prince Township Library Board of Trustees  
Tuesday, October 4, 2016**

**Present:** Chair Beverly Couch, CEO Rita Wagner, Secretary Brittany Agliani, Mayor Ken Lamming, and David Gianni

**Regrets:** Treasurer Sandy Fulcher, Myrla Orr, Councillor Dave Amadio, and Friends of the Library representative Dorothy Macnaughton

**Call to Order:** 7:05 pm

**Minutes of Last Meeting:** David Gianni moved that the Minutes of the Regular Meeting held September 7, 2016 be accepted. Ken Lamming seconded the motion. Carried.

**Business Arising from Last Meeting:** Rita Wagner reported that the Public Library Operating Grant (PLOG) will be completed tonight with help from Brittany Agliani.

**REPORTS:**

**Treasurer:** Bev Couch read out Sandy's Fulcher report. The balance of the bank account as of September 30, 2016 was \$4,035.18. The Alzheimer's Coffee break held in the Library raised \$88.00. The calendar order is \$2,247.91 and it was mailed.

**Secretary:** No report.

**CEO:**

- The calendar order was okay, no errors.
- PLOG: to be completed tonight with Brittany.
- Genre Pool 2015: the Library Board had decided not to do this as it was expensive for the amount of items received: three installments of \$550, \$275 and \$137 for four DVDs, four audiobooks, six books (two large print).
- Book Club: September was cancelled and is rescheduled for October 27, 2016.
- Computer Courses: By patron's request for computer courses, Rita has approached Gary Wills and he is willing to offer his services again. We may need the Friends of the Library to help cover costs.
- Cash Drawer: Library \$12.70 and Friends \$37.00
- E-Resources: Due to low and/or no use of e-resources, the Library will only be providing Ancestry.ca and OverDrive to the patrons.

**Friends of the Library:**

- The Friends are participating in the Station Mall Bake Sale November 24, 2016 and are looking for donations of baking. The Board has made the suggestion to the Friends to ask for donations in the Prince Township Newsletter as some residents may want to contribute.
- The Friends of the Library are designing a brochure to promote themselves.

- Friends have approved the Library's Wish List: dehumidifier (see below); DVD purchases; \$500 for bestsellers.
- Re dehumidifier: Mayor Ken Lamming stated that he has a dehumidifier in which he will donate to the Library.
- The Friends will be holding a Silent Auction, at the Library, one week prior to the Library Board Christmas Social, and the auction will last for one week.

**NEW BUSINESS:**

Mayor Ken Lamming has invited the Library to participate in a celebration, on August 1, 2017, of Canada turning 150 years.

Rita is to confirm if there is a cost for the French Books on OverDrive.

**NEXT MEETING:**

Tuesday, November 1, 2016 at 7:00 p.m.

Wednesday, December 7, 2016 at 9:30 am and Christmas Social at 11:00 am.

**ADJOURNMENT:**

Brittany Agliani moved to adjourn at 7:43 pm and Dave Yanni seconded the motion. Carried.



AGENDA

Item:	126
Date:	NOV 08 2016

1100 Fifth Line East  
Sault Ste. Marie, ON P6A 6J8  
Tel: (705) 946-8530  
Fax: (705) 946-8533  
Email: nature@ssmrca.ca  
www.ssmrca.ca

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**SAULT STE. MARIE REGION CONSERVATION AUTHORITY  
REGULAR MEETING  
Tuesday, September 20, 2016  
Conservation Authority Office  
MINUTES**

Board Members Present: Marchy Bruni, Joe Krmpotich, Enzo Palumbo, Judy Hupponen and Ross Romano

Staff Members Present: Rhonda Bateman

Media: Darren Taylor

Meeting was called to order at 4:55 p.m.

**1. Declaration of Conflict of Interest**

Marchy Bruni previously declared a conflict in regard to one development application in relation to the Ontario Lottery and Gaming Corporation which had been approved by email poll. Joe Krmpotich declared a conflict with a development application in relation to Essar Steel which was approved by email poll.

**2. Finance & Administration**

Minutes

Resolution # 90/16, moved by Judy Hupponen, seconded by Enzo Palumbo,

*"Resolved that the August 16, 2016 Conservation Authority Regular minutes be approved,"*

was CARRIED.

### Accounts Payable

Resolution # 91/16, moved by Joe Krmpotich, seconded by Enzo Palumbo,

*“Resolved that the accounts payable from August 6 to September 14, 2016 for the Conservation Authority, cheque #4961 to #5022 in the amount of \$102,088.39 and the Drinking Water Source Protection Program, cheque #3304 to #3316 in the amount of \$15,942.00 be approved,”*

was CARRIED.

### Health and Safety

Joe Krmpotich mentioned the receipt of a further complaint on the West Davignon regarding debris. Field staff deposited the debris as a result of channel clean-up and will be removing the debris as part of the work schedule. A date for the clean-up was requested, the general manager will follow-up with field staff.

Resolution # 92/16, moved by Judy Hupponen, seconded by Enzo Palumbo,

*“Resolved that the Health and Safety Meeting Minutes from September 6, 2016 be accepted as information be approved,”*

was CARRIED.

### Levy and Budget

Staff presented the draft budget for 2017 and discussion of format and expenses was undertaken. The budget will be modified to reflect the Board's concerns. The levy increase for the City of Sault Ste. Marie for 2017 will be \$6,501 or 1.37 percent.

Resolution # 93/16, moved by Judy Hupponen, seconded by Joe Krmpotich,

*“Resolved that the proposed budget for 2017 be approved and that the levy for the City of Sault Ste. Marie be approved at \$481,563.48 and the levy for Prince Township be approved at \$5,283.80 be approved,”*

was CARRIED.

### Draft Strategic Plan

Comment from Enzo Palumbo congratulating staff for the high quality of the work found within the draft strategic plan.

Resolution # 94/16, moved by Joe Krmpotich, seconded by Enzo Palumbo,

*“Resolved that the staff memo entitled Strategic Plan dated September 20, 2016 be accepted as information be approved,”*

was CARRIED.

### **3. Water & Related Land Management**

#### Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Resolution # 95/16, moved by Enzo Palumbo, seconded by Ross Romano,

*“Resolved that the email polls of August 16, August 26, September 7 and September 13, 2016 approving the following permits with conditions be confirmed:*

<i>FC16-08-12</i>	<i>Ontario Lottery and Gaming Corporation</i>	<i>30 Bay Street West</i>
<i>WDC16-08-15</i>	<i>Sault Theatre Workshop</i>	<i>121 Pittsburgh Ave.</i>
<i>RR16-08-09</i>	<i>Michael Kornell</i>	<i>41 Backcountry Court</i>
<i>LSM16-08-08</i>	<i>Liisa Baumhauer</i>	<i>61 Lansdowne Ave.</i>
<i>BCC16-08-23</i>	<i>Robert Dewar</i>	<i>2233 Base Line Road</i>
<i>USM16-09-01</i>	<i>Frank Flammia</i>	<i>261 Pointe Louise Drive</i>
<i>WDC16-09-01</i>	<i>Paul Perron</i>	<i>276 Pittsburgh Ave.</i>
<i>LSM16-09-06</i>	<i>Ken Wallenius</i>	<i>1025 Queen Street East</i>
<i>USM16-09-19</i>	<i>Essar Steel – emergency repair</i>	<i>105 West Street</i>

was CARRIED.

### **4. Conservation & Recreation**

#### Plateau Trail Barrier Installation

Resolution # 96/16, moved by Enzo Palumbo, seconded by Ross Romano,

*“Resolved that the staff memo entitled “Plateau Trail Barrier Update” dated September 20, 2016 be accepted as information be approved,”*

was CARRIED.

### **5. Forestry**

#### Forest Management Committee

Staff discussed a clause in the proposed Request for Proposal (RFP) for the Forest

Management Plan. A request from Ross Romano for our current policy on procurement be available for the next Board meeting.

Resolution # 97/16, moved by Ross Romano, seconded by Joe Krmpotich,

*"Resolved that the staff memo entitled "Forest Management Committee" dated September 20, 2016 be accepted as information be approved,"*

was CARRIED.

## **6. New Business / Other**

### Frank Manzo Commemoration

Resolution # 98/16, moved by Joe Krmpotich, seconded by Ross Romano

*"Whereas, Frank Manzo was the longest serving member of the SSMRCA Board; and*

*Whereas Mr. Gary Manzo has offered to donate a painting in recognition of Frank Manzo's contributions to the SSMRCA;*

*Therefore, be it resolved that the concept of a Frank Manzo Commemorative painting to be presented to the SSMRCA be gratefully accepted by the SSMRCA Board and staff be approved,"*

was CARRIED.

## **7. In-Committee**

Resolution # 99/16, moved by Ross Romano, seconded by Judy Hupponen,

*"Resolved that the Board go in to committee at 5:18 p.m. to discuss a human resources matter be approved,"*

was CARRIED.

The general manager was requested to leave the meeting.

Resolution # 100/16, moved by Ross Romano, seconded by Enzo Palumbo,

*"Resolved that the Board come out of committee at 5:31 p.m. be approved,"*

was CARRIED.



**8. Adjournment**

Resolution # 101/16, moved by Judy Hupponen, seconded by Ross Romano,

*“Resolved that the meeting adjourned at 5:32 p.m. be approved,”*

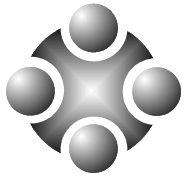
was CARRIED.

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Rhonda Bateman,  
General Manager

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Marchy Bruni, Chair



# District of Sault Ste. Marie

## Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

### *Minutes*

#### *DSSMSSAB REGULAR BOARD MEETING*

*Thursday, August 25, 2016@4:30 p.m.*

*Russ Ramsay Room (Civic Centre)*

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<b>PRESENT:</b>	J. Gawne K. Lamming M. Bruni	D. Edgar L. Turco	S. Myers J. Hupponen
<b>STAFF:</b>	M. Nadeau G. Grandinetti A. Nanne	J. Barban C. Fairbrother	M. Figliola S. Ford
<b>REGRETS:</b>	P. Christian	J. Krmpotich	

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### **1. CALL TO ORDER**

The meeting was called to order at 4:55 p.m.

M. Nadeau welcomed Administrative Assistant, S. Ford and introduced her to Board Members.

### **2. APPROVAL OF AGENDA**

#### **Resolution #16-111**

Moved By: J. Hupponen

Seconded By: S. Myers

2.1 “BE IT RESOLVED THAT the Agenda for the August 25<sup>th</sup>, 2016 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented.”

**CARRIED**

### **3. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS**

**Resolution #16-112**

Moved By: K. Lamming

Seconded By: D. Edgar

- 4.1 "BE IT RESOLVED THAT the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated July 21, 2016 be adopted as recorded."

**CARRIED**

**5. MANAGER REPORTS**

**FINANCE**

D. Petersson was available for comment. He was asked to highlight his report.

**Resolution #16-113**

Moved By: D. Edgar

Seconded By: L. Turco

- 5.1 "BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board accept the August 25, 2016 Financial Update – Six Months report prepared by the Director of Finance and Administration as information."

**CARRIED**

**EMERGENCY MEDICAL SERVICES**

M. Nadeau spoke to the resolution and commented that the new service agreement discussions are going well and doesn't anticipate any issues. M. Figliola commented positively as well.

**Resolution #16-114**

Moved By: K. Lamming

Seconded By: M. Bruni

- 5.2 "WHEREAS on May 19, 2016 the District of Sault Ste. Marie Social Services Administration Board passed resolution #16-078 directing the CAO to begin developing a new service contract with the City of Sault Ste. Marie for the delivery of Emergency Medical Services effective September 26, 2016 with a signed contract to be executed no later than August 25, 2016;

AND WHEREAS due to unforeseen delays; City of Sault Ste. Marie and DSSMSSAB representatives require an extension to prepare the document required;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board extend the deadline for contract consultations and completion until September 15, 2016.”

**CARRIED**

Reserve balances were verified by the Director of Finance before proceeding with resolution #16-115.

**Resolution #16-115**

Moved By: D. Edgar

Seconded By: K. Lamming

- 5.3 "BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board approves the use of reserve Land Ambulance funds up to \$7,458 to pay for one Emergency First Responder course for our district teams as recommended.”

**CARRIED**

M. Nadeau commented on the EMS correspondence provided and noted he wanted the Board to be aware of the current matter with the Northern DSSABs and non-urgent EMS transfers. A report will be brought forward to the Board regarding our catchment area and non-urgent transfers for information.

**EMS CORRESPONDENCE**

- EMS – Non Urgent Transfers
- Media Release – June 20, 2016 – Cochrane DSSAB
- Resolution – June 17, 2016 - Cochrane DSSAB
- Response Letter from MOHLTC – July 22, 2016 to Cochrane DSSAB

**COMMUNITY CHILD CARE**

It was agreed that Resolution #16-116 would be deferred until such time as the City of Sault Ste. Marie appoints a new deputy CAO for Child Services for the purposes of discuss this matter.

**Resolution #16-116**

Moved By: L. Turco

Seconded By: J. Hupponen

- 5.4 “WHEREAS the City Council of Sault Ste. Marie passed a motion at their June 13, 2016 regular City Council meeting requesting that the District of Sault Ste. Marie Social Services Administration Board maintain the same

support to the Best for Kids committee as Social Services City staff has done in the past;

AND WHEREAS the Best for Kids committee is a committee of Sault Ste. Marie City Council;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board for reasons outlined in this report respectfully declines the request to maintain the same support to the Best for Kids committee.”

**DEFERRED**

## **HOUSING PROGRAMS**

### **Resolution #16-117**

Moved By:M. Bruni

Seconded By:S. Myers

- 5.5 "BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board approve Neech-ke-Wehn’s Homes Inc.’s request to retain \$69,002.50 of their subsidy surplus of \$138,005.00 and that the retained surplus will be distributed to the five (5) under-funded replacement reserve accounts;

AND BE IT FURTHER RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board approve Neech-ke-Wehn Inc.’s proposed repayment of the subsidy surplus of \$69,002.50 in 4 repayments commencing September 1, 2016 as recommended by the Manager of Housing Programs.”

**CARRIED**

## **HOUSING PROGRAMS CORRESPONDENCE**

- August 19, 2016 invitation from Chris Ballard, Minister of Housing for CAO Mike Nadeau to attend the National Housing Strategy roundtable discussion with stakeholders and partners on Monday, August 29<sup>th</sup> in Sudbury, ON.

There could be a disruption in postal service in the next 24 hours. The Ontario Works cheques are due for delivery on Monday. MCSS and our local Ontario Works offices have contingency plans in place should this occur.

## **ONTARIO WORKS CORRESPONDENCE**

- Update: Canada Post Labour Disruption

## **6. ADMINISTRATION / CAO**

**Resolution #16-118**

Moved By:L. Turco

Seconded By: J. Hupponen

- 6.1 "BE IT RESOLVED THAT District of Sault Ste. Marie Social Service Administration Board declare the position of Office Executive Assistant/Coordinator for the DSSMSSAB Board redundant as recommended by the Chief Administrative Officer."

**CARRIED**

**7. OTHER BUSINESS / NEW BUSINESS**

- DSSMSSAB Christmas Party 2016

The DSSMSSAB staff and board Christmas celebration will take place on December 3, 2016 at Grand Gardens (Dennis St.).

**8. ADJOURNMENT**

**Resolution #16-120**

Moved By:D. Edgar

Seconded By:K. Lamming

- 8.1 "BE IT RESOLVED THAT we do now adjourn."

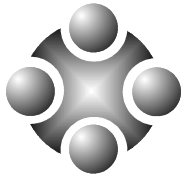
**CARRIED**

**NEXT REGULAR BOARD MEETING**

Thursday, September 15, 2016

DSSMSSAB Board Room – Russ Ramsay Room, Civic Centre or 4<sup>th</sup> Floor Elgin Tower (390 Bay Street)

The meeting was adjourned at 5:35 p.m.



## District of Sault Ste. Marie

### Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

#### *Agenda*

*DSSMSSAB REGULAR BOARD MEETING  
Thursday, September 15, 2016 @ 4:30 p.m.  
DSSMSSAB Board Room – 390 Bay Street*

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<b>PRESENT:</b>	J. Gawne K. Lamming M. Bruni	D. Edgar J. Hupponen P. Christian	S. Myers J. Krmpotich
<b>STAFF:</b>	M. Nadeau C. Fairbrother D. Petersson	A. Kohler S. Ford	M. Figliola C. Reid
<b>REGRETS:</b>	L. Turco		

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#### **1. CALL TO ORDER (at 4:30PM)**

#### **2. APPROVAL OF AGENDA**

##### **Resolution #16-120**

Moved By: J. Hupponen

Seconded By: S. Myers

- 2.1 “BE IT RESOLVED THAT the Agenda for the September 15<sup>th</sup>, 2016  
District of Sault Ste. Marie Social Services Administration Board meeting  
be approved as presented.”

**CARRIED**

#### **3. DECLARATIONS OF PECUNIARY INTEREST**

None

#### **4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS**

##### **Resolution #16-121**

Moved By: K. Lamming

Seconded By: D. Edgar

- 4.1 "BE IT RESOLVED THAT the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated August 25, 2016 be adopted as recorded.

**CARRIED**

## **5. MANAGER REPORTS**

### **ONTARIO WORKS**

#### **Resolution #16-122**

Moved By: D. Edgar

Seconded By: S. Myers

- 5.1 "BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board accept the September 6 2016 Drug Benefit Changes report prepared by the Ontario Works Program Manager as information."

**CARRIED**

#### **Resolution #16-123**

Moved By: K. Lamming

Seconded By: M. Bruni

- 5.2 "BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board accept the September 6 2016 Adult Discretionary Dental Program report prepared by the Ontario Works Program Manager as information."

**CARRIED**

### **COMMUNITY CHILD CARE**

#### **Resolution #16-124**

Moved By: S. Myers

Seconded By: J. Hupponen

- 5.3 "BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board accept the September 6 2016 Continuation of St. John's Back to Basic's After School Program report prepared by the Community Child Care Manager as information."

**CARRIED**



## **COMMUNITY CHILD CARE (con't)**

### **Resolution #16-125**

Moved By: P. Christian

Seconded By: J. Krmpotich

5.4 " WHEREAS, the District of Sault Ste. Marie Social Services Administration Board has been given increased responsibilities from the Ministry of Education through recent legislation and program changes regarding Early Years and Child Care;

AND WHEREAS, effective December 2014, the Board became the Service System Manager for Child Care under the Child Care and Early Years Act;

AND WHEREAS a recent announcement by Ontario mandates the DSSMSSAB as the Service Manager for Family Resource programs, Best Start Hubs (Ontario Early Years Centers) and Parent and Family Literacy Centers;

AND WHEREAS the DSSMSSAB recently approved a Community Child Care operational plan and quality assurance model that identifies the goal of the DSSMSSAB having the highest quality child care and early years system in Ontario;

AND WHEREAS a Quality Assurance Coordinator is essential to implementing and managing the quality assurance model;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board approve the creation of a Community Child Care Quality Assurance Coordinator as recommended by the Community Child Care Manager and the CAO."

**CARRIED**

## **EMS**

### **Resolution #16-126**

Moved By: M. Bruni

Seconded By: S. Myers

5.5 " WHEREAS, the District of Sault Ste. Marie Social Services Administration Board, via Resolution #16-078 dated May 19, 2016, directed staff to begin developing a new service contract with the City of Sault Ste. Marie for the delivery of Emergency Medical Services (EMS) effective September 25, 2016;

AND WHEREAS, DSSMSSAB legal counsel advised Board Members via Memorandum dated May 02, 2016 of potential governance issues that could arise while contracting Emergency Medical Services (EMS) to an external provider;

AND WHEREAS, the Board approved the hiring of a Manager of EMS to act as the subject matter expert to reduce risk and potential conflict of interest; via resolution #16-80;

AND WHEREAS the recruitment for a DSSMSSAB EMS Manager was not successful;

THEREFORE BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board allocate up to \$75,000 annually up to December 31, 2017 to allow the CAO to hire a consultant to develop and implement new reporting criteria, to provide strategic advice to the CAO to implement industry best practices and standards, to ensure the DSSAB achieves compliance with the Ambulance Act and Regulations as well as administer Service Provider Agreements, and to successfully manage the delivery of service with external community service providers through negotiated service contracts;

FURTHER BE IT RESOLVED that the CAO will leave the Manager of EMS vacant during such time."

**CARRIED**

## **EMS (Con't)**

### **Resolution #16-127**

Moved By: P. Christian

Seconded By: J. Hupponen

- 5.6 " WHEREAS the District of Sault Ste. Marie Social Services Administration Board directed staff to begin developing a new service contract with the City of Sault Ste. Marie for the delivery of Emergency Medical Services (EMS) effective September 25, 2016 via resolution #16-078;

AND WHEREAS the CAO, in conjunction with DSSMSSAB legal counsel, has developed a revised service agreement for the delivery of EMS through a contracted services model;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board enter into a new agreement with the City of Sault Ste. Marie for the delivery of land ambulance Emergency Medical Services from September 25, 2016 to December 31, 2018."

**CARRIED**

## **6. ADMINISTRATION / CAO**

### **Resolution #16-128**

Moved By: J. Hupponen

Seconded By: J. Krmpotich

- 6.1 "WHEREAS the Ministry of Community and Social Services (MCSS) has sent correspondence dated August 30 2016 indicating their intent to review the District Social Services (DSSAB) Act;

BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board request NOSDA to schedule a meeting of DSSAB chairs and Chief Administrative Officers as soon as possible, to discuss the Ministry of Community and Social Services (MCSS) DSSAB review."

**CARRIED**

## **ADMINISTRATION / CAO (Con't)**

### **Resolution #16-129**

Moved By: K. Lamming

Seconded By: D. Edgar

- 6.2 "WHEREAS the District of Sault Ste. Marie Social Services Administration (DSSMSSAB) has served notice to the City of Sault Ste. Marie that it was ending all service contracts for the delivery of social services effective September 25, 2016;

AND WHEREAS the DSSMSSAB, City of Sault Ste. Marie and CUPE 67 intend to enter into a tripartite employment transfer agreement to ensure seamless transition of all impacted unionized employees;

AND WHEREAS the parties of the agreement require extension past September 25, 2016 to ensure all parties have the legal authority to enter into the agreement prior to the targeted employment transfer date;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board approve an extension of the current contract agreement between the City and the DSSMSSAB until October 8, 2016 for Ontario Works, Child Care and Housing;

FURTHER BE IT RESOLVED that the Chair of the Board immediately provide notice of such to the Chief Administrative Officer of the City of Sault Ste. Marie."

**CARRIED**

### **Resolution #16-130**

Moved By: M. Bruni

Seconded By: S. Myers

- 6.3 WHEREAS the City Social Services Staff have worked out of office space at 540 Albert Street since 1999;

AND WHEREAS the District of Sault Ste. Marie Social Services Administration (DSSMSSAB) has included rent for such space in its annual administration budget since 2010;

AND WHEREAS effective September 25, 2016 the DSSMSSAB and the City now require entering into a formal lease for the property;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board enter into a five (5) year lease agreement with the City of Sault Ste. Marie for 540 Albert Street.

**CARRIED**

**Resolution #16-132**

**Moved By: J. Hupponen**

**Seconded By: K. Lamming**

6.4 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board now enter into closed session to discuss labour relations and contractual matters."

**CARRIED**

**Resolution #16-133**

**Moved By: S. Myers**

**Seconded By: M. Bruni**

6.5 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board now return to open session."

**CARRIED**

**7. OTHER BUSINESS / NEW BUSINESS**

- Discussion regarding rescheduling of strategic planning session

**8. ADJOURNMENT (at 6:11PM)**

**Resolution #16-131**

Moved By: P. Christian

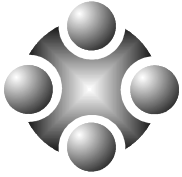
Seconded By: K. Lamming

7.1 "BE IT RESOLVED THAT we do now adjourn."

**NEXT REGULAR BOARD MEETING**

Thursday, October 20, 2016

DSSMSSAB Board Room 4th Floor Elgin Tower (390 Bay Street)



# District of Sault Ste. Marie

## Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

### *Minutes*

#### *DSSMSSAB BOARD MEETING*

*Monday, October 3 2016 @ 12:00 p.m.*

DSSMSSAB Board Room – 390 Bay Street

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<b>PRESENT:</b>	J. Gawne K. Lamming M. Bruni	D. Edgar L. Turco J. Krmpotich	S. Myers J. Hupponen
<b>STAFF:</b>	M. Nadeau J. Barban	D. Petersson S. Ford	C. Reid
<b>REGRETS:</b>	P. Christian		

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**1. CALL TO ORDER (12:06 PM)**

**2. APPROVAL OF AGENDA**

**Resolution #16-134**

Moved By: J. Hupponen

Seconded By: S. Myers

- 2.1 “BE IT RESOLVED THAT the Agenda for the October 3, 2016 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented.”

**CARRIED**

**3. DECLARATIONS OF PECUNIARY INTEREST**

NONE

**4. ADMINISTRATION / CAO**

**Resolution #16-135**

Moved By: L. Turco

Seconded By: J. Krmpotich

4.1 "WHEREAS the District of Sault Ste. Marie Social Services Administration Board will officially end its' services delivery contracts with the City of Sault Ste. Marie on October 8, 2016;

AND WHEREAS the DSSMSSAB is committed to transferring employment for all affected employees from the City of Sault Ste. Marie to the District of Sault Ste. Marie Social Services Administration Board;

AND WHEREAS this transfer involves both unionized and non-unionized employees;

AND WHEREAS the City of Sault Ste. Marie, CUPE 67 and the District of Sault Ste. Marie Social Services Administration Board have developed a tripartite Transfer Agreement specific to members of CUPE 67;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board agree to the rights and obligations specific to such Transfer Agreement.

**CARRIED**

## **5. OTHER BUSINESS / NEW BUSINESS**

### **Resolution #16-137**

**Moved By: J. Hupponen**

**Seconded By: K. Lamming**

5.1 "WHEREAS the City of Sault Ste. Marie has been the federal contract holder for the federally funded Homeless Individuals and Families Information Systems (HFIS) for many years;

AND WHEREAS the City currently contract HFIS IT supports to Innovation Centre;

AND WHEREAS effective October 1, 2016 the District of Sault Ste. Marie Social Services Administration Board is now the contracted organization Human Resources and Skills Development Canada for HFIS;

THEREFORE BE IT RESOLVED that the DSSMSSAB extend a third party contract to the Innovation Centre for HFIS supports at a cost equal to the funds provided by Human Resources and Skills Development Canada for IT supports.

**CARRIED**

## **6. ADJOURNMENT**

### **Resolution #16-136**

Moved By: L. Turco

Seconded By: K. Lamming

6.1 "BE IT RESOLVED THAT we do now adjourn." (12:40 PM)

**CARRIED**

### **NEXT REGULAR BOARD MEETING**

Thursday, October 20, 2016

DSSMSSAB Board Room 4th Floor Elgin Tower (390 Bay Street)



**ALGOMA PUBLIC HEALTH - BOARD OF HEALTH MEETING  
MINUTES  
SEPTEMBER 28, 2016 @ 5:00 pm  
SAULT STE MARIE ROOM A&B 1ST FLOOR, APH SSM**

**PRESENT:**

<b>Board Members</b>	<b>APH Executives</b>
Dr. Patricia Avery	Justin Pino, Chief Financial Officer
Ian Frazier	Antoniette Tomie, Director of HR and Corporate Services
Deborah Graystone	Laurie Zeppa, Director of Community Services
Sue Jensen	Sherri Cleaves, Director of Clinical Services
Lee Mason	Christina Luukkonen, Board Secretary
Dr. Heather O'Brien	
Dennis Thompson	

**TELECONFERENCE:** Dr. Lucas Castellani Dr. Penny Sutcliffe, Acting Medical Officer of Health

**REGRETS:** Candace Martin Tony Hanlon, Ph.D., Chief Executive Officer

**1.0 Meeting Called to Order**

Mr. Mason called the meeting to order at 5:01pm. Mr. Mason welcomed and introduced our two new Provincial representatives to the Board; Dr. Patricia Avery and Deborah Graystone.

- a) Declaration of Conflict of Interest  
Mr. Mason called for conflicts of interest; none were declared.

**2.0 Adoption of Agenda Items**

2016-78 Moved: H. O'Brien  
Seconded: S. Jensen  
THAT the Agenda items dated September 25, 2016, be adopted as circulated; and  
THAT the Board accepts the items on the addendum.  
**CARRIED**

**3.0 Adoption of Minutes**

2016-79 Moved: D. Thompson  
Seconded: P. Avery  
THAT the Board of Health minutes for the meetings dated June 22, 2016 and  
August 9, 2016 be adopted as circulated.  
**CARRIED**

**4.0 Delegations/Presentations**

**a. Infectious Diseases**

Mr. Jonathon Bouma presented to the Board on Infectious Diseases. Copy of the presentation was included in the Board's agenda package. At the end of the presentation Mr. Bouma answered questions from the Board.

**5.0 Business Arising from Minutes**

No business arising from previous minutes.

## 6.0 Reports to the Board

### a. Medical Officer of Health and Chief Executive Officer Report

Mr. Pino spoke to the MOH/CEO report that was included in the Board's agenda package. In addition Mr. Pino provided an update on additional base funding and one-time funding requests that was submitted to the Ministry early this year. APH received approval on 8 out of 10 requests. Additional base funding received includes the introduction of the Diabetes program.

Board members requested additional information regarding the waitlist for our Infant Child Development Program and Preschool Speech and Language. How long is the wait time between referral and initial assessment? Ms. Zeppa to provide an update for the Board. A request was also made to include the information on these programs in our communication with municipalities as they may not be aware of these programs. Ms. Zeppa clarified for the Board that APH provides ICDP and PSLs in partnership with THRIVE (formerly Children's Rehabilitation Centre) APH only offers programing for single-need clients in SSM and THRIVE offers program for district clients and multi-need clients.

Dr. O'Brien provided clarification on the Syrian refugee update. The SAH staff are psychiatrists not psychologists.

Mr. Pino provided background on the Ministry's notification of 0% funding increase for the new Board members. APH w notified last year that there would be no increase for APH based on a new funding model.

2016-80      Moved:      H. O'Brien  
                  Seconded: P. Avery  
                  THAT the report of the Medical Officer of Health and Chief Executive Officer for the month of September 2016 be adopted as presented.  
                  **CARRIED**

### b. Finance and Audit Committee Report

#### i. Chair's Report for 2016

Mr. Frazier provided a summary of the Finance and Audit Committee Report that was included in the Board's agenda package.

Mr. Pino provided an update on the 294 Willow Ave building assessment that was scheduled for September 15, 2016. The assessment needed to be rescheduled. Mr. Pino will follow-up in October to secure a date.

#### ii. Draft Financial Statements for the period ending July 31, 2016

#### iii. New Financial Statement Template

Copies of the draft Financial Statements for the period ending July 31, 2016 was included in the Board's agenda package along with a new financial statement template. The Finance and Audit Committee collaborated with the finance department to provide a more robust and easier to use statement template based on recommendation and feedback received from Board members.

Some additional minor formatting changes were suggested. Mr. Pino to make the suggested changes.

Board members requested a session on financial statements be included in the upcoming Board Orientation on October 15, 2016. Mr. Pino to forward request to Dr. Hanlon.

2016-81 Moved: D. Graystone

Seconded: I. Frazier

THAT the Finance and Audit Committee report for the month of 2016 be adopted as presented; and

THAT the draft Financial Statements for the Period Ending July31 , 2016 be approved as presented; and

THAT the Board of Health approves the new financial statement template as presented.

**CARRIED**

iv. Infant Development Program Reconciliation

2016-82 Moved: I. Frazier

Seconded: P. Avery

THAT the Board of Health approves the Infant Development Program reconciliation as presented.

**CARRIED**

v. Renewal of Building Automation and Security Services Contract

2016-83 Moved: H. O'Brien

Seconded: S. Jensen

THAT the Board of Health approves:

1. Sole source procurement of HVAC control services and security services related to building card access system for its 294 Willow Ave location; and
2. The execution of the building automation and security services contract/lease with Siemens Canada Ltd.

**CARRIED**

vi. Approved minutes – for information only

The approved minutes from the Finance and Audit Committee meeting dated June 8, 2016 was provided to the Board members for information.

**c. Governance Standing Committee Report**

i. Chair's Report for 2016

Mr. Frazier provided a summary of Governance Standing Committee report that was included in the Board's agenda package. Communications with municipalities have been a key concern of the committee. APH Executive has been working on a pamphlet that would be available for board members when communicating to municipalities the services provided to the municipalities. A final copy of the pamphlet will be presented at the Board Orientation session on October 15, 2016. Second stage is to present at various municipalities as requested.

The Committee has been looking at updates to the Terms of References for each of the committees and Bylaw 95-1 so that they all reflect the same language and reflect recent changes to procedures of the Board. Copies of the Terms of Reference were provided for the Board's review. One copy identifies all changes made and the other is a clean copy.

Board members asked for clarification on meetings with local municipalities. The intent is to attend and present at as many local municipal council meetings as possible on our services provided to each municipality in 2017. The municipal representative would attend the meeting along with member(s) of the Executive Team.

2016-84 Moved: D. Thompson

Seconded: H. O'Brien

THAT the Governance Standing Committee report for the month of September 2016 be adopted as presented.

**CARRIED**

ii. Bylaw 95-1

Mr. Mason identified the changes to By-law 95-1. One of the key changes to the Terms of Reference and Bylaw 95-1 is the election of two vice-chairs for the Board of Health. The first vice-chair will automatically become the chair of the Finance and Audit Committee and the second vice-chair will automatically become the chair of the Governance Standing Committee.

2016-85 Moved: P. Avery

Seconded: D. Graystone

THAT the Board of Health approves the changes to Bylaw 95-1: To Regulate the Proceedings of the Board of Health as amended.

**CARRIED**

iii. Terms of Reference – Governance Standing Committee

iv. Terms of Reference – Finance and Audit Committee

A brief history was provided to the new Board members on the development of the committees and their terms of reference.

2016-86 Moved: I. Frazier

Seconded: P. Avery

THAT the Board of Health approves the changes to the Terms of Reference for the Governance Standing Committee and the Finance and Audit Committee as presented.

**CARRIED**

v. Monthly Meeting Evaluation – June 2016 Evaluations were provided for information only.

vi. Annual Self-Evaluation – June 2016

Evaluations were provided for information only.

vii. Approved minutes – for information only

The approved minutes from the Governance Standing Committee meeting dated June 8 , 2016 was provided to the Board members for information.

## **7.0 New Business/General Business**

### **a. Preparation for Fall Board Orientation**

Mr. Mason invited Board members to send an email with any suggestions for agenda items to Mr. Pino, Mrs. Luukkonen or himself.

Dr. O'Brien requested permission to forward information on a fundraiser for ARCH "Moonlight Walk" that is taking place the evening of October 15, 2016. She thought this would be a great opportunity for the Board of Health to participate in a community event. Mrs. Luukkonen will forward the information to Board members.

## **8.0 Correspondence Items**

All correspondence items were previously emailed to Board members. Copies were also included in their Board packages.

### **a. Baby-Friendly Initiative**

- i. Letter to APH from MOHLTC dated June 22, 2016

### **b. Basic Income Guarantee**

- i. Letter to Minister Dulcos from Haliburton, Kawartha, Pine Ridge District Health Unit dated September 14, 2016

### **c. Food Insecurity and BIG**

- i. Letter to Premier Wynne from Simcoe Muskoka District Health Unit dated June 15, 2016

### **d. Legalization of Cannabis in Canada**

- i. Letter to Prime Minister Trudeau from County of Lambton dated July 14, 2016
- ii. Letter to Prime Minister Trudeau from Wellington-Dufferin-Guelph Public Health dated June 1, 2016

### **e. Lyme Disease**

- i. Letter to Minister Philpott and Hoskins from Peterborough Public Health dated September 20, 2016

### **f. Patients First**

- i. Letter to Minister Hoskins from County of Lambton dated July 14, 2016
- ii. Letter to Linda Steward aPHa from County of Lambton dated July 14, 2016

### **g. Proposed Domestic and Sexual Violence Workplace Leave, Accommodation and Training Act**

- i. Letter to Ms. Sattler from Windsor-Essex County Health Unit dated June 23, 2016

## **9.0 Items for Information**

All items for information were previously emailed to Board members. Copies were also included in their Board packages.

- a. Basic Income Guarantee Position Statement from Haliburton Kawartha Pine Ridge District Health Unit

## **10.0 Addendum**

- a. MOH/CEO Report Attachment – 2016 Ontario Building Code Annual Report - Revised
- b. By-law 95-1: To Regulate the Proceedings of the Board of Health – Clean Revised

## **11.0 That the Board Go Into Committee - 6:16pm**

- 2016-87 Moved: I. Frazier  
Seconded: D. Thompson

THAT the Board of Health goes into committee at 6:16pm.

Agenda Items:

- a. Adoption of previous in-committee minutes dated:
  - i. June 22, 2016
  - ii. August 8, 2016
- b. Litigation or Potential Litigation
- c. Labour Relations and Employee Negotiations

**CARRIED**

**12.0 That the Board Go Into Open Meeting – 6:46pm**

2016-89 Moved: D. Graystone

Seconded: H. O'Brien

THAT the Board of Health goes into open meeting at 6:46pm.

**CARRIED**

**13.0 Resolution(s) Resulting from In-Committee Session**

No resolutions resulting for in-committee.

**14.0 Evaluation**

Mrs. Luukkonen will notify Board members once the September evaluation has been posted to the BoardEffect platform.

**15.0 Announcements**

Board Orientation

October 15, 2016

Sault Ste. Marie Room A&B

Next Board Meeting:

October 26, 2016 at 5:00 pm

Sault Ste. Marie Room A&B

**16.0 THAT the Meeting Adjourn 6:48 pm**

2016-90 Moved: I. Frazier

Seconded: P. Avery

THAT the Board of Health meeting adjourns at 6:48 pm.

**CARRIED**

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Lee Mason, Chair

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Christina Luukkonen, Secretary

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Date

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Date

**ALGOMA PUBLIC HEALTH - BOARD OF HEALTH MEETING  
MINUTES  
AUGUST 9, 2016 @ 4:30 PM  
BOARD ROOM, BLIND RIVER, ON**

**PRESENT:**

<b>Board Members</b>	<b>APH Executives</b>
Sue Jensen	Dr. Penny Sutcliffe Acting Medical Officer of Health
Candace Martin	Dr. Tony Hanlon, Ph.D. Chief Executive Officer
Lee Mason	Justin Pino Chief Financial Officer
Dennis Thompson	Antoniette Tomie Director of HR and Corporate Services
	Laurie Zeppa Director of Community Services
	Sherri Cleaves Director of Clinical Services
	Christina Luukkonen Board Secretary

**TELECONFERENCE:** Dr. Lucas Castellani

**REGRETS:** Ian Frazier  
Dr. Heather O'Brien

**1.0 Meeting Called to Order**

Mr. Mason called the meeting to order at 4:44 pm.

**2.0 Declaration of Conflict of Interest**

Mr. Mason called for conflicts of interest; none were declared.

**3.0 Adoption of Agenda Items**

2016-72 Moved: S. Jensen  
Seconded: D. Thompson

THAT the Agenda items dated August 9, 2016, be adopted as circulated.

**CARRIED**

**4.0 Adoption of Minutes – N/A**

**5.0 New Business/General Business – No new business**

**6.0 Correspondence Items**

All correspondence items were previously emailed to Board members. Copies were also included in their Board packages.

- a. Letter Mr. Wray, Wawa CAO dated July 20, 2016

**7.0 Addendum – N/A**

**8.0 That the Board Go Into Committee TIME 4:47 pm**

2016-73 Moved: C. Martin  
Seconded: S. Jensen

THAT the Board of Health goes into committee.

**Agenda Items:**

- a. Litigation or Potential Litigation

b. Labour Relations and Employee Negotiations

**CARRIED**

**9.0 That the Board Go Into Open Meeting – 6:52pm**

2016-74 Moved: C. Martin

Seconded: S. Jensen

THAT the Board of Health goes into open meeting at 6:52pm.

**CARRIED**

**10.0 Resolution(s) Resulting from In-Committee Session**

2016-75 Moved: S. Jensen

Seconded: C. Martin

That the recruitment process for the MOH and CAO positions be delegated to the Governance Committee in collaboration with the current Acting MOH who will bring back recommendations for the Board's approval.

**CARRIED**

**11.0 Announcements**

**Next Committee Meetings:**

September 14, 2016 @ 4:30pm

Finance and Audit Committee Meeting

Prince Meeting Room

September 14, 2016 @ 5:30pm

Governance Standing Committee

Prince Meeting Room

**Next Board Meeting:**

September 28, 2016 at 5 pm

Sault Ste. Marie Room A&B

Dr. Hanlon informed the Board that the Ministry has indicated that they are looking to appoint up to 6 board members in total. Dr. Hanlon to speak with Mr. Oraziotti on the skills matrix for the Board and what areas are still needed. Also Dr. Hanlon to speak with Mr. Mantha about Provincial representatives having a more diverse geographical location.

**12.0 THAT the Meeting Adjourn 6:58 pm**

2016-76 Moved: D. Thompson

Seconded: S. Jensen

THAT the Board of Health meeting adjourns at 6:58pm.

**CARRIED**

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Lee Mason, Chair

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Christina Luukkonen, Secretary

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Date

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Date





AGENDA

Item:	(3a)
Date:	NOV 08 2016

## Clerk's Department

595 9<sup>th</sup> Avenue East, Owen Sound Ontario N4K 3E3  
519-372-0219 x 1227 / 1-800-567-GREY / Fax: 519-376-8998

October 11, 2016

The Honourable Kathleen Wynne  
Premier of Ontario  
Toronto ON M7A 1A1  
By email only: [premier@ontario.ca](mailto:premier@ontario.ca)

Honourable Madam:

Provincial legislation and Hydro One's strategy regarding hydro costs was discussed at a recent Grey County standing committee meeting. At the October 4, 2016 Council session, resolution SSC70-16 was endorsed as follows:

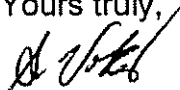
**WHEREAS there is inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges;**

**AND WHEREAS this practice targets and negatively affects rural residents, especially those who are already unable to pay for the high cost of hydro;**

**NOW THEREFORE BE IT RESOLVED THAT the County of Grey request the Province to re-evaluate the structure of hydro in terms of access and delivery and implement structural changes to address the unfair practice of charging more for delivery for rural residents;**

**AND THAT this resolution be circulated to all municipalities in the Province of Ontario as well as Ontario Small Urban Municipalities (OSUM) and Association of Municipalities of Ontario (AMO).**

Grey County Council respectfully requests consideration of this resolution.

Yours truly,  


Sharon Vokes  
Clerk/Director of Council Services  
[sharon.vokes@grey.ca](mailto:sharon.vokes@grey.ca)  
[www.grey.ca](http://www.grey.ca)

cc. Glenn Thibeault, Minister of Energy by email: [gthibeault.mpp.co@liberal.ola.org](mailto:gthibeault.mpp.co@liberal.ola.org)  
AMO by email: [amo@amo.on.ca](mailto:amo@amo.on.ca)  
OSUM by email: [lmccabe@goderich.ca](mailto:lmccabe@goderich.ca)  
K. Wepler, Director of Finance  
All Ontario Municipalities  
Bill Walker, MPP Bruce Grey Owen Sound by email: [bill.walker@pc.ola.org](mailto:bill.walker@pc.ola.org)  
Jim Wilson, Simcoe Grey MPP by email: [jim.wilson@pc.ola.org](mailto:jim.wilson@pc.ola.org)

Grey County: Colour It Your Way

Item:	136
Date:	NOV 08 2016

October 4, 2016

Council of the Municipality of Grey Highlands passed the following resolution at their meeting of October 3, 2016:

**16-692**

**Mokriy - Halliday**

**Whereas the current Accommodation Review process is not reflective of the reality of rural school and community life; and**

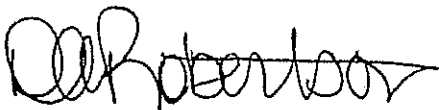
**Whereas school closures impact single-school small rural communities in all educational, social and economic aspects to a far greater degree than those impacts in multi-school urban communities;**

**Be it resolved, That the Municipality of Grey Highlands requests the Minister of Education initiate an immediate moratorium on the Accommodation Review Process until such time as a review of the above mentioned impacts on small rural communities be studied, completed and the results and recommendations be considered; and**

**That this resolution be circulated to Premier Kathleen Wynne, MPP Bill Walker, Minister of Infrastructure, Bluewater District School Board, Bruce-Grey Catholic District School Board, Community School Alliance, County of Grey, County of Bruce, People for Education, and all municipalities in Ontario.**

**CARRIED.**

CERTIFIED TO BE A TRUE COPY



Debbie Robertson

Chief Administrative Officer(Acting)/Municipal Clerk

Director Council and Legislative Services



# Great Lakes Waterfront Trail

## WATERFRONT REGENERATION TRUST 2017 PARTNERSHIP FUNDING REQUEST

The Municipal Partnership funding is critical to demonstrate a local commitment in senior government discussions; in addition, the contributions provide the seed funds to develop proposals for leveraging corporate, foundation and government funds. In 2017, the Partnership funding represents approx. 6% of the Trust revenue.

In 2016 our work in the North included the following highlights:

- Hosting a successful Mobile Workshop and pilot cycle tour of the entire Lake Huron North Channel that received excellent media coverage and involved over 50 participants.
- Developing a bank of professional photographs of the route and cyclists enjoying the route for use by our partners.
- Developed 29 detailed maps depicting the final approved route for the Lake Huron North Channel as well as creating a custom google map which is available on our website.
- Conducting a comprehensive signage audits of the 380 km Lake Huron North Channel section of the Trail, which identified the 630 locations for directional signs on municipal roads and 204 locations on provincial roadways used for the Trail.
- Secured MTO's participation to improve, sign and designate sections of Provincial roadways necessary to achieve a continuous route. This represents a \$9M investment from MTO in the initiative.

2017 the Partnership funds will be used to support the Trust's work in the following areas:

1. Promote the 86 Great Lakes Waterfront Trail community and First Nation partners through the website, social media, the annual Great Waterfront Trail Adventure and at trade shows such as the Toronto Bike Show, Outdoor Adventure Show and Redpath Waterfront Festival. Partners are invited to send collateral to the WRT for display at the shows.
2. Maintain the Waterfront Trail's on-line mapping resources and publications. In 2016 we launched a new digital map that uses a customized google platform with

improved links to local tourism web content. In partnership with LucidMap, we published a revised edition of the Lake Ontario/St. Lawrence River Mapbook and published with Ontario's Southwest the first edition of the Lake Erie Mapbook. Book publications are available for purchase on-line and at Mountain Equipment Co-op Stores.

3. Host regional partner meetings to coordinate actions, identify priorities and update the WRT's State of the Trail inventory, which identifies projects, recently completed, planned or underway to enhance and expand the Waterfront Trail.
4. Meet with senior Ministry officials in Environment and Climate Change, Transportation, Natural Resources, Tourism and Health to discuss progress on the Great Lakes Waterfront Trail, partner priorities and opportunities for partnership. In particular, we are reaching out to Transportation, Environment and Tourism to ensure that the Waterfront Trail is a foundational part of Province's emerging cycle (tourism) policies and investments. This recognition has been used as an advantage for municipal Trail projects competing for Provincial infrastructure funding.
5. Expanding the partnership to include St. Joseph Island.
6. Implementing the signage audit of the 380 km Lake Huron North Channel section of the Trail.
7. Secure funding for the next expansion of the Trail from Grand Bend to Espanola. This connection will link the northern and southern sections of the Trail.
8. Secure provincial infrastructure funding to improve sections of the Waterfront Trail that use provincial roadways or infrastructure. In 2015 the Province announced investments of \$15M on four such projects—all on existing or planned Waterfront Trail. MTO has become a major partner in improving provincial roadways on the SSM to Sudbury section of the Trail investing \$9M to make shoulder improvements to sections of HWY 17 necessary to achieve a continuous route for the Lake Huron North Channel section of the Trail. This partnership has also started to influence MTO decisions in Southern Ontario secondary provincial roadways eg. The St Lawrence Bikeway (1000 Islands Parkway).
9. Working with with Tourism Northern Ontario and Trans Canada Trail to complete the Lake Huron North Channel section of the Great Lakes Waterfront Trail/ TCT including developing tourism resources and organizing launch celebrations for 2017.
10. Work with CAA, a major corporate partner, to develop cycle itineraries promoting Waterfront Trail communities. The itineraries are marketed to CAA's 6 million members nation-wide and posted on the Waterfront Trail website as well.
11. Continue work with the Friends of the Greenbelt to establish connections from the Greenbelt Route to the Waterfront Trail; and cross promote the trails; (Project Funding from Friends of the Greenbelt).
12. Complete the Metrolinx funded Train to Trail wayfinding project. 11 'Trail to GO' stations and routes have been identified for route signage, trailhead signs and promotion as active transportation routes between GO stations and the Trail. The

Trust anticipates that there will be a Phase 2 for this work, including adding additional routes as well as promotions to increase awareness.

13. Host the Great Waterfront Trail Adventure. In 2017 the GWTA will be used to celebrate Canada 150 – National Park (Point Pelee) to National Park (Rouge Urban). The media/promotions campaign promotes the entire Trail. The 2016 media campaign generated 32 pieces of media with a reach of 23M impressions.
14. Each section of the Great Lakes Waterfront Trail was represented by a political leader serving as an Honorary Tour Director and meeting elected colleagues in communities along the route. The 2016 Honorary Tour Directors and Ambassadors were: Lambton Warden Bev MacDougall (Lake Huron), John Scott, former Essex Councillor (Lake Erie), Ajax Mayor Steve Parish (Lake Ontario), and Brockville Mayor Dave Henderson (St. Lawrence River). Eleanor McMahon, Minister of Tourism Culture and Sport rode the first two days of the 2016 GWTA.
15. Continue a promotional partnership with Adventure Cycling—the leading cycle tourism association in the USA to promote the Waterfront Trail to the American cycle tourists.
16. Work with Ragnar, a leading running relay company based in the US coming to Canada for a second time, to promote the Waterfront Trail. In 2013 Ragnar brought 1300 runners, most from the USA and many for the first time, to Canada. They ran from Cobourg to Niagara Falls on the Waterfront Trail.

October 2016



## Waterfront Regeneration Trust Corporation

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HST #: 86767 9821

November 1, 2016

Peggy Greco  
CAO/Clerk-Treasurer  
Prince Township  
Via email: [pgreco@twp.prince.on.ca](mailto:pgreco@twp.prince.on.ca)

### 2017 Donation Request

For services rendered with regards to:

The Township of Prince's donation to the 2017 Waterfront Trail  
Partnership Program (2017 program highlights attached)

Requested donation to Waterfront Regeneration Trust for This  
Invoice:

**\$100.00**

Vicki Barron  
Director of Administration &  
Regeneration Initiatives  
[vb@wrtrust.com](mailto:vb@wrtrust.com)

**Ministry of Housing**

**Minister Responsible for the  
Poverty Reduction Strategy**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel.: 416 585-6500  
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**Ministère du Logement**

**Ministre responsable de la Stratégie  
de réduction de la pauvreté**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
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AGENDA Ontario

Item:	13 d)
Date:	NOV 08 2016

Let me thank you and your council for the work you do every day on behalf of the citizens of Ontario. It can't be said enough that a strong partnership between your government and my Ministry is critical to addressing the affordable housing challenges we collectively face.

As you'll know, the province recently released an update to the Long-Term Affordable Housing Strategy (LTAHS) 2016 (the "Update"). The Update continues the transformation of Ontario's housing system which we began with the 2010 LTAHS. On September 14, 2016, we re-introduced the Promoting Affordable Housing Act, 2016 (Bill 7). If passed, Bill 7 would help ensure that the people of Ontario have better access to affordable and adequate housing. This includes an even stronger emphasis on the role that private sector housing can play in providing a mix and range of affordable housing choices for Ontarians.

More specifically, second units are an important tool in contributing to the supply of private sector affordable housing choices. They are widely recognized as one of the most affordable forms of rental housing. Second units help optimize the use of the existing housing stock and infrastructure, all the while providing an income stream for homeowners, particularly younger and older homeowners, who may respectively have a greater need for income to help finance and/or remain in their homes.

In support of second units, I am pleased to announce that Bill 7 proposes to amend the *Development Charges Act*, 1997 which, if passed, give authority to amend the regulations and exempt second units in new homes from development charges. This should help spur the design of houses to accommodate second units at the outset, which is a more effective approach compared to retrofitting. In this way, we can plan ahead for houses to be used in a flexible way over time, depending on the life cycle stage of homeowners and whether they seek or need the income a second unit can provide.

Concurrently, we are proposing to publicly consult on potential changes to the Building Code (by way of an amendment to Regulation 332-12) to improve the affordability of second units in newly constructed houses while still meeting safety standards of both the Building Code and Fire Code. The proposed new requirements for construction of newly built houses with second units would allow for greater flexibility and decrease the construction costs.

You may recall that we began a renewed emphasis on second units as part of the 2010 LTAHS which saw us make amendments to the *Planning Act* to require municipalities to amend their official plans and zoning by-laws to authorize second units in single-detached, semi-detached and row dwellings, as well as in accessory structures (e.g. laneway garages). These provisions came into effect on January 1, 2012. The Act was

also amended to give the Minister regulation making authority - to both directly permit second units and/or to prescribe standards for them (e.g. parking).

I am aware that an increasing number of municipalities have taken, or are engaged in taking, steps to amend their official plans and zoning by-laws to reflect these provisions. I appreciate those efforts. However, in some instances, analysis reveals that certain official plan policies and/or zoning provisions do not reflect the permissive spirit and intent of these legislative changes. It is noted that Bill 7 proposes to provide the minister with appeal rights related to municipal adoption of second unit official plan policies and zoning by-laws.

However, the majority of municipalities have not updated their official plans and zoning by-laws to reflect the second unit requirements of the *Planning Act* - even though we are well into the fourth year since this requirement came into effect. As such, and based on all of the above, I have instructed staff to engage in a five part plan as follows:

1. Engage in outreach to apprise municipalities of the proposed changes to the Building Code and *Development Charges Act* as a means of supporting the planning and establishment of second units.
2. Our Municipal Services Offices will approach those municipalities that have adopted official plans and/or zoning by-laws post 2012 to:
  - a. Discuss policies, by-laws, or standards that appear to be overly restrictive and not in keeping with the permissive spirit and intent of the legislation; and
  - b. Request these municipalities to review the policies or standards considered restrictive at the next opportunity (i.e., during an official plan review or zoning by-law update) to reflect the purpose and intent of the *Planning Act* provisions on second units.
3. Our Municipal Services Offices will also approach all of those municipalities that have yet to adopt changes to their official plans and/or zoning by-laws to reflect the *Planning Act* requirements, to seek an understanding of when the changes will be made and to provide guidance as needed. I have instructed them to seek commitments to complete this work by March 31, 2017.
4. Propose a regulation under the *Planning Act* setting out standards and/or limitations on official plan policies and/or zoning standards which would take precedence over existing policies/standards which are deemed to be not in keeping with the permissive spirit and intent of the legislation as follows:
  - o Only a maximum of up to one parking spot per second unit could be required and tandem parking would be permitted;
  - o Second units could not be subject to any provision which requires the primary or second unit be occupied by any person (e.g. a by-law could not require the primary unit to be inhabited by the owner in order for a second unit to be permitted); and
  - o Second units would be permitted in primary dwellings and accessory buildings regardless of date of construction of the primary or the second unit.



5. Publish an information backgrounder setting out best practices on second units, along with promoting guidance material and web content developed by the Landlord Self Help Centre.

While some of the above steps may seem strong, these province-wide legislative requirements for second units have been in place for some time. Since their enactment, the need for affordable housing choices for all Ontarians has increased.

The benefits of second units are widely recognized and they form a substantial and increasing part of the province's affordable housing supply. Since becoming Minister in June, I have crossed the province listening to municipal leaders, housing experts and advocates. In the formal and informal discussions, the need for secondary suites to be part of a healthy municipal housing "mix" became more obvious. I have instructed ministry staff to provide as much information and advice as possible to assist municipalities in moving forward with this important work.

I look forward to all municipalities in Ontario embracing a permissive second unit policy and zoning framework to help house their residents.

Thank you in advance for your help as we work together in partnership to achieve our shared goal of creating more affordable housing in our communities.

Sincerely,



Chris Ballard  
Minister