



**CORPORATION OF THE TOWNSHIP OF PRINCE**  
**REGULAR MEETING**  
Agenda with addendum inserted  
August 8, 2017  
6:45 p.m. – Council Chambers

- 
1. **Call to Order**
  2. **Approve Agenda**
  3. **Disclosure of Interest**
  4. **Minutes of Previous Meeting**
    - a) Minutes July 11 & July 18-Prince Township
  5. **Questions and Information Arising out of Minutes and not Otherwise on Agenda**
  6. **Petitions and Delegations**
    - a) Presentation on Land-use Planning Report by Planning Advisory Services-Bill Wierzbicki
    - b) Chris Klemm, representing land owners at Jackson Island, wants to submit a formal complaint about the unsatisfactory condition of Taillifer Road.
  7. **Reports from Staff**
    - a) Fire Chief Report
    - b) Road Superintendent Report
    - c) Clerk-Treasurer Report – Expenditure & Revenue Reports
    - d) Sponsorship for Prince Township Great Trail Celebration
    - e) Declaration of Surplus Property – 702 Walls Road
    - f) Appointment of Realtor – Castle Realty – Bradley Eagleson
  8. **Planning**
    - a) C2-2016 Consent to Server-Don & Lorraine Mousseau
    - b) Planning Matter – Minor Variance Application M5-2017
  9. **By-Laws**
    - a) Wishart- Workplace Anti-Violence, Harassment, and Sexual Harassment Policy
    - b) By Law for Review and approval- to amend by-law 2016-40, being an agreement between the municipality and the City of SSM
  10. **Motions and Notices of Motions**
    - a) Municipal World Magazine- Mayor Lamming Request for Subscription
  11. **Correspondence (for your information)**
    - a) Planmac Engineering-Inc. Potential road closure during construction
    - b) Ieso- 2016 Annual Report, Reliability in a Changing Sector
    - c) Bill 148- The Fair Workplaces, Better Jobs Act 2017
    - d) Alzheimer Society- Make your coffee count and celebrate coffee break
    - e) Union Gas Grant Application Update
    - f) Jackson Island- Township Properties
    - g) Owen Sound- Proposed changes Under Bill 68
    - h) Ontario College of Teachers- Anishinaabe Artistic Presentations
  12. **Minutes of Boards and Committees**
    - a) Sault Ste. Marie Region Conservation Authority- Meeting Tuesday, June 20, 2017
    - b) Social Services- DSSMSSAB Regular Board Meeting- Thursday, June 15, 2017
  13. **New Business (will include motions for consideration)**
    - a) MPP Sylvia Jones Bill 141 Sewage Bypass Reporting Act 2017
    - b) International Lodge #115- Fraternal Order of Police
    - c) Council award Nomination form
    - d) Ministry of Municipal Affairs- Recent changes to the Municipal Election Act, 1996 under Bill 68
    - e) FONOM- Resolution No. 2017-12- Proposed made in Ontario ESA Species at Risk Guide
    - f) Ministry of Community and Social Services- Invitation to Participate in the District Social Services Administration Board Review
    - g) The Township of The Archipelago- Reconsider proposed changes under Bill 86
    - h) Schooley Mitchell- Value Report- Township of Prince
    - i) Transport Canada- Offer to Purchase Property on Marshall Drive
    - j) Essentials of Municipal Fire Protection & Emergency Management- Essentials Seminar Invitation

**14. Closed Session**

- a) Discussion of the minutes of July 11, 2017
- b) the security of the property of the municipality or local board; re: 702 Walls Road
- c) Labour relations or employee negotiations - unauthorized letter

**15. Confirmatory By-law**

- a) By-Laws 2017-24 to confirm proceedings of the meeting of council, July 18 & August 8, 2017

**16. Adjournment**



CORPORATION OF THE TOWNSHIP OF PRINCE  
REGULAR MEETING  
Minutes  
July 11, 2017  
6:45 p.m. – Council Chambers

AGENDA

item: 4(a)  
Date: AUG 08 2017

1. Call to Order

2. Approve Agenda

Resolution: 2017-168

Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby approves the regular meeting agenda of July 11, 2017 and any addendum, as presented. (cd)

3. Disclosure of Interest

4. Minutes of Previous Meeting

- a) Prince Township Minutes- June 13, 2017
- b) Prince Township Special Meeting Minutes – July 7, 2017

Resolution: 2017-169

Moved by: Councillor I. Chambers      Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby adopts the minutes of the Regular meeting of June 13, 2017 and the special meeting of July 7, 2017, as presented. (cd)

5. Questions and Information Arising out of Minutes and not Otherwise on Agenda

- a) Admin report – re: extra meetings with Tulloch

Resolution: 2017-170

Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers

Whereas during the course of the tender process for the Festival and Events Pavilion several concerns were raised; and

Whereas these concerns resulted in additional meetings, phone time and revisions of the tender document, by Tulloch Engineering; and

Whereas Tulloch Engineering has put in a request to cover these additional fees, which were beyond the scope of work that would typically be undertaken during the course of typical design development;

Now therefore be it resolved that this Council hereby agrees to pay the request of \$1,600 in additional fees, plus HST. (cd)

6. Petitions and Delegations

- a) BDO – presentation of 2016 Financial Statements  
(hard copy will be distributed at meeting. Electronic draft was emailed to council June 19, 2017)

Resolution: 2017-171

Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby accepts the 2016 financial statements, as presented by BDO. (cd)

7. Reports from Staff

- a) Fire Chief Report

Resolution: 2017-172

Moved by: Councillor I. Chambers      Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby accepts the Fire Chief's Report, as information. (cd)

- b) Road Superintendent Report

Resolution: 2017-173

Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby accepts the Road Superintendent's Report, as information. (cd)

- c) Clerk-Treasurer Report – Expenditure & Revenue Reports

Resolution: 2017-174

Moved by: I. Chambers      Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby accepts the Clerk's June 2017 expenditure report in the amount of \$120,108.51, the June 2017 revenue report in the amount of \$70,171.65. (cd)

- d) PUC – Streetlight project and savings estimate

Resolution: 2017-175

Moved by: E. Palumbo      Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby accepts the PUC report on streetlights savings, as information. (cd)

**8. Planning**

- a) M3-2017 – Minor Variance – construct accessory building forward of established front building

**Resolution: 2017-176**

**Moved by: E. Palumbo      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby approves the consent application M3/2017 permitting the construction of an accessory building forward of the established front building with the following conditions:**

- That the applicant will require a permit from the Conservation Authority prior to any site grading, excavation, filling, development or construction; and
- That an engineer's report may be required for any construction where alluvial soil is present; and
- That the proposed structure be used for the property owners own personal use only. (cd)

- b) M4-2017 – Minor Variance – decrease yard setback from 2m to 0.762m

**Resolution: 2017-177**

**Moved by: I. Chambers      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby approves the consent application M4/2017 permitting a decrease in the side yard setback for a construction of a shed at the existing single-family residence from 2 m. (6.5 ft.) to 0.762 m. (2.5 ft.) with the following conditions:**

- That the structure be used for storage only and not be converted into living space; and
- That the proposed structure be used for the property owners won personal use only. (cd)

- c) Administrator Report – Retirement announcement, Bill Wierzbicki

**Resolution: 2017-178**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby accepts the administrator report on planning as information. (cd)**

**Resolution: 2017-179**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby requests our planner to prepare a report on multi-residential units (ie. 4 plexes) for our August meeting. (cd)**

**9. By-Laws – none**

- a) Prince Township- By Law No 2017-19 – In-House Counsel agreement – Wishart Municipal Group

**Resolution: 2017-180**

**Moved by: Councillor I. Chambers      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby adopts By-Law 2017-19, being a by-law authorizing the Mayor and CAO to enter into a contract with Wishart Municipal Group, accepting the Gold 2 package. (cd)**

- b) 2017-20 – agreement with 786222 Ontario Inc. ( Phillips Haulage) re: construction of festival and events pavilion

**Resolution: 2017-181**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby adopts By-Law 2017-20, being a by-law authorizing the Mayor and CAO to enter into a contract with 786222 Ontario Inc. o/a Phillips Haulage, for the construction of the Festival and Events Pavilion. (cd)**

**10. Motions and Notices of Motions**

**11. Correspondence (for your information)**

- a) College of Physicians and Surgeons of Ontario - nominations
- b) MPP Michael Mantha – Municipal Immigration Funding
- c) Municipal Class Environmental Assessment legislation reform
- d) Minister of Education – Ontario's Plan to Strengthen Rural and Northern Education
- e) Stewardship Ontario – Waste diversion funding
- f) Ontario Aggregate Resources Corp. – 2016 Annual Report (in office)
- g) Ontario News – Stronger laws to deter forest fires

**Resolution: 2017-182**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby receives items 11 a through g, as information. (cd)**

**12. Minutes of Boards and Committees**

- a) Social Services Minutes Thursday, May 18, 2017
- b) SSM Region Conservation Authority Minutes Tuesday April 18, 2017

**Resolution: 2017-183**

**Moved by: Councillor I. Chambers      Seconded by Councillor: E. Palumbo**

**Be it resolved that this Council hereby accepts the minutes of the DSSAB May 18, 2017 and SSM Region Conservation Authority – April 18, 2017 (cd)**

- c) Prince Heritage Committee Meeting- May 3, 2017
- d) Minutes of the Prince Township Public Library Board of Trustees-Tuesday, April 4, 2017

**Resolution: 2017-184**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby approves the minutes of the Prince Heritage Committee of May 3, 2017 and the Prince Township Public Library Board of Trustees of April 4, 2017. (cd)**

**13. New Business (will include motions for consideration)**

- a) Jeff Edwards – Media Communication Training

**Resolution: 2017-185**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby agrees to send 2 people to the media communication training, one being the CEMC, the other to be determined. (cd)**

- b) Transport Canada – Offer to purchase property on Marshall drive.

**Resolution: 2017-186**

**Moved by: Councillor I. Chambers      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby agrees to purchase the property on Oakridge Lane from Transport Canada for \$35,500. (deferred)**

- c) Councillor Palumbo – discussion on signs – advertising on Pavilion
- d) Councillor Palumbo – update on internet/cell phone service
- e) ROMA – Motion opposing new regulations re: Asset Management Plans

**Resolution: 2017-187**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers**

**Whereas municipalities are a responsible, mature order of government in Ontario; and**

**Whereas the Township of Prince promotes, supports and encourages strong and effective rural and northern rural governments; and**

**Whereas the Township of Prince supports the responsible and fiscally accountable development of municipal Asset Management Plans; and**

**Whereas the Province of Ontario through the Ministry of Economic Development, Employment and Infrastructure has developed a proposed Municipal Asset Management Planning Regulation; and**

**Whereas the proposed Municipal Asset Management Planning Regulation has been posted on the Environmental Registry as 013-0551; and**

**Whereas the Township of Prince has reviewed the proposed Municipal Asset Management Planning Regulation; and**

**Whereas the Township of Prince has reviewed the submission on the proposed Municipal Asset Management Planning Regulation submitted by the Rural Ontario Municipal Association;**

**Now Therefore Be It Resolved that the Township of Prince agrees that the proposed Municipal Asset Management Planning Regulation:**

1. Is overly prescriptive
2. Does not reflect the principle that municipalities are responsible, mature governments
3. Will create a resource and fiscal strain on our municipality and others, more specifically the small rural and northern rural communities that have limited staffing capacity, being the most vulnerable and sensitive to an increasingly burdensome regulatory environment;

**Further Be It Resolved that copies of this Motion be sent to the Minister of Infrastructure, AMO and our local MPP, the Honourable Michael Mantha (cd)**

**14. Closed Session**

- a) Discussion of the minutes of May 9, 2017
- b) Labour relations or employee negotiations – integrity commissioner résumés
- c) Litigation or potential litigation – Tenders

**Resolution: 2017-188**

**Moved by: Councillor I. Chambers      Seconded by: Councillor E. Palumbo**

**Be it resolved that the Council of the Township of Prince hereby go into closed session at 8:20pm to discuss matters relating to:**

- a) Discussion of the minutes of May 9, 2017
- b) Labour relations or employee negotiations – integrity commissioner résumés
- c) Litigation or potential litigation - Tenders

**Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (cd)**

**Council returned to open session at 8:49 pm**

**Resolution: 2017-189**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor E. Palumbo**

**Be it resolved that this council hereby adopts the minutes of the closed session of May 9, 2017, as presented. (cd)**

**15.      Confirmatory By-law**

**a)      By-law 2017-20**

**Resolution: 2017-190**

**Moved by: Councillor I. Chambers      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby adopts By-Law 2017-21, being a by-law to adopt, ratify, and confirm the action of Council for July 7, 2017 and July 11, 2017. (cd)**

**16.      Adjournment**

**Resolution: 2017-**

**Moved by: Councillor I. Chambers      Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby adjourns at 8:52p.m until August 8, 2017 or the call of the chair. (cd)**

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Mayor, Ken Lamming

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CAO/Clerk – Treasurer, Peggy Greco



CORPORATION OF THE TOWNSHIP OF PRINCE  
SPECIAL MEETING  
MINUTES  
July 18, 2017  
5:30 p.m. – Council Chambers

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**Present:** Mayor K. Lamming, Councillors D. Amadio, I. Chambers, M. Matthew  
**Staff:** Clerk P. Greco, SPC S. Yasmin  
**Public:**  
**Regrets:** Councillor E. Palumbo (Conservation meeting)

**1. Call to order 5:30 p.m.**

**2. Approval of agenda**

**Resolution 2017-192**

**Moved by: Councillor D. Amadio**

**Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby approves the agenda of July 7, 2017, as presented. (cd)**

**3. Declaration of Conflict of Interest**

**4. Review of tender report**

Council reviewed tender report that was emailed at 4:00 pm, hard copy provided at meeting.

**5. Award of tender**

**Resolution 2017-193**

**Moved by: Councillor M. Matthews**

**Seconded by: Councillor D. Amadio**

**Be it resolved that this Council hereby awards the contract for the Prince Lake Road Rehabilitation project, in the amount of \$365,235.74 HST included, to Avery Construction. (cd)**

**Resolution 2017-194**

**Moved by: Councillor D. Amadio**

**Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby authorizes the Mayor and CAO to enter into a contract between the municipality and Avery Construction, for the Prince Lake Road Rehabilitation project. (cd)**

**6. Adjourn**

**Resolution 2017-195**

**Moved by: Councillor I. Chambers**

**Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby adjourns at 5:45 pm until August 8, 2017 or the call of the Chair. (cd)**

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Mayor, Ken Lamming

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Clerk, Peggy Greco

AGENDA  
item: 6(a)  
Date: AUG 08 2017

Land-Use Planning  
Report

**DRAFT REPORT**  
**Secondary Residential Units**  
**Planning Act Requirements**

Prepared  
by

*Planning Advisory Services*

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AUGUST 8, 2017  
V 1.2



# Land-use Planning Report

Prepared By: Planning Advisory Services  
August 8, 2017

## Introduction

### A 4.2.1 Secondary Units

As a result of the "*Strong Communities through Affordable Housing Act, 2011*" the Planning Act requires that the Official Plan include policies allowing for Secondary Units within or accessory to existing dwellings in order to address the following needs;

- 1 To provide affordable housing options.
- 2 To allow second units for aging parents or caregivers.
- 3 To allow home owners an additional source of income.
- 4 To provide a better use of existing infrastructure.

The Act also withdraws the public's ability to appeal the approval of Official Plan policies and any implementing Zoning regulations related to secondary units except during the required 5-year periods required by the Planning Act.

In a letter, the Minister of Housing reminds Councils across the Province of the 2011 Planning Act and subsequent changes to Section 16 which now reads as follows;

### Secondary Unit Policies

16(3) An official plan shall contain policies that authorize the use of a secondary residential unit by authorizing,

- (a) the use of two residential units in a detached house, semi-detached house or rowhouse if no building or structure ancillary to the detached house, semi-detached house or rowhouse contains a residential unit; and

(b) the use of a residential unit in a building or structure ancillary to a detached house, semi-detached house or rowhouse if the detached house, semi-detached house or rowhouse contains a single residential unit. 2011, c. 6, Sched. 2, s. 2.

The Ministry of Municipal Affairs describes second units as follow;

*Second units — also known as accessory or basement apartments, secondary suites and in-law flats — are self-contained residential units with kitchen and bathroom facilities within dwellings or within structures accessory to dwellings (such as above laneway garages).  
Second units must comply with any applicable laws and standards*

Appendix “A” attached to this report outlines the Ministry of Municipal Affairs overview of the changes to the Planning Act as they relate to Secondary Units.

#### **Impact of Changes to Prince Township's Official Plan and Zoning**

The Ministry of Municipal Affairs has informed us that the changes to the Planning Act require that the Official Plan must contain policies that reflect the second units provisions of the Planning Act. This will also require that the Township adopt changes to the Zoning By-law that implement those policies. While the Act requires municipalities to permit second units, the Ministry “recognizes there may be inherent constraints within portions of a municipality or community which would make those areas inappropriate for second units” (such as flood-prone areas or those areas or lots with inadequate servicing). Municipalities should consider any such constraints in developing or reviewing second unit policies”.

When dealing with semi-detached and row-housing the township must also make it based on the capability of the property to support the required onsite services for water and sewage. For second units in a semi-detached it could mean a total of 4 units on site. A rowhouse development could result in the doubling of units from the originally intended number. In both situations and assuredly for row-housing servicing the units would probably be on a communal system. Five or more units on a common sewage system requires MOECC approval. It is for this reason this report does not recommend an

amendment to the zoning by-law that would add semidetached or row-housing as permitted uses in the Hamlet or Rural Zones. Such approvals should be reviewed and approved on the merits of individual applications.

### **Existing Official Plan and Zoning**

Prince Townships Official Plan was approved by the Ministry of Municipal Affairs on July 19, 2011. The only policy in the existing Official Plan that allowed for development beyond single detached residences was in the Hamlet designation as follows;

*"Where appropriate, residential intensification and the development of higher density residential uses, including assisted living and seniors housing will be encouraged within the Hamlet area."*

The Zoning By-law allows residential development in the following zones;

- 1 Hamlet
- 2 Rural Area

There are areas within both the Hamlet and Rural Areas where secondary units are not recommended due to;

- 1 natural hazards,
- 2 soil conditions,
- 3 lack of access to year-round municipal roadway,
- 4 the inability of the lot or septic system to support the additional sewage,

It is also recommended that, while recognizing the Province's stated goals, the Official Plan for Prince Township also set standards that reflect and preserve its character as a Rural Municipality.

### **Development Constraints**

Schedule D of the Official Plan sets out areas of the municipality where there are constraints to development such as the Conservation Regulated Area, wetlands, rare species occurrences, old mine hazards, lakes, and rivers.

The purpose is to protect environmentally important areas and rare or endangered species. Also, to identify areas subject to potential hazards such as flooding.

### **Precambrian Shield**

Precambrian Shield Area which has very shallow soil and forms the catchment area for source water that drains into the ground water table. The existing Official Plan and Zoning now prohibits new residential development within the Shield Area. As this area is very sensitive to development the proposed policies with respect to secondary units should not allow existing dwellings to add a secondary unit.

### **Road Access**

There are areas within the municipality where past development of single detached dwellings has occurred on lots that do not have access to an existing road which is owned by the municipality and receives year-round municipal maintenance. Such existing dwellings should not be allowed to add a secondary unit.

Provincial highways are impacted by new development that would increase vehicular access from abutting lots and/or increase the potential for noise complaints. However, in writing this report consultation with the Ministry of Municipal Affairs they have consulted with MTO and can confirm that MTO "does not have an interest in second units provided the existing driveway can accommodate the extra parking space. MTO would only be interested if a new entrance was being proposed".

### **Conclusion**

That Council amend the Prince Township Official Plan and Zoning By-law as outlined on Appendix "B" and "C"

# Appendix "A"

## Ministry of Municipal Affairs and Housing Overview of Secondary Units

## Secondary Units

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[Email this page](#)

### Changes to the Planning Act

The *Strong Communities through Affordable Housing Act, 2011* amended various sections of the *Planning Act* to facilitate the creation of second units by:

- requiring municipalities to establish official plan policies and zoning by-law provisions allowing second units in detached, semi-detached and row houses, as well as in ancillary structures
- removing the ability to appeal the establishment of these official plan policies and zoning by-law provisions except where such official plan policies are included in five-year updates of municipal official plans
- providing authority for the Minister of Municipal Affairs and Housing to make regulations authorizing the use of, and prescribing standards for, second units

### What are second units?

Second units — also known as accessory or basement apartments, secondary suites and in-law flats — are self-contained residential units with kitchen and bathroom facilities within dwellings or within structures accessory to dwellings (such as above laneway garages).

Second units must comply with any applicable laws and standards. This includes the [Building Code](#), the [Fire Code](#) and property standards bylaws

### Benefits of second units

In addition to increasing the stock of affordable rental accommodation in an area, second units benefit the wider community in a number of other ways. They:

- provide homeowners with an opportunity to earn additional income to help meet the costs of home ownership
- support changing demographics by providing more housing options for extended families or elderly parents, or for a live-in caregiver

- maximize densities and help create income-integrated communities, which support and enhance public transit, local businesses and the local labour markets, as well as make more efficient use of infrastructure
- create jobs in the construction/renovation industry

## **Municipal Considerations**

The *Strong Communities through Affordable Housing Act, 2011* requires municipalities to authorize second units in detached, semi-detached and row houses, as well as in ancillary structures. However, there is a need for municipalities to assess several considerations in developing new official plan policies and zoning provisions, or in reviewing their existing policies and provisions, if they already allow second units:

- Second units should be permitted in both existing residential communities and in newly developing areas. Newly developing areas offer the opportunity to plan proactively for second units. This includes the design of the actual houses and in the lot fabric or neighbourhood layout where ancillary structures like laneway garages could be integrally incorporated into the design. Municipalities and development proponents should specifically consider second units in the planning of new neighbourhoods.
- While the Act requires municipalities to permit second units, the government recognizes there may be inherent constraints within portions of a municipality or community which would make those areas inappropriate for second units (such as flood-prone areas or those with inadequate servicing). Municipalities should consider any such constraints in developing or reviewing second unit policies.
- While the Act requires municipalities to permit second units in detached, semi-detached and row housing, and in ancillary structures, the provisions permit one additional unit (i.e., a second unit) either in a house (e.g., basement) or in an ancillary structure (e.g., above laneway garage) on the same lot. Municipalities should assess where second units may be appropriate in the primary dwelling versus the ancillary structure. In some instances, municipalities may conclude it is appropriate to allow a second unit in both. However, in these situations, the sheltering of appeals does not extend to the third unit. Any party would be able to appeal the authorization of the third unit to the Ontario Municipal Board.
- Municipalities that currently permit second units will need to review their official plans and zoning by-laws to assess whether they are permitted in the range of housing types listed in the Act.

- While the Act introduced a regulation-making ability for the Minister of Municipal Affairs and Housing to prescribe minimum standards for second units, a regulation has not been issued under this authority. As such, municipalities are responsible for determining what standards or zoning provisions should apply to second units in relation to matters such as minimum unit size or parking requirements. Standards should support the creation of second units.

## **Grandfathering of Second Units**

Second units must comply with any applicable laws, which could include the Building Code, the Fire Code and property standards by-laws. The changes do not “grandfather” any existing second units that do not meet applicable laws.

### **Do I need a building permit?**

A building permit may be required to establish a second unit depending on whether alterations to the house are needed. As such, homeowners considering establishing a second unit should contact their municipality prior to doing so.

## **Effective Date of Changes for Second Units and Impact on Official Plan Policies**

The changes to the *Planning Act* for second units came into effect on January 1, 2012.

Municipalities that have already implemented second unit policies should review their policies in light of the changes made through the *Strong Communities through Affordable Housing Act, 2011* to determine whether any changes are required.

Municipalities that do not currently have second unit policies should review the new requirement in the *Planning Act* related to second units and determine what amendments are required to their official plans and zoning bylaws. They should then begin amending their planning documents prior to the second unit provisions coming into effect to be in compliance with the new legislative provisions once they are proclaimed in force.



## Changes to the Planning Act: Before and After

<p><b>Before Changes Made Through <i>Strong Communities through Affordable Housing Act, 2011</i></b></p>	<p><b>Today (With Changes Made Through <i>Strong Communities through Affordable Housing Act, 2011</i>)</b></p>
<p>Municipalities voluntarily establish second unit official plan policies and zoning by-law provisions.</p>	<p>Municipalities are required to establish official plan policies and zoning by-law provisions allowing second units in single, semi and row houses, as well as in accessory structures (e.g. above laneway garages).</p>
<p><i>Planning Act</i> shelters the municipal establishment of official plan permitting second units in single, semi and row houses from appeal to the Ontario Municipal Board; municipalities may permit second unit in accessory structure but these policies for accessory structures are not sheltered from appeal.</p>	<p>Municipal establishment of official plan policies and zoning by-law provisions permitting second units in single, semi, row houses, and in accessory structures, are sheltered from appeal to the Ontario Municipal Board, except during five-year review periods. Sheltering of appeals extends to municipally-determined standards for second units.</p>
<p>No standards for second units in legislation (municipalities currently establish their own standards); no ability for MMAH Minister to prescribe standards.</p>	<p>Municipalities continue to have ability to identify appropriate areas for second units, and to establish appropriate standards for second units; Minister has regulation-making authority to prescribe standards for second units.</p>

# Proposed Official Plan Policies

## Appendix B

## **PART CA Second Unit Policies**

### **CA 1 Second Units**

The Township of Prince supports the "*Strong Communities through Affordable Housing Act*" in allowing for Second Units within or accessory to existing dwellings in order address the following needs;

- 1 To provide affordable housing options.
- 2 To allow second units of aging parents or caregivers.
- 3 To allow home owners an additional source of income.
- 4 To provide a better use of existing infrastructure.

#### **CA 1.2 Which Dwellings Can Support Second Units**

- (1) the use of two residential units in a detached dwelling or a semi-detached dwelling or rowhouse dwelling, where permitted if no building or structure ancillary to the detached dwelling, semi-detached dwelling or rowhouse dwelling contains a residential unit; and
- (2) the use of a residential unit in a building or structure ancillary to a detached dwelling, or a semi-detached dwelling or rowhouse dwelling where permitted, if the detached dwelling, semi-detached dwelling or rowhouse dwelling contains a single residential unit.

#### **CA 1.3 Where Are Second Units Allowed**

- (1) Second units are allowed within in the Hamlet, and Rural (Agricultural and Rural Residential Designations) as shown on Schedule C of this Plan. However, the following section lists restrictions based on the ability to supply an onsite supply of potable water and a sewage system capable of supporting two units. These are as follows;
  - a) The supporting property must be on an existing road which is municipally owned and maintained by the municipality year-round.
  - b) The supporting lot cannot be in an area that is sensitive to development as shown on Schedule D.

- c) Second Units are not allowed on any lake that has not been evaluated to show that the lake has the capability to support additional development.

# Appendix C

## Proposed Zoning

## **7A Second Units**

### **7A.1 Definition**

Second dwelling units also known as accessory or basement apartments or in-law flats are self-contained dwelling units with kitchen and bathroom facilities. They can be contained within the main building or in an accessory building

### **7A.2 Which Structures Can Contain Second Units**

(a) the use of two residential units in a detached dwelling, semi-detached dwelling or rowhouse dwelling if no building or structure ancillary to the detached dwelling, semi-detached dwelling or rowhouse dwelling contains a residential unit; and

(b) the use of a residential unit in a building or structure ancillary to a detached dwelling, semi-detached dwelling or rowhouse dwelling if the detached dwelling, semi-detached dwelling or rowhouse dwelling contains a single residential unit.

(c) All proposals for semi-detached dwellings and row-housing must be approved by way of a rezoning application approved by Council.

### **7A.3 Which Zones Permit Second Units**

Second Units are permitted in the Hamlet (H) and Rural Area (RA) Zones.

### **7A.4 Where Are Second Dwelling Units Not Permitted.**

Second Units are not permitted in the following areas;

- a) On a lot abutting a lake that has not been evaluated to determine its capacity to support new development.
- b) On a lot abutting a roadway that is not owned by a public authority (i.e. the Province or municipality) and is not maintained year-round with such services as snowploughing, garbage collection, etc.

- c) On a lot smaller than 0.8 ha. (1.97 ac.).
- d) On a supporting lot that is within the Development Constraints areas shown on Schedule D of the Official Plan unless the application for a building permit that includes a second unit is accompanied by confirmation that the Conservation Authority has reviewed and approves the proposal.

## **11 HAMLET ZONE (H)**

### **11.1 PERMITTED USES**

The eighth bullet point reworded as follows;

Residential Dwellings - Single detached

Second Unit - See the restrictions listed in Section 7A.4

## **12 RURAL AREA ZONE (RA)**

### **12.1 Permitted Uses**

In the Residential Uses list add as the fifth bullet the following;

- Second Unit - See the restrictions listed in Section 7A.4



Prince Fire  
We Serve Our Community

FIRE CHIEF REPORT

AGENDA  
 item: 7(a)  
 Date: AUG 08 2017

Report To: Mayor and Council		Fire Chief Report 17-0008
From: Ed Haley, Fire Chief		
Meeting: Regular Council		
Meeting Date: August 8, 2017		
Subject: Fire Department Update		

Tuesday, August 8, 2017

We had a car fire on Second Line on Saturday July 29 at approximately 1700 hours. The car was a complete write off but no injuries occurred. Medical calls have been consistent since my last report.

Preparation for the Rural Fire Fighting course is on going. We have seven registered candidates, whether all get to attend remains to be seen according to the numbers from other fire departments. Four will be attending for sure.

We are planning a training weekend towards the end of the month or early September to brush up on our skills but also to better prepare our candidates for the course in September at Aweres.

No special day burning permits have been issued this month with the exception of one for the road crew to burn brush at the municipal site. There have been no major infractions this season and most individuals seem to be following the burn by laws and the fire permit protocol.

Attendance of new recruits is encouraging yet summer attendance for training in general is consistently light. We are continuing to plan for the future of the fire department to ensure its continued service to the community not only for fire protection but for cost savings to the tax payers.

Respectfully,  
*Ed Haley*  
 Fire Chief



AGENDA

item: 7 (b)  
Date: AUG 8 2017



**Prince  
TOWNSHIP**

*Simply Beautiful, Naturally Prince*

Agenda  
Item: 7b)  
Date: August 8, 2017

---

**ADMINISTRATIVE REPORT**

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<b>Date:</b> August 3, 2017	<b>Date Presented:</b> August 8, 2017
<b>Prepared By:</b> Brian Evans	<b>Department:</b> Roads
<b>Subject:</b> Roads Report	

Patching has been ongoing on all surface treated roads and in good condition except for Gagnon Road which is closed to through traffic at this time

Bridge repair on Gagnon Road is getting close to completion and paving of bridge surface should be done in the next week or so.

Surface treatment was scheduled to start in the city then Gagnon will be done after we city is completed Prince Lake Road and Hill Road to be graded on August 8th.

AGENDA

item: 7 (C)  
Date: AUG 0 8 2017

**Prince Township Revenue Report  
July 2017**

Description	Amount	
Building Permits	\$503.14	
Dog Tags	\$15.00	
Fire Permits	\$164.00	
Planning - Consent	\$350.00	
Planning - Minor Variance	\$150.00	
Tax Certificate	\$120.00	
Subtotal		
	Cash Receipt	\$1,302.14
	Property Tax	<u>\$60,297.60</u>
		<u>\$61,599.74</u>

## Prince Township Expense Report July 2017

#	Date	Name	Description	Amount
2561-2576	2017-07-07	July Payroll	Payroll	33861.64
7342	2017-07-11	City of Sault Ste Marie	Garbage Disposal	\$228.90
7343	2017-07-11	Municipal Property Assessment Corporation	Quarterly Levy 3rd quarter	\$5,103.88
7344	2017-07-11	Public Utilities Corporation	Monthly charge, Hydro,streetlight	\$2,349.55
7345	2017-07-11	USTI Canada	Annual support services and licence	\$4,484.35
7346	2017-07-11	WirelessCom Ca Inc.	Internet service, Online data back up	\$254.25
7347	2017-07-11	Airways General Store	Fuel	\$621.06
7348	2017-07-11	Waste Management of Canada Corporation	Recycling dumpster service for cardboard	\$421.87
7349	2017-07-11	Municipal Waste & Recycling Consultants	weekly curbside pick up	\$2,133.65
7350	2017-07-11	Possamai Construction	Triaxle load Granular A	\$2,938.00
7351	2017-07-11	TSC Stores L.P.	Soil, Game camera for recycling	\$169.29
7352	2017-07-11	Peggy Greco	Phone bill	\$90.00
7353	2017-07-11	Brian Evans	Phone bill	\$60.00
7354	2017-07-11	Cuets Financial	Room, Fan for Marina, Certification	\$1,079.24
7358	2017-07-11	Corix Water Products LP	Fencing, Paint, safety vest, hard hat, Culvert	\$1,125.45
7359	2017-07-11	GFL Environmental Inc.	Recycling Fee	\$3,164.00
7360	2017-07-11	ATS - Alarm and Telecom Services	alarm logging	\$351.20
7361	2017-07-11	Public Utilities Corporation	Recreation Storage	\$36.56
7362	2017-07-17	Wishart Law Firm	Prince Lake Road - Right of Way Ownership file	\$1,101.75
7363	2017-07-17	Frankie's Automotive & Body Shop	Void	V
7364	2017-07-17	TSC Stores L.P.	Sprayer 2 gal home & garden	\$33.89
7365	2017-07-17	Peggy Greco	Dinner - Amcto zone 7	\$25.67
7366	2017-07-17	Brian Evans	led bulbs for entry, hinges for hall cabinets, surge protector cord for quonset, screws	\$151.75
7367	2017-07-17	Tulloch Engineering Inc.	Additonal fees - re festival & events pavilion	\$1,808.00
7368	2017-07-17	Corix Water Products LP	9.1 m 24 (600x20) culvert	\$1,015.96
7369	2017-07-17	Vulcan Fire & Safety Systems Ltd.	9 SCBA tanks for service & hydropostatic testing	\$488.16
7370	2017-07-17	Pioneer Construction Inc.	4-10" quarry stone - repair to road at river bank	\$1,786.99

7371	2017-07-17	Frankie's Automotive & Body Shop	Repair right rear tire & install right rear mud flap-Chevy	\$525.45
7372	2017-07-17	Nor Col EZ Dock	hardware cconnectors for ez dock	\$207.88
7373	2017-07-21	Huron Superior Catholic School Board	English Separate Levy - 2nd quarter 2017	\$15,550.00
7374	2017-07-21	LeConseil Scolaire de District Catholique	French Separate Levy - 2nd quarter 2017	\$1,825.00
7375	2017-07-21	Conseil Scolaire de District du Grand Nord	French Public levy -2nd quarter 2017	\$600.00
7376	2017-07-21	Lyons TIM-BR Mart	paint and brushes for flag pole	\$52.30
7377	2017-07-21	Sault Ste. Marie Region Conservation Authority	2017 levy	\$5,283.80
7378	2017-07-21	Algoma District School Board	English public levy - 2nd quarter 2017	\$60,450.00
7379	2017-07-21	Prince Township Library	2017 levy	\$2,000.00
7380	2017-07-21	Tulloch Engineering Inc.	Survey, finalized design drawings, agreements for property owners, tenders	\$15,915.20
7381	2017-07-21	Orkin Canada Corporation	Pest Control - July	\$62.72
7382	2017-07-21	Reliable Maintenance Products	Towels, stone cleaner, bowl cleaner	\$108.75
2593	2017-07-25	Rudnicki, Barbie	Mileage for animal control officer	\$241.93
7383	2017-07-28	Avery Construction		\$423.75
7384	2017-07-28	Bell Canada	Phone	\$554.84
7385	2017-07-28	City of Sault Ste Marie	Tipping fee, Garbage disposal	\$930.50
7386	2017-07-28	Public Utilities Corporation	Hydro, streetlight, Water Filtration	\$29,326.92
7387	2017-07-28	Airways General Store	Fuel	\$452.72
7388	2017-07-28	Laerdal Medical Canada Ltd.	Battery pack for defib	\$340.70
7389	2017-07-28	Tamarah Tyczinski	Aug 2017 newsletter delivery	\$100.00
7390	2017-07-28	Corix Water Products LP	Miscellaneous Expense-Material-pipe and solid bs	\$1,472.32
7391	2017-07-28	Reliable Maintenance Products	Neutralizer vinigar - for roads - weed killing	\$7.07
				<b><u>201316.91</u></b>



item:	7(d)
Date:	AUG 08 2017

**ADMINISTRATIVE REPORT**

<b>Date:</b> August 02, 2017	<b>Date Presented:</b> August 08, 2017
<b>Prepared By:</b> Sharmina Yasmin	<b>Department:</b> Municipal Office
<b>Subject:</b> Sponsorship for Prince Township Great Trail Celebration	

Prince Township is partnering with Lake Superior Watershed Conservancy (LSWC) to create an afternoon on The Great Trail's land and water routes to give people an opportunity to experience outdoor activities on greenways, waterways and roadways.

We invite all our council members to participate in this special day with your friends and family. Also, we would greatly appreciate any in-kind donations to assist with The Great Trail Celebration. All the in-kind donations will be used as prizes for event participants.

Attached is a sponsorship letter that we are sending to all the potential sponsors in the city.

Respectfully,

Sharmina Yasmin  
Special Projects Coordinator



Lake Superior Watershed Conservancy  
285 Wilson St.  
Sault Ste. Marie, ON P6B 2K6  
Wednesday August 2nd , 2017

**Lake Superior Watershed Conservancy and Prince Township is hosting "The Great Trail Celebration" in Gros Cap Marina Park to connect the Trail and the country for a grand celebration of The Great Trail and Canada's 150<sup>th</sup> Birthday.**

Saturday, August 26<sup>th</sup> from 12:00 p.m. to 7 p.m at the Gros Cap Marina Park, Prince Township, ON.

Lake Superior Watershed Conservancy is an international non-profit organization dedicated to ensuring the long-term sustainable health of the Lake Superior watershed through basin-wide communication, education, scientific study, preservation and conservation activities.

August 26<sup>th</sup> marks a day when all across Canada there will be events centred around The Great Trail. Prince Township is partnering with Lake Superior Watershed Conservancy (LSWC) to create an afternoon on The Great Trail's land and water routes to give people an opportunity to experience outdoor activities on greenways, waterways and roadways.

We invite you to participate in this special day & also we would greatly appreciate any in-kind donations to assist with The Great Trail Celebration. All the in-kind donations will be used as prizes for event participants. Your involvement in this event is a great opportunity to increase public knowledge of your organization and an excellent occasion to be recognized as playing a significant role in an event, where our goal is to get as many people experiencing and enjoying the Trail as possible on one day.

As a sponsor you will receive recognitions publicly before and during the event. The categories of sponsorship are as follows:

<b>Silver</b>	\$50.00 -- \$99.00 = Prize Table on display with sponsors acknowledged, Media & Event Recognition
<b>Gold</b>	\$100 + = Logo on 3' X 10' outdoor Event Banner, Prize Table on display with sponsors acknowledged, Media & Event Recognition & Business card or literature cards displayed with the prize.

To sponsor this event please contact Joanie McGuffin at

Phone: 705-975-0631

E-mail: [info@superiorconservancy.org](mailto:info@superiorconservancy.org)

All sponsorship must be confirmed by August 16, 2017.

We look forward to collaborating with you for The Great Trail Celebration and we hope to see you out for this memorable day.

Sincerely,  
Joanie McGuffin  
Lake Superior Watershed Conservancy & Prince Township

July 31, 2017

Attention Council

Dear Members of Council:

**Re: C2-2016 Consent to Sever**

The application for severance for our property, which was approved in August 2016, was to be completed by August 31, 2017.

In preparation for the severance, we had our survey completed in July 2017. During the survey, we found that our driveway is not completely on our property. In order to complete the survey and severance, we are working with our neighbour to do a small conveyance both from them to us and us to them. This will be coming to council at the September meeting, as there was not enough time for the notices to be issued for the August meeting.

Since, if approved, the conveyance will not take effect until September 30<sup>th</sup>, we are requesting a two-month extension on our August 2016 consent, to allow us time to finalize the conveyance.

Sincerely,

  
Don & Lorraine Mousseau



AGENDA

Item:	8(a)
Date:	AUG 08 2017

RECEIVED  
JUL 31 2017



## PLANNING MATTER

28 July 2017

### MINOR VARIANCE APPLICATION M5-2017

Name of Applicant: **John Porco and Barbara Porco**

A meeting of council dealing with this matter is to be held on the day shown below commencing at **6:45 p.m.** in the Council Chambers of the Community Centre, 3042 Second Line West, Prince Township, Ontario.

This notice is sent to you because you are either the Applicant concerned or a person likely interested. Should you desire to express your approval or objection to the application, you may do so at the public hearing. You may record the approval or objection in writing signed by you and addressed to the CAO/Clerk Treasurer of the Township. If your letter is received before the public hearing, it will be read and discussed publicly. Letters received after the hearing will not be considered.

All applicants or their agents must appear at this hearing, otherwise the hearing will be postponed. If the applicants or the agent are unable to appear, please notify the undersigned prior to the hearing.

The following application will be considered at the hearing of

**8 August 2017**

Subject Property

PLAN M164 LOT 12 PCL 4975 AWS

Roll # 57 66 000 000 11900 0000

37 Hill Road

Township of Prince

The Applicant is applying for a Minor Variance from the provisions of Zoning By-law 2015-19 of the Township of Prince as follows:

- Permission to decrease the side yard setback for the construction of a 14' x 24' garage from 2m (6.5 ft.) to 0.924m (3 ft.). (See attached sketch)

Inquiries and Written Submissions can be made to Peggy Greco, CAO/Clerk Treasurer at (705)779-2992 ext. 2, or fax (705)779-2725, or 3042 Second Line West, Prince Township, ON P6A 6K4

Peggy Greco  
CAO/Clerk Treasurer

If a person or public body that files an appeal of a decision of a Planning Matter of the Township of Prince in respect of the proposed minor variance does not make written submissions to the Township of Prince before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

If you wish to be notified of the decision of the Planning Matter in respect of the proposed minor variance, you must make a written request to the address shown above.



MINOR VARIANCE APPLICATION M5-2017

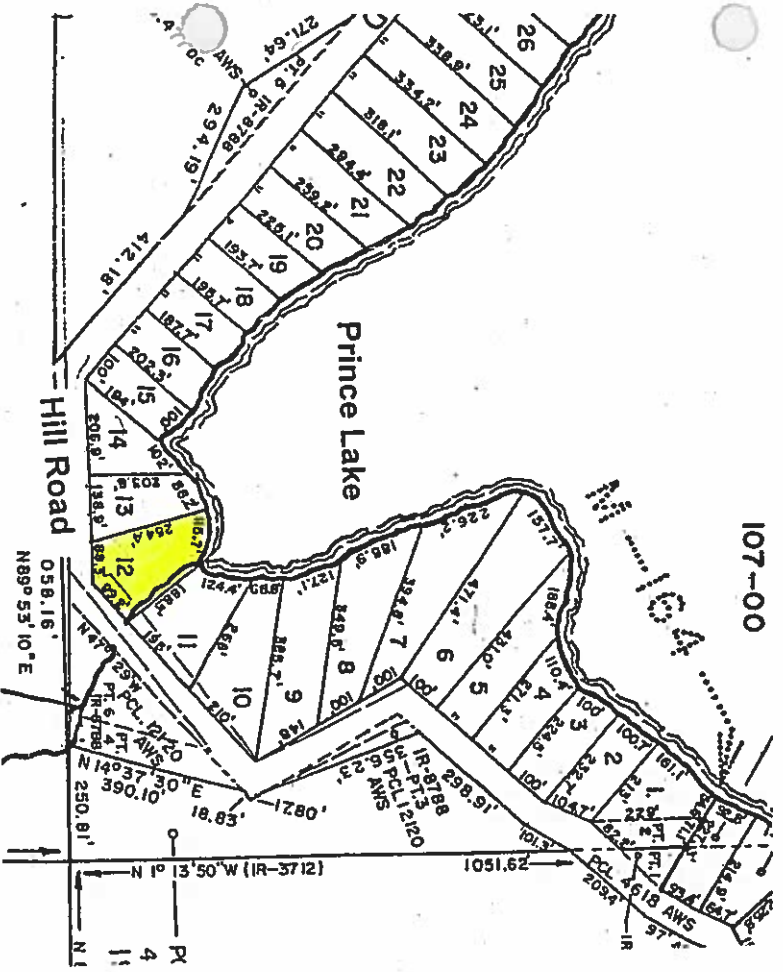
Subject Property

PLAN M164 LOT 12 PCL 4975 AWS

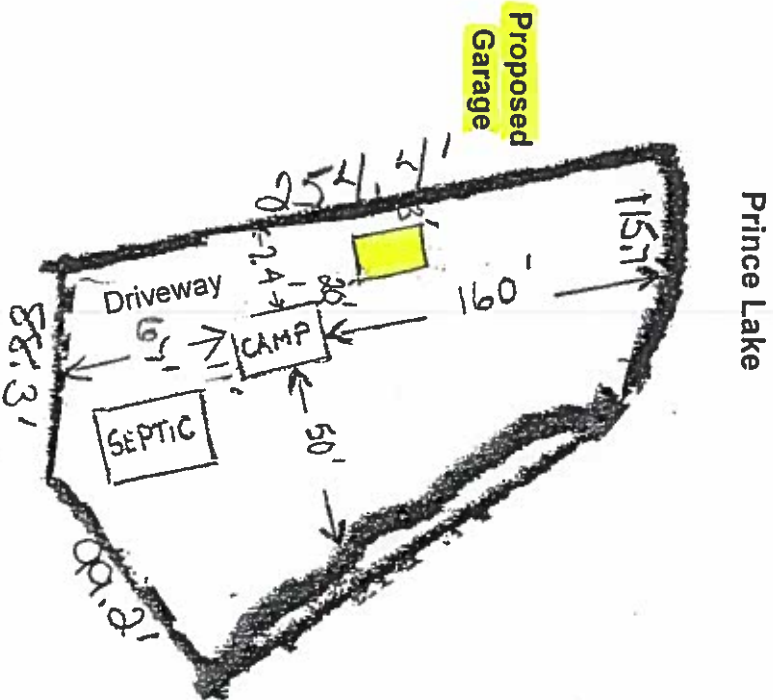
37 Hill Road

Township of Prince

Roll # 57 66 000 000 11900 0000



**SUBJECT PROPERTY**



AGENDA

Item: 9 (a)  
Date: AUG 08 2017



**Workplace Anti-Violence,  
Harassment, and Sexual  
Harassment Policy**

*Corporation of the Township of Prince*

**Important Disclaimer:** this policy complies with the relevant provisions of the *Ontario Health and Safety Act*, RSO 1990, c 0.1 (the "Act"). The Act requires employers to provide training about this policy and how to abide by it. Wishart Law Firm LLP recommends that legal advice be sought before responding to a complaint pursuant to this policy. If you have any questions or concerns about this policy or how to implement it, please contact Wishart Law Firm LLP. Wishart Law Firm LLP is not responsible for the results of any edit to this policy other than as expressly authorized or directed by Wishart Law Firm LLP.

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## 1. Introduction

The Corporation of the Township of Prince (the “Township”) Workplace Harassment Policy (the “Policy”) includes prohibitions against Workplace Violence, Workplace Harassment and Workplace Sexual Harassment. Creating a violence and harassment-free environment starts with you. You must act respectfully in everything you do. To continue to build trust and respect with those around us, you must report any behavior contrary to this Policy so that the issue can be promptly addressed.

## 2. Application

This Policy governs Workers, Officials, and to a limited extent, members of the public.

## 3. Inclusiveness and Social Responsibility

You are expected to be part of creating a respectful Workplace that is free of violence, harassment and discrimination.

### 3.1. Definitions

“**Alleged Aggrieved Person**” (“AAP”), means the Worker or Official who has allegedly been the subject of a violation of this Policy.

“**Complainant**”, means the person who has made a report about another individual whom they believe violated this Policy. The Complainant does not have to be the AAP.

“**Official**” means a person who holds a public office or membership on a Council Committee with the Township whether obtained by election or by nomination of Council or the Township.

“**Respondent**”, means the person who is alleged to have violated this Policy.

“**Worker**” means any of the following,

- i. a person who performs work or supplies services for monetary compensation for the Township (Note: this would include members of Council).
- ii. a secondary school student who performs work or supplies services to the Township for no monetary compensation under a work experience program

authorized by the school board that operates the school in which the student is enrolled.

- iii. a person who performs work or supplies services to the Township for no monetary compensation under a program approved by a college of applied arts and technology, university or other post-secondary institution.
- iv. a person who receives training from the Township, but who, under the *Employment Standards Act, 2000*, is not a worker for the purposes of that Act because the conditions set out in subsection 1 (2) of that Act have been met.
- v. such other persons as may be prescribed who perform work or supply services to the Township for no monetary compensation.

**“Workplace”** means, any land, premises, location or thing at, upon, in or near which a Worker or Official works for Township including:

- (a) the site where the individuals are customarily employed; and
- (b) all other places which
  - i. result from employment responsibilities or employment relationships, locations at work-related social functions, off-site work assignments, work-related conferences or training sessions, and work-related travel; or
  - ii. affect relationships in the Workplace such as the Internet, including, but not limited to, chat rooms/bash boards, social networking sites, blogs/vlogs, and gaming sites.

**“Workplace Harassment”** means,

- (a) engaging in a course of vexatious comment or conduct in a Workplace that is known or ought reasonably to be known to be unwelcome; or
- (b) Workplace Sexual Harassment.

Workplace Harassment includes, but is not limited to, any inappropriate conduct, comment, display, action or gesture by an individual that:

- (a) is made on the basis of race, ancestry, place of origin, colour, ethnic origin, citizenship, nationality, creed, religion, sex, sexual orientation, gender identity, gender expression, age, record of offences, marital status, family status, disability, physical size or weight; and
- (b) constitutes a threat to the health or safety of any individual.

(Note: A reasonable action taken by an employer or supervisor relating to the management and direction of Workers in the Workplace is not Workplace Harassment.)

**“Workplace Sexual Harassment”** means,

- (a) engaging in a course of vexatious comment or conduct in a Workplace because of sex, sexual orientation, gender identity or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome, or
- (b) making a sexual solicitation or advance where the individual making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement and the person knows or ought reasonably to know that the solicitation or advance is unwelcome.

Workplace Sexual Harassment may include:

- (a) a direct or implied threat of reprisal for refusing to comply with a sexually-oriented request;
- (b) unwelcome remarks, jokes, innuendos, propositions or taunting about a person's body, attire, sex or sexual orientation;
- (c) displaying pornographic or sexually explicit pictures or materials;
- (d) unwelcome physical contact;
- (e) unwelcome invitations or requests, direct or indirect, to engage in behavior of a sexual nature; or
- (f) refusing to work with or have contact with individuals because of their sex, gender or sexual orientation.

**“Workplace Violence”** means,

- (a) the exercise of physical force by a person against a Worker, in a Workplace, that causes or could cause physical injury to the Worker,
- (b) an attempt to exercise physical force against a Worker, in a Workplace, that could cause physical injury to the Worker,
- (c) a statement or behaviour that it is reasonable for a Worker to interpret as a threat to exercise physical force against the Worker, in a Workplace, that could cause physical injury to the Worker.

### **3.2. *What is Not Covered by this Policy***

This Policy does not extend or apply to:

- (a) Reasonable action or conduct that is part of the normal work function, even if in the course of carrying out that function a Worker suffers unpleasant consequences. Examples include changes in work assignments, scheduling, job assessment, and evaluation/performance management., implementation of any dress code and disciplinary action.
- (b) Harassment that arises out of circumstances unrelated to a Worker's employment not reasonably expected to affect relationships in the Workplace.
- (c) Physical contact necessary for the performance of the work using accepted industry practices.
- (d) Conduct which all parties agree is inoffensive or welcome.

#### **4. Reporting Policy Violations**

To uphold our integrity and reputation, you must report any violations of this Policy you experience or witness and which raise concerns about risks to the Township. When you make a report, it helps us correct specific problems and identifies areas which require improvement. A Complainant may choose to remain anonymous when making a report. An AAP, however, cannot remain anonymous. Information received anonymously will be reviewed in order to determine if an investigation is warranted.

If you believe that a violation has taken place, report the situation promptly to the Township's highest ranking officer (CAO/Clerk-Treasurer). Where the alleged perpetrator is the Township's highest ranking officer, all of Council, or a member of Council, you may report the situation to the Township's legal counsel:

WISHART MUNICIPAL GROUP  
 C/O WISHART LAW FIRM LLP  
 390 Bay Street, Suite 500  
 Sault Ste. Marie, ON  
 P6A 1X2  
 P: (705) 949-6700  
 F: (705) 949-2465  
 E: [reportwishart@wishartlaw.com](mailto:reportwishart@wishartlaw.com)

Where possible, your complaint should be made in writing and include details of:

- What happened – a description of the events or situation
- When it happened – dates and times of the events or incidents
- Where it happened



- Who saw it happen – the names of any witnesses, if any.

When an incident of Workplace Violence is reported, the individual receiving the report will notify police or emergency responders for immediate assistance where necessary.

#### **4.1. No Derogation of Rights**

The provisions of this Policy in no way affect the right of any individual to:

- (a) contact the police or other law enforcement agency on their own initiative;
- (b) exercise their right(s) under any legislation including, their right to refuse unsafe work as provided by the Ontario *Occupational Health and Safety Act*; or
- (c) take any other available legal action.

#### **4.2. No Reprisal**

You can report any violation of this Policy without fear of reprisal. The Township does not permit or condone reprisal against anyone who, in good faith, reports or participates in an investigation of a possible violation of this Policy. Good faith means that you have made a genuine and honest attempt to provide accurate information, even if it turns out you were mistaken.

It is a violation of this Policy to discipline or punish an individual because they have made a report in good faith of any violation of the Policy. Reprisal may be the subject of a report under this Policy, and individuals engaging in reprisal are subject to disciplinary measures, up to and including termination of employment.

#### **4.3. Malicious Reports**

If you make a report knowing the allegations in that report are false, you will be subject to appropriate action and possible disciplinary measures up to and including termination of employment with the Township.

## **5. Investigations**

All reports of violations of this Policy will be promptly investigated in a manner appropriate in the circumstances.

If necessary, the Township may employ outside assistance or consult with the Township's legal counsel. When the Township's legal counsel is assisting the Township's Clerk, CAO or another Worker, their role is to assist the Township and not any particular individual.

In the event of a complaint against an Official, the rules concerning breach of the Township's Code of Conduct or other applicable codes or procedures and relevant legislation will apply to any investigation and or disciplinary measure under this Policy.

### **5.1. *What the Investigation Will Include***

The Township's investigation of reported violations of this Policy will include:

- An initial review of the complaint to ensure it is a proper allegation of a breach of this Policy;
- Informing the Respondent of the complaint and disclosing the identity of the AAP to the Respondent;
- Interviewing the AAP, the Complainant (where the Complainant has not chosen to remain anonymous), any person involved in the incident, and any identified witnesses;
- Interviewing any other person who may have knowledge of the incidents related to the report or any other similar incidents; and
- Reviewing any relevant documentation.

Should circumstances warrant, the Respondent's employment with the Township may be suspended with pay during all or part of the Township's investigation.

Upon completion of the investigation, the Township will inform the AAP and the Respondent in writing of the results of the investigation and of any corrective action that has been or that will be taken as a result of the investigation.

---

### **5.2. *Corrective Action***

If it is determined that harassment in any form has occurred, appropriate corrective measures will be taken as soon as possible. Possible measures may include:

- a letter of apology or a performance agreement, if the parties will agree to these;
- referral for counselling;
- education and training;
- verbal or written reprimand;

- reprimand, suspension (with or without pay), dismissal, transfer or removal;
- establishing appropriate security measures;
- any other corrective action deemed appropriate under the circumstances.

### **5.3. Confidentiality**

The Township recognizes the sensitive nature of harassment complaints and will keep all information related to such complaints or their investigation confidential, to the extent possible. The Township will only release as much information as is necessary to investigate and respond to the complaint or situation or if required to do so by law.

Out of respect for the relevant individuals, it is essential that the Complainant, Respondent, witnesses and anyone else involved in the investigation of a complaint maintain confidentiality throughout the investigation and afterwards. Workers are required to maintain confidentiality with respect to the investigation. Breach of confidentiality may result in discipline up to and including dismissal.

### **5.4. Investigation Records**

All records related to meetings, interviews or any part of the investigation will be treated as confidential and shall not be disclosed, except as required by law. All records shall be maintained per the Township's Retention By-Law.

## **6. Assessing the Risks of Workplace Violence**

The Township will conduct a risk assessment of the work environment to identify any issues related to potential violence that may affect the operation, and will institute measures to control any identified risks to Worker safety. This assessment will take into account:

- (a) circumstances that would be common to similar Workplaces;
- (b) circumstances specific to the Workplace; and
- (c) any other elements prescribed by applicable legislation.

### **6.1. Communicating the Assessment's Results**

Upon completion of the assessment, the Township will advise the joint health and safety committee or safety representative, if any, of the results of the assessment and provide a copy if the assessment is in writing. If there is no joint health and safety committee or safety representative, the Township will advise Workers of the results of the

assessment and, if the assessment is in writing, provide copies on request or advise Workers how to obtain copies.

### **6.2. Reassessment**

The Township will reassess the risks of Workplace Violence as often as is necessary, but at least annually, to ensure that this Policy continues to protect Workers from Workplace Violence.

## **7. Domestic Violence**

If the Township becomes aware, or ought reasonably to be aware, that domestic violence that would likely expose a Worker to physical injury may occur in the Workplace, the Township shall take every precaution reasonable in the circumstances for the protection of the Worker.

## **8. Violations of this Policy by Third Parties**

This Policy covers Workplace Violence and Workplace Harassment. Customers, clients, contractors or their workers and other members of the public invited to the Workplace could engage in Workplace Violence or Workplace Harassment against a Worker.

The Township may have limited ability to investigate or control the conduct of these third parties. However, the Township will take reasonable action to stop or reduce the risk to its Workers of violations of the Policy by third parties.

Such action may include:

- (a) posting this Policy in a location visible to third parties; and
- (b) removing third party violators;
- (c) contacting law enforcement; and
- (d) taking legal action against third party violators.

Where a third party engaged in Workplace Harassment has been asked to stop and does not, Workers are authorized to:

- (a) end telephone conversations;
- (b) politely decline service;
- (c) ask the individual to leave the Workplace; and
- (d) seek the assistance of a supervisor or law enforcement.

## **9. Policy Review**

As required by the *Occupational Health and Safety Act*, the Township will review this Policy as often as necessary, but at least annually. The Township will post the most current version of this Policy in a conspicuous place in the Workplace and/or on its website.

## **10. Policy Information and Training**

The Township will ensure all Workers and Officials have read this policy and sign an acknowledgment of same in substantially the form attached to this Policy. Training to enhance understanding of how to prevent and respond to harassment will be conducted by the Township at least annual as part of the Policy review. More frequent training may be requested or directed to individuals or groups as required.

*[Acknowledgement Form Follows]*

## Acknowledgment Form

By signing below, I hereby certify that:

- I have received a copy of this Policy
- I have read and will comply with this Policy in its entirety;
- I agree to ensure that Workers working under my direction adhere to this Policy.
- I understand that if I violate the rules set forth by this Policy, I may face disciplinary action up to and including termination of employment.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

Please return this signed form no later than 30 days from the date you receive a copy of this Policy to your Township.

---

### Office use only

Date: \_\_\_\_\_

By: \_\_\_\_\_

THE CORPORATION OF THE TOWNSHIP OF PRINCE BY-  
LAW 2017-

AGENDA	
Item:	9(5)
Date:	AUG 08 2017

Being a by-law to amend by-law 2016-40, being an agreement between the municipality and the City of Sault Ste Marie, regarding services in the event of an emergency

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PRINCE HEREBY ENACTS AS FOLLOWS:

1. THAT the Mayor and Clerk are hereby authorized to execute and affix the Corporate Seal to an amended Agreement between the municipality and the City of Sault Ste. Marie, which Agreement is substantially in the form as attached hereto and marked as Schedule 'A'; and
2. SCHEDULE 'A'  
Schedule 'A' forms part of this by-law.

READ THREE TIMES AND PASSED in open Council this 08<sup>th</sup> day of August, 2017

## Schedule A

THIS AGREEMENT MADE THIS 8<sup>th</sup> DAY OF August, 2017

BETWEEN:

THE CORPORATION OF PRINCE  
TOWNSHIP

-  
a  
n  
d  
-

THE CORPORATION OF THE CITY OF SAULT  
STE. MARIE

**WHEREAS, Prince or Sault Ste. Marie** may declare a state of emergency pursuant to the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c.E.9 (the "Act");

**AND WHEREAS,** the evacuation of some or all of the residents of **Prince or Sault Ste. Marie** may become necessary in the future on very short notice;

**AND WHEREAS,** Sault Ste. Marie and Prince are the closest municipalities to one another with the capacity to assist each other in the reception of potential evacuees;

**AND WHEREAS,** section 13 of the *Act* makes provision for the council of a municipality to enter into an agreement with the council of any other municipality or with any person for the provision of any personnel, service, equipment, or materials during an emergency;

**AND WHEREAS,** both **Sault Ste. Marie** and **Prince** recognize that the health, safety and welfare of people are the first priority in the event of an emergency;

**AND WHEREAS,** **Sault Ste. Marie** or **Prince** has been asked to assist the other municipality with the potential reception of evacuees including the provision of emergency lodging, to the extent it is able to do so;

**NOW THEREFORE,** the parties hereby agree to the following:

### A. OPERATION OF THIS AGREEMENT

1. This agreement shall have no force or effect unless and until a large-scale evacuation of the Prince Township or the City of Sault Ste. Marie becomes necessary due to any threat.

### B. PROVISION OF EMERGENCY ASSISTANCE

2. If and when an evacuation of the residents of some or all of one of the municipalities becomes necessary, the other municipality hereby agrees to render assistance as follows:
  - (a) to make available the use of the recreation facility/community centre and/or equipment to house evacuees;
  - (b) to provide municipal personnel as are necessary to maintain and operate facilities and/or equipment.



(c) such other assistance as the parties may agree upon.

**C. USE OF FACILITIES & EQUIPMENT**

3. Sault Ste. Marie and Prince will give due consideration to the requirements of any facility as is required to ensure safe accommodation.
4. Notwithstanding the above paragraphs, final authority for the use and control of the facility shall rest with the host municipality.

**D. STAFFING**

5. While any municipal facility is in use under the terms of the agreement:
  - (a) The host municipality shall have one or more members of its staff on the facility premises at all times to assist with the operation and maintenance of the facility; and
  - (b) The requesting municipality shall have one or more members of its staff on the facility premises at all times to assist with the operation and maintenance of the activities for the evacuees and volunteers.

**E. DILIGENCE AND CARE**

6. The requesting municipality and other parties having authority to use the host municipality's facility shall exercise due diligence and care and shall not interfere with any of the facility activities unless deemed necessary as part of the response to the emergency.
7. Prior to the use of any facility, a duly authorized representative of Sault Ste. Marie and a duly authorized representative of Prince shall jointly inspect the facility or equipment to be used. A memorandum will then be signed by both parties outlining any pre-use damage or deficiencies.
8. Upon termination of use by either party, both parties shall again inspect the facility and make note of any damage, deficiencies or other such factors resulting from the use of said facility.

**F. INDEMNITY**

- 9.A In the event that Sault Ste. Marie acts as host municipality pursuant to this agreement, Prince agrees to save harmless and fully indemnify Sault Ste. Marie, its officers, agents, contractors and employees from and against all losses, damages, liabilities, costs and expenses (including legal fees on a substantial indemnity scale basis and disbursements with choice of counsel being reserved to Sault Ste. Marie in its sole discretion), caused to or incurred by Sault Ste. Marie and from all claims, demands, awards, losses, costs, damages, actions, suits or other proceedings by whomsoever made, brought or prosecuted in any matter based upon, arising directly or indirectly out of Sault Ste. Marie acting as host municipality pursuant to this agreement, the intent being that Sault Ste. Marie shall be at no risk or expense in acting as host municipality.
- 9.B In the event that Prince acts as host municipality pursuant to this agreement, Sault Ste. Marie agrees to save harmless and fully indemnify Prince, its officers, agents, contractors and employees from and against all losses, damages, liabilities, costs and expenses (including legal fees on a substantial indemnity scale basis and disbursements with choice of counsel being reserved to Prince in its sole discretion), caused to or incurred by Prince and from all claims, demands, awards, losses, costs, damages, actions, suits or other proceedings by whomsoever made, brought or prosecuted in any matter based upon, arising directly or indirectly out of Prince acting as host municipality pursuant to this

agreement, the intent being that Prince shall be at no risk or expense in acting as host municipality.

## **G COSTS**

10. The parties hereby acknowledge and agree that both Prince and Sault Ste. Marie will incur costs as a result of any evacuees being received by either municipality.
11. Both parties agree that any costs and/or expenses shall only ever be recovered from the other party, under this agreement or otherwise, on a cost recovery basis.
12. In the event either municipality is asked to receive evacuees and/or provide emergency services to the other municipality, the parties acknowledge and agree that either Municipality may receive funding under the *Act* or other provincial and/or federal emergency/disaster programs.
13. Both municipalities agree to remit any funds received under the *Act* or other provincial and/or federal emergency/disaster programs related to the reception of evacuees in either municipality to the host municipality upon receipt.
14. Nothing in this agreement shall preclude either municipality from taking action to recover costs and expenses from such person(s) or entities as may be found responsible for causing the emergency, or from seeking federal and/or provincial funding to cover any or all costs incurred by either municipality.

## **H TERMINATION**

15. This agreement may be terminated by any of the parties hereto, by 60 days-notice given in writing to the other parties by delivering the same in person or by ordinary mail. Any notice shall be deemed to have been given on the third business day following the date on which it was mailed.

## **I SUCCESSORS AND ASSIGNS**

16. This agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. **IN WITNESS WHEREOF** the parties hereto have hereunto affixed their seals attested by the proper officers in that behalf.

**CORPORATION OF THE CITY  
OF SAULT STE. MARIE**

}-----  
} Mayor  
}  
} I have authority to bind the Corporation.  
}

}-----  
} Chief Administrative Officer  
}  
} I have authority to bind the Corporation.  
}  
}

**CORPORATION OF  
PRINCE TOWNSHIP**

}-----  
} Mayor  
}  
} I have authority to bind the Corporation.  
}

}-----  
} Chief Administrative Officer  
}  
} I have authority to bind the Corporation.  
}

---

3. Sault Ste. Marie and Prince will give due consideration to the requirements of any facility as is required to ensure safe accommodation.
4. Notwithstanding the above paragraphs, final authority for the use and control of the facility shall rest with the host municipality.

#### **D. STAFFING**

5. While any municipal facility is in use under the terms of the agreement:
  - (a) The host municipality shall have one or more members of its staff on the facility premises at all times to assist with the operation and maintenance of the facility; and
  - (b) The requesting municipality shall have one or more members of its staff on the facility premises at all times to assist with the operation and maintenance of the activities for the evacuees and volunteers.

#### **E. DILIGENCE AND CARE**

6. The requesting municipality and other parties having authority to use the host municipality's facility shall exercise due diligence and care and shall not interfere with any of the facility activities unless deemed necessary as part of the response to the emergency.
7. Prior to the use of any facility, a duly authorized representative of Sault Ste. Marie and a duly authorized representative of Prince shall jointly inspect the facility or equipment to be used. A memorandum will then be signed by both parties outlining any pre-use damage or deficiencies.
8. Upon termination of use by either party, both parties shall again inspect the facility and make note of any damage, deficiencies or other such factors resulting from the use of said facility.

#### **F. INDEMNITY**

9. Both municipalities hereby agree to save harmless and indemnify each other, its officers, agents, contractors and employees from and against all claims, demands or causes of action whether at law or in equity, in respect of its use of its facilities or the provision of emergency services, and from and against all damages, losses, costs, charges and expenses which either municipality may sustain or incur or be liable for in consequence of such claims or demands or causes of action, whether in negligence or otherwise, from any source whatsoever, including but not necessarily limited to:
  - (a) claims, demands or causes of action by, or on behalf of, any officers of either municipality or its agents, employees, contractors or representatives; and
  - (b) claims, demands or causes of action by any other person or persons using facilities or host services of any kind from either municipality.

#### **G COSTS**

10. The parties hereby acknowledge and agree that both Prince and Sault Ste. Marie will incur costs as a result of any evacuees being received by either municipality.
11. Both parties agree that any costs and/or expenses shall only ever be recovered from the other party, under this agreement or otherwise, on a cost recovery basis.
12. In the event either municipality is asked to receive evacuees and/or provide emergency services to the other municipality, the parties acknowledge and agree that either

Municipality may receive funding under the *Act* or other provincial and/or federal emergency/disaster programs.

13. Both municipalities agree to remit any funds received under the *Act* or other provincial and/or federal emergency/disaster programs related to the reception of evacuees in either municipality to the host municipality upon receipt.
14. Nothing in this agreement shall preclude either municipality from taking action to recover costs and expenses from such person(s) or entities as may be found responsible for causing the emergency, or from seeking federal and/or provincial funding to cover any or all costs incurred by either municipality.

#### **H VOLUNTEERS**

15. Individual volunteers, service clubs or volunteer groups and agencies such as the Red Cross, Salvation Army or St. John Ambulance who are engaged by either municipality to manage or assist with the operation of reception centers or otherwise shall be considered agents of the municipality who commenced the engagement.

#### **I TERMINATION**

16. This agreement may be terminated by any of the parties hereto, by 60 days-notice given in writing to the other parties by delivering the same in person or by ordinary mail. Any notice shall be deemed to have been given on the third business day following the date on which it was mailed.

#### **J SUCCESSORS AND ASSIGNS**

17. This agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.



Peggy Greco <pgreco@twp.prince.on.ca>

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## Fwd: Municipal World magazine

---

Ken Lamming <klamming@princetwp.ca>  
To: Peggy Greco <pgreco@twp.prince.on.ca>

I would like a subscription can you put it on the agenda  
Thanks Ken

AGENDA

14 July 2017 at 16:40

Item:	10(a)
Date:	AUG 08 2017

----- Forwarded message -----

From: ken lamming <kenlamming@gmail.com>  
Date: Fri, Jul 14, 2017 at 4:13 PM  
Subject: Fwd: Municipal World magazine  
To: klamming@princetwp.ca

----- Forwarded message -----

From: Ken Seguin <Ken@municipalworld.com>  
Date: Fri, Jul 14, 2017 at 11:54 AM  
Subject: Municipal World magazine  
To: "kenlamming@gmail.com" <kenlamming@gmail.com>

Good morning Mayor Lamming, I hope all is well.

I wanted to follow up the complimentary Municipal World magazine subscriptions that

were sent to both you, council members and Peggy Greco December 2016 to March 2017.

I hope that you enjoyed receiving the magazine and I look forward to being of service with

a subscription(s) to Prince Township.

---

Municipal World magazine strives to have articles that are broadly based on best practices so

they can be adapted for a particular local context. In addition, we work to include contributors

from across the country to ensure the legislative and regional differences are appreciated and

understood.

We believe that it is important to bring value, and we hope that magazine readers can take

something away from reading Municipal World magazine that can be thought about and applied

to their own situation.

A single magazine subscription for one year is \$55 + applicable taxes or \$4.58 per month, two magazine

subscriptions would reduce the subscription price to \$49.50 + applicable taxes per subscription.

Ken, we look forward to being of service, please let me know if I can put a magazine subscription in

place for our September issue (mailed the first week of September 2017)?

Have a great weekend.

Ken

Municipal World magazine, eFocus Municipal Assessment &

Taxation

Ken Seguin Director, Circulation

1-888-368-6125 Ext 204

[www.municipalworld.com](http://www.municipalworld.com)

[www.municipaltaxation.com](http://www.municipaltaxation.com)

[ken@municipalworld.com](mailto:ken@municipalworld.com)

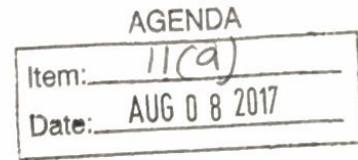
Should you no longer wish to receive subscription updates, please email [privacy@municipalworld.com](mailto:privacy@municipalworld.com)

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LETTER OF TRANSMITTAL

July 21, 2017

**Prince Township**  
3042 Second Line West  
Prince Township, ON P6A 6K4



**Attn:** Ms. Peggy Greco  
Chief Administrative Officer/Clerk-Treasurer

**Re: Ontario Ministry of Transportation (MTO), Northeast Region Detail Design and Class Environmental Assessment for the Rehabilitation of Highway 550 and Highway 565 GWP 5262-13-00, Potential Road Closure During Construction**  
**Planmac Reference No. 1708**

Dear Ms. Greco:

The Ministry of Transportation (MTO) has retained Planmac Engineering Inc. to complete detail design for the rehabilitation Highways 550 and 565 in Prince Township.

As illustrated on the attached Study Map, the rehabilitation includes Highway 565 from Highway 550 southerly to Base Line Road for approximately 1.6 km. This project will be completed in accordance with the approved Group 'C' planning process as outlined in the Ministry of Transportation's *Class Environmental Assessment for Provincial Transportation Facilities* document.

As part of construction, two (2) existing culverts on Highway 565 are to be replaced. The Design Team is currently considering full road closure of Highway 565 within the project limits during the replacement of these culverts but would like to seek your comments before the decision is made.

Construction for this project is expected to start in the Spring/Summer of 2018 and be completed by the fall of 2018.

It is anticipated that the road closure will be permitted up to twenty (20) consecutive days in July/August to avoid impacts to the local school bus routes. During the road closure, Town Line Road, Walls Side Road and Base Line Road will be assigned as detour routes. Proper signage indicating the road closure, commencement date, detour routes will be installed in advance of and during the road closure. Notice by email, letter or phone to the impacted property owners, emergency services and area stakeholders will also be provided.

If you have any questions or concerns and would like to discuss further, please contact the undersigned as soon as possible by telephone (705-443-1721) or via email at [mneumann@planmac.com](mailto:mneumann@planmac.com). We require your comments or concerns sent to us by August 19, 2017.

.../2



Sincerely,

**Planmac Engineering Inc.**



Mike Neumann, P.Eng. Project Manager

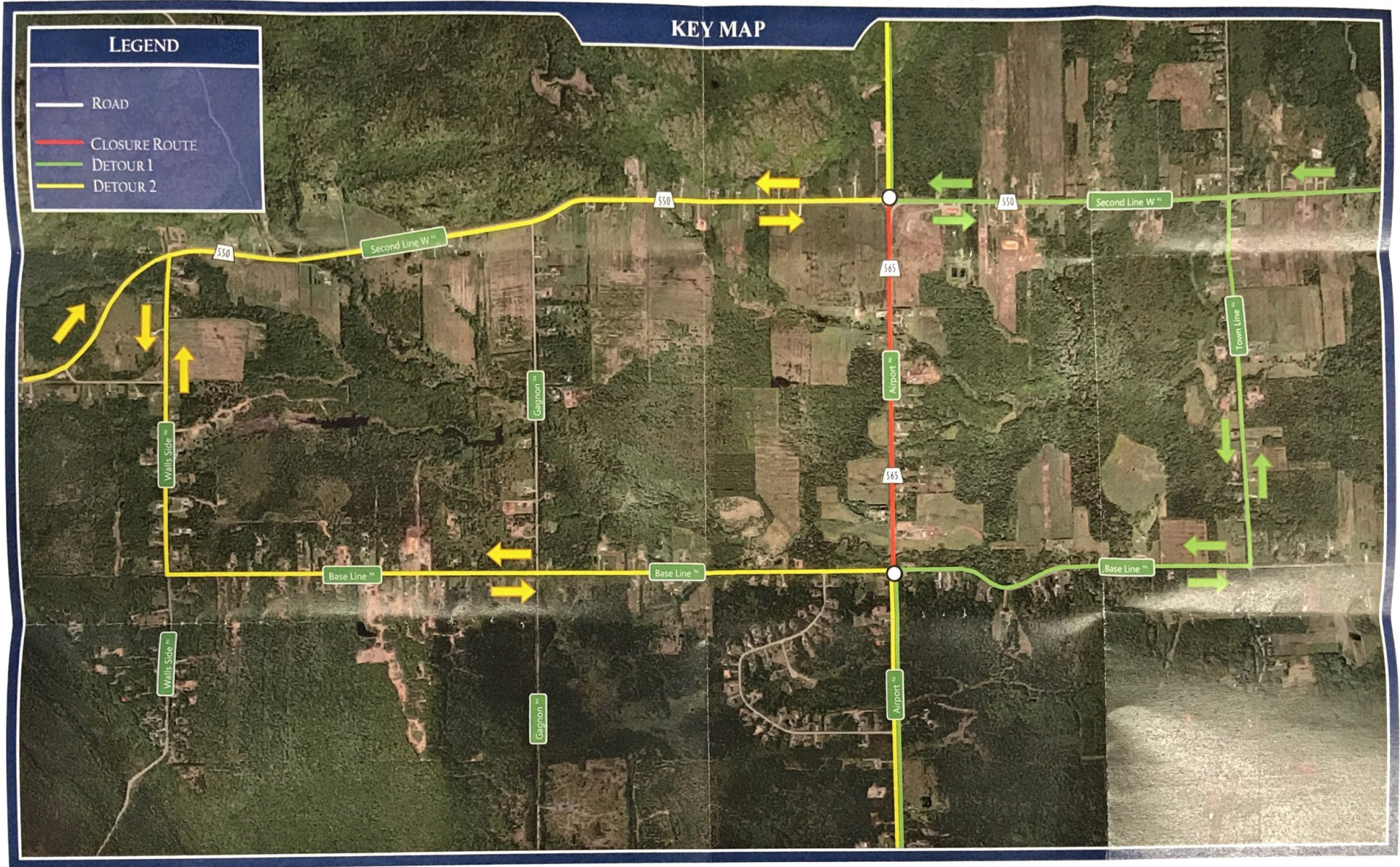
pc. Lindsay Keats, MTO Project Engineer

Chris Tschirhart, Planmac Engineering Inc. Environmental Planner

Andrew Healy, MTO Environmental Planner

Jeff Huang, Planmac Engineering Inc. Highway Engineer

Steven Dong, Planmac Engineering Inc. Project Coordinator



AGENDA

Item:	11(6)
Date:	AUG 08 2017



Independent Electricity System Operator

1600 120 Adelaide Street West  
Toronto, ON M5H 1T1  
t 416 967 7474

[www.ieso.ca](http://www.ieso.ca)

July 19, 2017

Dear Ms. Greco,

I am pleased to provide you with a copy of the Independent Electricity System Operator's (IESO) 2016 Annual Report, *Reliability in a Changing Sector*. In addition to providing an overview of key IESO initiatives in 2016, this report focuses on work the IESO is doing to address rapid change in the sector and to prepare Ontario's electricity system to meet the reliability and efficiency needs of tomorrow.

The electricity system is seeing accelerated change in a number of areas. The traditional role of the consumer is being expanded through advances in distributed energy resources, like solar and storage technologies, and increasing opportunities to participate in conservation and energy efficiency programs. In addition to enabling customers, communities and stakeholders to have greater control over their energy choices, a more distributed and decarbonized system will be more dynamic and change the way we look at and operate the grid.

The IESO is playing a leading role in addressing the operational needs of an evolving supply mix, both in terms of managing day-to-day reliability on the bulk system, as well as exploring how these advancements can help us support our future reliability needs, including at the regional level.

The IESO and its stakeholders have also engaged in a collaborative effort to pursue enhancements to Ontario's electricity market that will provide increased opportunities for all participants, with increased competition, flexibility and transparency resulting in efficiency gains for the entire electricity sector, including customers and suppliers.

To navigate a changing sector, our decision-making will rely on the guidance and collective views of customers, large and small, communities, First Nations and our industry partners. We encourage you to get involved in the wide range of forums, working groups and advisory committees the IESO offers.

As part of our outreach program, an IESO representative would be pleased to make an informative presentation at one of your meetings or events and answer your questions about Ontario's power system. Topics would include the role of consumers, energy conservation, regional electricity planning, and system reliability.

In the coming months, the IESO will be hosting regional forums to discuss the future direction of the electricity sector and how electricity can be harnessed to support the growth, resilience and vibrancy of communities across Ontario.

On behalf of the IESO, I would like to thank all of the stakeholders, sector partners, businesses and communities who continue to play an active and important role in reshaping Ontario's electricity sector.

Yours truly,

**Terry Young**  
Vice President  
Conservation and Corporate Relations

**Bill 148: The Fair Workplaces, Better Jobs Act 2017**

Item:	11 (c)
Date:	AUG 08 2017

On June 1, 2017, the Ontario Government introduced Bill 148, legislation aimed at creating more opportunity and security for workers. This proposed legislation is in response to the Changing Workplaces Review. If passed, Bill 148 would introduce a wide range of changes to the Employment Standards Act and the Labour Relations Act. In general, PRO supports the intent of the legislation to protect vulnerable workers but will recommend that government phase in many of the changes over a longer period of time so municipalities and organizations can better plan and budget for the changes and mitigate possible negative impacts on service delivery.

The proposed changes include (but are not limited to):

- Raising the minimum wage to \$14 per hour in January 2018 and \$15 per hour in 2019.
- Mandating equal pay for part-time, temporary, casual, and seasonal employees doing the same work as full-time employees.
- Allowing all employees a minimum of 10 Personal Emergency Leave (PEL) days per year, two of which must be paid.
- Requiring at least three weeks' vacation for employees with five years' of service.
- Requiring employees to be paid for three hours of work if their shift is cancelled within 48 hours of its scheduled start time.
- Giving employees the right to refuse shifts if given less than 4 days' notice (exceptions may apply).

Bill 148 is currently before the Standing Committee on Finance and Economic Affairs and stakeholders are able to submit comments to the Committee by July 21, 2017.

Parks and Recreation Ontario is preparing a written submission, and are aligning recommendations with other municipal and non-profit organizations and associations. We need your input to help us further illustrate the impact on recreation and parks delivery. Please take a moment to answer a few short questions.

# Alzheimer Society

SAULT STE. MARIE & ALGOMA DISTRICT

## Make Your Coffee Count and celebrate Coffee Break!

AGENDA

Item:	11 (d)
Date:	AUG 08 2017



## Alzheimer Society

341 Trunk Road  
Sault Ste. Marie, ON P6A 3S9  
Phone: (705) 942-2195 or Fax: (705) 256-6777

Post-It <sup>™</sup> Fax Note	7671E	Date	July 6/17	# of pages	3
To	Sault Ste. Marie	From	Alzheimer Society		
Co./Dept.		Co.	Bea + Brooklyn		
Phone #		Phone #	705-942-2195		
Fax #		Fax #	705-256-6777		

Attn:

Fax #:

From: Bea & Brooklyn— Alzheimer Society of Sault Ste. Marie and Algoma District

Subject: Coffee Break 2017

Date:

---

You should receive (3) pages including this cover sheet. If you do not receive all pages, please call (705) 942-2195.

# You Made Your Coffee Count

## Thank You!

**You have made a difference! Over 400 host sites participated in the 2016 Coffee Break®!**

Your generosity helped raise over \$70,000 which stayed locally to help provide much needed services. Please help us to improve the lives of those in our community who are affected by Alzheimer's disease and other dementias. So start brewing for another year and watch the donations pour in! By continuing your participation, you are helping provide local families with services such as support, recreation therapy, education, and our Minds in Motion program.

## Did You Know?

As a result of the growing number of individuals diagnosed with Alzheimer's disease and related dementias, our local Society has experienced almost a 50% increase in the number of individuals served over the past year. While age is the primary risk factor for dementia 1 in 10 individuals over the age of 65 are living with dementia.

## Add Meaning to Your Daily Grind

Supporting Coffee Break is an easy way to help families in our community receive the support and services they need so that they are better equipped to manage the disease. On **September 21<sup>st</sup>** (or the day(s) of your choice) coffee drinkers everywhere will make their coffee count.

*To participate in Coffee Break, simply fill out the form on the attached page!*

## So Perk Up and Get Brewing!

You could have your own Coffee Break every morning by winning a Keurig Home Brewing System generously donated by McDougall Energy!

For your chance to win, host sites must raise:

- \$100.00 – 199.99 for one ballot;
- \$200.00 – 299.99 for two ballots; and
- \$300.00 + for three ballots!

In addition, if you raise \$100.00, you will **ALSO** have a chance to win a gift box generously donated by St. Joseph Island Coffee Roasters



**COFFEE  
BREAK**

Alzheimer Society

## The Coffee Break Challenge

This year will mark the 15<sup>th</sup> year for the Golden Coffee Cup Trophies to be awarded to the *Host with the Most* in several categories. To be eligible for the trophy, your coffee break must be held in September.

**Here's a look at last year's winners:**

Ontario Finnish Resthome Association  
MNR/MTO/MOEC/MOL/MNDM/MCSS  
Algoma Family Services  
McDougall Energy Inc.  
Essar Steel Algoma Inc.  
Bulk Barn  
Sault College/OPSEU Local 613

Isabel Fletcher Public School  
Elliot Lake Secondary School  
Christy Reid  
Northern Credit Union (2nd Line)  
Community of Christ Church  
Tim Horton's (Wawa)



# COUNT ME IN!

## Tips for a Successful Coffee Break®

- ☞ Open your kits early!
- ☞ Promote / Advertise your Coffee Break® by personalizing your posters and posting them in prominent locations with details of the event well in advance of the date of your Coffee Break. Let people know through email, memo, or telephone
- ☞ Tax receipts can be issued for all donations of \$20.00 or more, so many Host Sites have found it helpful to place the Charitable Donation Tax Form beside the donation box.
- ☞ Use your creativity, and consider incorporating your Coffee Break with another event such as a Pie Auction, Bake Sale, Dress Down Day, Yard Sale, BBQ, Game Night, or simply offer homemade desserts and baking. Not a coffee fan? Consider serving juice, tea or smoothies instead of coffee!
- ☞ Invite people to join in! Coffee Break can be a great way to socialize with friends and neighbours that live on your street as well as colleagues from other floors or different departments – try holding the event in the lobby.
- ☞ Be the *Host with the Most* and challenge others to do a *Coffee Break-Off!*

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

City: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Yes, I consent to receive emails from the Alzheimer Society of Sault Ste. Marie & Algoma District.

Email Address: \_\_\_\_\_

Please note that due to the Canadian Anti-Spam Legislation, your express consent is required to be able to include you in Alzheimer Society updates via email.

Date of Coffee Break: \_\_\_\_\_

\*Please note that although September 21<sup>st</sup> is the *official* date of Coffee Break, if this date is not convenient, a Coffee Break can be held **any day, for any length of time**. However, the Coffee Break must be held in September for your organization to be eligible for the trophy.

Length of Coffee Break:  1 Day  1 Week  1 Month  Other: \_\_\_\_\_

A Coffee Break Host Kit with a coin box, and event ideas/promotional materials will be delivered to you before your event.

Yes! Our organization will support Coffee Break by matching or topping off employee contributions raised at the event.

Unfortunately, we are not able to participate. However, please accept this donation of \_\_\_\_\_.

(Please mail your cheque to the Alzheimer Society of Sault Ste. Marie and Algoma District, 341 Trunk Road, Sault Ste. Marie, ON, P6A 3S9. A charitable income tax receipt will be provided).

Coffee Break isn't right for me. However, please contact me about decals, coffee and dessert specials, home parties or other events such as the Walk for Alzheimer's, Ladies Night Out, or Door-to-Door Campaign.

**Please fax back to the Alzheimer Society at 705-256-6777**

If you have any questions or concerns, please contact us at 705-942-2195 or [info@alzheimeralgoma.org](mailto:info@alzheimeralgoma.org)



item:	11(e)
Date:	AUG 08 2017

Peggy Greco <pgreco@twp.prince.on.ca>

## Grant Application Update

1 August 2017 at 09:54

Lawson, Mark <MRLawson@uniongas.com>  
To: "klamming@princetwp.ca" <klamming@princetwp.ca>, "Peggy Greco <pgreco@twp.prince.on.ca>  
(pgreco@twp.prince.on.ca)" <pgreco@twp.prince.on.ca>

Good morning Mayor Lamming and Peggy,

I am writing to inform you that Union Gas has successfully submitted an application to the Ontario Natural Gas Grant Program on behalf of your community in time for the July 31, 2017 deadline.

We could not have done this without the help of you and your team, who worked tirelessly to support the efforts of our team at Union Gas.

During the 90 day application window, Union Gas processed and filed 45 applications to the program on behalf of our municipal partners. The total funding required to offset the capital shortfall associated with these projects exceeds the \$70 million in funding available for community expansion under the program.

As such, not all projects are likely to be approved under the current program. With that said, Union Gas remains firmly committed to advocating for additional support to see continued progress on the expansion of natural gas access to more rural, remote and Indigenous communities.

This fall, the provincial government will allocate funding to projects that best meet the Natural Gas Grant Program Guideline criteria. Union Gas will keep you informed of any updates in advance of, and following the government's announcement.

On behalf of Union Gas, thank you for your partnership in moving this important initiative forward. We look forward to continuing to work together.

Sincerely,

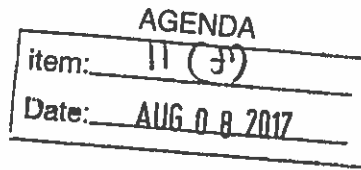
Mark

**Mark Lawson**

Specialist

Stakeholder Relations





Peggy Greco <pgreco@twp.prince.on.ca>

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## RE: Jackson Island - township properties

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william wierzbicki <wierzbicki@shaw.ca>  
To: Peggy Greco <pgreco@twp.prince.on.ca>

28 July 2017 at 09:33

Peggy

First you have to determine if Council got ownership of the Blocks in lieu of cash for parkland when the subdivision was approved. If so you must then determine if Council can sell the lands. If they can sell the lands does the money gained have to go in a parks and recreation account that can only be used for that purpose.

Next Block A is much too small to divide into 3 lots. Even 2 lots would not meet the 0.8ha minimum standard. In addition the soil types here are rock or coarse gravel and not very suited for sewage systems.

The area is designated Shield in the Official Plan which only permits very limited development.

For Council to approve the proposal sets a very dangerous precedence. If they can permit such undersize lots on poor soils for themselves how can they deny others. What about the road and hill leading to the lots? I have been at Council meetings on more than one occasion where the existing owners have asked Council to improve their access especially on the steep hill leading down to the subdivision. Is Council prepared to expend the moneys needed to do this? This might be short term gain for long term pain.

Peggy these are general comments that are my thoughts on the proposal. I have not done a site visit.

Bill Wierzbicki, RPP

Member, OPPI (Ontario Professional Planners Institute)

### *Planning Advisory Services*

28 Tadcaster Place

Sault Ste. Marie, Ontario

Canada, P6B 5E4

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Phone: (705)949-3817

Email; wierzbicki@shaw.ca

**From:** Peggy Greco [mailto:pgreco@twp.prince.on.ca]  
**Sent:** Friday, July 21, 2017 1:09 PM  
**To:** Bill Wierzbicki  
**Subject:** Jackson Island - township properties

Council is interested in selling Block A and B on Jackson Island. They are not interested, as far as I know in severing Block B, but I will confirm that at next meeting.

I am attaching the applications for OPA and Zoning amendments, as well as consent to sever. I wonder if I should be leaving a small road allowance to the water?

Can you review the applications, please? Being that this is an M Plan, I'm not sure if I am doing more than I need to, or not enough? or if the marking on the plan mean we can sever along those lines marked.

*Peggy Greco*

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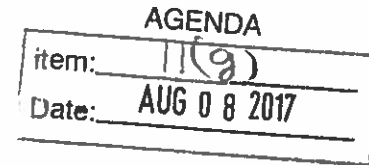
**Peggy Greco, CAO/Clerk-Treasurer**  
**Township of Prince**  
**3042 Second Line W.,**  
**Prince Township, ON**  
**P6A 6K4**  
**Phone:** 705-779-2992 Ext. 2  
**Fax:** 705-779-2725

Briana Bloomfield, City Clerk  
City of Owen Sound  
808 2nd Ave East  
Owen Sound ON N4K 2H4



Telephone: (519) 376-4440 ext. 1247  
Facsimile: (519) 371-0511  
E-mail: bbloomfield@owensound.ca  
Website: www.owensound.ca

August 2, 2017



*Sent via Regular Mail*

Honourable Bill Mauro  
Ministry of Municipal Affairs  
17<sup>th</sup> Floor  
777 Bay Street  
TORONTO ON M5G 2E5

Dear Minister:

**Re: Proposed Changes Under Bill 68 – Out of Court Payments**

City Council, at its meeting held on July 31, 2017 considered the above noted matter and the following Resolution No. R-170731-009 was adopted:

**"THAT in consideration of Staff Report CR-17-078 respecting proposed changes under Bill 68 regarding out of Court Payments, City Council supports the Municipality of West Nipissing and the Municipality of Killarney in their requests to the Minister of Municipal Affairs to reconsider the proposed changes."**

Thank you for your attention to this important matter.

Sincerely,

Briana M. Bloomfield, B.A. (Hons.)  
City Clerk  
/bb

c: Hon. Kathleen Wynne, Premier of Ontario  
Larry Miller, Bruce-Grey-Owen Sound M.P.  
Bill Walker, Bruce-Grey-Owen Sound M.P.P.  
Federation of Northern Ontario Municipalities (FONOM)  
Association of Municipalities of Ontario (AMO)  
Ontario Small Urban Municipalities (OSUM)  
Ontario Municipalities



Ontario  
College of  
Teachers

Ordre des  
enseignantes et  
des enseignants  
de l'Ontario

AGENDA	
item:	M (h)
Date:	AUG 08 2017

July 7, 2017

Township of Prince  
3042 Second Line west  
Prince Township ON P6A 6K4

The Ontario College of Teachers is pleased to provide your institution with copies of Anishinaabe artistic representations of the ***Ethical Standards of Practice for the Teaching Profession*** and the ***Standards of Practice for the Teaching Profession***, which have been created by a member of the Ontario teaching profession. Bruce Beardy, a First Nation artist and educator, created these representations from an Anishinaabe perspective to help the teaching profession and the public extend understanding of the relevance and meaning associated with the standards. It is hoped that these new resources will help to facilitate conversation.

The following two discussion guides are also included to help support inquiry and dialogue,

- Exploring the ***Ethical Standards of Practice for the Teaching Profession*** through Anishinaabe Art
- Exploring the ***Standards of Practice for the Teaching Profession through Anishinaabe Art***

The College hopes that these new standards-based resources will encourage individual and collective exploration into the ethical dimensions inherent within professional practice.

Sincerely,

*Déirdre Smith*

Déirdre Smith, OCT  
Manager, Standards of Practice and Education

Attach. (3)

DS/spe-syb

Posters given to Museum for display.



AGENDA  
Item: 12(a)  
Date: AUG 08 2017

1100 Fifth Line East  
Sault Ste. Marie, ON P6A 6J8  
Tel: (705) 946-8530  
Fax: (705) 946-8533  
Email: nature@ssmrca.ca  
www.ssmrca.ca

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**SAULT STE. MARIE REGION CONSERVATION AUTHORITY  
REGULAR MEETING  
Tuesday, June 20, 2017  
Conservation Authority Office  
MINUTES**

Board Members Present: Marchy Bruni, Judy Hupponen and Joe Krmptich

Regrets: Enzo Palumbo

Staff Members Present: Rhonda Bateman

Meeting was called to order at 4:50 p.m.

**1. Declaration of Conflict of Interest**

A conflict was declared by Joe Krmptich for applications for Essar Steel under Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Those applications were removed from the list and will be confirmed at the July Board meeting.

**5. Forestry**

This item was moved to the beginning of the agenda. The consultants from Algoma-Manitoulin Forestry Services were in attendance to present the final draft of the Managed Forest Plan for the SSMRCA.

**Managed Forest Plan Approval**

Resolution # 53/17, moved by Judy Hupponen, seconded by Joe Krmptich,

Be it resolved that the SSMRCA Managed Forest Plan for the 2018-2027 Term be accepted and further that the Managed Forest Plan be presented to the Ministry of Natural Resources and Forestry for inclusion in the Managed Forest Tax Incentive Plan be approved.

## 2. Finance & Administration

### Minutes

Resolution # 54/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

*“Resolved that the April 18, 2017 Conservation Authority Regular and In-Committee Meeting minutes be approved,”*

was CARRIED.

### Accounts Payable

Resolution # 55/17, moved by Judy Hupponen, seconded by Joe Krmpotich,

*“Resolved that the accounts payable from April 14, 2017 to June 9, 2017 for the Conservation Authority, cheque #5334 to #5427 in the amount of \$175,310.63 and the Drinking Water Source Protection Program, cheque #3400 to #3421 in the amount of \$26,611.80 be approved,”*

was CARRIED.

### Health and Safety

Resolution # 56/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

*“Resolved that the Health and Safety Meeting Minutes from May 1, 2017 and June 12, 2017 be accepted as information be approved,”*

was CARRIED.

### Board Vacancy

Staff were directed to send a letter to the City of Sault Ste. Marie to promote the appointment process for a new Board member to occur as soon as possible.

Resolution # 57/17, moved by Judy Hupponen, seconded by Joe Krmpotich,

*“Resolved that the staff memo entitled Board Vacancy dated June 20, 2017 be accepted as information be approved,”*

was CARRIED.

Health and Safety Program

Resolution # 58/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

*"Resolved that the annual review of the Sault Ste. Marie Region Conservation Authority's Health and Safety Policies 2017 be approved,"*

was CARRIED.

**3. Water & Related Land Management**

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Resolution # 59/17, moved by Judy Hupponen, seconded by Joe Krmpotich,

*"Resolved that the email polls of April 24, April 28, May 1, May 5, May 10, May 24, May 29, June 5, and June 13, 2017 approving the following permits with conditions be confirmed:*

USM17-04-18A	Prince Township	3042 Second Line West
USM17-04-18B	David Mancuso	143 Pointe Louise Drive
USM17-04-19	Armand Grandinetti	301 Sunnyside Beach Road
BCC17-04-21	Prince Township	112 Gagnon Road
FC17-04-24	Kim and Aaron Irvine	29 Langdon Crescent
FC17-04-25	Ed and Blythe Servant	2029 Millennium Court
USM17-05-02A	John Policicchio	81 Sunnyside Beach Road
USM17-05-02B	Kelly Weeks	243 Pointe Louise Drive
USM17-05-04	Marie Donnelly	177 Sunnyside Beach Road
CYC17-05-05	Christa Engelbrecht	21 Fish Hatchery Road
LSM17-05-05	Mr. and Mrs. John Graves	46 Parker Avenue
BCC17-05-10	Julian Chin	25 Parkewood Drive
CWC17-05-11	Dave and Nora Kowalyk	175 Landslide Road
RR17-05-12	Shayne and Line Breen	66 Wilderness Court
WDC17-05-16	Paul Perron	276 Pittsburgh Avenue
BCC17-05-09	Union Gas	Prince Township
USM17-05-18	Brent and Trina Avery	35 Harriet Street
EDC17-05-24	Pat Phillips	48 West Perth Bay Road
RR17-05-25	Beverly Gordon	85 Birkshire Place
RR17-05-29	William Boston	126 Foxborough Trail
EDC17-06-02	Kimberly Erb	788 Fourth Line West
LCC17-05-26	James Vachon	1340 Carpin Beach Road
LSM17-06-01	WSP/City of Sault Ste. Marie	0 Gouin Street
FC17-06-12	Frank Pozzebon	40 Sherbrook Drive
CNC17-06-09	Archie West	221 Moss Road

was CARRIED.

Resolution # 60/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

*"Resolved that application #USM17-06-14 submitted by John Euale for the replacement of an existing deck and sunroom at 268 Pointe Louise Drive be approved subject to the following conditions:*

*1) That the work be carried out at the same location indicated on the site plan submitted with the application and date stamped June 13, 2017.*

*2) All equipment and materials used at the work site must be clean and free from leaks, oil and grease residues,"*

was CARRIED.

Resolution # 61/17, moved by Judy Hupponen, seconded by Joe Krmpotich,

*"Resolved that application #BCC17-06-14 submitted by Joanna Chartrand for land clearing, filling and grading of the property at 21 Parkewood Drive be approved subject to the following conditions:*

*1) The work be carried out at the same location as indicted on the site plan submitted with the application and date stamped June 14, 2017.*

*2) Only clean fill as defined by the SSMRCA must be used. Examples of clean and inert fill include earth cover, sand, gravel, clean rocks and boulders. Examples of materials that are not considered clean or inert fill include, but are not limited to, asphalt, waste, wood or wood derived waste and organic materials.*

*3) All equipment and materials used in the construction process must be clean and free from leaks, oil and grease residue,"*

was CARRIED.

Resolution # 62/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

*"Resolved that application #BNC17-06-15 submitted by Louis Doucet for the construction of a deck at 78 Spadina Avenue be approved subject to the following condition:*

*1) The work be carried out as indicated on the site plan date stamped June 14, 2017,*

was CARRIED.



### Maintenance

Resolution # 63/17, moved by Judy Hupponen, seconded by Joe Krmpotich,

*"Resolved that the staff memo entitled Maintenance dated June 20, 2017 be accepted as information be approved,"*

was CARRIED.

### Mark's Bay / Red Pine Drive Turnaround Access

Resolution # 64/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

*"Resolved that the proposed Red Pine Drive emergency turnaround on to Mark's Bay Conservation Area be approved with the following conditions:*

*1) A legal easement be developed for the access to Mark's Bay Conservation Authority at the expense of the City of Sault Ste. Marie.*

*2) No liability to be incurred by the SSMRCA.*

*3) The turnaround area within the conservation area property be fenced. The fence must have a locked gate for SSMRCA maintenance access and a pedestrian walk through.*

*4) The fence and gate be maintained by the City of Sault Ste. Marie.*

*5) At a minimum, the following signage be affixed to the fencing: no parking, no dumping and SSMRCA signage to prevent trespass and vandalism,*

was CARRIED.

### Gate on Wallace Terrace

Resolution # 65/17, moved by Judy Hupponen, seconded by Joe Krmpotich,

*"Resolved that the staff memo entitled Gate on Wallace Terrace dated June 20, 2017 be accepted as information be approved,"*

was CARRIED.

#### **4. Conservation & Recreation**

##### Events

Resolution # 66/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

*“Resolved that the staff memo entitled Events dated June 20, 2017 be accepted as information be approved,”*

was CARRIED.

#### **6. New Business / Other**

##### Proposed WECl Projects for 2018 and 2019

Resolution # 67/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

*“Resolved that the staff memo entitled Proposed WECl Projects for 2018 and 2019 dated June 20, 2017 be accepted and further that the proposed projects as outlined be included in the Capital Budget levy for the City of Sault Ste. Marie for 2018 and 2019 be approved,”*

was CARRIED.

##### Conservation Authorities Act Review

Resolution # 68/17, moved by Judy Hupponen, seconded by Joe Krmpotich,

*“Resolved that the staff memo entitled Conservation Authorities Act Review dated June 20, 2017 be accepted as information and further that staff are directed to produce comments on Bill 139 – *Building Better Communities and Conserving Watersheds Act* for Board review and approval for submission to the Ministry of Natural Resources and Forestry be approved,”*

was CARRIED.

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##### Conservation Ontario Communications

Resolution # 69/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

*“Resolved that the staff memo entitled Conservation Ontario Communication dated June 20, 2017 be accepted as information be approved,”*

was CARRIED.

Gilmor Decision

Resolution # 70/17, moved by Judy Hupponen, seconded by Joe Krmpotich,

"Resolved that the staff memo entitled Gilmor Decision dated June 20, 2017 be accepted as information be approved,"

was CARRIED.

**7. In-Committee**

Resolution # 71/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

*"Resolved that the Board go In-Committee to discuss legal matters at 6:22 p.m. be approved,"*

was CARRIED.

Resolution # 72/17, moved by, Judy Hupponen, seconded by Joe Krmpotich,

*"Resolved that the Board come out of In-Committee at 6:59 p.m. be approved,"*

was CARRIED.

Resolution # 73/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

"Resolved that staff are directed to contact the City of Sault Ste. Marie CAO to have further discussion on this item be approved,"

was CARRIED.

**8. Adjournment**

Resolution # 74/17, moved by Judy Hupponen, seconded by Joe Krmpotich,

*"Resolved that the meeting adjourned at 6:59 p.m. be approved,"*

was CARRIED.

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Rhonda Bateman,  
General Manager

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Marchy Bruni, Chair



AGENDA

item: 12b  
Date: AUG 08 2017

# Social Services

District of Sault Ste. Marie Social Services  
Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



## MINUTES

DSSMSSAB REGULAR BOARD MEETING

Thursday, June 15, 2017

Prince Township Hall

<b>PRESENT:</b>	J. Gawne	J. Krmpotich	D. Edgar
	K. Lamming	S. Hollingsworth	J. Hupponen

<b>STAFF:</b>	M. Nadeau	D. Petersson	G. Grandinetti
	A. Kohler	S. Ford	R. Rushworth

<b>REGRETS:</b>	P. Christian	L. Turco	M. Bruni
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1. **CALL TO ORDER** by Chair J. Gawne at 5:06 PM

2. **APPROVAL OF AGENDA**

**Resolution #17-049**

Moved By: S. Hollingsworth

Seconded By: K. Lamming

2.1 "BE IT RESOLVED THAT the Agenda for June 15, 2017 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented."

**CARRIED**

3. **DECLARATIONS OF PECUNIARY INTEREST**

NONE

#### 4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

##### Resolution #17-050

Moved By: J. Hupponen

Seconded By: D. Edgar

- 4.1 "BE IT RESOLVED THAT the Minutes from the District of Sault Ste. Marie Social Services Administration Board meetings dated May 18, 2017 be adopted as recorded."

**CARRIED**

#### 5. MANAGER REPORTS

##### EMS

##### Resolution #17-051

Moved By: J. Krmpotich

Seconded By: D. Edgar

- 5.1 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board accept the June 15, 2017 report of the CAO and approve the sale of the decommissioned 2008 Chevrolet 3500 ambulance to the highest bidder/purchaser"

**CARRIED**

##### Resolution #17-052

Moved By: K. Lamming

Seconded By: S. Hollingsworth

- 5.2 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board accept the CAO's June 15, 2017, Q1 EMS response time report as information."

**CARRIED**

##### Resolution #17-053

Moved By: J. Hupponen

Seconded By: D. Edgar

- 5.3 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board approve up to \$13,500 from EMS reserves for Emergency First Response Team training in order to maintain appropriate certifications and operational funding"

**CARRIED**

## **ONTARIO WORKS**

### **Resolution #17-054**

Moved By: K. Lamming

Seconded By: J. Krmpotich

- 5.4 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the June 15, 2017 Ontario Works Service Plan/Addiction Service Plan 2017-2018 report of the Ontario Work's Program Manager as information."  
**CARRIED**

## **6. GOVERNANCE / ADMINISTRATION**

### **Resolution #17-055**

Moved By: S. Hollingsworth

Seconded By: D. Edgar

- 6.1 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now enters into closed session to discuss labour management matters."  
**CARRIED**  
Entered closed session at 5:53 PM

### **Resolution #17-056**

Moved By: K. Lamming

Seconded By: J. Hupponen

- 6.2 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now returns to open session."  
**CARRIED**  
Returned to open session at 6:14PM

### **Resolution #17-057**

Moved By: S. Hollingsworth

Seconded By: J. Krmpotich

- 6.3 **"BE IT RESOLVED THAT** that the Board of Directors direct the property procurement committee to review options and make recommendations for securing a space to amalgamate our three offices and that this committee be tasked with providing recommendations to the Board of Directors before the end of the current operating year."  
**CARRIED**

Committee currently consists of  
J. Gawne, K. Lamming, J. Hupponen, D. Edgar, and S. Hollingsworth

**7. CORRESPONDENCE**

**8. OTHER BUSINESS / NEW BUSINESS**

M. Nadeau provided update on following items:

Annual client BBQ will be held on July 14, 2017 at the Social Housing location.  
Social Committee hosting a Golf Tournament on July 29, 2017 benefiting  
Pauline's Place.

NOSDA AGM – all resolutions will be coming to July DSSMSSAB Meeting

M. Nadeau reported that he will now be hiring a contract compliance manager  
who will monitor compliance on all contracts starting with EMS and reporting to  
the CAO.

**9. ADJOURNMENT**

**Resolution #17-058**

Moved By: D. Edgar

Seconded By: S. Hollingsworth

9.1 **"BE IT RESOLVED THAT** we do now adjourn."

**CARRIED**

Meeting Adjourned at 6:30 PM

**NEXT REGULAR BOARD MEETING**

Thursday, July 20, 2017

DSSMSSAB Board Room 4th Floor Elgin Tower (390 Bay Street)



**Sylvia Jones, MPP**  
Dufferin-Caledon

**AGENDA**

Item: 13(a)  
Date: AUG 08 2017

Room 443, Legislative Building  
Toronto, Ontario M7A1A8  
Tel: 416-325-1898  
Fax: 416-325-1936  
E-Mail: sylvia.jonesla@pc.ola.org

July, 2017

Reeve Lamming and Council  
Township of Prince  
3042 Second Line West RR 6  
Prince Township, ON  
P6A 6K4

Dear Reeve Lamming and Council,

I wanted to inform you of a private member's bill I introduced on May 31<sup>st</sup>, Bill 141 – Sewage Bypass Reporting Act, 2017. Bill 141, if passed, requires the Ministry of Environment (MOE) to promptly publish reported instances of sewage bypasses to the public. I understand that municipalities are required to report instances of sewage bypasses to the MOE. Bill 141 would require the next step; the MOE to make the information available to the public no longer than 24 hours after being reported.

The intent of Bill 141 is twofold. First, residents deserve to know as soon as possible when a sewage bypass has occurred, so they can make safe and educated decisions about how they use their local waterways. Secondly, the public can easily access information on our sewage systems, which will help residents understand the importance of investments in key infrastructure, like water treatment plants and sewage pipes, to their health and community.

Please find enclosed a pamphlet with further details about Bill 141. If you support my private member's bill, I encourage you to write a letter to the Minister of Environment and urge him to adopt this important legislation. I have enclosed a copy of a letter sent to Minister Murray asking him to adopt the provisions of Bill 141. I would appreciate also receiving a copy of your letter to the Minister.

Sincerely,

A handwritten signature in blue ink, appearing to be "Sylvia Jones".

Sylvia Jones, MPP  
Dufferin-Caledon  
Deputy Leader of the PC Caucus





**Sylvia Jones, MPP**  
Dufferin-Caledon

Room 443, Legislative Building  
Toronto, Ontario M7A1A8  
Tel: 416-325-1898  
Fax: 416-325-1936  
E-Mail: [sylvia.jonesla@pc.ola.org](mailto:sylvia.jonesla@pc.ola.org)

July 21<sup>st</sup>, 2017

Hon. Glen Murray  
Ministry of the Environment and Climate Change  
11<sup>th</sup> Floor, Ferguson Block  
77 Wellesley Street West  
Toronto, Ontario M7A 2T5

Dear Minister Murray:

As you are no doubt aware, millions of litres of untreated or partially treated sewage is bypassed from sewage treatment plants every year into our local waterways. Unfortunately, the state of some of the province's sewer infrastructure means that untreated or partially treated sewage is regularly bypassed. Despite municipalities reporting to your ministry instances of sewage bypasses, the Ministry of Environment and Climate Change (MOECC) does not make that information readily available to the public.

That is why I introduced my private member's bill on May 31<sup>st</sup>; Bill 141 – the Sewage Bypass Reporting Act, 2017. If adopted Bill 141 would require the MOE to publish sewage bypasses to the public as soon as possible, but no longer than 24 hours after the bypass was reported. If adopted, Bill 141 would ensure that residents are aware of instances of sewage bypasses and can make safe and educated decisions about how they use their local waterways. The bill will also increase government transparency and allow individuals to see the need and benefits of investments in our water and sewer infrastructure.

Will you commit to implementing the provisions of Bill 141?

Sincerely,

A handwritten signature in black ink, appearing to read "Sylvia Jones".

Sylvia Jones, MPP  
Dufferin-Caledon

# SYLVIA JONES, MPP

## Dufferin-Caledon

244 Broadway  
Orangeville ON L9W 1K5  
Tel: 519-941-7751



Toll Free: 1-800-265-1603  
E-mail: [sylvia.jonesco@pc.ola.org](mailto:sylvia.jonesco@pc.ola.org)  
[@sylviajonesmpp](https://twitter.com/sylviajonesmpp)  
[facebook](https://www.facebook.com/SylviaJones) Sylvia Jones

12596 Regional Road 50  
Bolton ON L7E 1T6  
Tel: 905-951-9382



## Support Private Members Bill 141 to Require the Ministry of Environment to Report Instances of Sewage Bypasses

Bill 141 will ensure that Ontarians know when untreated or partially treated sewage is bypassed into their local waterways. Bill 141 will require the Ministry to publish when, where, why the discharge occurred and the measured or estimated volume of discharge as soon as possible but no longer than 24 hours after the bypass was reported.

In 2006 the Ministry of Environment (MOE) estimated that the total volume of sewage dumped from sewage treatment plant bypasses was approximately 18 billion litres. Despite the MOE already requiring reports from municipalities on instances of sewage bypasses, this information is not readily available to the public.

The Ministry of Environment reports that in 2006 over 1,500 sewage bypasses and combined sewer overflows occurred. More recently in June 2017, the Toronto Star reported that the City of Toronto dumped 1.3 million cubic metres of partially treated sewage into Lake Ontario.

While some municipalities proactively report to the public it is not consistent across the province. If passed, Bill 141 would ensure that Ontarians know when untreated or partially treated sewage is bypassed into their local waterways. Bill 141 will also ensure that residents understand the importance of investing in key infrastructure like water treatment plants and pipes.

## **How YOU Can Help**

- Share comments on Bill 141 – Sewage Bypass Reporting Act, 2017. Please contact my office at [sylvia.jonesqp@pc.ola.org](mailto:sylvia.jonesqp@pc.ola.org).
- You can sign the petition support Bill 141 by visiting: [www.sylviajonesmpp.ca](http://www.sylviajonesmpp.ca).
- To get a copy of Bill 141, visit [www.sylviajonesmpp.ca](http://www.sylviajonesmpp.ca) or call **416-325-1898**.
- Share this information with others who want to ensure the public is aware of sewage bypasses in Ontario.
- If you have questions, please email [sylvia.jonesqp@pc.ola.org](mailto:sylvia.jonesqp@pc.ola.org).

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### **Support for Bill 141**

*"Informing the public about sewage bypasses as they happen gives people the information they need to protect their health. It also helps people to be more informed about the need to properly capture and treat sewage in order to protect the Great Lakes."*

*- Lake Ontario Water Keepers*

*"The Sewage Bypass Reporting Act is a very important step forward in being more open and transparent with the general public about what we are knowingly discharging into our public water courses. People need to know when a sewage bypass occurs so they can make more informed decisions about how and when they use public waterbodies, and to help inform future decisions around public infrastructure investments."*

*- Harry Bauman, President, Ontario Sewer and Watermain Construction Association*

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**If you would like more information or have questions about Bill 141, please contact the office of Sylvia Jones, MPP for Dufferin-Caledon at:**

Room 443, Legislative Building, Queens Park, Toronto, ON, M7A 1A8, (416) 325-1898 or  
244 Broadway, Orangeville, ON, L9W 1K5, 1-800-265-1603 or  
12596 Regional Road 50, Bolton, ON, L7E 1T6

Email: [sylvia.jonesqp@pc.ola.org](mailto:sylvia.jonesqp@pc.ola.org)

*Working For You!*

**International Lodge #115  
FRATERNAL ORDER OF POLICE**

**451 QUEEN ST. E.  
P.O. BOX 128  
SAULT SAINTE MARIE, ON P6A5L2**

AGENDA	
Item:	13 (b)
Date:	AUG 08 2017

The INTERNATIONAL LODGE #115 FRATERNAL ORDER OF POLICE is proud to present our 12th *Annual Country Music Spectacular* featuring, T. Graham Brown had the #1 hits "Darlene" and "Hell and High Water". The concert is Friday, August 25, at 7:00 p.m. at the Soo Theatre, Ashmun Street, in Sault Sainte Marie, Michigan.

First of all, we want to stress this is strictly a local project with only the International F.O.P. Lodge #115 involved. All the proceeds from the show will stay right here in Sault Ste Marie and help stop Domestic Violence on both sides of the river .

We are asking for your support by either purchasing an AD in our **Domestic Abuse Prevention Handbook** that will be distributed free to everyone at the show or by purchasing tickets to the show itself.

**AD and TICKET PRICES**

ADS		TICKETS	
Back Cover	\$800	50 tickets	\$550
Full page	\$500	40 tickets	\$500
½ page	\$295	30 tickets	\$450
1/3 page	\$245	20 tickets	\$350
¼ page	\$195	10 tickets	\$180
1/6 page	\$145	6 tickets	\$108
1/8 page	\$105		

We would greatly appreciate your generous support on this special event. Remember, this is a once a year project and we will not be successful without your help. For concert, tickets and for information call (800) 205-7174 or (906) 379-0533

Thanking you in advance,

International Lodge #115 Fraternal Order of Police

Item: 13 (C)  
 Date: AUG 08 2017

# Council Award

## Nomination Form

If more space is required, please include additional pages.

### NOMINEE

Name of nominee: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Telephone number: work \_\_\_\_\_  
 mobile \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date and place of birth: \_\_\_\_\_

Degrees earned  
 (Degree, School, Year): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Specialty, if any: \_\_\_\_\_

Type of practice: \_\_\_\_\_

Faculty appointments, if any: \_\_\_\_\_  
 \_\_\_\_\_

Previous honours and awards: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### NOMINATOR

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Please indicate your relationship  
 to the Nominee: \_\_\_\_\_  
 \_\_\_\_\_

### SECONDER (must be provided)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

ALL OF THESE PHYSICIANS  
**ARE MEMBERS OF  
AN EXCLUSIVE CLUB...**



THEY'RE ALL

# Council Award WINNERS!

*Each year the Council honours outstanding physicians in Ontario*

## SELECTION CRITERIA

The criteria for selecting a physician for the Council Award are based on the eight “physician roles” identified by Educating Future Physicians of Ontario in 1993. These roles reflect the many needs and expectations of our society, and outline an archetype of the “ideal physician”. Those roles are:

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### 1 **Medical Expert/Clinical Decision Maker**

The physician is well-informed about the science and technology of medicine and health care. The physician's knowledge and skill is used to collect and interpret data, make appropriate clinical decisions and carry out diagnostic and therapeutic procedures.

### 2 **Communicator**

The physician has effective, humane relationships with patients and colleagues. The physician understands and responds to patients' needs, fears, beliefs and expectations and effectively counsels and educates on health care needs and public health care issues.

### 3 **Collaborator**

The physician works in partnership with other health care professionals and sees the patient and family members as partners in health care decision-making. The physician appropriately uses community and health care resources.

### 4 **Gatekeeper/Resource Manager**

The physician recognizes the many determinants of health and the implications of those determinants for the practice of medicine. The physician participates at a number of organizational levels to address issues such as quality of care and quality assurance mechanisms.

### 5 **Health Advocate**

With an understanding of the many determinants of health, the physician advocates for more effective public health interventions and policies.

### 6 **Learner**

The physician recognizes that the abilities to change and to continue to learn are essential to the practice of good medicine. The physician is a self-directed learner and keeps abreast of current treatments and philosophies.

### 7 **Scientist/Scholar**

The physician understands the scientific method and applies it to patient encounters, community health issues and to the critical assessment of literature related to the biological, psychological and sociological basis of illness. The physician may be engaged in scientific research.

### 8 **Person & Professional**

The physician has developed strategies for coping with professional demands to provide maximum opportunity for effective relationships with patients and colleagues while at the same time providing excellent medical care. The physician is committed to the highest standards of excellence in clinical care and ethical conduct.

## ASSESSING THE CRITERIA

The College wants to honour physicians whose performance in these roles is outstanding, recognizing that individual physicians will demonstrate more extensive expertise in some roles than in others. Council Awards are presented at Council meetings, which are held quarterly.

## ELIGIBILITY FOR NOMINATION

Anyone may nominate an eligible physician for the Council Award. To be eligible for nomination, a physician must be licensed in Ontario and be in good standing with the College. Former recipients of the Council Award or the Excellence in Quality Management of Medical Care Award are not eligible for nomination. Members of the Council, and staff of the College and members of their immediate families are also not eligible for nomination for the Council Award. The completed nomination form (on back) and required documentation must be submitted by October 2, 2017, for consideration by the Council Award Selection Committee.\*

*\* Previous nominees who were unsuccessful are eligible*

## NOMINATION INSTRUCTIONS

1. Complete the nomination form, providing as much information as possible about the physician nominee. Type or print clearly in the space provided. If additional space is required, attach additional pages.
2. Provide a detailed nominator's statement. In this statement, please describe how the physician nominee has demonstrated overall excellence using the eight physician roles outlined on the previous page. It is recognized that individual physicians will demonstrate more extensive expertise in some roles than in others. The nominator may include concisely presented pertinent supporting materials (letters, reports, testimonials, press clippings, etc.).
3. Find a seconder for the nomination. The seconder should provide a seconder's statement, their own written testimonial about the nominee and his or her accomplishments, again using the eight physician roles.
4. The completed Council Award nomination form (including nominator's statement, supporting material and seconder's statement) can be emailed or mailed to:

**The Council Award, c/o Tracey Sobers**  
**Communications Department**  
**College of Physicians and Surgeons of Ontario**  
**80 College Street, Toronto, Ontario, M5G 2E2**

**Tel: (416) 967-2600 or 1-800-268-7096, extension 402**

**Email: [cpsoaward@cpso.on.ca](mailto:cpsoaward@cpso.on.ca)**

### CHECKLIST:

- Nomination form complete .....
- including:
- Nominator's statement .....
- Secunder's statement .....
- Supporting documents (optional) .....
- Nominee's CV (optional)

**Note: The deadline for nominations is  
Monday, October 2, 2017 at 5 p.m.**

Any questions concerning the nomination instructions should be directed to Tracey Sobers, and additional nomination forms can be obtained by contacting her. Nomination forms are also available at: [www.cpso.on.ca](http://www.cpso.on.ca).





Peggy Greco <pgreco@twp.prince.on.ca>

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## A message from Ministry of Municipal Affairs - Message du ministère des affaires municipales

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Lou Rinaldi, MPP <lou.rinaldi@ontario.ca>  
Reply-To: mea.info@ontario.ca  
To: pgreco@twp.prince.on.ca

AGENDA

1 August 2017 at 14:08

item: 13 (d)
Date: AUG 08 2017

Dear Clerk:

I am writing you on behalf of the Honourable Bill Mauro, Minister of Municipal Affairs, regarding recent changes to the Municipal Elections Act, 1996 under Bill 68 (Modernizing Ontario's Municipal Legislation Act, 2017).

We heard from a number of municipalities that the requirement to collect 25 signatures endorsing a candidate's nomination, which comes into force on April 1, 2018, may present a challenge to candidates in certain municipalities.

At Standing Committee on Social Policy, the government brought forward an amendment to the Municipal Elections Act, 1996 to provide an exemption to this requirement for candidates in municipalities with fewer than the prescribed number of electors. As a part of that process, we committed to consulting with municipalities to understand any challenges that they anticipate candidates within their municipality may face in meeting this requirement.

To help municipalities attract suitable candidates for their elections, we are looking for your council's feedback regarding the following two questions:

1. Would potential candidates in your municipality have any challenges in fulfilling the requirement to have their nomination endorsed by 25 electors?
2. The Minister of Municipal Affairs now has the authority to provide an exemption from the requirement for municipal council candidates to have their nomination endorsed by 25 electors in a municipality with less than the prescribed number of electors. What number of electors in a municipality is the appropriate threshold for the exemption to apply?

We look forward to hearing back from you by September 15, 2017. Please accept my best wishes.

Sincerely,

Lou Rinaldi  
Parliamentary Assistant to the Minister of Municipal Affairs

Aux secrétaires municipaux :

# FONOM

The Federation of Northern Ontario Municipalities

**MOVED BY:** Hector Lavigne

**SECONDED BY:** Paul Schoppmann

## **RESOLUTION NO. 2017-12**

### *Proposed Made-in-Ontario ESA Species at Risk Guide*

**“WHEREAS** the Ministry of Natural Resources and Forestry (MNR) is planning to post a draft Species at Risk (SAR) Guide to the Environmental Registry for 28 species; and

**WHEREAS** the MNR has failed to consult and work with affected stakeholders and forestry dependent communities on the development of the draft SAR guide; and

**WHEREAS** municipal leaders have consistently requested the MNR complete and share with municipalities socio-economic impact analysis on all policy impacting forestry; and

**WHEREAS** MNR has conducted analysis for one prescription, caribou, and the analysis clearly demonstrates that mills will close; and

**WHEREAS** there has been no analysis of the cumulative socio-economic impact of all SAR rules contained within the guide (prescriptions) of multiple species; and

**WHEREAS** Ontario has world-class legislation, the Crown Forest Sustainability Act (CFSA), which provides balanced and sustainable forest management; and

**WHEREAS** the Endangered Species Act's (ESA) mandate of the protection and recovery of individual species at risk conflicts with the multi-species and multi-value approach of the CFSA, threatening forest sustainability; and

**WHEREAS** government in 2007 committed to realizing CFSA equivalency to the ESA, acknowledging that the under the CFSA, the forest sector must implement SAR rules (prescriptions); and

**WHEREAS** even under a Section 55 Rules in Regulation “exemption”, the forest sector must implement SAR rules (prescription); and

# FONOM

The Federation of Northern Ontario Municipalities

**WHEREAS** if the government continues to implement flawed ESA policy, mills will close, jobs will be lost, and forestry dependent communities will be decimated; and

**WHEREAS** the Federation of Northern Ontario Municipalities (FONOM) in support of its hardworking citizens and the renewable forest sector, is prepared to work with government to avoid the unintended consequences of this ESA policy; and

**THEREFORE BE IT RESOLVED** that the Federation of Northern Ontario Municipalities (FONOM) calls upon the Government of Ontario to permanently delay the posting of the made-in-Ontario Species at Risk (SAR) Guide which contains prescriptions (rules) for 28 species by 2 years; and

**FURTHER BE IT RESOLVED** that with respect to caribou, the Government of Ontario immediately modify Ontario's proposed caribou prescription by moving the caribou range north to reflect animal collaring data, moving away from the national 35% disturbance threshold, and acknowledging that other factors are threatening caribou recruitment and survival; and

**FURTHER BE IT RESOLVED** the Government of Ontario support its forest sector and the 175,000 hardworking men and women, directly and indirectly, who live in communities in every region of the province by asking the Government of Canada to postpone the October 5, 2017 deadline for completing plans and acknowledging recovery could require timeframes in excess of 50 to 100 years, and

**FURTHER, BE IT RESOLVED** the Government of Ontario leave no worker, region or family behind by ensuring provincial policy supports at a minimum, current forestry operations and does not reduce the forest sector and its employment to a seasonal activity, and

**FURTHER, BE IT RESOLVED** the Government of Ontario extend the current Section 55 Regulation (exemption), which currently expires on June 30, 2018, for another 5 years recognizing that the CFSA ensure that all forest management in Ontario provides for all 3 pillars of sustainable development – economic, social and environment.”

Ministry of  
Community and  
Social Services

Ministère des  
Services sociaux  
et communautaires



Assistant Deputy Minister's Office  
Social Policy Development  
6<sup>th</sup> Floor, Hepburn Block  
80 Grosvenor Street  
Toronto, Ontario M7A 1E9  
Tel. (416) 325-3592 Fax: (416) 325-9408

AGENDA	
item:	13(f)
Date:	AUG 08 2017

August 2, 2017

**MEMORANDUM TO:** Mayors, Northern Ontario communities

**FROM:** Erin Hannah  
Assistant Deputy Minister

**SUBJECT:** **Invitation to Participate in the District Social Services Administration Board Review**

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As you are aware, The Honourable Dr. Helena Jaczek, Minister of Community and Social Services committed to undertake a review of the governance and accountability framework for District Social Services Administration Boards (DSSABs). I am writing to inform you that the ministry has procured Optimus SBR to lead the review, as well as to invite your municipality to participate.

The ministry is working to onboard Optimus in preparation for consultation with Board members (including TWOMO representatives) and staff and with officials from each member municipality. Consultations will begin in late August (based on participant availability) and run through October. In addition to in-person sessions, municipalities will also have the opportunity to provide a written submission to the ministry.

One municipal session will be held in each of the 10 Districts. For logistical purposes these sessions will be held at the DSSAB offices or a larger venue in the same municipality depending on space requirements.

I am writing to invite your municipality to participate in the municipal session in your District. Optimus will be working over the next two weeks with each DSSAB to finalize the schedule. In order to expedite notification of session details to participants, I am requesting that you provide the names of two (2) representatives from your municipality, of which at least one is an elected official who is not a member of the relevant Board, to participate in the session.

Formal notification of the session details will be provided to identify participants once confirmed. We are aware of the need to provide as much advance notice as possible in order for participants to make appropriate travel arrangements as may be required.

If your municipality is interested in participating, please provide the following information to [dssabreview@optimussbr.com](mailto:dssabreview@optimussbr.com) by **August 9, 2017**:

- Name of Municipality
- Representative 1:
  - Name
  - Position
  - Email
  - Telephone number
- Representative 2:
  - Name
  - Position
  - Email
  - Telephone number

Please do not hesitate to contact Anna Cain, Director, Ontario Works Branch at [anna.cain@ontario.ca](mailto:anna.cain@ontario.ca) if you have any questions or concerns.

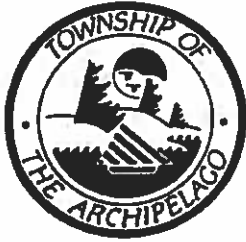


Erin Hannah

c: Municipal Clerk/Treasurer

AGENDA

item: 13 (a)  
Date: AUG 08 2017



The Corporation of  
**THE TOWNSHIP of The Archipelago**

9 James Street, Parry Sound, Ontario P2A 1T4

Email: [mweaver@thearchipelago.on.ca](mailto:mweaver@thearchipelago.on.ca)

Phone: 705-746-4243 ext. 301 • Fax: 705-746-7301

July 26, 2017

The Honourable Bill Mauro  
Minister of Municipal Affairs  
777 Bay Street – 17<sup>th</sup> Floor  
Toronto, Ontario M5G 2E5

Email: [bmauro.mpp.co@liberal.ola.org](mailto:bmauro.mpp.co@liberal.ola.org)

Dear Sir,

**RE: Reconsider Proposed Changes Under Bill 86. Re: Out of Court Payments**

Please be advised that this matter was heard by Council at its Council meeting held on July 21, 2017, and in this regard Council enacted the following resolution:

**17-091**

**Moved by Councillor French  
Seconded by Councillor Walker**

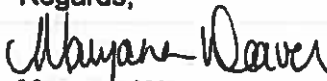
**WHEREAS** Council for the Township of The Archipelago has received a request for support of a resolution enacted by the Municipality of Killarney regarding the proposed changes under Bill 68 pertaining to out of court payments;

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago supports the Municipality of Killarney in their request to the Minister of Municipal Affairs to reconsider the proposed changes under Bill 68 pertaining to out of court payments;

**BE IT FURTHER RESOLVED THAT** a copy of this resolution be forwarded to the Premier of Ontario, Minister of Municipal Affairs, local MPP's, FONOM, AMO and all Ontario Municipalities.

Carried.

Regards,

  
Maryann Weaver  
Clerk

cc Hon. Kathleen Wynne, Premier of Ontario  
Norm Miller, MPP Parry Sound - Muskoka  
Tony Clement, MP Parry Sound - Muskoka  
FONOM  
AMO  
All Ontario Municipalities



*The Corporation of the Municipality of Killarney*  
*32 Commissioner Street*  
*Killarney, Ontario*  
*POM 2A0*

**MOVED BY: Pierre Paquette**

**SECONDED BY: Nancy Wirtz**

**RESOLUTION NO. 17-198**

**BE IT RESOLVED THAT** the Municipality of Killarney appeal to the Minister of Municipal Affairs to reconsider the proposed change to the Municipal Act, 2001 as a result of Bill 68 regarding tax registration procedures which would end payments out of court for municipalities. The proposed amendment to Section 380 (8) and (9) would see out of court payments revert back to the Crown;

**FURTHER THAT** tax sale proceedings involve a significant amount of staff time which is an expense to a municipality and it is only fair that municipalities continue to be eligible for these payments out of court;

**FURTHER THAT** tax sale revenues assist municipalities with various expenditures which to some extent alleviate the burden of the reduction of revenues of various Provincial grants/programs and the continual "downloading" upon small municipalities.

**FURTHER THAT** this resolution be forwarded to the Premier of Ontario, the Minister of Municipal Affairs, our local MPP's, FONOM, AMO, Ontario Small Urban Municipalities as well as all Ontario municipalities.

**CARRIED**

I, Candy K. Beauvais, Clerk Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #17-198 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 17<sup>th</sup> day of May, 2017.

  
Candy K. Beauvais  
Clerk Treasurer



SCHOOLEY  
MITCHELL

AGENDA  
item: 13(h)  
Date: AUG 08 2017

# VALUE REPORT

## Township of Prince

**Adam Stauffer & Neil Brady**

705-434-4584

adam.stauffer@schooleymitchell.com

**July 25, 2017**

**Reducing Expenses**

320 Rushbrook Drive  
Newmarket, ON L3X 2C8



## Executive Overview

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This is one recommendation in an ongoing series of recommendations we will be making to improve your telecommunications system. The purpose of this report is to document particular aspects of your telecommunications services and their related costs, then present one or more cost-effective solutions to meet your telecommunications needs. This document contains options for your local, long distance, and internet services. Authorization of our featured recommendations will result in an overall savings of **\$3,269.76** per year, or **\$272.48** per month.

As part of our agreement, our responsibility for accepted recommendations is to manage the implementation process for any required changes. Any service changes and or additions will be managed in a timely manner. We will continue to monitor the marketplace and bring forth opportunities and supplemental recommendations for your company should they arise.

Our process will include the regular review of your invoices and expenses as part of our commitment to you. If we identify errors in the amounts you are charged by your vendors, or if we identify better market place options for you, we will immediately bring those findings to your attention for your consideration.

Our recommendations include the implementation of reduced pricing through your incumbent vendor, or other vendors not featured in our Value Report, if these reduced prices are deemed beneficial by you.

## Township of Prince

### Executive Summary

The Exhibit below summarizes our recommendations for the improvement of your telecommunications system based on the information provided to us for analysis. Detailed information is contained in the following pages and Exhibits within the Value Report. Please initial beside each individual recommendation you approve so we may begin the process of implementing the changes on your behalf to realize the savings as quickly as possible for you.

	<b>Current Monthly Cost</b>	<b>Current Annual Cost</b>	<b>Proposed Monthly Cost</b>	<b>Proposed Annual Cost</b>	<b>Annual Savings</b>	<b>Savings %</b>	<b>Initial Approval</b>
<b>Local Service: Bell Canada</b>	450.84	5,410.08	293.31	3,519.72	1,890.36	34.94%	
<b>Long Distance: Bell Canada</b>	12.95	155.40	0.00	0.00	155.40	100.00%	
<b>Data: WirelessCom</b>	153.00	1,836.00	51.00	612.00	1,224.00	66.67%	
	<b>\$616.79</b>	<b>\$7,401.48</b>	<b>\$344.31</b>	<b>\$4,131.72</b>	<b>\$3,269.76</b>	<b>44.18%</b>	

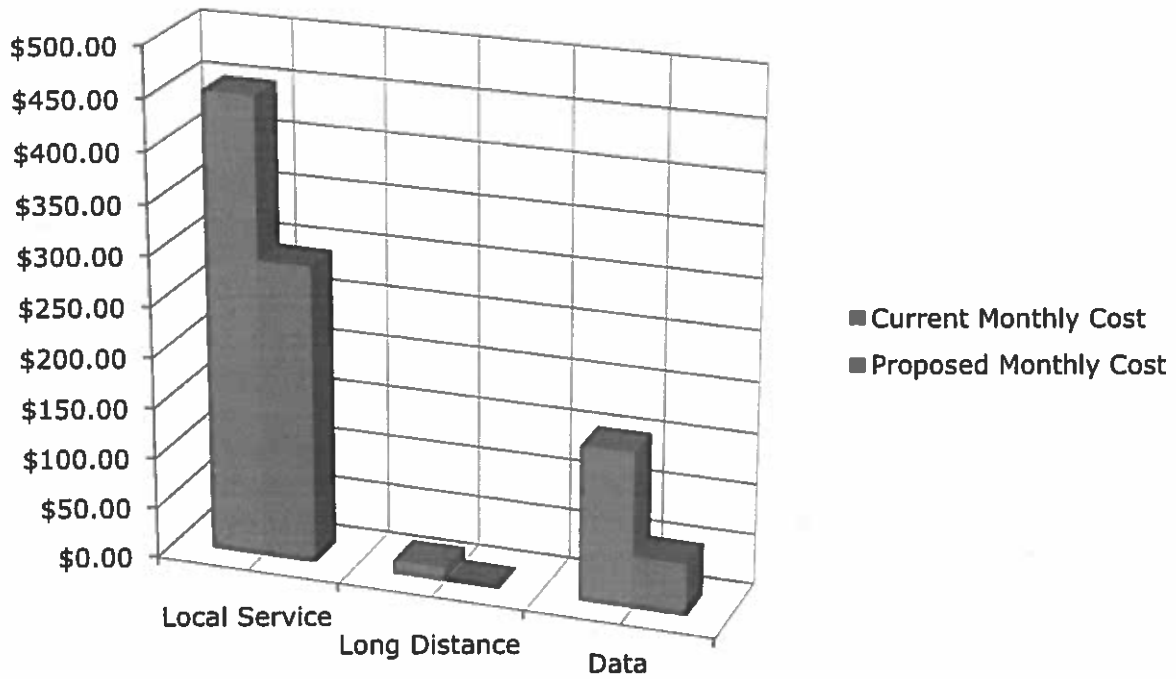
## Township of Prince

\_\_\_\_\_  
Print Name

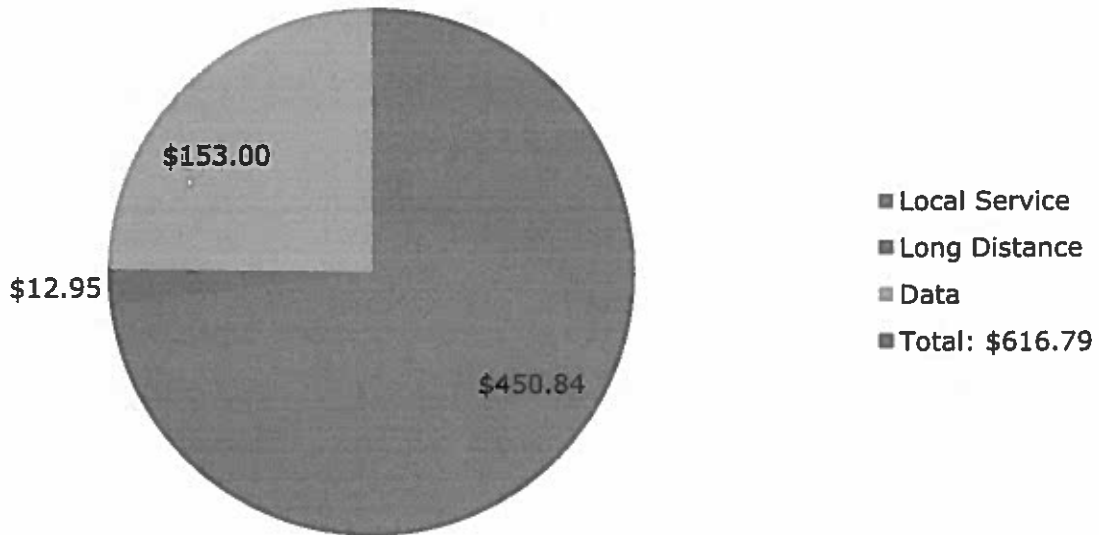
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Signature

\_\_\_\_\_  
Date

## Current Vs Proposed Monthly Expenses



## Current Configuration Cost Breakdown



## Proposed Configuration Cost Breakdown



**Local Service**

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**Local Service: Current Configuration: BELL CANADA**

The Township of Prince currently has 4 Local Link & 3 Standard Business Lines with Bell Canada.

Provider	Acct #	Phone #	Base Cost	Features	Telco Fees	Taxes	Total
Bell	7057792992 425	705-779-2150	38.13	0.13	0.00	0.00	38.26
Bell	7057792992 425	705-779-2725	38.13	0.13	0.00	0.00	38.26
Bell	7057792992 425	705-779-2966	38.13	0.13	0.00	0.00	38.26
Bell	7057792992 425	705-779-2992	79.26	18.63	0.00	0.00	97.89
Bell	7057792992 425	705-779-3036	79.26	0.13	0.00	0.00	79.39
Bell	7057792992 425	705-779-3473	79.26	0.13	0.00	0.00	79.39
Bell	7057792992 425	705-779-3653	79.26	0.13	0.00	0.00	79.39
							<b>\$450.84</b>

**Local Service**

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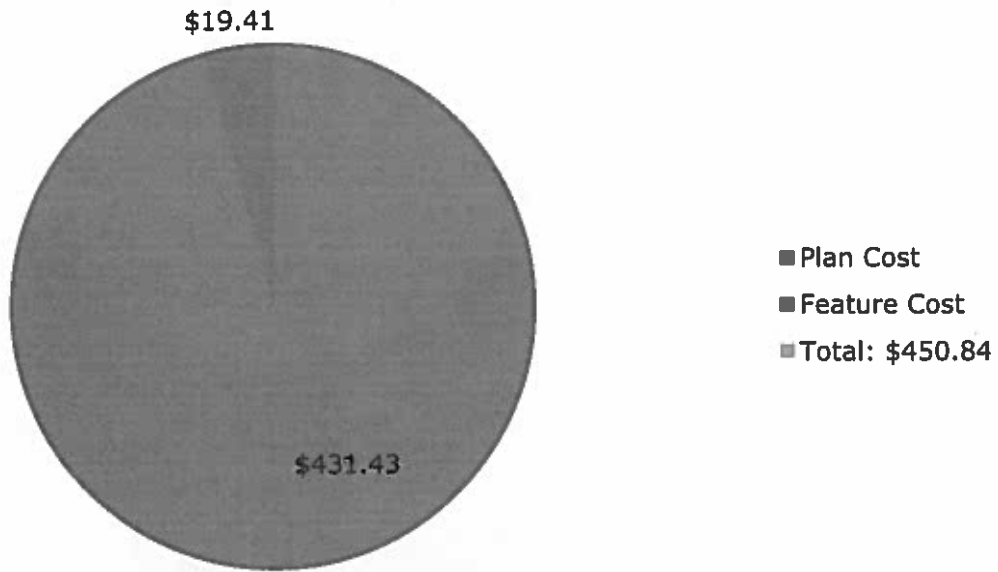
**Local Service: Proposed Configuration - Option A: BELL CANADA**

Current Monthly Cost:	\$450.84
Proposed Monthly Cost:	\$293.31
<b>Monthly Savings:</b>	<b>\$157.53</b>
<b>Annual Savings:</b>	<b>\$1,890.36</b>

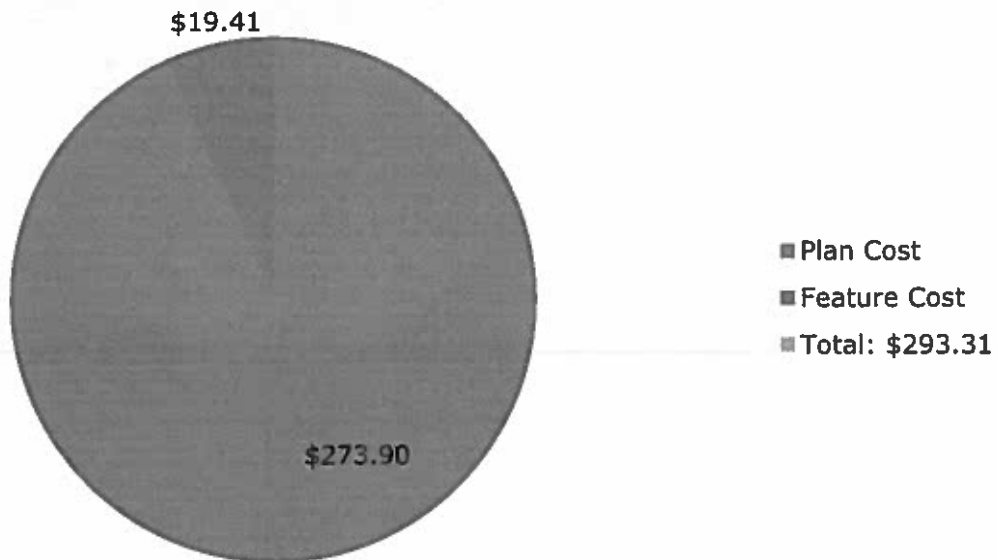
We worked with our contacts at Bell Retention to get full account re-rating. This included removal of some billable feature charges and heavy discounts on the monthly line rates. We were also able to bring forward some pricing of other Government clients to assist us in negotiating these rates. A 3-year term is required with Bell to guarantee the pricing and it's recommended as it will protect you from price increases. (aside from the standard Bell yearly increase).

Phone #	Base Cost	Features	Telco Fees	Taxes	Proposed Cost	Current Cost	Savings
705-779-2150	28.62	0.13	0.00	0.00	28.75	38.26	9.51
705-779-2725	28.62	0.13	0.00	0.00	28.75	38.26	9.51
705-779-2966	28.62	0.13	0.00	0.00	28.75	38.26	9.51
705-779-2992	36.26	18.63	0.00	0.00	54.89	97.89	43.00
705-779-3036	36.26	0.13	0.00	0.00	36.39	79.39	43.00
705-779-3473	36.26	0.13	0.00	0.00	36.39	79.39	43.00
705-779-3653	79.26	0.13	0.00	0.00	79.39	79.39	0.00
					<b>\$293.31</b>	<b>\$450.84</b>	<b>\$157.53</b>

## Local Service: Current Cost Breakdown



## Local Service: Proposed Cost Breakdown - Option A



**Long Distance**

**Long Distance: Current Configuration: BELL CANADA**

Currently the Township is paying \$12.95 for 300 minutes of North American LD.

Provider	Acct #	ID	Plan Cost	Usage Costs	Telco Fees	Taxes	Total
Bell	7057792992 425	LD	12.95	0.00	0.00	0.00	12.95
							<b>\$12.95</b>

**Long Distance: Proposed Configuration - Option A: BELL CANADA**

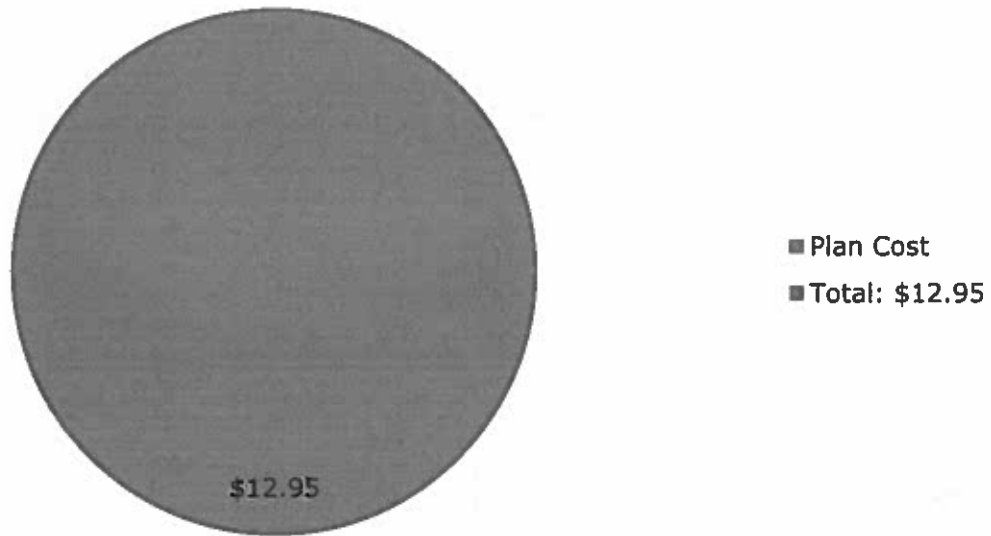
Current Monthly Cost:	\$12.95
Proposed Monthly Cost:	\$0.00
<b>Monthly Savings:</b>	<b>\$12.95</b>
<b>Annual Savings:</b>	<b>\$155.40</b>

Bell has agreed to provide the Township with 2,400 of North American long distance at no charge.

ID	Plan Cost	Usage Costs	Telco Fees	Taxes	Proposed Cost	Current Cost	Savings
LD	0.00	0.00	0.00	0.00	0.00	12.95	12.95
					<b>\$0.00</b>	<b>\$12.95</b>	<b>\$12.95</b>



## Long Distance: Current Cost Breakdown



**Data**

**Data: Current Configuration: WIRELESSCOM**

Prince Township currently subscribes to 6/1 Mbps DSL service with Wirelesscom.

Provider	Acct #	ID	Plan / Feature Cost	Usage Costs	Telco Fees / Rental	Taxes	Total
WirelessCom.Ca	0006640	DSL	153.00	0.00	0.00	0.00	153.00
							<b>\$153.00</b>

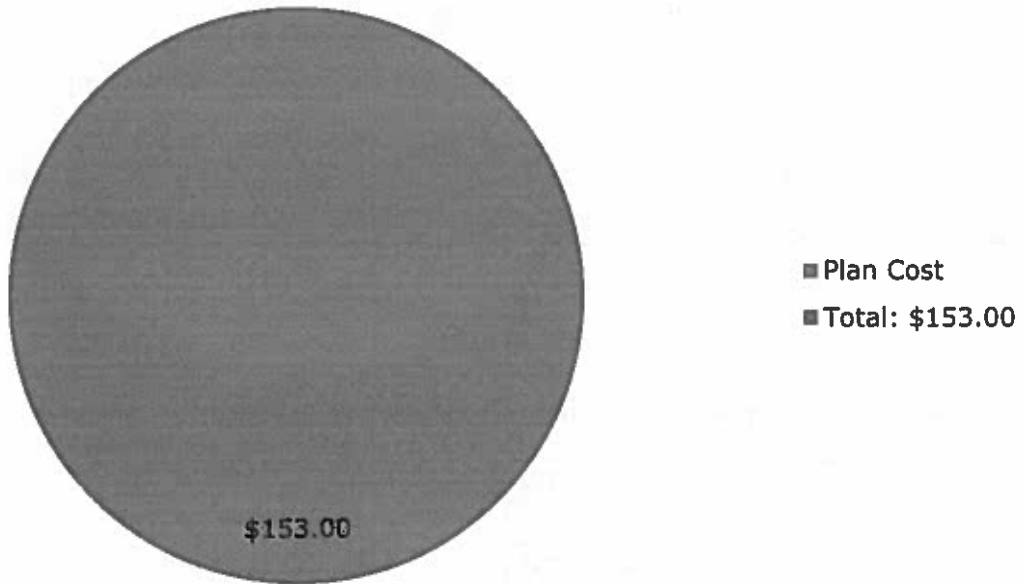
**Data: Proposed Configuration - Option A: BELL CANADA**

Current Monthly Cost:	\$153.00
Proposed Monthly Cost:	\$51.00
<b>Monthly Savings:</b>	<b>\$102.00</b>
<b>Annual Savings:</b>	<b>\$1,224.00</b>

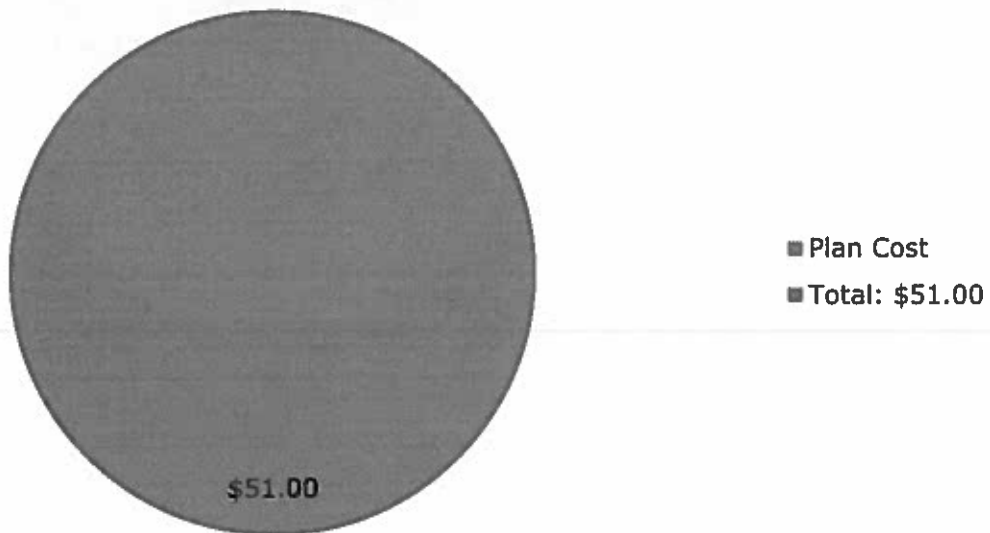
Bell has offered to provide a 10/1 Mbps DSL connection for one third of the existing cost. This service would require a 3 year term.

Existing Acct #	ID	Plan / Feature Cost	Usage Costs	Telco Fees / Rental	Taxes	Proposed Cost	Current Cost	Savings
0006640	DSL	51.00	0.00	0.00	0.00	51.00	153.00	102.00
						<b>\$51.00</b>	<b>\$153.00</b>	<b>\$102.00</b>

## Data: Current Cost Breakdown



## Data: Proposed Cost Breakdown - Option A





## **Additional Recommendations**

Our recommendations include the implementation of reduced pricing through your incumbent vendor, or other vendors not featured in our Value Report, if these reduced prices are deemed beneficial by you.

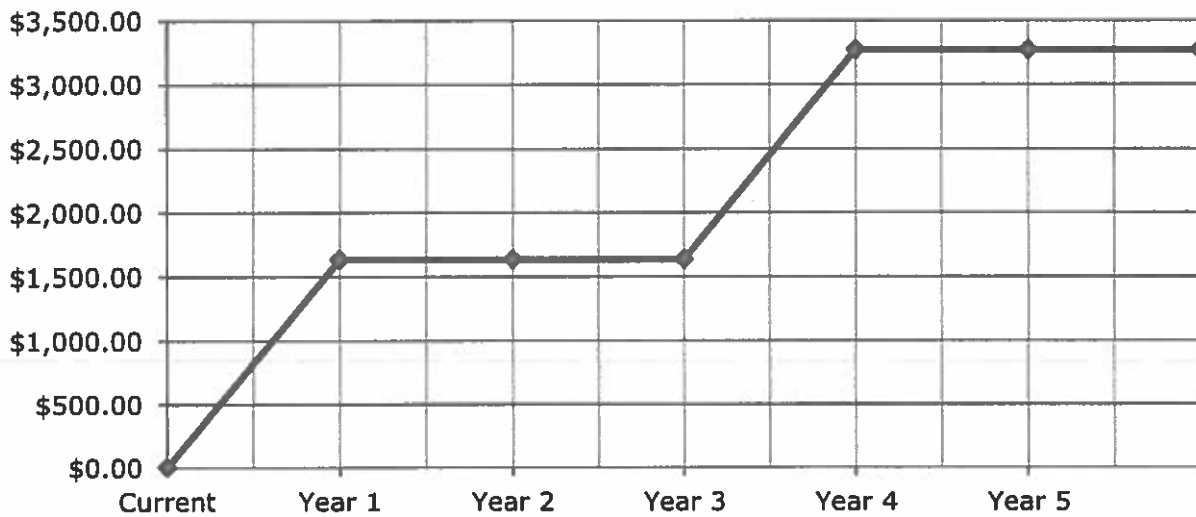
We recommend that if contact is made with an incumbent vendor, or alternate vendor, whether initiated by you or the vendor, that reduced costs be implemented if available from any vendor beneficial to you. We are available to review any contractual or other commitments required, if any, and to aid with the implementation of any such changes if you would like us to aid in the implementation process.

These recommendations are part of a series of recommendations that we will present to you throughout the term of our agreement with you. This is an interim step to procure reductions in your costs if possible. We will continue our exclusive process, as defined in our Service Agreement, working with your existing vendors, alternate vendors, and examining marketplace options, to optimize your services and pricing beyond current levels.

### Five Year Savings Summary

Service	Year 1	Year 2	Year 3	Year 4	Year 5	Total	
Local Service	1,890.36	1,890.36	1,890.36	1,890.36	1,890.36	9,451.80	
Long Distance	155.40	155.40	155.40	155.40	155.40	777.00	
Data	1,224.00	1,224.00	1,224.00	1,224.00	1,224.00	6,120.00	
<b>Total</b>	<b>\$3,269.76</b>	<b>\$3,269.76</b>	<b>\$3,269.76</b>	<b>\$3,269.76</b>	<b>\$3,269.76</b>	<b>\$16,348.80</b>	
<b>Your Savings</b>	<b>\$1,634.88</b>	<b>\$1,634.88</b>	<b>\$1,634.88</b>	<b>\$3,269.76</b>	<b>\$3,269.76</b>	<b>\$11,444.16</b>	<b>70%</b>
<b>Our Fee</b>	<b>\$1,634.88</b>	<b>\$1,634.88</b>	<b>\$1,634.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,904.64</b>	<b>30%</b>

### Your Net Savings Summary





Peggy Greco <pgreco@twp.prince.on.ca>

**Rural residential vacant land**

Grace Ponniah <Grace.Ponniah@pwgsc-tpsgc.gc.ca>  
To: "pgreco@twp.prince.on.ca" <pgreco@twp.prince.on.ca>

4 July 2017 at 15:18

Hi Peggy

Thank you for returning my phone call today. I would like to send you a copy of the site plan of the parcel of land located in the township.

It is a 2.092 hectares (5.17 acres) located on Oak Ridge Lane.

AGENDA	
Item:	13(1)
Date:	AUG 08 2017

I will be away for the rest of the week.

Please let me know if the township would be interested in purchasing the property, or if you have any further questions.

Regards,

*Grace Ponniah*

Real Estate Advisor | Conseiller en affaires immobilières

Real Estate Services | Services en affaires immobilières  
Accommodation & Portfolio Management | Gestion des Locaux et Portefeuille

Public Services and Procurement Canada - Ontario Region | Services Publics et Approvisionnement Canada - Région de l'Ontario

Telephone | Téléphone 416-512-5893

Cell Phone | Téléphone Cellulaire 416-471-8970

20170704152002460.pdf  
76K

market value price \$35500  
No stipulation on reselling land.



# Essentials of Municipal Fire Protection & Emergency Management - A Decision Makers' Guide Seminar

## Essentials Seminar Invitation

AGENDA	
item:	13 (J)
Date:	AUG 08 2017

The Office of the Fire Marshal and Emergency Management (OFMEM) and the Townships of Jocelyn, Hilton, Tarbutt and The Village of Hilton Beach are pleased to announce the availability of the one-day 2015 Essentials of Municipal Fire Protection & Emergency Management - A Decision Makers' Guide Seminar. It is an updated combination of the former "Essentials of Municipal Fire Protection Seminar" and the Emergency Management "Senior Elected Officials Workshop".

The seminar is being delivered on October 5, 2017 from 08:30 hrs to 16:30 hrs, at **Hilton Beach Community Hall, 3050 Hilton Road, Hilton Beach Ontario**. If you would like to attend you can do so by filling out the attached Essentials Seminar Registration Form and returning it by **September 29, 2017**. A guidebook will be provided at no cost and participants will be responsible for any associated travel, and/or accommodation costs.

Lunch and Beverages are provided at a cost \$20.00 (*payment required on the day of the seminar*) (please note any dietary requirements on the Essentials Seminar Registration Form)

Note: The Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) will recognize applied knowledge gained from attending this seminar when you are applying for Certified Municipal Officer (CMO) accreditation and the Ontario Municipal Management Institute (OMMI) will credit this seminar towards the Certified Municipal Manager (CMM) designation.

The OFMEM recognize the seminar as acceptable training for Municipal Emergency Control Group (MECG) Annual Training required by the Emergency Management and Civil Protection Act

For more information, please contact:

Janet Boucher – Clerk – Jocelyn Township - admin@jocelyn.ca – 705- 246-2025  
Valerie Obarymskyj – Clerk – Hilton Township admin@hiltontownship.ca – 705-246-2472  
Glenn Martin – Clerk -Tarbutt Township - tarbutttownship@bellnet.ca – 705-782-4274  
Peggy Cramp – Clerk – Village of Hilton Beach – peggy@hiltonbeach.com – 705-246-2242  
Jim Waycik – CEMC- Jocelyn, Hilton and Tarbutt Townships

*Attached:*

[Essentials Seminar Information Sheet \(3\).pdf](#)  
[2017-08-02 -Essentials Seminar Registration Form \(5\).pdf](#)





## The Office of the Fire Marshal and Emergency Management (OFMEM)

### **PRESENTS:**

### ***Essentials of Municipal Fire Protection & Emergency Management***

#### **WHO** should attend this one day seminar?

- Senior Municipal Leaders (members of council, CAO's, clerks, directors, commissioners)
- Community Emergency Management Coordinators (CEMC's) & Alternates
- Fire Chiefs appointed for the fire departments in their municipalities
- Deputy Fire Chiefs appointed for the fire departments in their municipalities

#### **WHY** should you attend?

The 2015 *Essentials of Municipal Fire Protection & Emergency Management - A Decision Makers' Guide Seminar* is an updated combination of the former "*Essentials of Municipal Fire Protection Seminar*" and the Emergency Management "*Senior Elected Officials Workshop*". These presentations were originally developed several years ago with the collaborative expertise and efforts of municipal, emergency management and fire service stakeholders. This new seminar now provides you with information from both.

The guidebook provided at the *Essentials Seminar* is designed as a reference and companion document, which incorporates both fire service and emergency management key information. It is intended to assist municipal decision-makers in their understanding of critical municipal responsibilities under the *Fire Protection and Prevention Act, 1997 (FPPA)*, the Fire Code, the *Emergency Management and Civil Protection Act (EMCPA)*, Ontario Regulation 380/04, associated standards and other related legislation.

#### **WHAT** will you learn?

This one-day seminar will provide you with a good overall understanding of: the structure of the OFMEM, the principals behind promoting public safety and safer communities, elements of the *Fire Protection and Prevention Act, 1997*, various municipal requirements, enforcement of offences under the FPPA, municipally-determined fire protection service delivery considerations, fire risk management tools, *Emergency Management and Civil Protection Act* requirements and emergency management basic principles, programs and resources - with multiple references to legislation, regulations and standards.

For more information, please contact our OFMEM Advice and Assistance Unit toll free number at **1-844-638-9560** and a unit member will assist you.

If you wish to have a response in writing please send your email to [OFMEM-FAS-AA@ontario.ca](mailto:OFMEM-FAS-AA@ontario.ca).