



**CORPORATION OF THE TOWNSHIP OF PRINCE  
REGULAR MEETING  
Agenda  
June 13, 2017  
6:45 p.m. – Council Chambers**

- 
- 1. Call to Order**
  - 2. Approve Agenda**
  - 3. Disclosure of Interest**
  - 4. Minutes of Previous Meeting**
    - a) Minutes May 09, 25 & June 1 2017- Prince Township
  - 5. Questions and Information Arising out of Minutes and not Otherwise on Agenda**
  - 6. Petitions and Delegations**
    - a) Wishart Municipal Group Council Package- Paul Cassan
  - 7. Reports from Staff**
    - a) Fire Chief Report
    - b) Road Superintendent Report
    - c) Clerk-Treasurer Report – Expenditure & Revenue Reports
    - d) Summary points from FONOM May 2017 conference presentation
  - 8. Planning**
    - a) Planning matter- Consent application C1 2017
    - b) Planning matter- Minor Variance M1-2017-Report
    - c) Planning matter- Minor Variance application M2-2017
  - 9. By-Laws - none**
  - 10. Motions and Notices of Motions**
    - a) D. Amadio- Clerk-Treasurer Report-Library budget
    - b) D. Amadio- Discussion on disposal of property
  - 11. Correspondence (for your information)**
    - a) Acknowledge receipt from the Office of the Prime Minister regarding the resolution on tax deduction for council member
    - b) Message from Minister Mauro- Proposed Building Code
    - c) Manage transition to full producer responsibility for blue box recycling programs-AMO
    - d) Installation of natural gas service in Prince township- SSMRCA
    - e) Approval of Contract Proposal- Letter from Deputy Minister Matthew Torigian
    - f) The Celebration of The Great Trail Grant Approval
  - 12. Minutes of Boards and Committees**
    - a) Social Services Minutes Thursday, April 20, 2017
    - b) ADMA Minutes Saturday April 22, 2017
  - 13. New Business (will include motions for consideration)**
    - a) Corporation of the municipality of Calvin- Resolution regarding Township of North Frontenac Hydro Rate
    - b) AECOM- DRAFT waste management environmental assessment report
    - c) Schooley Mitchell- Telecom Audit question neighbours
    - d) Town of Lakeshore- Resolution to ease restriction of surplus dwelling severances
    - e) Tender for surface treatment-Gagnon Road
    - f) Residential Tenancies Act 2006(RTA) Amendment- Update on Ministry Plan
    - g) TULLOCH Engineering- Additional Fee Substantiation- Festival and Events Pavilion
    - h) Northern Ontario Internship Program Application
  - 14. Closed Session**
  - 15. Confirmatory By-law**
  - 16. Adjournment**



CORPORATION OF THE TOWNSHIP OF PRINCE  
REGULAR MEETING

Minutes  
May 09, 2017  
6:45 p.m. – Council Chambers

AGENDA

|       |             |
|-------|-------------|
| Item: | 7a)         |
| Date: | JUN 13 2017 |

**Present: Council: Mayor Lamming, Councillors D. Amadio, I. Chambers, M. Matthews, E. Palumbo**  
**Staff: CAO P. Greco, Road Superintendent B. Evans, Fire Chief E. Haley**  
**Media: M. LaHaye**

1. **Call to Order**
2. **Approve Agenda**  
**Resolution: 2017-107**  
**Moved by: Councillor M. Matthews      Seconded by: Councillor I. Chambers**  
Be it resolved that this Council hereby approves the regular meeting agenda of May 9, 2017 and any addendum, as presented. (cd)
3. **Disclosure of Interest**
4. **Minutes of Previous Meeting**
  - a) **Prince Township Minutes- April 11, 2017 – May 1, 2017**  
**Resolution: 2017-108**  
**Moved by: Councillor M. Matthews      Seconded by: Councillor E. Palumbo**  
Be it resolved that this Council hereby adopts the minutes of the Regular meeting of April 11, 2017 and the special meeting of May 1, 2017, as presented. (cd)
5. **Questions and Information Arising out of Minutes and not Otherwise on Agenda**
6. **Petitions and Delegations - none**
7. **Reports from Staff**
  - a) **Fire Chief Report - none.**
  - b) **Road Superintendent Report**  
**Resolution: 2017-109**  
**Moved by: Councillor E. Palumbo      Seconded by: Councillor I. Chambers**  
Be it resolved that this Council hereby accepts the Road Superintendent's Report, as information. (cd)
  - c) **Clerk-Treasurer Report – Expenditure & Revenue Reports**  
**Resolution: 2017-110**  
**Moved by: Councillor I. Chambers      Seconded by: Councillor M. Matthews**  
Be it resolved that this Council hereby accepts the Clerk's April 2017 expenditure report in the amount of \$113,433.85, the April 2017 revenue report in the amount of \$47,188.30 and the first quarter unaudited statement of operations, as information. (cd)
8. **Planning - none**
9. **By-Laws – none**
  - a) **By Law No 2017-12- PTSD Prevention Plan**  
**Resolution: 2017-111**  
**Moved by: Councillor D. Amadio      Seconded by: Councillor M. Matthews**  
Be it resolved that this Council hereby adopts By-Law 2017-12, being the Post Traumatic Stress Disorder (PTSD) Policy for the Township of Prince, as presented. (cd)
  - b) **By- Law No 2017-13 – Budget Levy and Tax Rates**  
**Resolution: 2017-112**  
**Moved by: Councillor E. Palumbo      Seconded by: Councillor M. Matthews**  
Be it resolved that this Council hereby adopts by-law 2017-13, being a by-law to set and levy tax rates and provide for penalty and interest for 2017. (cd)
  - c) **By- Law No 2017-14 – DSSAB – Parent/Child Agreement**  
**Resolution: 2017-113**  
**Moved by: Councillor M. Matthews      Seconded by: Councillor I. Chambers**  
Be it resolved that this Council hereby approves a wage increase of 1.5% for staff, effective January 1, 2017. (cd)
  - d) **By- Law No 2017-14 – DSSAB – Parent/Child Agreement**  
**Resolution: 2017-114**  
**Moved by: Councillor I. Chambers      Seconded by: Councillor D. Amadio**  
Be it resolved that this Council hereby adopts By-Law 2017-14, being a by-law authorizing the Mayor and CAO to enter into a service agreement between the DSSAB and the Parent Child Resource Centre for the provision of Family Literacy /Numeracy Program. (cd)

**10. Motions and Notices of Motions - none**

**11. Correspondence (for your information)**

- a) SSM Region Conservation Authority- Development Regulation Permit #USM 17-04-18A
- b) Thank you cards volunteer dinner
- c) Legion Ontario Command- application for generator for fire department
- d) Celebrating connection between land and water- Ontario 150 – June 9
- e) MPAC- Important Improvement to Municipal Connect 2.0
- f) Prouse- Quote for a double cab
- g) FONOM- News Release – Fed. Gov't commitment to Northern Ontario
- h) FONOM- Spring Newsletter 2017
- i) Union Gas – update and open house
- j) Minister Laura Albanese - Nomination for the inaugural Champion of Diversity Award
- k) Farmland Forum Report

**Resolution: 2017-115**

**Moved by: Councillor D. Amadio      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby receives items 11 a through k, as information. (cd)**

**12. Minutes of Boards and Committees**

- a) Social Services Minutes Thursday, January 19, 2017
- b) SSM Region Conservation Authority Minutes Tuesday March 21, 2017

**Resolution: 2017-116**

**Moved by: Councillor E. Palumbo      Seconded by Councillor: D. Amadio**

**Be it resolved that this Council hereby accepts the minutes of the DSSAB January 19, 2017, February 16, 2017 & March 23, 2017 and SSM Region Conservation Authority – March 21, 2017 (cd)**

- c) Prince Heritage Committee Meeting- May 3, 2017
- d) Minutes of the Prince Township Public Library Board of Trustees-Tuesday, April 4, 2017

**Resolution: 2017-117**

**Moved by: Councillor M. Matthews      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby approves the minutes of the Prince Heritage Committee of May 3, 2017 and the Prince Township Public Library Board of Trustees of April 4, 2017. (cd)**

**13. New Business (will include motions for consideration)**

- a) Lanark County - Request for Provincial Support – Opioid Strategy(cd)

**Resolution: 2017-118**

**Moved by: Councillor D. Amadio      Seconded by: Councillor I. Chambers**

**Be it resolved that this Council hereby supports Resolution # CC-2017-67 of Lanark County seeking provincial support in relation to the opioid crisis. (cd)**

- b) The Corporation of the Municipality of Wawa – invitation to Goose Unveiling  
no motion on floor

- c) Pascuzzi & Berlingieri Integrity Commissioner for the Municipality – resignation

**Resolution: 2017-119**

**Moved by: Councillor I. Chambers      Seconded by: Councillor D. Amadio**

**Be it resolved that this Council hereby accepts, with regret, the resignation of our Integrity Commissioner, Ben Pascuzzi, effective immediately. (cd)**

- d) The Corporation of the Township of Adjala-Tosorontio Resolution April 10, 2017 – tax on flags

**Resolution: 2017-120**

**Moved by: Councillor I. Chambers      Seconded by: Councillor D. Amadio**

**Be it resolved that this Council hereby supports the resolution of the Township of Adjala, asking the federal and provincial governments to waive the taxes on the purchase of a Canadian Flag or a Canada 150 Anniversary flag for the year 2017. (cd)**

- e) Forests Ontario- The Heritage Tree Program & Ontario's Green Leaf Challenge(GLC)

**Resolution: 2017-121**

**Moved by: Councillor M. Matthews      Seconded by: Councillor D. Amadio**

**Be it resolved that this Council hereby supports the initiative of Forest Ontario; and**

**Further be it resolved that this Council agrees to promote the Heritage Tree Program and the Ontario's Green Leaf Challenge through our newsletter, Website and Facebook page. (cd)**

- f) Dutton Dunwich - Council Resolution - halting of wind power approvals
- g) Letter from Jean-Pierre Blais regarding CRTC's new broadband funding regime

**Resolution: 2017-122**

**Moved by: Councillor I. Chambers      Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby agrees to participate in the public consultation with Canadian Radio-Television and Telecommunications Commission (CRTC), regarding the new broadband funding regime. (cd)**

h) Township of ESSA Resolution – New Driver Signs

**Resolution: 2017-123**

**Moved by: Councillor Matthews      Seconded by: D. Amadio**

**Be it resolved that this Council hereby supports resolution # CR084-2017 of the Township of Essa regarding the 'New Driver' sign. (cd)**

i) Cheryl Gallant – 1/3 tax deduction for Council members.

**Resolution: 2017-124**

**Moved by: Councillor D. Amadio      Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby supports the initiative of MP Cheryl Gallant, to fight the proposed changes in the Federal Budget that would disallow the 1/3 tax exemption on Council remunerations without compensating for that loss. (cd)**

j) Wishart Partners - Municipal In-House Counsel

**Resolution: 2017-125**

**Moved by: Councillor I. Chambers      Seconded by: Councillor D. Amadio**

**Be it resolved that this Council hereby agrees to enter into the Gold # 2 package with Wishart Partners for the Municipal In-House Counsel, as presented. (deferred)**

**14. Closed Session**

- a) Discussion of the minutes of February 14, 2017
- b) Labour relations or employee negotiations – resignation
- c) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; - Pavilion construction

**Resolution: 2017-126**

**Moved by: Councillor M. Matthews      Seconded by: Councillor D. Amadio**

**Be it resolved that the Council of the Township of Prince hereby go into closed session to discuss matters relating to:**

- a) Discussion of the minutes of February 14, 2017
- b) Labour relations or employee negotiations – resignation
- c) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; - Pavilion construction

**Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (cd)**

Council returned to open session at 8:35 pm

**Resolution: 2017-127**

**Moved by: Councillor M. Matthews      Seconded by: Councillor E. Palumbo**

**Be it resolved that this council hereby adopts the minutes of the closed session of February 14, 2017, as presented. (cd)**

**Resolution: 2017-128**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor D. Amadio**

**Be it resolved that this Council hereby accepts, with regret, the resignation of Aubrey Falls effective May 19, 2017. (cd)**

**Resolution: 2017-129**

**Moved by: Councillor E. Palumbo      Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby approves the hiring of Al Hubley in the position of Roads Labourer at the full rate. (cd)**

**15. Confirmatory By-law**

- a) By-law 2017-15

**Resolution: 2017-130**

**Moved by: Councillor I. Chambers      Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby adopts By-Law 2017-15, being a by-law to adopt, ratify, and confirm the action of Council for May 1 and May 9, 2017. (cd)**

**16. Adjournment**

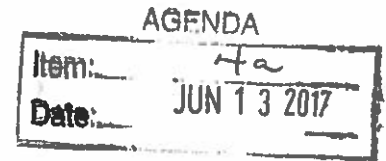
**Resolution: 2017-131**

**Moved by: Councillor D. Amadio      Seconded by Councillor M. Matthews**

**Be it resolved that this Council hereby adjourns at 8:38 pm until July 13, 2017 or the call of the chair. (cd)**



**CORPORATION OF THE TOWNSHIP OF PRINCE  
SPECIAL MEETING MINUTES  
June 01, 2017  
3:15 p.m. – Council Chambers**



Present: Mayor Lamming, Councillors M. Matthews & E. Palumbo  
Staff: CAO/Clerk-Treasurer Greco  
Public: Dan Moody, Tulloch Engineering, Mario Febbraro  
Media: M. LaHaye  
Regrets: Councillors D. Amadio, I. Chambers

**1. Call to Order at 3:15**

**2. Approve Agenda**

**Resolutions 2017-134**

**Moved by: Councillor M. Matthews**

**Seconded by: Councillor E. Palumbo**

**Be it resolved that this Council hereby approves the agenda for the special meeting of June 01, 2017, as presented. (cd)**

**3. Disclosure of Interest - none**

**4. Discussion on Festival & Events Pavilion Tender**

**Resolution 2017-135**

**Moved by: Councillor E. Palumbo**

**Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby instructs Tulloch Engineering to prepare the tender for the Festival and Events Pavilion, as a single source contract. (cd)**

**5. Adjournment**

**Resolution 2017-136**

**Moved by: Councillor E. Palumbo**

**Seconded by: Councillor M. Matthews**

**Be it resolved that this Council hereby adjourns at 3:47 pm until June 13, 2017, or the call of the chair.**

\_\_\_\_\_  
Mayor, Ken Lamming

\_\_\_\_\_  
CAO/Clerk-Treasurer, Peggy Greco



AGENDA  
item (ea)  
Date: JUN 13 2017

Peggy Greco <pgreco@twp.prince.on.ca>

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## RE: Wishart Municipal Group Council Package

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Paul Cassan <pcassan@wishartlaw.com>

8 May 2017 at 10:30

To: Peggy Greco <pgreco@twp.prince.on.ca>, Linda Hurdle <LHurdle@wishartlaw.com>

Hi Peggy – the minutes never expire, so if you don't use them, they stay in place forever until you do, even if you were to not renew membership.

There is no possible way for Council to lose any money from this. You get the minutes, plus training, alerts, discount etc.

**Paul Cassan**

Lawyer



Wishart Law Firm LLP

Phone: (705) 949-6700 ext. 230 | Cell: (705) 542-4747 | Fax: (705) 949-2465

www.wishartlaw.com | 390 Bay St., Suite 500 Sault Ste. Marie, Ontario P6A 1X2

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**From:** Peggy Greco [mailto:[pgreco@twp.prince.on.ca](mailto:pgreco@twp.prince.on.ca)]

**Sent:** Monday, May 8, 2017 9:48 AM

**To:** Linda Hurdle <LHurdle@wishartlaw.com>; Paul Cassan <pcassan@wishartlaw.com>

**Subject:** Re: Wishart Municipal Group Council Package

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One quick question - do minutes carry over from year to year if unused?

*Peggy Greco*

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**Peggy Greco, CAO/Clerk-Treasurer**  
**Township of Prince**  
**3042 Second Line W.,**  
**Prince Township, ON**

## MEMBERSHIP INCLUDES

- A dedicated lead lawyer who oversees the municipality's legal service
- Access to periodic pooled cost, members only drafting workshops
- Priority scheduling of meetings both in your office and in ours
- Flexible payment terms
- Regular "checkup call" from legal counsel
- Legislation change alert
- Discounted travel rates for in-person council meetings
- Periodic membership usage reports
- Unlike cell phone minutes, membership minutes never expire
- Access to Emergency Legal Response Team at discounted rates
- Immediate access to a team member to help you with your questions

## THE VALUE OF MEMBERSHIP

- We are your solution to high cost in house legal services
- You capitalize on the expertise of a team of lawyers that have successfully defended municipalities on a number of challenging issues
- You benefit from the experiences of other WMC members
- Our 'ask a lawyer' minutes will allow municipal staff to get immediate advice or guidance on how to deal with issues on a daily basis preventing the municipality from incurring "crisis" legal costs
- Your minutes never expire - unused minutes are an investment for when you really need them
- The membership fee allows you to budget more effectively
- Discounts on those legal services you may need above and beyond the "ask a lawyer" program
- Webinars and other training materials relevant to the municipality's needs
- Member Alert will advise members of upcoming changes

## ABOUT US

- Over 115 years of service to Northern Ontario
- Lawyers and staff proficient in municipal law
- Pride ourselves in client service

## LEARN MORE

Visit our website to learn more:  
[www.wishartlaw.com/municipal](http://www.wishartlaw.com/municipal)

PROUD OF OUR PAST,  
EXCITED ABOUT OUR FUTURE

## CONTACT INFORMATION

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SAULT STE MARIE, ON  
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[pcassan@wishartlaw.com](mailto:pcassan@wishartlaw.com)  
[WWW.WISHARTLAW.COM](http://WWW.WISHARTLAW.COM)





# IN-HOUSE COUNSEL FOR MUNICIPALITIES

Providing legal services to municipalities for a fraction of the cost of a full-time lawyer

## ASK A LAWYER

Ask A Lawyer is our solution to allow municipal staff access to our team to help with their day to day issues including:

- preventative advice
- assistance with report writing for Council
- by-law development
- human resources advice
- contract analysis
- enforcement advice

## DRAFTING WORKSHOP

Hands-on drafting of a municipal product, such as by-law or policy ready for presentation to council.

## SILVER

### PACKAGE 1

- \$6,000 plus HST for a 1 yr term
- 700 lawyer minutes
  - 1% discount on other legal fees
  - Drafting Workshop
  - Cost sharing with other members
  - Member Alert

### PACKAGE 2

- \$12,000 plus HST for a 1 yr term
- 1,450 lawyer minutes
  - 2% discount on other legal fees
  - Drafting Workshop
  - Cost sharing with other members
  - Member Alert

## GOLD

### PACKAGE 1

- \$15,000 plus HST for a 3 yr term
- 725 lawyer minutes per year
  - 2% discount on other legal fees- Drafting Workshop
  - Cost sharing with other members
  - Member Alert

### PACKAGE 2

- \$30,000 plus HST for a 3 yr term
- 1,500 lawyer minutes per year
  - 5% discount on other legal fees
  - Drafting Workshop
  - Cost sharing with other members
  - Member Alert

### Councillor Add-on

\$1,500 plus HST per 1 yr term

275 minutes for Councillors to "ask a lawyer" for advice about Councillor's roles, responsibilities, liabilities and other questions that may arise.

## WHEN DO MUNICIPALITIES NEED A LAWYER?

### Every time Municipalities:

- Have to interpret legislation
- Have to draft documents that could be challenged in court (by-laws, contracts, policies etc.)
- Negotiate collective agreements or employment contracts
- Enforce a by-law
- Defend a matter at the Ontario Municipal Board
- Defend a matter at the Assessment Review Board
- Defend a civil matter

They NEED a lawyer to provide advice and guidance BEFORE their decisions/actions are challenged in court or result in lawsuits with large cash pay outs.

## WHY DO MUNICIPALITIES NEED A LAWYER?

### Municipalities:

- Must be accountable governments
- Must comply with many pieces of legislation
- Must enforce certain legislation
- Act as employers
- Provide many different services
- Enter into contracts
- Establish "Local Laws"
- Are responsible to protect municipal assets

They NEED a lawyer to provide advice and guidance on a variety of matters.

|       |             |
|-------|-------------|
| Item: | 7 (9)       |
| Date: | JUN 13 2017 |



Prince Fire  
We Serve Our Community

## FIRE CHIEF REPORT

|                                 |  |                           |  |
|---------------------------------|--|---------------------------|--|
| Report To: Mayor and Council    |  | Fire Chief Report 17-0006 |  |
| From: Ed Haley, Fire Chief      |  |                           |  |
| Meeting: Regular Council        |  |                           |  |
| Meeting Date: June 13, 2017     |  |                           |  |
| Subject: Fire Department Update |  |                           |  |

Tuesday, June 13, 2017

The department has had several interested recruits starting to attend weekly training. We continue to give preference to individuals from the township. Overall the new recruits show promise and are a valuable asset to our department.

The District of Algoma Mutual Aid Association has managed to set up a Rural Fire Fighting course through the Ontario Fire College. Four candidates from our hall will be attending. If there is room we have another three candidates interested in attending.

We have been fortunate this year with no grass or wildland fires to report. We have had several complaints of illegal day time burning which we have documented and will follow up with fines if they continue. We have also not had any structural fires. Medical calls remain constant.

The Goulais River Fire Department is getting rid of a variety of equipment since they have changed over to a new air compressor and dragger SCBA's. We are looking at what they have available to see if we can take advantage of the deals that are being offered to supplement our current inventory. I will keep council informed.

On Saturday June 17 we are planning to train with our Wildland equipment to bring some of our new recruits up to speed.

Respectfully,

**Ed Haley**  
Fire Chief



## ADMINISTRATIVE REPORT

Agenda Item  
7 b)

|  |                                      |
|--|--------------------------------------|
| <b>Date:</b> June 7, 2017                  | <b>Date Presented:</b> June 13, 2017 |
| <b>Prepared By:</b> Brian Evans            | <b>Department:</b> Roads             |
| <b>Subject:</b> Road Superintendent Report |                                      |

Pot holes have been repaired on surface-treated roads.

Gagnon is still rough, Prince Lake road has been graded and is in good condition  
Road side brushing is in progress

Taillifer roads was graded on Wednesday last week (7<sup>th</sup>). Creek Road has not been graded at this time, but is on the list to do when time permits.

The work on Gros Cap Marina Park is going good and will continue until completed hopefully by the end of June.

Respectfully yours,  
Brian Evans  
Prince Township Roads Superintendent

Prince Township Revenue Report

May 2017

AGENDA

|             |             |
|-------------|-------------|
| Item: _____ | 7c)         |
| Date: _____ | JUN 13 2017 |

| Description                 | Amount                      |
|-----------------------------|-----------------------------|
| Bag Tags                    | \$ 10.00                    |
| Building Permits            | 798.80                      |
| Dog Tags                    | 120.00                      |
| Fire Permits                | 764.00                      |
| Refunded - see cheques      | 183.93                      |
| HST - rebate                | 42,413.58                   |
| Gvmt- employer Acct. refund | 1,462.99                    |
| refund of EHT overpayment   | 428.72                      |
| Hall Rental                 | 215.00                      |
| Newsletter Advertising      | 50.00                       |
| Opening & Closing           | 1,025.00                    |
| Perpetual Care fees         | 500.00                      |
| Planning - Minor Variance   | 300.00                      |
| Tax Certificate             | 30.00                       |
| Subtotal                    | \$ 48,302.02                |
| Property taxes              | <u>206,901.61</u>           |
|                             | <u><u>\$ 255,203.63</u></u> |

Prince Township Expenditure Report  
May 2017

AGENDA

| Chq. #    | Date       | Name                                    | Description   | Amount       | Item: | Date: |
|-----------|------------|---|---|--------------|-------|-------|
| 2005-2533 | 2017-05-22 | May Payroll                             | Payroll   | \$ 19,834.93 |       |       |
| 7225      | 2017-05-03 | City of Sault Ste Marie                 | Tipping fees  | 732.20       |       |       |
| 7226      | 2017-05-03 | Public Utilities Corporation            | Streetlights, water system, Hydro,                  | 2,565.08     |       |       |
| 7227      | 2017-05-03 | Workplace Safety and Insurance Board    | April remittance                                    | 1,217.94     |       |       |
| 7228      | 2017-05-03 | Airways General Store                   | fuel for chevy, rescue van, dodge and pumper        | 378.75       |       |       |
| 7229      | 2017-05-03 | Trio                                    | fuel pump, spark plugs battery for lawn mower       | 195.63       |       |       |
| 7230      | 2017-05-03 | Minister of Finance -Ontario            | employee health tax                                 | 435.05       |       |       |
| 7231      | 2017-05-03 | OMERS                                   | April remittance                                    | 2,728.94     |       |       |
| 7232      | 2017-05-03 | Receiver General                        | April remittance                                    | 4,886.12     |       |       |
| 7233      | 2017-05-03 | Traction Heavy Duty Parts               | side steps and mud flaps for dodge                  | 444.08       |       |       |
| 7234      | 2017-05-03 | xxxxxxxxxx                              | refund of money paid to twp. In error               | 183.93       |       |       |
| 7235      | 2017-05-03 | The Cutting Edge Sales & Sharpening     | lawn mower blades - 2 new and 2 sharpened           | 83.69        |       |       |
| 7236      | 2017-05-03 | Reliable Maintenance Products           | cleaning supplies                                   | 39.54        |       |       |
| 7237      | 2017-05-03 | Superior Propane                        | fuel for fire hall and kitchen                      | 599.07       |       |       |
| 7238      | 2017-05-09 | Archibald Bros.                         | Sweeping and work at Gros Cap Park                  | 1,776.93     |       |       |
| 7239      | 2017-05-09 | City of Sault Ste Marie                 | tipping fees and central fire                       | 1,424.10     |       |       |
| 7240      | 2017-05-09 | void                                    | void  | -            |       |       |
| 7241      | 2017-05-09 | WirelessCom Ca Inc.                     | internet  | 172.89       |       |       |
| 7242      | 2017-05-09 | void                                    | void  | -            |       |       |
| 7243      | 2017-05-09 | Waste Management of Canada Corporation  | cardboard pick up                                   | 425.85       |       |       |
| 7244      | 2017-05-09 | Municipal Waste & Recycling Consultants | garbage pick up                                     | 2,133.65     |       |       |
| 7245      | 2017-05-09 | BDO Canada LLP                          | audit fees - interim                                | 8,983.50     |       |       |
| 7246      | 2017-05-09 | Ian Chambers                            | mileage and meals - adma                            | 99.20        |       |       |
| 7247      | 2017-05-09 | Peggy Greco                             | cancelled cheque - issued in error                  | -            |       |       |
| 7248      | 2017-05-09 | Brian Evans                             | phone for april and may                             | 60.00        |       |       |
| 7249      | 2017-05-09 | Cuets Financial                         | flowers & Cake , car rental(fire) AMCTO room annual | 1,038.02     |       |       |
| 7250      | 2017-05-09 | Tulloch Engineering Inc.                | Prince Lake Road Improvement                        | 2,972.47     |       |       |
| 7251      | 2017-05-09 | GFL Environmental Inc.                  | April recycling fees                                | 3,164.00     |       |       |
| 7252      | 2017-05-09 | Xerox Canada Inc.                       | May to July rental and copies                       | 580.87       |       |       |
| 7253      | 2017-05-09 | void                                    | void  | -            |       |       |
| 7254      | 2017-05-09 | CO-OP                                   | furnace oil - community centre                      | 971.73       |       |       |
| 7255      | 2017-05-16 | MINISTER OF FINANCE/MTO                 | cvor fee for roads truck                            | 250.00       |       |       |
| 7256      | 2017-05-18 | Public Utilities Corporation            | Hydro fire hall/quanset/                            | 1,078.33     |       |       |
| 7257      | 2017-05-18 | Peggy Greco                             | Mileage - manitoulin & quattro                      | 333.23       |       |       |
| 7258      | 2017-05-19 | Lyons TIM-BR Mart                       | supplies for Gros Cap marina                        | 421.32       |       |       |
| 7259      | 2017-05-19 | Airways General Store                   | fuel lawn mower, dodge, chevy                       | 697.86       |       |       |
| 7260      | 2017-05-19 | Trio                                    | oil, hitch pins, bulb, solvent - for truck          | 78.87        |       |       |

Item: \_\_\_\_\_  
Date: JUN 13 2017

|      |            |                                       |  |                             |
|------|------------|---------------------------------------|--|-----------------------------|
| 7261 | 2017-05-19 | Petty Cash- Peggy                     | volunteer dinner, roads and hall supplies              | 76.05                       |
| 7262 | 2017-05-19 | Ken Lamming                           | FONOM conference mileage & room                        | 507.42                      |
| 7263 | 2017-05-19 | Pioneer Construction Inc.             | patching material                                      | 340.19                      |
| 7264 | 2017-05-19 | Steve Rouble                          | mark outs for burials and                              | 152.55                      |
| 7265 | 2017-05-19 | Dave Amadio                           | FONOM conference - hotel room                          | 264.42                      |
| 7266 | 2017-05-19 | Quick Lube Automotice and Tire Centre | oil change and filters 2009 chevey                     | 57.05                       |
| 7267 | 2017-05-23 | Minister of Finance -Ontario          | forest fire protection agreement                       | 8,434.02                    |
| 7268 | 2017-05-26 | City of Sault Ste Marie               | tipping fees   | 508.20                      |
| 7269 | 2017-05-26 | Public Utilities Corporation          | hydrant and water system                               | 1,351.07                    |
| 7270 | 2017-05-26 | Pioneer Construction Inc.             | cold patch for roads                                   | 1,057.12                    |
| 7271 | 2017-05-26 | Ro-Von Steel Inc.                     | galvanized pipe for floating dock                      | 67.80                       |
| 7272 | 2017-05-26 | TSC Stores L.P.                       | safety vests, chest waders, grass seeed, fence staples | 1,443.73                    |
| 7273 | 2017-05-26 | Tamarah Tyczinski                     | newsletter delivery                                    | 100.00                      |
| 7274 | 2017-05-26 | Orkin Canada Corporation              | pest control   | 57.63                       |
| 7275 | 2017-05-26 | CGIS Centre                           | July to Sept service fee                               | 807.01                      |
| 7276 | 2017-05-29 | Avery Construction                    | top soil for gros cap marina park                      | 1,073.50                    |
| 7277 | 2017-05-29 | Bell Canada                           | phone bill for May                                     | 555.84                      |
| 7278 | 2017-05-29 | Public Utilities Corporation          | streetlighting   | 917.55                      |
| 7279 | 2017-05-29 | Wolseley Mechanical Group             | filters for water system                               | 44.48                       |
| 7280 | 2017-05-29 | Airways General Store                 | fuel for dodge, chevy,                                 | 224.01                      |
| 7281 | 2017-05-29 | OMERS                                 | May remittance   | 2,956.36                    |
| 7282 | 2017-05-29 | Receiver General                      | May remittance   | 5,950.20                    |
| 7283 | 2017-05-29 | Possamai Construction                 | ten loads of gravel                                    | 2,938.00                    |
| 7284 | 2017-05-29 | Traction Heavy Duty Parts             | circle check inspection report                         | 24.48                       |
| 7285 | 2017-05-29 | TSC Stores L.P.                       | steel roller and bar for cemetery                      | 385.99                      |
| 7286 | 2017-05-29 | Tulloch Engineering Inc.              | Enginnering services                                   | 16,475.40                   |
| 7287 | 2017-05-29 | Phoenix Emergency Management Logic    | Pavilion/Gagnon Rd Bridge                              | 3,390.00                    |
| 7288 | 2017-05-30 | Workplace Safety and Insurance Board  | 3 month CEMC contract                                  | 1,271.64                    |
|      |            |                                       |  |                             |
|      |            |                                       |  | <b><u>\$ 112,419.48</u></b> |

## AGENDA

|       |             |
|-------|-------------|
| Item: | 7 d         |
| Date: | JUN 13 2017 |

May 26, 2017.

### Summary Points from FONOM May 2017 Conference Presentations:

Please find below a summary of the key issues presented in the various sessions attended:

- 1) **"Film Industry and its impact on the North"** by Tanya Bedard, EDC City of North Bay
  - There was \$500 M spent on films in N. Ont.
  - There were 9 films and TV productions started in N. Bay in 2016 which led to almost \$9 M in direct spend in North Bay over 127 filming days over 145 locations including hotels, car rentals, church, hospitals, furniture rentals etc.
  - There is great collaboration between the city of North Bay, Nippising University and Government agencies including NOHFC to attract companies and productions to the city.
  
- 2) **"Economic Labour Market Trends in North Eastern Ontario"** by Stacie Fiddler (Exec Dir, The Labour Market Group) and Reggie Caverson, (Exec Dir Workforce Planning for Sudbury & Manitoulin)
  - Their theme was "Thrive, Survive or Slowly Fade Away". In other words municipal councils and staff must work to move their community forward to retain their population (especially the youth). We must improve the economic and social quality of life through job retention and creation and improve overall economic and social quality of life.
  - Understand the demographics and In-Out migration. They used the most recent census for their data analysis, unfortunately it is not broken down by municipality but we must try to understand our own critical factors including median age. In our Prince Twp we are tied to Sault Ste. Marie's labour market and job opportunity but isolated Northern communities do not have this opportunity and must go it alone.
  - There are 26 Regional Workforce Planning Boards available to municipalities and are funded by Ministry of Advance Education and Skills Development, and there was \$63M spent in North Eastern Ontario through Employment Ontario.
  - 86% of all Algoma businesses have less than 10 people and 93% have < 19 employees. The top employment sectors are Health Care, Manufacturing, Retail Trade, and Education.
  - Ont Northeast critical issues included, access to high speed internet, Transportation (people and goods), and Low education attainment. These all lead to Low Immigration attraction.
  - When hiring, businesses are looking for Customer Service, Work Ethic, Interpersonal Skills, Self Motivation, and Communication skills. The new milleniums are lacking in many of these areas and even our education system is failing in delivering on basic reading, math and writing skills.

For Prince Twp, we should do the following:

- Attempt to understand our own demographics,
- How many small businesses exist in our twp, and how many employees work in these businesses,

- As Council and staff we must fight to maintain these businesses, encourage growth of these and new business opportunities.

**3) "Connecting the North: Broadband Update" by Randy McAllister, Sr Program Advisor  
Broadband, Ministry of Northern Development and Mines**

- Between 2003-2017, through NOHFC there was \$34.5 M spent in North Eastern Ontario.
- The government is focusing on cellular coverage all along the Transcanada Hwy.
- For broadband projects, target service is for 5-10/mbs (megabytes) and they will fund up to 50% of projects with guideline of \$500 per household.
- Today's youth will not stay in rural communities w/o good broadband and cellular service, and our Northeastern low population density is a real challenge for economic expansion.
- Our current broadband and cellular is aged.
- There is a market shift to "Fibre to the Home" with > 40 projects in the works and trying to attain CRTC funding.
- Explorenet recently launched a high-speed satellite that covers S. Ontario and half of N. Ontario, and they plan to launch a 2<sup>nd</sup> satellite in 6-9 months to cover remainder of N. Ontario.
- Re infrastructure concern: Fibre optic trunks life expectancy was 20 years when installed, and currently one of our main trunks is 40 years old, and the 2<sup>nd</sup> one is 30 yrs old.
- The Federal funding of \$500 M currently already has \$4 Billion of ask and Bell & Rogers have > 1500 project applications.
- NOHFC is focusing on areas with no service vs upgrading areas that already have service (this is our situation).
- Bell Corporate is focusing on S. Ont vs N. Ont due primarily to population density.

Action for Prince Twp: Randy McAllister is willing to come to Prince Twp to talk to us: Note Enzo you might want to talk to Randy to further your initiative and understand current status of projects and possible funding.

**4) "Updates from Fednor", by Aime Dimatteo, Director General Fednor.**

- Strategy for N. Ontario must come from input from N. Ont municipalities.
- Cost of doing business is higher in N. Ont vs S. Ont.
- There are opportunities for Innovation and Clean Technology grants.
- We need entrepreneurship, trade, and digital economy. He r
- He reported that Bell Canada is working with the city of SSM for the potential to bring significant ICT jobs to the city.

**5) "Opportunities a Sustainable Northern Bioeconomy" by Lambe, Exec. Dir. Biomass North Development Centre**

- There is currently a biomass North Biomass Centre in North Bay working in conjunction with Univ. of Guelph, Lakehead Univ., and some other institutions.
- The economic benefit must be and remain local in any of their proposals & scenarios.
- 80% of current home energy consumption is used to heat our homes.



- There are currently 13 demonstration projects across N. Ont, and 2 communities will be chosen for further project development.
- Wood energy is a cheaper fuel and reduces greenhouse gases vs. other sources of heat energy.
- N. Ont has significant unused capacity for pellet production.
- They are working with the Province to remove barriers to expanding biomass especially across N. Ont.

**6) "Provincial Review of the District Social Services Admin Board Act" by Richard Steele, Ass't Deputy Minister, Ministry of Community & Social Services.**

- A review is to be undertaken on governance and accountabilities.
- There will be district meetings across the province between July and October of 2017.
- They will provide municipal councils a template to submit questions/concerns re DSSAB.
- Major issues include, apportionment of Costs, Board composition, Financial concerns, and the question of organized vs unorganized townships.

**7) "Multimodal Transportation Plan for N. Ont" by Tija Dirks, Dir. Policy & Planning, MTO.**

- The initiative commenced in 2015. A draft strategy is expected in Jun/July 2017 with final draft expected by Dec 2017.
- The major issues deal with passenger rail service for the North, 4 the highways to improve both passenger and truck movement.

**8) "Ontario Ombudsman – Taking Stock after One Year" by Paul Dube, Ombudsman.**

- Paul indicated that his office to be used as a collaborative resource to help resolve issues and not only to address complaints.
- Last year his office received 20,000 of which 4,300 (approx. 20%) were from municipalities. Over 90% have been resolved with only 3 investigations being required. They try to resolve most complaints informally.
- Municipalities should have a Posted Complaint Policy, Know how to contact Integrity Commissioners, Time duration to address complaints, Have written response when decisions are made, and Let complainants know they can always contact Office of the Ombudsman.

**9) "Laying the Groundwork for Long Term Affordable Housing in Your Community"**

- Priority for municipalities to Plan for Secondary Units via basement apartments, secondary buildings, and in-law flats.
- In 2012 the province passed legislation that garages (secondary or accessory buildings can be used as part of secondary units.
- The target is affordable housing for low and moderate income households.
- Official Plan changes and Zoning By-laws have to be adopted to incorporate these units.
- Garden Suites can be built as "temporary" up to 20 years, and then can be extended for 3 year terms.

- There are examples of multi unit building in our neighbouring communities including: Township of Johnson has a 4 unit, 2 bedroom complex, Echo Bay has a 10 unit affordable housing facility that they worked in conjunction with their area DSSAB to construct and run.
- There is a workshop in Sudbury on Sept 12 & 13 for Planning Workshops.

**10) "Reserves & Reserve Funds: Key Elements of Prudent Financial Planning", by BDO.**

- AMP clearly documented and communicated is critical.
- Reserves should be used to save for unknown future needs, buffer shocks, and to leverage opportunities when they arise.
- Sensitivity analysis should be done by municipal councils & staff to better understand the current and potential future position of their community.
- BDO indicated that municipalities should have 3-6 months of total expenses covered in their surplus funds.
- BDO also challenged all municipalities to find 4% reduction in costs as well as a 4% increase in revenue over a couple of years by being more efficient, finding creative ways of compensation and examples of buying vs leasing.

**11) "Innovation, the Environment and the Future of Canadian Oil and Gas" by Tim McMillan, President Canadian Assoc of Petroleum Producers.**

- This was an excellent presentation but nothing particular to our municipality however I would encourage each of you to read his presentation if posted on the FONOM website with all other presentations.

**12) "AMO Update & Policy Update" by Lynn Dollin, Pres AMO & Monika Turner, Dir of Policy AMO.**

- Ontario has 444 municipal gov'ts. AMO has 43 Board members with 8-10 members from N. Ont.
- The Federal Gas Tax is to be used for Infrastructure spending.
- It is estimated that there is a \$4.9 B shortfall/year to maintain current level of services and infrastructure spending assuming municipal tax increases remain equal to only the rate of inflation.
- AMO is lobbying against the high insurance premiums . There should be joint insurance programs to address high & increasing policing costs, WSIB, etc.
- There have been numerous recent egs of businesses appealing their tax assessments ad they have been successful in reducing their rates. Unfortunately this is shifting the tax burden from business to residents.
- AMO is lobbying for new tax options that will have the province collect taxes and then refund directly to municipalities for their own infrastructure needs.
- AMO completed a task force on policing and submitted 34 recommendations to contain costs and stop the large annual escalation of policing costs.
- AMO is pushing for Firefighter training and examinations to be completed "online" to reduce those training costs.

- AMO is working on Waste Diversion to push more of the “blue box” recycling costs to producer responsibility.
- Going forward in 2019 the Federal Gas Tax Credit allocation will be based on the recent census data: unfortunately Ontario’s population has decreased so we will most likely see a reduction in our share.

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| AGENDA |             |
| Item:  | 8 a)        |
| Date:  | JUN 13 2017 |

## PLANNING MATTER

8 April 2017

### CONSENT APPLICATION C1/2017

Name of Applicant: **Giovani Palermo**

A meeting of council dealing with this matter is to be held on the day shown below commencing at **6:45 p.m.** in the Council Chambers of the Community Centre, 3042 Second Line West, Prince Township, Ontario.

This notice is sent to you because you are either the applicant concerned or a person likely interested. Should you desire to express your approval or objection to the application, you may do so at the public hearing. You may record the approval or objection in writing signed by you and addressed to the Clerk-Treasurer of council. If your letter is received before the public hearing, it will be read and discussed in public. Letters received after the hearing will not be considered.

All applicants or their agents must appear at this hearing, otherwise the hearing will be postponed. If the applicants or the agent are unable to appear, please notify the undersigned prior to the hearing.

The following application will be considered at the hearing of

**13 June 2017**

Subject Property

SEC 34 SW 1/4 PCL 3513 AWS  
2804 Base Line  
Township of Prince

Roll # 57 66 000 000 56200 0000

The Applicants are applying for a Consent to sever approximately a 0.92 ha (2.27 acres) from the subject property as set out on the sketch attached. The severed portion will be for Residential use.

Inquiries and Written Submissions can be made to Peggy Greco, CAO/Clerk-Treasurer at 705-779-2992, or fax 705-779-2725, or 3042 Second Line West, Prince Township, ON P6A 6K4

Peggy Greco, CAO/Clerk-Treasurer

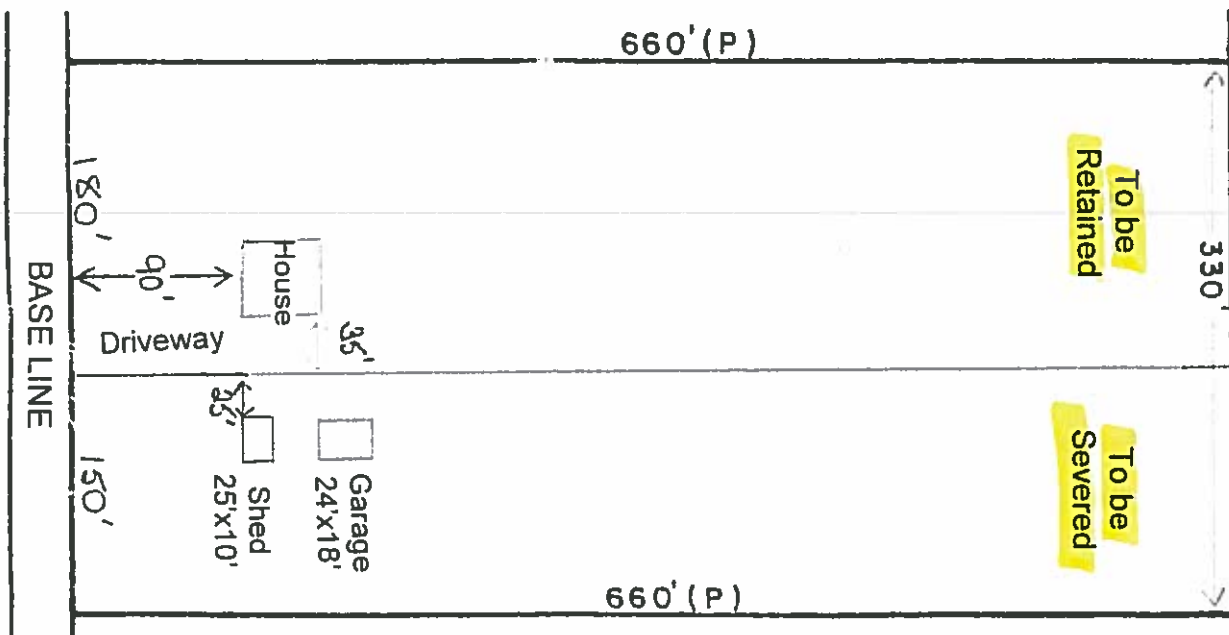
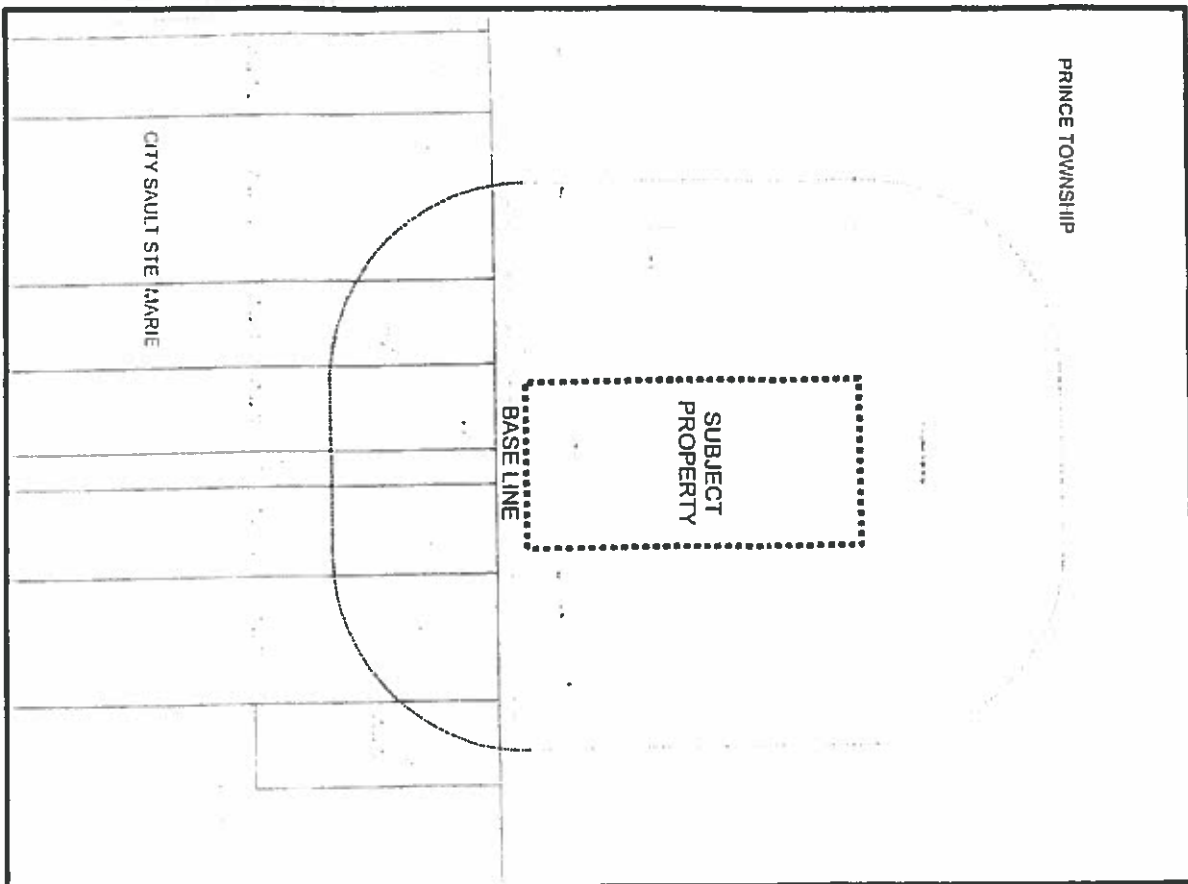
If a person or public body that files an appeal of a decision of the Council of the Township of Prince in respect of the proposed consent does not make written submissions to the Township of Prince before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

If you wish to be notified of the decision of the Council in respect of the proposed consent, you must make a written request to the address shown above.

CONSENT CI-2017

Subject Property  
SEC 34 SW 1/4 PCL 3513 AWS  
2804 Base Line  
Township of Prince

Roll # 57 66 000 000 56200 0000





## PLANNING MATTER

18 May 2017

### MINOR VARIANCE APPLICATION M1-2017

|        |             |
|--------|-------------|
| AGENDA |             |
| Item:  | 8 b )       |
| Date:  | JUN 13 2017 |

Name of Applicants: **Brian Edward Davies and Jean Ann Davies**

A meeting of council dealing with this matter is to be held on the day shown below commencing at **6:45 p.m.** in the Council Chambers of the Community Centre, 3042 Second Line West, Prince Township, Ontario.

This notice is sent to you because you are either the Applicant concerned or a person likely interested. Should you desire to express your approval or objection to the application, you may do so at the public hearing. You may record the approval or objection in writing signed by you and addressed to the CAO/Clerk Treasurer of the Township. If your letter is received before the public hearing, it will be read and discussed publicly. Letters received after the hearing will not be considered.

All applicants or their agents must appear at this hearing, otherwise the hearing will be postponed. If the applicants or the agent are unable to appear, please notify the undersigned prior to the hearing.

The following application will be considered at the hearing of

**13 June 2017**

#### Subject Property

SEC 32 SW ¼ PT INCLUDES RP 1R7370 PT 1 & PT 2

4475 Second Line West

Township of Prince

Roll # 57 66 000 000 47500 0000

The Applicant is applying for a Minor Variance from the provisions of Zoning By-law 2015-19 of the Township of Prince as follows:

- Permission to decrease the side yard setback for an existing single family dwelling from 5m (16.4 ft) to 1.9m (6.23 ft). (See attached sketch)

Inquiries and Written Submissions can be made to Peggy Greco, CAO/Clerk Treasurer at (705)779-2992 ext. 2, or fax (705)779-2725, or 3042 Second Line West, Prince Township, ON P6A 6K4

Peggy Greco  
CAO/Clerk Treasurer

If a person or public body that files an appeal of a decision of a Planning Matter of the Township of Prince in respect of the proposed minor variance does not make written submissions to the Township of Prince before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

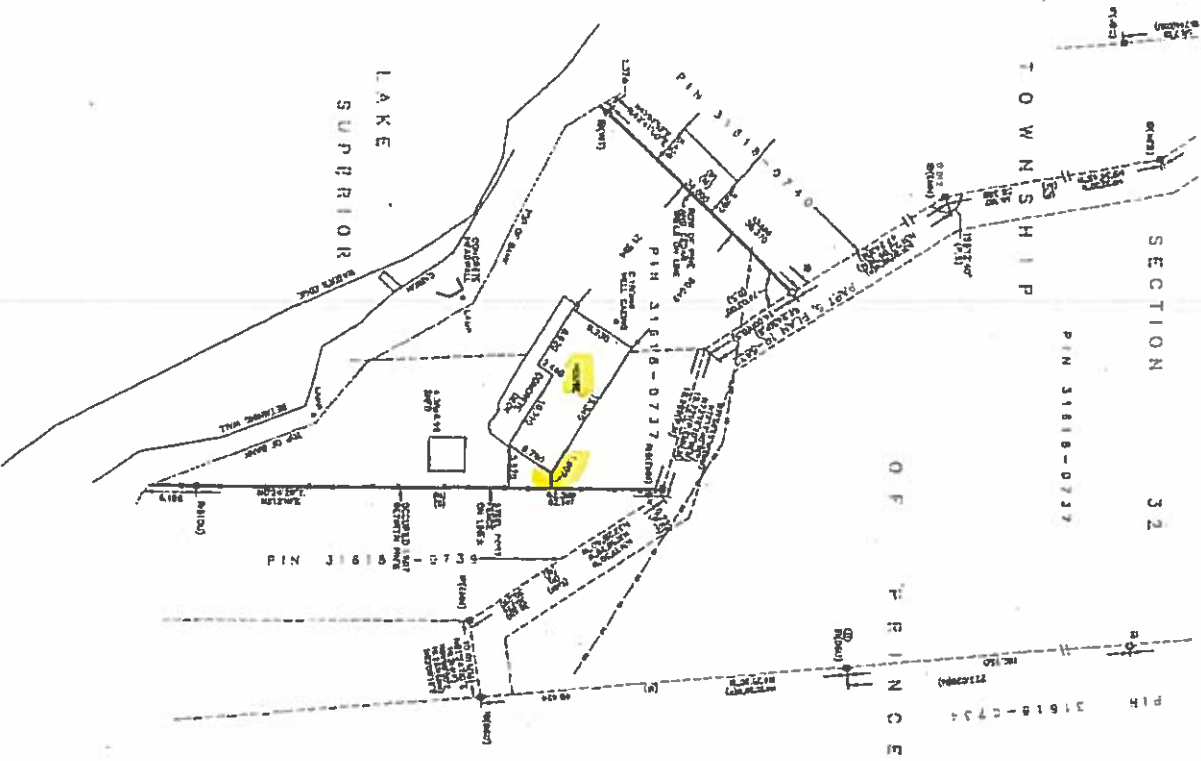
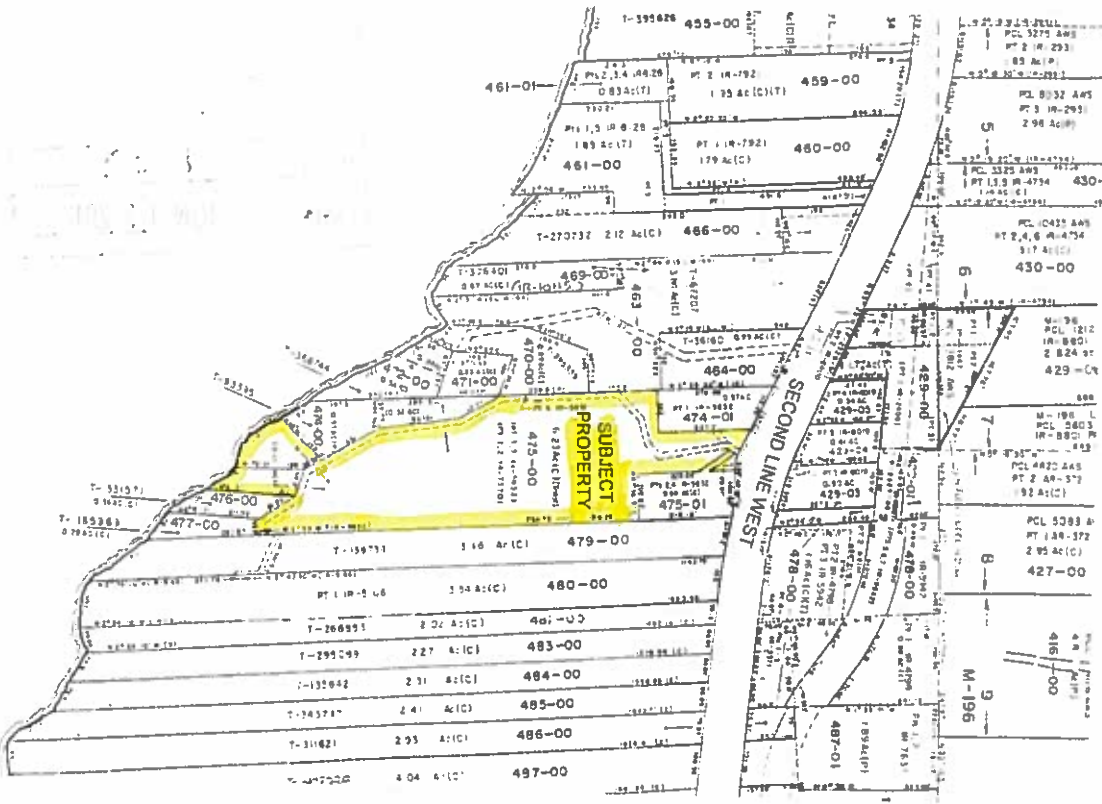
If you wish to be notified of the decision of the Planning Matter in respect of the proposed minor variance, you must make a written request to the address shown above.

MINOR VARIANCE APPLICATION M1-2017

Subject Property

SEC 32 SW 1/4 PT INCLUDES RP 1R7370 PT 1 & PT 2  
4475 Second Line West  
Township of Prince

Roll # 57 66 000 000 47500 0000





**Prince  
TOWNSHIP**

*Simply Beautiful, Naturally Prince*

Agenda  
Item: 8b )  
Date: June 13, 2017

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**ADMINISTRATIVE REPORT**

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|                                 |                                      |
|---------------------------------|--------------------------------------|
| <b>Date:</b> May 18, 2017       | <b>Date Presented:</b> June 13, 2017 |
| <b>Prepared By:</b> Peggy Greco | <b>Department:</b> Planning          |
| <b>Subject:</b> Minor Variance  |                                      |

For Council's clarification:

This home was built in 1983 and was built closer to the property line than our zoning by-law 1977-7 allowed. However, this did not come to light until the property was being sold this year. The new home owners requested a survey and this variance was discovered.

The original home owners are applying for the variance in order for the new home owners to be in compliance, now with our new zoning by-law.





## PLANNING MATTER

23 May 2017

### MINOR VARIANCE APPLICATION M2-2017

Name of Applicant: **Giovani Palermo**

AGENDA

Item: 8C

Date: JUN 13 2017

A meeting of council dealing with this matter is to be held on the day shown below commencing at **6:45 p.m.** in the Council Chambers of the Community Centre, 3042 Second Line West, Prince Township, Ontario.

This notice is sent to you because you are either the Applicant concerned or a person likely interested. Should you desire to express your approval or objection to the application, you may do so at the public hearing. You may record the approval or objection in writing signed by you and addressed to the CAO/Clerk Treasurer of the Township. If your letter is received before the public hearing, it will be read and discussed publicly. Letters received after the hearing will not be considered.

All applicants or their agents must appear at this hearing, otherwise the hearing will be postponed. If the applicants or the agent are unable to appear, please notify the undersigned prior to the hearing.

The following application will be considered at the hearing of

**13 June 2017**

Subject Property

SEC 34 SW 1/4 PCL 3513 AWS

Roll # 57 66 000 000 56200 0000

2804 Base Line

Township of Prince

The Applicant is applying for a Minor Variance from the provisions of Zoning By-law 2015-19 of the Township of Prince as follows:

- Requesting an amendment to increase the maximum depth limitation from 200 m to 201.168 m (See attached sketch)

Inquiries and Written Submissions can be made to Peggy Greco, CAO/Clerk Treasurer at (705)779-2992 ext. 2, or fax (705)779-2725, or 3042 Second Line West, Prince Township, ON P6A 6K4

Peggy Greco  
CAO/Clerk Treasurer

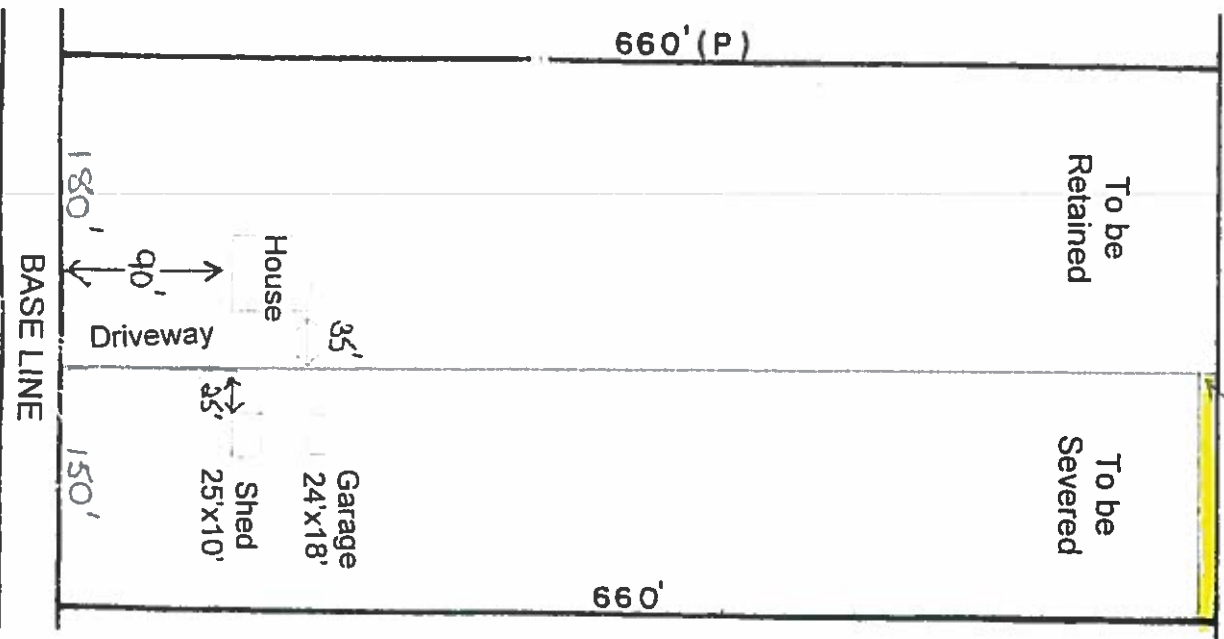
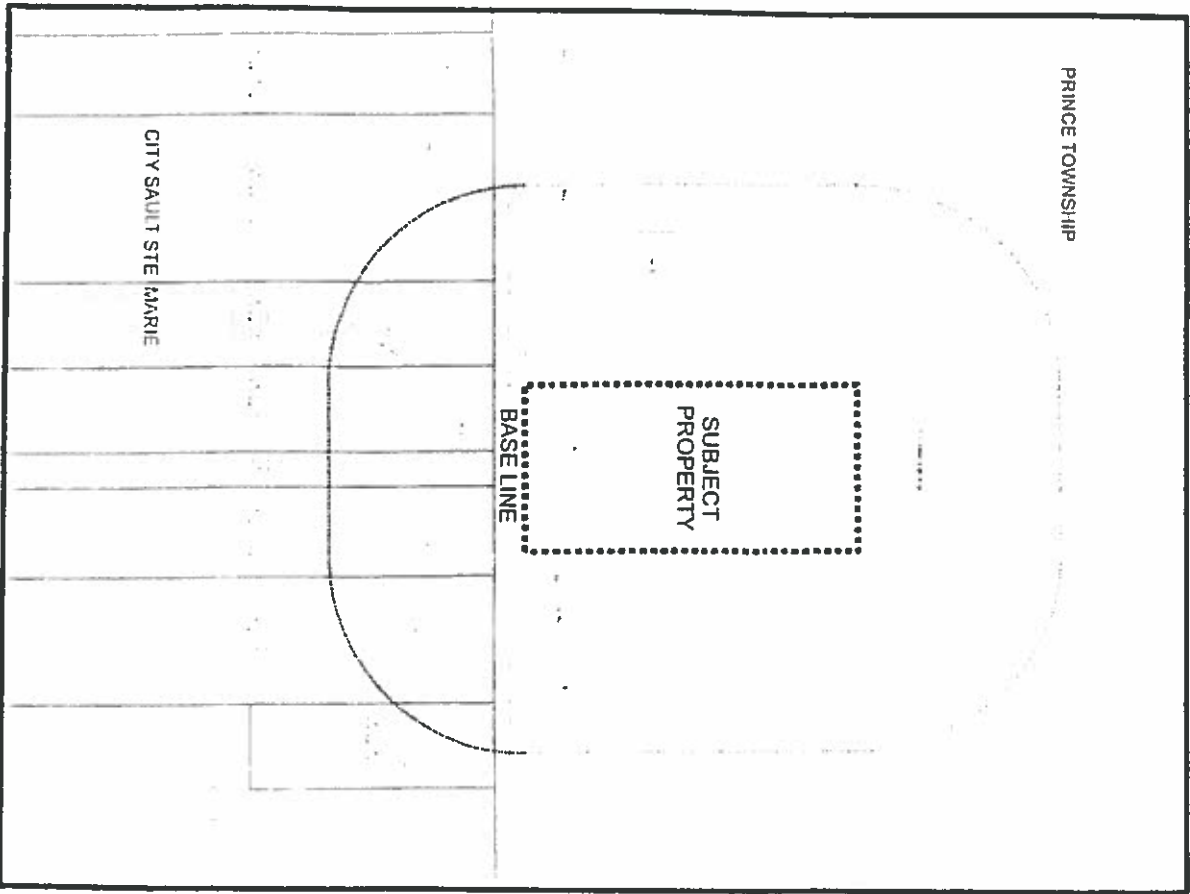
If a person or public body that files an appeal of a decision of a Planning Matter of the Township of Prince in respect of the proposed minor variance does not make written submissions to the Township of Prince before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

If you wish to be notified of the decision of the Planning Matter in respect of the proposed minor variance, you must make a written request to the address shown above.

MINOR VARIANCE M2-2017

Subject Property  
SEC 34 SW 1/4 PCL 3513 AWS  
2804 Base Line  
Township of Prince

Roll # 57 66 000 000 56200 0000



|                                 |                                      |
|---------------------------------|--------------------------------------|
| <b>Date:</b> June 5, 2017       | <b>Date Presented:</b> June 13, 2017 |
| <b>Prepared By:</b> Peggy Greco | <b>Department:</b> Library           |
| <b>Subject:</b> Library         |                                      |

Councillor Amadio would like to discuss the Library budget.

Originally in the discussions, I had suggested that the library had approximately \$16,000 in their bank account with Northern Credit Union, and as council was trying to keep the budget tight, that they could ask the library to use these funds to offset the \$3950 levy they were requesting. Approximately \$6000 of the funds are the capacity funding that the library received at the end of 2016 which needed to be spent by March 31, and could not be included in the bank balance as excess. The library board also expressed that they were hoping to use some of the funds to provide some paid hours to keep the library open more hours as volunteer hours were dwindling.

When the budget was set, with \$2000 in the line item, there was a misunderstanding, as I had included the \$2000 as the 'in-kind', which is the cost of providing the phone system to the library. The Library Board thought that this was the amount of the levy they would receive.

As a result, Councillor Amadio is requesting that the Library be given a levy of \$2000, although this is not part of the budget, as well as continue to pay the in-kind costs..

Also, it was agreed at the Library Board meeting that Councillor Amadio, Mayor Lamming and CAO Greco attended, that the \$5800 that is in the Tangerine bank account, was unspent grant money belonging to the Library board that was invested in ING. (now Tangerine). Councillor Amadio would like a resolution on file stating that the money belongs to the Library board and that it can be transferred to them immediately upon request. It is accumulating a small amount of interest in the Tangerine account.



Peggy Greco <pgreco@twp.prince.on.ca>

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## Office of the Prime Minister / Cabinet du Premier ministre

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Prime Minister/Premier Ministre <PM@pm.gc.ca>  
To: Peggy Greco <pgreco@twp.prince.on.ca>  
Cc: William Francis Momeau <dcu-ucm@fin.gc.ca>

AGENDA

18 May 2017 at 09:55

|             |             |
|-------------|-------------|
| Item: _____ | 11 a)       |
| Date: _____ | JUN 13 2017 |

Dear Sharmina Yasmin:

On behalf of the Right Honourable Justin Trudeau, Prime Minister of Canada, I would like to acknowledge receipt of your correspondence enclosing a resolution passed by Township of Prince regarding the federal budget.

Please be assured that the resolution has been carefully reviewed. As you know, the matter you raise falls under the purview of the Honourable William Momeau, Minister of Finance. I have therefore taken the liberty of forwarding a copy of your correspondence to Minister Momeau for his information and consideration.

Thank you for writing to the Prime Minister.

B. Funes  
Executive Correspondence Officer  
for the Prime Minister's Office  
Agent de correspondance  
de la haute direction  
pour le Cabinet du premier ministre

>>> From : Peggy Greco pgreco@twp.prince.on.ca Received : 11 May 2017 10:29:46 AM >>>

>>> Subject : Passed Resolution - Tax Deduction for Council Member >>>>

Good Morning,

Please find the attached resolution that was passed by the Council of the Township of Prince on Tuesday, May 9th, 2017

Thank you.

Regards,  
Sharmina Yasmin

p.p.

Peggy Greco

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Peggy Greco, CAO/Clerk-Treasurer

Township of Prince

3042 Second Line W.,

Prince Township, ON

P6A 6K4

Phone: 705-779-2992 Ext. 2

Fax: 705-779-2725



Peggy Greco <pgreco@twp.prince.on.ca>

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## Message from Minister Mauro - RE: Proposed Building Code - Septic System Pump Out Requirement

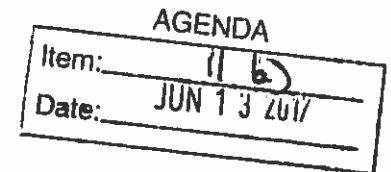
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Minister MMA <CSC\_Minister.mma@ontario.ca>

11 May 2017 at 08:56

This email is being sent to all Heads of Council. A hard copy will follow.

Dear Heads of Council:



I am writing today to inform you that the Ministry of Municipal Affairs will not be moving forward with the proposals requiring regular inspections, pumping out of septic tanks and keeping of the septic tanks and treatment units' maintenance records put forth in Phase One of the Building Code consultation.

The consultation process provided municipalities, industry, subject matter experts and members of the public with an opportunity to offer their input and views on the proposed changes. The Ministry welcomed the feedback and I was pleased with the frank responses with respect to septic systems.

I have always felt that there are sufficient protections in place to mitigate against septic system failures. Since 1997, there has been a requirement for owners of septic tanks and treatment units to clean out their systems when the working capacity is one-third full. This will continue to be in effect.

I value the input of our municipal partners. I've heard from many of you on this issue and I thank you for your input.

Sincerely,

*Original signed by*

Bill Mauro

Minister

Madame, Monsieur,

|       |             |
|-------|-------------|
| Item: | 11(c)       |
| Date: | JUN 13 2017 |

## MUNICIPAL SECTOR LAUNCHES INITIATIVE TO HELP MUNICIPALITIES MANAGE THE TRANSITION TO FULL PRODUCER RESPONSIBILITY FOR BLUE BOX RECYCLING PROGRAMS

Bill 151 – the *Waste-Free Ontario Act, 2016* – was proclaimed by the Ontario Legislature on November 30, 2016. The new legislation enacted the *Waste Diversion Transition Act 2016 (WDTA)* and the *Resource Recovery and Circular Economy Act 2016 (RRCEA)*, which makes producers fully responsible for end-of-life management of designated products and packaging. Existing waste diversion programs for Blue Box, Municipal Hazardous and Special Waste (MHSW), Waste Electrical and Electronic Equipment (WEEE) and Tires will be wound up and transitioned to regulations developed under the RRCEA.

This transition will have major implications for all municipalities currently managing or operating waste diversion programs. Blue Box programs will undergo many of the most significant changes as the municipal role shifts to “potential service provider” for producers who are required to manage their designated materials. Several issues will be of critical importance to municipalities. These include:

- Maintenance of current standards of service to residents
- Availability of information to help manage contracts with service providers during the transition
- Appropriate management of any ‘stranded assets’ in the waste system
- Recovery of costs required to manage materials left in municipal waste streams
- Incentives to drive continuous improvement of waste diversion programs
- Acceleration of the transition – current plans call for transition of the Blue Box Program by 2022 at the earliest, yet each year costs the municipal sector roughly \$130 million

The municipal sector must be actively involved, working very closely with the Ministry of the Environment and Climate Change (MOECC) and key stakeholders, including producers and service providers, to ensure that the outcomes of this transition are beneficial to our communities.

On February 8, 2017, AMO held a one-day workshop with elected officials and municipal staff across the Province, and was asked to support municipal involvement in the transition process and to develop an effective partnership role for the municipal sector.

On March 31, 2017, the AMO Board directed staff to engage in discussions on the formation of an appropriate entity to act as a coordinated municipal resource, to provide policy and negotiations support to the municipal sector, and to advocate for the expeditious transition of the Blue Box program to full producer responsibility.

To date, a Municipal Working Group has been established to guide and oversee the work required to respond immediately to efforts already underway by other stakeholders, and to develop recommendations for the best structure and methods for assisting municipalities during the transition. The Working Group includes representatives from AMO, the City of Toronto, the Regional Public Works Commissioners of Ontario (RPWCO) and the Municipal Waste Association (MWA), which has established links to Eastern Ontario and to rural and northern communities. Additional staff resources have been provided by AMO, the Region of Durham, the Region of York and the City of Toronto. Consultants have been engaged by AMO to provide specialized expertise.

The Municipal Working Group held a two-day retreat on May 3-4, 2017. Subgroups were formed to address (1) strategic options for transition (2) technical issues such as standards, targets and definitions (3) communications to municipalities and other stakeholders and (4) structure and governance of an entity to support municipalities. Several members were identified to attend ongoing stakeholder meetings and serve as representatives and contacts for the larger Municipal Working Group.

Meetings are being held with Stewardship Ontario and producers to gain a mutual understanding of key issues and to determine if there is common acceptable pathway for transition to full producer responsibility under the RRCEA. Both parties are interested in accelerating the transition and starting the process immediately. Continued uncertainty benefits no one.

The transition process may move quickly. Currently, the parties are discussing a potential amendment to the Blue Box Program Plan to get on a path for transition to the RRCEA. If a rapid transition is achievable, it will be very important for municipalities to establish clear strategies for the management of contracts for collection, processing and/or depots. Early termination clauses may be required. Discussions with procurement, legal and other support staff are recommended. There could be opportunities to amend existing contracts if mutually agreeable to the municipality, your service provider and Stewardship Ontario. The Municipal Working Group is preparing further recommendations for consideration by staff and Councils.

The efforts of the Municipal Working Group will not usurp or restrict the autonomy of municipal Councils to make decisions regarding waste diversion programs and contracts. However, it will be very important for all municipalities to learn more about the transition to the RRCEA, and to stay informed.

Information and updates will be available through several channels:

- The Municipal Working Group will provide regular updates directly to municipalities across Ontario following each meeting on the outcomes and work in progress.
- AMO's Waste Portal includes relevant documents and reports for staff and elected officials including templates and information from the province. Register by email at [amo@amo.on.ca](mailto:amo@amo.on.ca).
- AMO is working on a second seminar in the fall of 2017 to complement the February 8<sup>th</sup> seminar. Stay tuned for more information on how to sign-up.

Your municipal sector contacts are:

- For information on all activities of the Municipal Working Group, contact:
    - Dave Gordon, Senior Advisor, Waste Diversion, AMO, [dgordon@amo.on.ca](mailto:dgordon@amo.on.ca), 416-971-9856/1-800-426-6527 ext. 371
    - Amber Crawford, Policy Advisor AMO, [acrawford@amo.on.ca](mailto:acrawford@amo.on.ca), 416-971-9856/1-800-426-6527 ext. 353
  - Contact Mike Birett, Managing Director, Continuous Improvement Fund (CIF) for assistance regarding contract management and related technical/administrative issues about CIF: [mbirett@thecif.ca](mailto:mbirett@thecif.ca), 289-231-7475.
  - Contact Trevor Barton, Incoming Executive Director, Municipal Waste Association (MWA), for advisory support: [trevor@municipalwaste.ca](mailto:trevor@municipalwaste.ca), 519-823-1990.
  - Contact Jon Arsenault, Co-Chair, Waste Management Subcommittee, Regional Public Works Commissioners of Ontario (RPWCO), for advisory support: [jarsenault@regionofwaterloo.ca](mailto:jarsenault@regionofwaterloo.ca), 519-575-4777.
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AGENDA

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|-------------------|
| Item: _____       |
| Date: JUN 13 2017 |

1100 Fifth Line East  
Sault Ste. Marie, ON P6A 6J8  
Tel: (705) 946-8530  
Fax: (705) 946-8533  
Email: nature@ssmrca.ca  
www.ssmrca.ca

May 25, 2017

Union Gas Limited  
50 Keil Drive North  
Chatham, ON N7M 5M1

Re: Installation of natural gas service in Prince Township, Development Regulation Permit #BCC 17-05-09

Attention: Alicja Pagaduan

The Sault Ste. Marie Region Conservation Authority (SSMRCA) has approved the application for a "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Ontario Regulation 176/06" permit, submitted on behalf of Union Gas, with regard to the installation of natural gas service in Prince Township.

The application is approved in accordance with the plans and specifications submitted to this office dated May 9, 2017, subject to the following conditions:

1. The work be carried out at the same locations indicated on the design report (Neegan Burnside Union Gas Ltd Env Constraints # 300037196) submitted with the application dated May 9, 2017.
2. Prior to any near water work, silt curtains be placed to control offsite migration of sediments and maintained until the completion of the proposed work.
3. All equipment and materials used at the work site must be clean and free from leaks, oil and grease residues.
4. Only clean and inert fill as defined by the SSMRCA be used in filling or grading of the site. Examples of clean and inert fill include earth cover, sand, gravel, and rock. Examples of materials that are not considered clean or inert fill include, but are not limited to, asphalt, waste, wood or wood derived waste and organic materials.
5. Union Gas or its contractors will review the Fisheries & Oceans Canada criteria for "Projects near water" @ [www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html](http://www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html).

It is the responsibility of the applicant to notify the Conservation Authority immediately if there are any changes to the plans and specifications which have been approved. Failure to provide such notification or non-compliance with any of the above mentioned conditions may

result in the permit becoming null and void. Furthermore, non-compliance with the approved permit and conditions is a provincial offence punishable by a fine of up to \$10,000 or a term of imprisonment.

Please be advised that the Sault Ste. Marie Region Conservation Authority assumes no responsibility or liability for any flood, erosion, or slope failure damage which may occur as a result of any activity not authorized within an approved permit either to your property or the structures on it, or that may adversely affect the property or interests of adjacent landowners.

Please find enclosed the approved permit valid for the period of one year, May 24, 2017 to May 24, 2018 and an invoice in the amount of \$5,892.95 representing our permit processing fee. This permit may be renewed for one additional year if a written request is received by the SSMRCA at least 60 days prior to the date of expiry.

This permit is not assignable or transferable. The issuance of this permit does not relieve the applicant from the responsibility of acquiring any other agency, board, government, or other approvals as may be required.

The SSMRCA advises the property owner that periodic compliance inspections may occur on the subject property.

If we may be of any further assistance, please do not hesitate to contact us.

Yours truly,



Rhonda Bateman,  
General Manager

RB/dt.

cc. Prince Township

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## Contract Proposal - MC-2017-1105

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Peggy Greco <pgreco@twp.prince.on.ca>  
To: OPP.MunicipalPolicing@opp.ca

AGENDA

5 June 2017 at 09:42

|       |             |
|-------|-------------|
| Item: | 11 e)       |
| Date: | JUN 13 2017 |

To Whom It May Concern:

Further to a letter of May 29, 2017 from Deputy Minister Matthew Torigian, please use the contact information below and this email regarding the next steps for a contract proposal for Prince. Township.

We look forward to receiving this information as soon as possible, for council to make a decision on their policing moving forward.

Sincerely,

*Peggy Greco*

---

**Peggy Greco, CAO/Clerk-Treasurer**  
**Township of Prince**  
**3042 Second Line W.,**  
**Prince Township, ON**  
**P6A 6K4**  
**Phone: 705-779-2992 Ext. 2**  
**Fax: 705-779-2725**

In discussions with Const. Bernardo, he hopes to have a quote to us for a 3 yr. contract before the end of June. We will be having a special meeting to award the Pavillions contract and I asked that the process be expedited so council can consider both at the special meeting.

**Ministry of Community Safety  
and Correctional Services**

**Ministère de la Sécurité communautaire  
et des Services correctionnels**

Office of the Deputy Minister

Bureau du sous-ministre

25 Grosvenor Street  
11<sup>th</sup> Floor  
Toronto ON M7A 1Y6  
Tel: 416-326-5060  
Fax: 416-327-0469

25, rue Grosvenor  
11<sup>e</sup> étage  
Toronto ON M7A 1Y6  
Tél. : 416-326-5060  
Télééc. : 416-327-0469



MC-2017-1105

**MAY 29 2017**

*Received June 5/17*

Ms. Peggy Greco  
Chief Administrative Officer/Clerk-Treasurer  
The Corporation of the Township of Prince  
3042 Second Line West  
Prince Township ON P6A 6K4

Dear Ms. Greco:

Thank you for your letter of March 16, 2017, addressed to the Honourable Marie-France Lalonde, Minister of Community Safety and Correctional Services, regarding Council's request for a contract proposal for the provision of Ontario Provincial Police (OPP) policing services.

Your request to proceed with the contract proposal process has been approved. Notification has been provided to the OPP through a copy of this response.

The OPP Municipal Policing Bureau oversees the contract proposal process. Please send via e-mail the contact information of a municipal representative responsible for the process to [OPP.MunicipalPolicing@opp.ca](mailto:OPP.MunicipalPolicing@opp.ca). A member of the bureau will then contact that individual regarding next steps.

Thank you again for writing.

Sincerely,

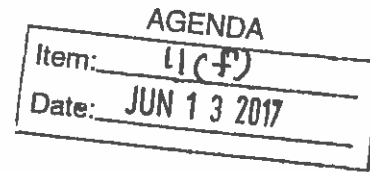
A handwritten signature in black ink that reads "Matthew Torigian". The signature is written in a cursive style with a large loop at the end.

Matthew Torigian  
Deputy Minister

Ministry of Community Safety and Correctional Services

c: OPP Commissioner J.V.N. (Vince) Hawkes

# THE GREAT LE GRAND TRAIL SENTIER



\*Version française suit.

## *Celebrations on The Great Trail*

Dear Prince Township,

Congratulations, your organization has been approved as a Final Recipient of the *Celebrations on The Great Trail* grant. Thank you for taking the time to complete the grant application and making plans to host an event on August 26<sup>th</sup>, 2017.

### **Next Steps:**

An authorized representative from your organization will need to review and return a signed copy of the *Celebrations on the Great Trail* Terms and Conditions document. This document will be sent the week of June 16<sup>th</sup> with an expected return date of June 23<sup>rd</sup>. Please read it carefully.

Upon receipt of the signed Terms and Conditions document, our team will provide your organization with resources to assist in your event planning. This will include:

- Week of June 30<sup>th</sup> – access to an online **Event Toolkit** which will include tips for hosting a successful event and marketing templates
- Week of August 8<sup>th</sup> – distribution of the **Event in a Tote** which will include a variety of fun promotional items to use at your celebration event
- Week of August 8<sup>th</sup> – distribution of the **Grant Cheque**.

You have already provided us your contact information:

Prince Township  
3042 Second Line W  
Sault Ste. Marie, ON P6A 6K4

Note that we will be mailing your **Event in a Tote** to this address and we are unable to send the package to a PO Box. Could you please confirm your mailing address if different from above.

With the support of the Government of Canada over 200 exciting events are being planned from coast to coast to coast celebrating The Great Trail's epic milestone of 100% connection. We're so pleased that your organization will be a part of this amazing day and we look forward to seeing the fun photos from your *Celebrations on The Great Trail* day.



# Social Services

AGENDA

|       |             |
|-------|-------------|
| Item: | i 2 a       |
| Date: | JUN 13 2017 |

District of Sault Ste. Marie Social Services  
 Administration Board  
 Conseil d'Administration des Services du District Sault Ste. Marie  
 Zhawenimi-Anokiitaagewin



## MINUTES

*DSSMSSAB REGULAR BOARD MEETING*  
*Thursday, April 20, 2017*  
 DSSMSSAB Board Room – 390 Bay Street

|                 |  |  |                                |
|-----------------|--|--|--------------------------------|
| <b>PRESENT:</b> | J. Gawne<br>K. Lamming                         | M. Bruni<br>L. Turco                           | J. Krmpotich<br>D. Edgar       |
| <b>STAFF:</b>   | M. Nadeau<br>J. Barban<br>M. Marinovich (KPMG) | C. Fairbrother<br>S. Ford<br>C. Pomeroy (KPMG) | D. Petersson<br>D. Coccimiglio |
| <b>REGRETS:</b> | S. Hollingsworth                               | J. Hupponen                                    | P. Christian                   |

1. **CALL TO ORDER** by J. Gawne at 4:34 PM

2. **APPROVAL OF AGENDA**

**Resolution #17-029**

Moved By: L. Turco

Seconded By: K. Lamming

2.1 "BE IT RESOLVED THAT the Agenda for April 20, 2017 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented."  
**CARRIED**

3. **DECLARATIONS OF PECUNIARY INTEREST**  
 None

#### **4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS**

**Resolution #17-030**

Moved By: M. Bruni

Seconded By: D. Edgar

- 4.1 "BE IT RESOLVED THAT the Minutes from the District of Sault Ste. Marie Social Services Administration Board meetings dated March 16, 2017 be adopted as recorded."

**CARRIED**

#### **5. ELECTION OF VICE CHAIR**

Election to be conducted by the CAO and/or Administrator.

NOMINATIONS:

M. Bruni nominated K. Lamming – accepted nomination

J. Gawne nominated D. Edgar – accepted nomination

**Resolution #17-031**

Moved By: L. Turco

Seconded By: M. Bruni

- 5.1 "BE IT RESOLVED THAT, due to the resignation of Judy Hupponen as Vice Chair, Ken Lamming be elected to the position of Vice Chair for the remainder of 2017.

**CARRIED**

#### **6. MANAGER REPORTS**

**EARLY YEARS**

**Resolution #17-032**

Moved By: M. Bruni

Seconded By: J. Krmpotich

- 6.1 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board accept as information, the April 20, 2017 Manager of Early Years Services report regarding participation in the Ministry of Education Working Group"

**CARRIED**

**Resolution #17-033**

Moved By: K.Lamming

Seconded By: M. Bruni

- 6.2 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board approve the sum of up to \$200,000 in Early Years Mitigation funds to support the construction of a new Early Learning and Care Center at Sault College."  
**CARRIED**

**HOUSING SERVICES**

**Resolution #17-034**

Moved By: L. Turco

Seconded By: J. Krmpotich

- 6.3 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board receive the April 20, 2017 report of the Director of Housing Services regarding the Housing Stability Bank as information only"  
**CARRIED**

**FINANCE**

**Resolution #17-038**

Moved By: D. Edgar

Seconded By: J. Krmpotich

- 6.4 **"WHEREAS** KPMG LLP Chartered Accountants has prepared for approval Audited Consolidated Financial Statements for the year ended December 31, 2016;

**THEREFORE, BE IT NOW RESOLVED THAT,** as recommended by the April 20, 2017 report of the Director of Finance, the District of Sault Ste. Marie Administration Board approve this audit report and financial statement for the year 2016.

**CARRIED**



## 7. ADMINISTRATION / CAO

### Resolution #17-035

Moved By: L. Turco

Seconded By: M. Bruni

- 7.1 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board receive the April 20, 2017 DSSAB Act Review report of the CAO as information."  
**CARRIED**

### Resolution #17-036

Moved By: K. Lamming

Seconded By: J. Krmpotich

- 7.2 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board receive the April 20, 2017 Governance Committee report of the CAO as information."  
**CARRIED**

### Resolution #17-039

Moved By: L. Turco

Seconded By: D. Edgar

- 7.3 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board approve travel for Board Delegates to attend the June 7, 8 and 9, 2017 **NOSDA AGM** to be held at the Best Western Inn in North Bay at a cost of approximately \$850 per delegate."  
**CARRIED**

## 8. CORRESPONDENCE

- 8.1 Correspondence dated April 5, 2017 from the Ministry of Health and Long Term Care regarding the 2017/2018 preliminary budget for Garden River First Nation Ambulance Service.

## 9. OTHER BUSINESS / NEW BUSINESS

M. Nadeau provided verbal update on the City of Sault Ste. Marie review of Fire Services, with full report to follow at May 18, 2017 board meeting.

June 15, 2017 meeting will be held at the Prince Township offices. K. Lamming to organize and report back.

## 10. ADJOURNMENT

### Resolution #17-037

Moved By: M. Bruni  
Seconded By: L. Turco

10.1 "BE IT RESOLVED THAT we do now adjourn."  
**CARRIED** Meeting Adjourned at 5:56 PM

### NEXT REGULAR BOARD MEETING

Thursday, May 18, 2017

DSSMSSAB Board Room 4th Floor Elgin Tower (390 Bay Street)

AGENDA

|       |             |
|-------|-------------|
| Item: | 12 b)       |
| Date: | JUN 13 2017 |

**MINUTES**

**(1) CALL TO ORDER & NOTE MEMBERS PRESENT**

President Ron Rody called the meeting to order at 11:03 a.m. Round table introductions.

**Present:**

Daniel McCoy, Recording Secretary, Municipality of Wawa  
Chair Mayor Ron Rody, President, ADMA/Mayor, Municipality of Wawa  
Chris Wray, CAO Clerk/Treasurer, Municipality of Wawa  
Councillor, Jim Dunbar, Township of Blind River  
Mayor Morley Forster, Township of Hornepayne  
Councillor, Willy Liebigt, Township of Hornepayne  
Mayor Gil Reeves, Municipality of Huron Shores  
Mayor Ted Hicks, Johnson Township  
Mayor Lynn Watson, Township of MacDonald, Meredith, Aberdeen Add'l  
Councillor, Jean Robbins, Township of MacDonald, Meredith, Aberdeen Add'l  
Mayor Beth West, Township of Plummer Additional  
Mayor Randi Condie, Township of the North Shore  
Mayor Ken Lamming, Township of Prince  
Mayor Jody Wildman, Township of St. Joseph  
Councillor Lorraine Ailick, Township of St. Joseph  
Michelle Pearse, Deputy Clerk/Treasurer, Township of St. Joseph  
Councillor Lennie Smith, Township of Tarbutt & Tarbutt  
Mary-Lynn Duguay, CAO/Clerk/Treasurer, Township of North Shore

**Regrets:** Cathy Cyr, Executive Director, Municipality of Wawa  
Mayor Sue Jensen, Town of Blind River  
Mayor Alain Lacroix, Township of Dubreuilville  
Shana Drury, Township of Hornepayne  
Councillor Ben Tetrault, Town of Thessalon  
Mayor Ted Clague, Town of Spanish  
Mayor Dan Marchisella, City of Elliot Lake  
Councillor, Scot Reinhardt, City of Elliot Lake  
Councillor Howard Bowes, Township of Bruce Mines  
Councillor Ed Lapish, Laird Township  
Mayor Dick Beitz, Laird Township

**Guests:** Dr. Marlene Spruyt, Algoma Public Health  
Justin Pino, Algoma Public Health  
Tim Harmar, Wishart Law

Brittany Maione, Wishart Law

**Media:** None

**(2) REVIEW OF ADDENDUM & APPROVAL OF AGENDA**

**Moved by:** M. Forster

**R. 2017-01**

**Seconded by:** L. Watson

**RESOLVED THAT** the Agenda for the Algoma District Municipal Association scheduled for Saturday, April 22, 2017, be approved, as presented.

CARRIED.

**(3) ANNOUNCEMENTS / OPENING REMARKS**

3.1 Mayor Wildman provided information on the building layout. Thank you to the Township of St-Joseph for hosting the meeting.

**(4) APPROVAL OF MINUTES**

**4.1 *October 1, 2017 – Echo Bay***

**Moved by:** W. Liebigt

**R. 2017-02**

**Seconded by:** G. Reeves

**RESOLVED THAT** the Algoma District Municipal Association does hereby adopt the Minutes of the October 1, 2016 meeting held in Echo Bay, Ontario, as presented.

CARRIED.

***Action:***

Minutes to be signed and placed in the Minute Binder

**(5) PRESENTATIONS**

**5.1 *Algoma Public Health – Programs and Services that APH Offers to Municipalities and Residents***

Presentation by Dr. Marlene Spuryt, Chief Medical Officer of Health, and Justin Pino, Chief Financial Officer, from Algoma Public Health. Presentation focused on services offered to the district. The main focus of Algoma Public Health is on prevention and protection, reducing the overall cost and demand on the public healthcare system. This includes services not typical of public health, such as mental health, drug and alcohol addiction and speech-communication services.

New standards for public health changing focus to deliver less in clinical programs which will be picked up by the primary care system. The modernized standards will focus on population health

assessment, health equity, effective public health practices and emergency preparedness, response and recovery.

Algoma Public Health has an autonomous Board of Health with eight representatives from Municipal Councils in accordance with Regulation 559.

Algoma Public Health has moved up its budget cycle to better accommodate the Municipal Budget process. The total operating budget from Algoma Public Health was approximately \$22 million. Of the total, 15% is funded by municipalities. The levy for municipalities was 2.5%.

The Ministry of Health and Long Term Care has implemented a new funding formula for public health. Algoma Public Health was one of twenty-six health units that did not receive any growth funding for mandatory programs.

Questions have been raised about how the Board determines quorum for meetings. Presently the Board determines quorum as 50% plus 1 of sitting members and not total seats. At meetings, the Chief Medical Officer of Health does not need to be present. The Chief Medical Officer of Health only needs to be notified of the meeting.

**5.2 AMO/ROMA – What's Next Ontario – Chris Wray**

AMO is expected to make an announcement on the gap in municipal finances. If the province does not step in some municipalities will have to increase levies by 8.35%. AMO is planning to do a similar campaign as was done 10 years ago on provincial uploading. D. McCoy to circulate Wawa's resolution to ADMA membership.

The asset management regulations would be difficult for small municipalities to comply with. Wawa has approval to hire an additional staff person to manage the asset management program. This position will be shared with other communities. The position will require expertise and knowledge in finance, GIS and infrastructure. The Municipality of Wawa will share the job description with ADMA membership. Asset Management to be included in the fall ADMA meeting agenda.

**5.3 Changes to the Municipal Act – Tim Harmar**

Presentation by Tim Harmer, Lawyer, and Brittany Maione, Articling Student from Wishart Law. Presentation focused on revisions to the Municipal Conflict of Interest Act, Municipal Elections Act and Municipal Act.

B. Maione presented on the Municipal Conflict of Interest Act and Municipal Elections Act.

Highlights of the Municipal Conflict of Interest Act include narrow interpretation of pecuniary interest to economic and financial

interests. New section 1.1 reconciles Councillors' community involvement and conflicts of interest. Section 5.1 requires members of Council to provide the Clerk with a written statement of the interest and its general nature should they disclose a conflict. Section 5.2 prohibits influence in delegated powers. Municipalities will be required to maintain a registry of the written statements pursuant to Section 6.1. The contravention provisions of the act have been repealed and replaced with new provisions.

Highlights of the Municipal Elections Act include changing the beginning of the term of office from December 1 to November 15, reducing the "lame duck" period.

T. Harmar presented on the Municipal Act. Highlights include the power to pass by-laws on climate change. Amendments to Section 44(10) which may provide municipalities with an ability to avoid liability. Section 232.2 requires municipalities to adopt codes of conduct, but does not provide for the setting of a fine for contravention.

Provisions for integrity commissioner have been amended. Commissioners can make inquiries on their own accord. There is nothing to prevent blanket complaints. After an inquiry, the commissioner can apply to a judge for a determination. The integrity commissioner can release advice to the public in certain circumstances.

"Meeting" is now defined in the act. Section 238(3.1) permits electronic participation in meetings, but does not count towards quorum. Section 239 of the Act is amended to provide for more powers to hold closed meetings.

All municipalities will be required to adopt policies regarding the relationship between Council and staff, protect and enhance tree canopy and pregnancy leaves for members of council.

New Section 418.1 allows municipalities to pass an irrevocable by-law allowing investment money not required, in any security. The municipality will have a duty to exercise the care, skill, diligence and judgement of a prudent investor.

The slides will be forwarded to C. Cyr for circulation to the membership. Any questions on the presentation can be forwarded to T. Harmar and B. Maione. Answers to any questions can be circulated to the entire membership, through C. Cyr.

**(6) FONOM UPDATE**

**6.1 *FONOM Update – Lynn Watson***

FONOM met with ministers at the ROMA and OGRA conferences.

Issues brought forward include rail tax assessment, unincorporated areas, forestry planning, bear management, long-term care and transportation thereof and Ministry of Labour wage increases for emergency response workers.

The 2017 FONOM Conference is set for May 10-12, 2017 in North Bay, Ontario.

**(7) APPOINTMENT OF FONOM REPRESENTATIVE**

**7.1 *Call for Nominations***

The term for FONOM representatives is proposed to be changed at the FONOM Conference from two years to four years.

Lynn Watson nominated by G. Reeves and seconded by B. West. No other nominations received.

**7.2 *Appoint L. Watson as FONOM Representative***

**Moved by:** G. Reeves

**R.** 2017-03

**Seconded by:** T. Hicks

**RESOLVED THAT** the Algoma District Municipal Association does hereby appoint Lynn Watson as the representative to the Federation of Northern Ontario Municipalities for the term December 1, 2016 to November 30, 2018.

CARRIED

**(8) OLD BUSINESS**

**8.1 *L – Sault Area Hospital Volunteer Association – Fundraising for New CT Scan (for information)***

Item is for information.

**8.2 *L – Innovation, Science and Economic Development Canada – Response, Broadband Access (for information)***

***L – House of Commons – Carol Hughes – Broadband Project (for information)***

The Deputy Treasurer from the Municipality of Wawa has experience in providing local broadband services. The federal government recently announced new funding for improved broadband services in Northern Ontario.

The Town of Hearst or another municipality which has implemented local broadband services to be invited to a future meeting to share their experience.

**8.3 *Township of Hornepayne – Voting Procedures (for information)***

Most municipalities will continue with traditional voting procedures. The Municipality of Wawa will be conducting voting by internet and telephone.

8.4 ***L – MOECC – Acknowledgement of Receipt of Letter (for information)***

***L – MOECC – Response to Derailment Clean-up (for information)***

Item is for information.

**(9) NEW BUSINESS**

9.1 ***L – Township of Hornepayne Global Adjustment Charge Cap & Trade Impacts (for information)***

Item is for information.

9.2 ***L – Township of Hornepayne Unacceptable Electricity Costs (for information)***

Item is for information.

9.3 ***Township of Hornepayne – Waste Management Concerns (for information)***

Concerns with producer responsibilities with respect to waste management. It is recommended that municipalities do not enter into agreement with producers until the legislation has been finalized.

9.4 ***Bearing the Burden – Overview of Municipal Reporting to the Province Technical Report – St-Joseph (for information)***

Item is for information.

9.5 ***Email – Thunder Bay District Municipal League – Hydro Costs***

Executive Director to coordinate.

9.6 ***National Coalition Against Contraband Tobacco – MacDonald, Meredith & Aberdeen Add'l (resolution)***

Item is in response to lobbying efforts by convenience stores.

**Moved by:** L. Watson

**R.** 2017-04

**Seconded by:** K. Lamming

**RESOLVED THAT** the Algoma District Municipal Association does hereby support the Township of MacDonald, Meredith & Aberdeen Additional's resolution (a copy of which is attached hereto) and requests the following:

1. The Algoma District Municipal Association rejects the motions from tobacco industry and/or its front groups and calls on the Ontario Ministry of Finance to raise tobacco excise taxes; and



2. That the Ontario Ministry of Finance enhance enforcement activities designed to reduce the presence of contraband tobacco in Ontario Communities;

**AND FURTHER** that a copy of this resolution be sent to FONOM, Minister of Finance. MP for Algoma-Manitoulin-Kapuskasing, MP for Sault Ste. Marie, MPP for Algoma-Manitoulin, MPP For Sault Ste. Marie, the Association of Local Public Health Units and the Ontario Campaign for Action on Tobacco.

CARRIED

**Action:**

Letters with copy of resolution to be mailed to FONOM, Minister of Finance, MP for Algoma-Manitoulin-Kapuskasing, MP for Sault Ste. Marie, MPP for Algoma-Manitoulin, MPP for Sault Ste. Marie, the Association of Local Public Health Units and the Ontario Campaign for Action on Tobacco.

**9.7 Approve Travel Expense – 2016 FONOM Conference – Vice-President Watson (resolution)**

Moved by: K. Lamming

R. 2017-05

Seconded by: J. Wildman

**RESOLVED THAT** the Algoma District Municipal Association does hereby approve the following travel expenditure for the 2016 FONOM Conference:

| Payable To   | Description   | Amount                   |
|--|---|--------------------------|
| Township of MacDonald Meredith & Aberdeen Additional | 50% Expense for 2016 FONOM Conference – Lynn Watson | 1,050.40                 |
| <b>Total</b>   |   | <b><u>\$1,050.41</u></b> |

CARRIED.

**Action:**

Copy of resolution with cheque be forwarded to the Township of MacDonald, Meredith & Aberdeen Additional.

**9.8 Approve Travel Expense – 2016 AMO Conference – Vice-President Watson (resolution)**

Moved by:

R. 2017-06

Seconded by:

**RESOLVED THAT** the Algoma District Municipal Association does hereby approve the following travel expenditure for the 2016 AMO Conference:

| Payable To | Description |
|------------|-------------|
|------------|-------------|

|  |   |
|--|---|
| Township of MacDonald Meredith & Aberdeen Additional | 50% Expense for 2016 AMO Conference – Lynn Watson |
|--|---|

CARRIED

**Action:**

Township of MacDonald, Meredith & Aberdeen Additional to confirm funds expensed before copy of resolution with cheque be forwarded.

**9.9 Approve Travel Expense – 2017 AMO Conference – Executive Member**

**Moved by:** L. Watson

**R.** 2017-07

**Seconded by:** B. West

**RESOLVED THAT** the Algoma District Municipal Association does hereby approve 50% of the expenditures for the Algoma District Municipal Association’s Executive Member for the 2017 AMO Conference.

CARRIED

**Action:**

Executive Director to prepare report on travel expenses for the next meeting.

**9.10 Approve 2017 FONOM Membership**

**Moved by:** J. Dunbar

**R.** 2017-08

**Seconded by:** I. Chambers

**RESOLVED THAT** the Algoma District Municipal Association does hereby approve the following membership fees:

| Payable To   | Description  | Amount                 |
|--------------|--|------------------------|
| FONOM        | 2017 FONOM Membership – April 1, 2017 to March 31, 208 | \$168.00               |
| <b>Total</b> |  | <b><u>\$168.00</u></b> |

CARRIED

**(10) NOTICE OF MOTION**

**10.1 Travel Expense Policy Review – L. Watson**

The travel expense policy to be reviewed by the Executive Director and a report is to be presented at the Fall Symposium Meeting.

**(11) NEXT MEETING**

***11.1 Date & Location of Next Meeting (resolution)***

**Moved by:** L. Watson

**R.** 2017-09

**Seconded by:** T. Hicks

**RESOLVED THAT** the Algoma District Municipal Association agrees that the next meeting will be held on September 30, 2017 at Prince Township, Ontario.

CARRIED

**(12) MEETING CLOSE**

**Moved by:** L. Watson

**R.** 2017-10

**Seconded by:** K. Lamming

**RESOLVED THAT** the meeting close at 2:50 p.m.

CARRIED.

---

**RON RODY, PRESIDENT**

---

**CATHY CYR, EXECUTIVE DIRECTOR**

CORPORATION OF THE MUNICIPALITY OF CALVIN  
Resolution

DATE: May 23, 2017 NO. 2017-090  
MOVED BY Corey Bluff  
SECONDED BY Anna Edwards

AGENDA  
Item: 13a  
Date: JUN 13 2017

WHEREAS the Council of the Corporation of the Municipality of Calvin hereby supports the Township of North Frontenac Municipal Council Resolution #222-17 dated May 1, 2017 which reads;

WHEREAS Council passed Resolution #180-17 approving Councillor Hermer's Notice of Motion be brought forward at the April 28, 2017 Council Meeting regarding Hydro Rates including the 25% reduction not being applicable to seasonal residents, delivery charges, etc.;

AND WHEREAS the government has reduced Hydro One consumers' delivery charges by 17% with an additional 8% HST to Ontario Residents;

AND WHEREAS due to unreasonable requirements for reduction most seasonal residents do not qualify for the reduction;

AND WHEREAS all consumers residing within a native reserve are exempt from the delivery charges;

NOW THEREFORE BE IT resolved that the Municipality of Calvin supports the Township of North Frontenac to respectfully request that in the name of fairness and equality, these charges be removed from all Hydro One customers billing;

AND THAT a copy of this resolution be provided to the Premier of Ontario, the Minister of Energy; all Municipalities within the Province.

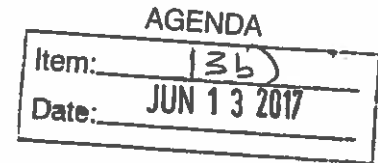
CARRIED Wayne B

DIVISION VOTE

**Certified true copy**

| <u>NAME OF MEMBER OF COUNCIL</u> | <u>YEAS</u> | <u>NAYS</u> |
|----------------------------------|-------------|-------------|
| _____                            | _____       | _____       |
| _____                            | _____       | _____       |
| _____                            | _____       | _____       |
| _____                            | _____       | _____       |

[Signature]  
Clerk Treasurer  
Municipality of Calvin



May 17, 2017

Peggy Greco, CAO / Clerk-Treasurer  
Prince Township Municipal Office  
3042 Second Line West  
Prince Township, ON  
P6A 6K4

Dear Ms. Greco:

**Project No: 60117627 (60395)**

**Regarding: City of Sault Ste. Marie  
DRAFT Waste Management Environmental Assessment Report**

The City of Sault Ste. Marie is continuing to move forward with its Waste Management Environmental Assessment. We last contacted you in January, 2016 when we completed an impact assessment for the preferred landfill expansion option.

To date, a considerable level of study has been completed in developing and assessing the preferred approach to managing waste in and around the City of Sault Ste. Marie. The work completed to date has resulted in the following observations:

- The preferred approach to managing waste in the future is through increased waste diversion (ie. 3R's - reduction, reuse and recycling) and landfilling any remaining residual waste.
- The preferred approach to landfilling residual waste is an expansion of the existing City owned and operated disposal site located at 402 Fifth Line East in the City of Sault Ste. Marie.
- The preferred expansion option incorporates a moderate increase in the height or elevation of the waste and an expansion of the disposal footprint to the north and west of the existing footprint. The preferred option also includes landfill mining within the western portion of the existing disposal footprint to enhance groundwater protection. This process involves excavating existing disposed waste and cover material, recovering recyclables and earthen material or "fines" and returning the waste to the disposal footprint. All mined and expansion areas will include the construction of a liner beneath the waste to collect leachate (precipitation contaminated as it filters through waste) and direct it to the City's sewage treatment plant for treatment. The existing disposal footprint and proposed mining and expansion areas are highlighted in a figure in the attached Notice.

The City has now completed a Draft Environmental Assessment Report to document the project. This document explains the decision making process, results of the studies and input received

through the consultation process. Details of the proposed landfill expansion, potential impacts to the environment and commitment to mitigate these impacts is also included in the Draft EA.


We are now seeking input from Government agencies, stakeholders, Aboriginal Communities and the general public regarding the Draft Report. We have attached a Notice of the Draft EA completion and we encourage you to share this Notice with your residents.

The Draft EA report is available electronically on the City's website at [saultstemarie.ca/SolidWasteEA](http://saultstemarie.ca/SolidWasteEA). In addition we could also provide a hardcopy of the report but it is quite lengthy.

**We would appreciate receiving your input by July 7, 2017.**

**As always, we would also be pleased to meet with you at your convenience to discuss the project details. Please contact our office by telephone or email to arrange a meeting.**

Sincerely,  
**AECOM Canada Ltd.**



Rick Falvitie, P. Eng.  
Project Manager  
RT:nm  
Encl.

cc: C. Taddo, City Engineering  
K. Koll, Dillon Consulting



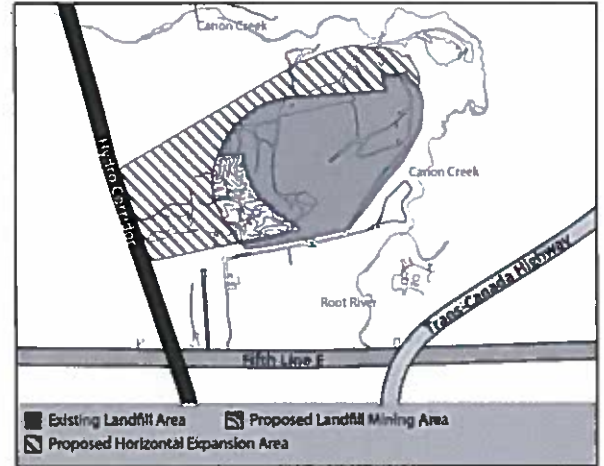
# THE CITY OF SAULT STE. MARIE

## NOTICE OF DRAFT EA SUBMISSION

### SOLID WASTE MANAGEMENT ENVIRONMENTAL ASSESSMENT

The City of Sault Ste. Marie has undertaken an Environmental Assessment (EA) Study to determine the preferred method for managing its municipal solid waste.

The City has now prepared a Draft Environmental Assessment Report to document the project. This document explains the decision making process, results of the studies and input received through the consultation process. The Report includes recommendations to continue to enhance waste reduction, reuse and recycling with the disposal of remaining residual waste accommodated within an expansion of the existing municipal landfill on Fifth Line. Details of the proposed landfill expansion (including proposed landfill mining within a portion of the existing site), potential impacts to the environment and commitment to mitigate these impacts is also included in the Draft EA.



### HOW CAN I PROVIDE INPUT?

The Draft EA Document will be available for public and agency review for a period of 45 days beginning on May 24, 2017 and ending on July 7, 2017. You can review this document at the following locations:

|  |  |
|--|--|
| <p><b>Ministry of the Environment and Climate Change</b><br/>70 Foster Drive, Suite 110, Sault Ste. Marie ON P6A 6V4<br/>705-942-6354<br/>Monday – Friday 8:30am – 4:30pm</p> <p><b>Ministry of the Environment and Climate Change, EAB</b><br/>135 St. Clair Avenue West, 1<sup>st</sup> Floor, Toronto ON M4V 1P5<br/>416-314-8214<br/>Monday – Friday 8:30am – 4:30pm</p> | <p><b>City of Sault Ste. Marie</b><br/>Civic Centre – Level 5<br/>99 Foster Drive<br/>705-759-5378<br/>Monday – Friday 8:30am – 12:00pm and 1:00pm – 4:30pm</p>  |
| <p><b>Sault Ste. Marie Public Library (Centennial Library)</b><br/>50 East Street<br/>705-759-5230<br/>Monday -Thursday 9am – 9pm<br/>Friday 9 am - 6 pm<br/>Saturday 9 am – 5 pm<br/>Sunday 2 pm – 5 pm</p>   | <p><b>Sault Ste. Marie Public Library (Korah Branch)</b><br/>556 Goulais Ave.<br/>705-759-5249<br/>Monday - Wednesday 1pm – 8pm<br/>Thursday 10am – 6pm<br/>Friday 1pm - 5 pm<br/>Saturday 10 am – 5 pm<br/>Sunday 2 pm – 5 pm</p> |
| <p>Online at <a href="http://Saultstemarie.ca/SolidWasteEA">Saultstemarie.ca/SolidWasteEA</a></p>  |  |

Written comments regarding the Draft EA Document must be received by July 7, 2017. Comments received by this time will be considered in the final EA Document. Written comments should be submitted to the Consultant Project Manager or the City's Land Development and Environmental Engineer by email or mail to:

|  |  |
|--|--|
| <p><b>Mr. Rick Talvitie, P.Eng.</b><br/>Project Manager, AECOM<br/>523 Wellington Street East, Sault Ste. Marie, ON, P6A 2M4</p> | <p><b>Ms. Catherine Taddo, P.Eng.</b><br/>Land Development and Environmental Engineer<br/>City of Sault Ste. Marie, 99 Foster Drive, Sault Ste. Marie, ON, P6A 5X6</p> |
| <p><b>Phone:</b> 705-942-2612<br/><b>Email:</b> rick.talvitie@aecom.com</p>  | <p><b>Phone:</b> (705) 759-5380<br/><b>Email:</b> c.taddo@cityssm.on.ca</p>  |

You may also telephone if you have questions or would like additional information

Once comments have been considered, the City intends to finalize the EA Document and submit it to the Ministry of Environment and Climate Change for formal review.

*Under the Freedom of Information and Protection of Privacy Act and the Environmental Assessment Act, unless otherwise stated in the submission, any personal information such as name, address, telephone number and property location included in a submission will become part of the public record files for this matter and will be released, if requested, to any person.*



AGENDA

|       |             |
|-------|-------------|
| Item: | 13c         |
| Date: | JUN 13 2017 |

Peggy Greco <pgreco@twp.prince.on.ca>

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## RE: FW: Question - Neighbours

---

Neil Brady <neil.brady@schooleymitchell.com>  
To: Peggy Greco <pgreco@twp.prince.on.ca>

25 May 2017 at 15:25

No problem Peggy, I totally understand.

Not much is needed from our end to start the Telecom Audit. Basically 2 steps:

1. We need an autograph on the attached agreement and letter of authorization
2. We need access to most recent Telco statements. If you have online access you can share the login and we can just download the bills OR just scan the cover page of each invoice (most recent) email over and we do the rest.

Our review covers local services, long distance, internet, cell phones, conferencing and merchant services (if applicable).

The agreement is the same terms we have in place now with St. Joseph, Thessalon and Plummer Additional. Any questions about the agreement just let me know.

Once we are completed our review (usually 6-8 weeks) you have the option to select some, all or none of our recommendations. If we cannot find savings or you decline there is no charge. If we do find savings and you approve, we just share in the savings so to answer your cost question: we are only paid out of savings so it will vary based on what kind of savings we can deliver you and what your overall spend is now. It's usually around 35% yearly savings for our other Govt accounts.

Thanks,

Neil



**SCHOOLEY  
MITCHELL**

NEIL BRADY  
STRATEGIC-PARTNER

320 Rushbrook Drive  
Newmarket, Ontario L3X 2C8

T 855.572.SMTC (7682)

M 416.997.0727

F 866.799.4127

[www.schooleymitchell.com/sb](http://www.schooleymitchell.com/sb)  
[neil.brady@schooleymitchell.com](mailto:neil.brady@schooleymitchell.com)





**MAY 2017**

We have engaged Schooley Mitchell Consultants to act on our behalf regarding all of our Telecommunications services. We hereby authorize Schooley Mitchell to obtain copies of our Telecom / Merchant statements & records from your company. Forward all records as requested and please add Schooley Mitchell and the acting consultant's name to the account.

Please provide Schooley Mitchell with the same courteous, efficient service that your company has offered to us in the past.

Thank you for your co-operation.

Company Name: Township of Prince  
(Print)

Telephone No.: Phone: 705-779-2992  
Fax: 705-779-2725

Telecom Acct #: \_\_\_\_\_

Merchant Acct #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(Print Name) (Print Title)

Schooley Mitchell  
Consultants: \_\_\_\_\_  
(Print Name)

TELECOM AUDIT AGREEMENT  
Township of Prince



**DESCRIPTION OF SERVICES**

1. The Client hereby authorizes Schooley Mitchell (SM) to review its “telecommunications system” and to submit recommendations for improvements including recommendations for possible savings. For greater certainty, “telecommunications system” shall be deemed to include the review of existing systems, services, equipment, suppliers, plans and other telecommunications items or functions, including but not limited to telephone (local, long distance and cellular), internet, data transmission, wireless communications, ACH, credit card transactions, debit card transactions, and other processing items or functions, as well as the Client’s costs of the foregoing; and the recommendations may include alternate methods, systems, services, equipment, suppliers or plans or other suggestions for improvement or cost savings.
2. At the completion of this procedure, SM will provide a report of findings which will detail all the current charges and will provide recommendations to lower Telecom expenses. All recommendations will be discussed with the Client and the Client has the option to select some, all or none of the recommendations. SM will implement all approved recommendations.
3. All recommendations for improvements to the telecommunications systems including recommendations for possible savings made by SM are subject to the Client’s approval. No action regarding such changes shall be undertaken without the prior consent of the Client. Any recommendations, initial or supplemental, acted upon by the Client, or on behalf of the Client, within 36 months of submission by SM shall be deemed to be accepted by the Client.
4. The Client acknowledges that activity and market pressure will be initiated directly with existing vendors and with alternate vendors and may cause those existing and/or alternate vendors to react whether contacted directly by SM, the Client, or other parties. This activity may trigger direct offers from those existing and/or alternate vendors and those offers will be as a result of this engagement, and therefore included in the recommendations described in paragraph 3.
5. The Client acknowledges that savings will be calculated by SM based on the difference between the baseline prices in place as at the date of this agreement, and any reduction in those baseline prices. Baseline prices are defined to be the prices incurred by the Client on the date of this agreement, per Client invoices. Representation of those baseline prices will be provided to SM by the Client by providing appropriate invoices at the outset of this engagement for the purposes of SM calculations and consulting services.
6. All records and information submitted for review by the Client shall be held in the strictest confidence by SM. All recommendations, actions and suggestions submitted by SM for the Client’s consideration shall be held in the strictest confidence by the Client.
7. SM is acting in the capacity of an independent consultant to the client under this Agreement and does not sell, represent, or warrant any services or equipment provided by any suppliers. The Client will indemnify and hold SM, and its related parties, harmless against any cause of action, loss, liability, damage, cost, or expense (other than direct damages due to willful and negligent actions by SM), whether accrued, absolute, contingent or otherwise, including, without limitation, attorney's fees and costs, arising out of or relating to this Agreement.

**CLIENT REQUIREMENTS**

8. Client will provide 1-2 months of Telecom invoices for review and/or access to online billing websites in order to download electronic copies.
9. Client will notify SM regarding any pending orders, plan changes or refund requests that may affect any of the invoices being audited.

**FEES**

10. The Client agrees to pay SM 50% of all savings realized for a period of 36 months. Billed quarterly after savings are implemented.
11. The Client agrees to pay SM 50% of any bill credits collected after identification of any billing errors or other causes for credits. (if applicable)
12. After the 36 months, the entire savings will accrue to the Client.

**GUARANTEE**

13. If our recommendations are not accepted or no savings are found, there shall be no charges.

- 14. SM will provide invoices and reporting detailing the computation of savings and refunds for 36 months.
- 15. SM will monitor all Telecom bills for 36 months to ensure accuracy and to look for any additional savings.

**OTHER SERVICES**

- 16. Telecommunications consulting services, billed on an hourly basis are also available.
- 17. Alternative payment method: No term option. A one-time payment is available at Client's request.

**CUSTOMER INFORMATION**

Township of Prince  
3042 Second Line W.  
Prince Township, ON P6A 6K4

\_\_\_\_\_

Signature of Authorized Customer Representative

\_\_\_\_\_

Print Name & Title

\_\_\_\_\_

Date

**CONSULTANT INFORMATION**

Schooley Mitchell Consultants  
320 Rushbrook Drive  
Newmarket, ON L3X 2C8

\_\_\_\_\_

Signature of Authorized Consultant

Neil Brady / Strategic-Partner  
\_\_\_\_\_

Print Name & Title

\_\_\_\_\_

Date



## TOWN OF LAKESHORE

419 Notre Dame St.  
Belle River, ON N0R 1A0

April 28, 2017

Ministry of Municipal Affairs  
17<sup>th</sup> Floor  
777 Bay Street  
Toronto, Ontario M5G 2E5

Attention: Hon. Bill Mauro

Dear Hon. Bill Mauro

**RE: Support of Resolution Re: Request the Province of Ontario to Ease Restrictions of Surplus Dwelling Severances in Areas Zoned Agriculture.**

Please find attached the resolution approved by the Council of the Town of Lakeshore at their Regular Council meeting held on April 25, 2017.

Should you require any additional information with respect to the above matter, please contact the undersigned.

Yours truly,

Mary Masse  
Clerk

/cl

Attachment: Resolution of Lakeshore Council

Cc: Ministry of Agriculture Food and Rural Affairs, Hon. Jeff Leal  
Association of Municipalities Ontario (AMO)  
Via Email - All Ontario Municipalities

AGENDA

|       |             |
|-------|-------------|
| Item: | 13 d)       |
| Date: | JUN 13 2017 |



## TOWN OF LAKESHORE

April 25, 2017

419 Notre Dame St.  
Belle River, ON N0R 1A0

Councillor Diemer moved and Deputy Mayor Fazio seconded:

**That:**

**WHEREAS, the farm house is an existing dwelling and no new residential development is created by severing a farm house from its surrounding land, therefore the severance is not in conflict with the 2014 Provincial Policy Statement, and,**

**WHEREAS, rules regarding the number of years the farmer has owned the farm lands and rezoning of the retained farm lands, to prohibit future dwellings could be considered by the Province, and,**

**WHEREAS, changes to rules for severance could eliminate the current practice of the purchaser of the farm, which is acquired as part of a farm lot consolidation, then severing off the existing farm house, as surplus to their needs and then selling it back to the farmer, if there is a need to retire on the property**

**BE IT THEREFORE, resolved that the Council of the Town of Lakeshore requests the Province of Ontario to ease restrictions of surplus dwelling severances in areas zoned Agriculture, thereby permitting the seller of the farm, to sever off an existing dwelling (i.e. farm house)**

**That this resolution be circulated to AMO and Ontario Municipalities for support.**

**Motion Carried Unanimously**



Peggy Greco <pgreco@twp.prince.on.ca>

---

**RE: tender for surface treatment**

---

David Salewski <d.salewski@cityssm.on.ca>  
To: Peggy Greco <pgreco@twp.prince.on.ca>  
Cc: Carl Rumiel <c.rumiel@cityssm.on.ca>

AGENDA

5 June 2017 at 11:23

|       |             |
|-------|-------------|
| Item: | 13 e)       |
| Date: | JUN 13 2017 |

Hello Peggy

The surface treatment tender was opened on June 1<sup>st</sup>, there was two bidders MSO Construction was the lowest tender.

Your portion for Gagnon Road from Second line to Base Line was \$115,007.80 not including taxes or City road inspection charges .

Please advise if this works for you

Thanks

David Salewski, C.E.T.  
Engineering Dept.  
City of Sault Ste. Marie  
Phone:(705) 541-7155  
Fax:(705)541-7165

**From:** Peggy Greco [mailto:pgreco@twp.prince.on.ca]  
**Sent:** Monday, May 01, 2017 6:03 PM  
**To:** David Salewski  
**Subject:** tender for surface treatment

We would like to be part of the tender for Gagnon Road from Second Line to Base Line with the exception of the bridge and 100 feet on either side. That will be asphalt as part of the bridge repair.

*Peggy Greco*

---

**Peggy Greco, CAO/Clerk-Treasurer**  
**Township of Prince**  
**3042 Second Line W.,**  
**Prince Township, ON**  
**P6A 6K4**  
**Phone: 705-779-2992 Ext. 2**  
**Fax: 705-779-2725**

Ministry of  
Municipal Affairs

Ministère des  
Affaires municipales

Ministry of Housing

Ministère du Logement

Municipal Services Division  
777 Bay Street - 16th Floor  
Toronto ON M5G 2E5  
Telephone: 416 585-6429  
Facsimile: 416 585-6445

Division des services aux municipalités  
777, rue Bay, 16<sup>e</sup> étage  
Toronto ON M5G 2E5  
Téléphone : 416 585-6429  
Télécopieur : 416 585-6445



AGENDA

|       |             |
|-------|-------------|
| Item: | 13 (F)      |
| Date: | JUN 13 2017 |

DATE: May 12, 2017

TO: Municipal Clerks

FROM: Liz Harding  
Assistant Deputy Minister, Municipal Services Division

Jim Cassimatis  
Assistant Deputy Minister, Business Management Division

RE: Residential Tenancies Act, 2006 (RTA) Amendments – Update on Ministry Plans

---

This is a follow up to the letter sent by Minister Chris Ballard to all heads of council in January 2017 regarding the Promoting Affordable Housing Act, 2016.

The Promoting Affordable Housing Act, 2016 amended sections of the RTA to end the province's role in enforcing residential rental maintenance standards starting July 1, 2018. The RTA requires municipalities that currently do not enforce local residential rental maintenance standards to start enforcing such standards on July 1, 2018. Details of the amendment were included in an information package sent to municipal Clerks on June 27, 2016 (enclosed).

The ministry is aware of concerns that some municipalities have raised with their ability to take on this enforcement function. The ministry is interested in gaining a better understanding of municipal education / training needs to help build local enforcement capacity. Over the Spring 2017, the ministry's Municipal Services Office staff will be holding overview sessions at various municipal meetings and events including CAO Forums. These events will provide an opportunity to hear directly from municipalities on supports they need. Ministry staff will also conduct targeted discussions or visits with some municipalities in their region.

Municipal engagement will help ensure the ministry collects enough information to develop relevant education / training, capacity-building plans and partnerships where necessary. The ministry will provide a further update in Fall 2017. If you have any questions or would like to arrange a discussion with ministry staff on the changes, please contact your Municipal Services Office (see attached contact list).

Sincerely,

Handwritten signature of Liz Harding in black ink.

Liz Harding  
Assistant Deputy Minister,  
Municipal Services Division

Handwritten signature of Jim Cassimatis in black ink.

Jim Cassimatis  
Assistant Deputy Minister,  
Business Management Division

Cc: Pat Vanini, Executive Director, Association of Municipalities of Ontario  
Steph Palmateer, President, Association of Municipal Managers, Clerks and Treasurers  
of Ontario  
Joe Luzi, President, Ontario Association of Property Standards Officer  
Doug Godfrey, President, Municipal Law Enforcement Association of Ontario  
Alan Shaw, President, Ontario Building Officials Association



**MINISTRY OF MUNICIPAL AFFAIRS | MINISTRY OF HOUSING**  
**Municipal Services Offices Contact List**

**Central Municipal Services Office**

**General Inquiry: 416-585-6226**

**Toll Free: 1-800-668-0230**

**Eastern Municipal Services Office**

**General Inquiry: 613-545-2100**

**Toll Free: 1-800-267-9438**

**Municipal Services Office - North (Sudbury)**

**General Inquiry: 705-564-0120**

**Toll Free: 1-800-461-1193**

**Municipal Services Office - North (Thunder Bay)**

**General Inquiry: 807-475-1651**

**Toll Free: 1-800-465-5027**

**Western Municipal Services Office**

**General Inquiry: 519-873-4020**

**Toll Free: 1-800-265-4736**

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**Ministry of  
Municipal Affairs**

**Ministère des  
Affaires Municipales**

**Ministry of Housing**

**Ministère du Logement**

**Business  
Management Division  
17<sup>th</sup> Floor, 777 Bay Street  
Toronto ON M5G 2E5  
Tel.: 416 585-6670  
Fax: 416 585-6191**

**Division de la gestion des  
activités ministérielles  
17<sup>e</sup> étage, 777, rue Bay  
Toronto ON M5G 2E5  
Tél. : 416 585-6670  
Télééc. : 416 585-6191**



**DATE: June 27, 2016**

**TO: Municipal Clerks**

**FROM: Jim Cassimatis  
Assistant Deputy Minister, Business Management Division**

**RE: Proposed amendments to the Residential Tenancies Act, 2006 (RTA)**

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This is a follow up to the letter sent by the former Minister of Municipal Affairs and Housing, Ted McMeekin, to all heads of council May 18, 2016, regarding the introduction of Bill 204, the Promoting Affordable Housing Act, 2016. The Minister's letter detailed proposed Planning Act changes that support strategies to increase housing choices and the supply of affordable housing in Ontario communities through inclusionary zoning.

This omnibus Bill also includes proposed amendments to other legislation. Schedule 5 of Bill 204 proposes amendments to the Residential Tenancies Act, 2006 (RTA). If passed, these changes would make local enforcement of residential rental maintenance standards more consistent across the province.

Most municipalities now enforce property standards by-laws that protect tenants in rental housing. Some municipalities, however, rely on provincial enforcement of rental maintenance standards under the RTA.

Bill 204 proposes to harmonize this system of local and provincial enforcement by ending provincial enforcement of residential rental maintenance standards. Enforcement responsibility would be transferred to remaining municipalities that do not have complete property standards by-laws. Specifically, the affected municipalities:

- i) do not have a property standards by-law, or
- ii) have a property standards by-law, which applies only to the exterior of rental buildings, or
- iii) have a property standards by-law, which applies only to some areas within the municipality.

It is currently proposed that these municipalities would assume enforcement responsibilities on July 1, 2018.

The tables in the attached package reflect information the ministry holds for each municipality regarding their property standards by-law. Please review this list to determine whether the information on your municipality is correct. If not, please contact your local Municipal Services Office to update your information. (See attached contact list.)

If your municipality does not currently enforce residential rental maintenance standards (i.e. your municipality is listed in Table 1 or 2 in the attached information package), your municipality would need to consider how it will deliver enforcement services by July 1, 2018.

Municipalities listed in Table 3 in the attached package would likely not be affected, based on property standards by-law information available to the ministry. However, these municipalities should verify that ministry information regarding their property standards by-law is correct.

The proposed amendments would provide affected municipalities with options on how they can approach enforcement. These options are explained in the attached information package.

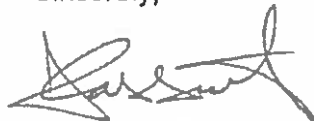
It is important to note the province has conducted a limited number of inspections in recent years. The tables in the enclosed information package break down the number of provincial inspections carried out over the past three years by municipality. The majority of municipalities have not had any inspections over the past three years.

Further details of the proposed legislative change and enforcement options for municipalities affected are attached. You can obtain a copy of Bill 204 – the Promoting Affordable Housing Act, 2016 and monitor the status of the Bill through the legislative process on the [Legislative Assembly of Ontario](#) website.

If the proposed amendments are enacted, the ministry will help municipalities prepare for implementation. We will partner with municipal stakeholder groups to develop training and capacity-building plans. These plans would draw upon existing best practices and shared services approaches used throughout the province.

For more information on the proposed amendments, you may contact your local Municipal Services Office. (See attached contact list.)

Sincerely,



Jim Cassimatis  
Assistant Deputy Minister

Attachments enclosed

- c: Pat Vanini, Executive Director – Association of Municipalities of Ontario  
Monika Turner, Policy Center Director – Association of Municipalities of Ontario  
Steph Palmateer, President - Association of Municipal Managers, Clerks and Treasurers of Ontario  
Italo Joe Luzi, President – Ontario Association of Property Standards Officers

# **INFORMATION PACKAGE**

## **PROPOSED AMENDMENTS TO THE RESIDENTIAL TENANCIES ACT, 2006: ENFORCEMENT OF RESIDENTIAL RENTAL MAINTENANCE STANDARDS**

## 1. RESIDENTIAL RENTAL MAINTENANCE STANDARDS ENFORCEMENT IN ONTARIO

Enforcement responsibility for residential rental maintenance standards is currently shared between the province and municipalities. Most of the 414 lower and single-tier municipalities in Ontario enforce property standards by-laws that include residential rental maintenance standards.

Some municipalities do not have a property standards by-law, or have a "partial" by-law that does not address the interior of rental buildings, or has standards that do not apply in all areas of the municipality. The Ministry of Housing enforces residential rental maintenance standards in these municipalities.

The following chart summarizes the types of municipal property standards by-laws and resulting provincial/municipal enforcement roles for residential rental maintenance standards.

| Municipal property standard by-law coverage       | Number of municipalities <sup>1</sup> | Provincial enforcement role for residential rental maintenance standards  | Municipal enforcement role for residential rental maintenance standards                           |
|---|---------------------------------------|---|---|
| Complete by-law <sup>2</sup>                      | 269                                   | None  | Interior and exterior of residential rental units/complexes                                       |
| Partial by-law coverage <sup>3</sup>              | 52                                    | Interior of residential rental units/complexes (where municipal by-law applies only to the exterior of buildings)   | Exterior of residential rental units/complexes  |
|   |                                       | Interior and exterior of residential rental units/complexes in geographic areas not covered by a municipal by-law (where municipality has a geographic-based property standards by-law) | Interior and exterior of residential rental units/complexes, in areas covered by municipal by-law |
| No by-law   | 93                                    | Interior and exterior of residential rental unit/complexes  | None  |
| <b>Total lower and single tier municipalities</b> | <b>414</b>                            |   |   |

<sup>1</sup> The ministry maintains a database on municipal property standard by-law and makes updates as information becomes available. As by-laws are subject to change and municipalities continue to adopt by-laws, some data may be out of date.

<sup>2</sup> By-law covers interior and exterior of buildings and applies to all geographic areas in municipality.

<sup>3</sup> By-law does not cover the interior of buildings and/or does not apply to all geographic areas within a municipality.

## 2. RATIONALE FOR PROPOSED LEGISLATIVE AMENDMENT

The primary reasons for this proposed change are to:

- Eliminate the current overlapping enforcement approach between provincial and municipal levels of government;
- Provide a consistent enforcement approach across all municipalities that is accessible and responsive to citizens;
- Recognize municipalities as the appropriate level of government to enforce building and property-related standards, aligning with responsibilities set out under the Building Code Act, 1992.

## 3. CURRENT PROVINCIAL ENFORCEMENT APPROACH

The province's maintenance standards are included in Ontario Regulation 517/06 under the Residential Tenancies Act, 2006. The Regulation contains provisions that are similar to many property standards by-laws.

A tenant in a municipality without a property standards by-law or with a partial property standards by-law can make a written complaint to the Ministry of Housing regarding maintenance deficiencies in their rental unit/complex. The Ministry uses a roster of part-time inspectors to carry out inspections. If necessary, an inspector may issue a work order if a property does not conform to the prescribed standards. A landlord who does not agree with a work order may request a review of the work order by the Landlord and Tenant Board. The Board may confirm, vary, or overturn the work order. It is an offence for a landlord to not comply with provisions contained in a work order.

The ministry bills municipalities a set fee of \$265 for each inspection or re-inspection. This fee has not changed since 1998.

### Historical Provincial Work Volumes

The volume of provincial inspections has significantly diminished over the years, as more municipalities have chosen to adopt property standards by-laws. Tables 1 and 2 (attached) provide information on inspection activity in affected municipalities over the past three years. Most municipalities have not had any provincial inspections in the past three years.

## 4. PROPOSED AMENDMENT TO RESIDENTIAL TENANCIES ACT AND ASSOCIATED MUNICIPAL IMPACTS

The proposed amendments to the Residential Tenancies Act would, if passed, provide a consistent and more efficient local approach to enforcement across Ontario municipalities. Municipalities with complete property standard by-laws would not be impacted by the legislative amendment. Municipalities with partial by-laws or without by-laws would have the following options:

**OPTION 1 – Adopt a Property Standards By-law:** Adopt a property standards by-law, under Section 15 of the Building Code Act, 1992 that would include residential rental maintenance standards (including interior building standards).

Adoption of a property standards by-law would typically entail enforcement responsibility over a broader range of building/property types (i.e. over and above residential rental). The Building

Code Act also provides broader enforcement powers and more flexibility for municipalities to define standards that fit local conditions.

### **Municipalities that Currently Enforce Partial Property Standard By-laws**

If the proposed amendments are enacted, municipalities with partial or geographic-based property standards by-laws would be required to enforce the province's maintenance standards in areas where the property standards by-law does not apply. Accordingly, municipalities that currently have partial property standard by-laws pursuant to the Building Code Act may wish to assess how they can amend their current by-laws to include interior rental maintenance standards. Municipalities with geographic property standard by-laws may wish to consider amending their by-laws to extend coverage to all areas within their municipalities.

**OPTION 2 – Enforce Residential Tenancies Act Standards:** Begin enforcing the province's maintenance standards, included in Ontario Regulation 517/06 under the Residential Tenancies Act. It is currently proposed that municipal enforcement would begin July 1, 2018.

Municipalities that implement Option 2 would be required to:

- Receive written complaints from tenants regarding compliance with the prescribed maintenance standards;
- Upon receiving a complaint, cause an inspector to make whatever inspection the municipality considers necessary
  - A municipality would be required to appoint one or more persons as "inspectors" for this purpose;
  - The inspector would be empowered to issue a "work order" to the landlord to remedy instances of non-compliance;
  - A landlord would be entitled to request a review of the work order by the Landlord and Tenant Board – the municipality could request to participate in any Board proceeding, but would not be required to do so;
- Investigate allegations of failure to comply with a work order; and
- Where circumstances warrant, prosecute landlords for non-compliance with a work order.

The Residential Tenancies Act approach:

- Would only apply to residential rental buildings (both interior and exterior, unless the exterior is already governed by a property standards by-law); and,
- Would only allow current tenants in rental units to file complaints with municipalities.

It is anticipated that municipalities would assess both options to determine the most appropriate local response.

## **5. NEXT STEPS**

The proposed legislation would provide municipalities with time to determine their preferred local enforcement approach. If the proposed amendments are enacted, the ministry will work with stakeholders to develop training and other best practice initiatives to assist affected municipalities prepare for this change.



Table 1 - Municipalities with No Property Standards By-Law  
Volume of Provincial Inspections/Re-inspections over the Previous 3 Years

| No. | Municipality                           | Property Standards By-Law Coverage | Inspections and Re-inspections 2013-14 | Inspections and Re-inspections 2014-15 | Inspections and Re-inspections 2015-16 | Three Year Average |
|-----|--|------------------------------------|--|--|--|--------------------|
| 1   | Addington Highlands Township           | No-By Law                          | 0                                      | 2                                      | 2                                      | 1.3                |
| 2   | Adjala-Tosoronto Township              | No-By Law                          | 2                                      | 0                                      | 0                                      | 0.7                |
| 3   | Algonquin Highlands Township           | No-By Law                          | 0                                      | 0                                      | 1                                      | 0.3                |
| 4   | Amaranth Township                      | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 5   | Armstrong Township                     | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 6   | Assignack Township                     | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 7   | Athens Township                        | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 8   | Beckwith Township                      | No-By Law                          | 0                                      | 1                                      | 1                                      | 0.7                |
| 9   | Brethour Township                      | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 10  | Brudenell, Lyndoch and Raglan Township | No-By Law                          | 1                                      | 1                                      | 0                                      | 0.7                |
| 11  | Burpee and Mills Township              | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 12  | Calvin Township                        | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 13  | Carling Township                       | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 14  | Casey Township                         | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 15  | Casselman Village                      | No-By Law                          | 2                                      | 1                                      | 0                                      | 1.0                |
| 16  | Central Frontenac Township             | No-By Law                          | 3                                      | 3                                      | 6                                      | 4.0                |
| 17  | Chamberlain Township                   | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 18  | Chapple Township                       | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 19  | Charlton-Dack Municipality             | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 20  | Chatsworth Township                    | No-By Law                          | 1                                      | 0                                      | 0                                      | 0.3                |
| 21  | Clearview Township                     | No-By Law                          | 0                                      | 3                                      | 0                                      | 1.0                |
| 22  | Cockburn Island Township               | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 23  | Conmee Township                        | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 24  | Dawson Township                        | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 25  | Drummond-North Elmsley Township        | No-By Law                          | 0                                      | 1                                      | 1                                      | 0.7                |
| 26  | Dubreuilville Township                 | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 27  | East Garafraxa Township                | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 28  | Edwardsburgh-Cardinal Township         | No-By Law                          | 0                                      | 0                                      | 2                                      | 0.7                |
| 29  | Elizabethtown-Kitley Township          | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 30  | Enniskillen Township                   | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 31  | Evanturel Township                     | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 32  | Front of Yonge Township                | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 33  | Frontenac Islands Township             | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 34  | Gauthier Township                      | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |

Table 1 - Municipalities with No Property Standards By-Law  
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| No. | Municipality                      | Property Standards By-Law Coverage | Inspections and Re-inspections 2013-14 | Inspections and Re-inspections 2014-15 | Inspections and Re-inspections 2015-16 | Three Year Average |
|-----|-----------------------------------|------------------------------------|--|--|--|--------------------|
| 35  | Gillies Township                  | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 36  | Gordon-Barrie Island Municipality | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 37  | Greater Madawaska Township        | No-By Law                          | 0                                      | 2                                      | 0                                      | 0.7                |
| 38  | Harley Township                   | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 39  | Harris Township                   | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 40  | Head, Clara and Maria Township    | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 41  | Highlands East Municipality       | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 42  | Hilliard Township                 | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 43  | Hilton Beach Village              | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 44  | Hilton Township                   | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 45  | Hornepayne Township               | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 46  | Hudson Township                   | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 47  | Huron Shores Municipality         | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 48  | Jocelyn Township                  | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 49  | Joly Township                     | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 50  | Kerns Township                    | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 51  | Killarney Municipality            | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 52  | La Vallee Township                | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 53  | Lake of Bays Township             | No-By Law                          | 0                                      | 0                                      | 5                                      | 1.7                |
| 54  | Lake of The Woods Township        | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 55  | Lanark Highlands Township         | No-By Law                          | 1                                      | 1                                      | 2                                      | 1.3                |
| 56  | Larder Lake Township              | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 57  | Latchford Town                    | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 58  | Limerick Township                 | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 59  | Machin Township                   | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 60  | Madawaska Valley Township         | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 61  | Manitouwadge Township             | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 62  | Markstay-Warren Municipality      | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 63  | Mattawan Township                 | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 64  | McKellar Township                 | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 65  | McMurrich-Monteith Township       | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 66  | Moonbeam Township                 | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 67  | Moosonee Town                     | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 68  | Morley Township                   | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |

**Table 1 - Municipalities with No Property Standards By-Law  
Volume of Provincial Inspections/Re-inspections over the Previous 3 Years**

| No.   | Municipality                            | Property Standards By-Law Coverage | Inspections and Re-inspections 2013-14 | Inspections and Re-inspections 2014-15 | Inspections and Re-inspections 2015-16 | Three Year Average |
|---|---|------------------------------------|--|--|--|--------------------|
| 69  | Needing Municipality                    | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 70  | Nipissing Township                      | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 71  | North Algona-Wilberforce Township       | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 72  | North Frontenac Township                | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 73  | O'Connor Township                       | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 74  | Opasatika Township                      | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 75  | Oro-Medonte Township                    | No-By Law                          | 2                                      | 0                                      | 1                                      | 1.0                |
| 76  | Plummer Additional Township             | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 77  | Ryerson Township                        | No-By Law                          | 0                                      | 0                                      | 1                                      | 0.3                |
| 78  | Seguin Township                         | No-By Law                          | 0                                      | 0                                      | 1                                      | 0.3                |
| 79  | Sioux Narrows-Nestor Falls Township     | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 80  | South Algonquin Township                | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 81  | South Frontenac Township                | No-By Law                          | 1                                      | 6                                      | 9                                      | 5.3                |
| 82  | Springwater Township                    | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 83  | St-Charles Municipality                 | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 84  | Stirling-Rawdon Township                | No-By Law                          | 1                                      | 0                                      | 1                                      | 0.7                |
| 85  | Stone Mills Township                    | No-By Law                          | 1                                      | 1                                      | 1                                      | 1.0                |
| 86  | Tarbutt and Tarbutt Additional Township | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 87  | Tay Valley Township                     | No-By Law                          | 3                                      | 0                                      | 1                                      | 1.3                |
| 88  | Terrace Bay Township                    | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 89  | The Archipelago Township                | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 90  | Thornloe Village                        | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 91  | Tudor and Cashel Township               | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 92  | Val Rita-Harty Township                 | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| 93  | Whitestone Municipality                 | No-By Law                          | 0                                      | 0                                      | 0                                      | 0.0                |
| <b>Total Inspections and Re-inspections</b>                     |   |                                    | <b>18</b>                              | <b>22</b>                              | <b>35</b>                              | <b>25</b>          |
| <b>Total Municipalities with Inspections and Re-inspections</b> |   |                                    | <b>11</b>                              | <b>11</b>                              | <b>15</b>                              | <b>12</b>          |

Table 2 - Municipalities with a Partial Property Standards By- Law (Exterior and/or Geographic Coverage)  
Volume of Provincial Inspections/Re-inspections over the Previous 3 Years

| No. | Municipality                            | Property Standards By-Law Coverage | Inspections and Re-inspections 2013-14 | Inspections and Re-inspections 2014-15 | Inspections and Re-inspections 2015-16 | Three Year Average |
|-----|---|------------------------------------|--|--|--|--------------------|
| 1   | Admaston-Bromley Township               | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 2   | Alberton Township                       | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 3   | Billings Township                       | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 4   | Bradford-West Gwillimbury Town          | Geographic                         | 0                                      | 0                                      | 0                                      | 0.0                |
| 5   | Brockton Municipality                   | Geographic                         | 0                                      | 0                                      | 0                                      | 0.0                |
| 6   | Central Elgin Municipality              | Geographic                         | 0                                      | 0                                      | 0                                      | 0.0                |
| 7   | Centre Wellington Township              | Exterior                           | 3                                      | 1                                      | 2                                      | 2.0                |
| 8   | Cobalt Town                             | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 9   | Coleman Township                        | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 10  | Deep River Town                         | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 11  | Dorion Township                         | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 12  | Dutton-Dunwich Municipality             | Geographic                         | 0                                      | 0                                      | 0                                      | 0.0                |
| 13  | Emo Township                            | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 14  | Englehart Town                          | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 15  | Gore Bay Town                           | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 16  | Greenstone Municipality                 | Exterior                           | 1                                      | 0                                      | 0                                      | 0.3                |
| 17  | Grey Highlands Municipality             | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 18  | Huron-Kinloss Township                  | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 19  | Ignace Township                         | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 20  | Kearney Town                            | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 21  | Killaloe, Hagarty and Richards Township | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 22  | Macdonald Meredith et al Township       | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 23  | Machar Township                         | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 24  | Malahide Township                       | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 25  | Mapleton Township                       | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 26  | Markham City                            | Exterior                           | 0                                      | 2                                      | 0                                      | 0.7                |
| 27  | Mattice - Val Cote Township             | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 28  | McDougall Township                      | Exterior                           | 1                                      | 0                                      | 2                                      | 1.0                |
| 29  | McGarry Township                        | Exterior/Geographic                | 0                                      | 0                                      | 0                                      | 0.0                |
| 30  | Melancthon Township                     | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 31  | Mono Town                               | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 32  | Mulmur Township                         | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 33  | Naim and Hyman Township                 | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |

**Table 2 - Municipalities with a Partial Property Standards By- Law (Exterior and/or Geographic Coverage)  
Volume of Provincial Inspections/Re-inspections over the Previous 3 Years**

| No.   | Municipality                   | Property Standards By-Law Coverage | Inspections and Re-inspections 2013-14 | Inspections and Re-inspections 2014-15 | Inspections and Re-inspections 2015-16 | Three Year Average |
|---|--------------------------------|------------------------------------|--|--|--|--------------------|
| 34  | Papineau-Cameron Township      | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 35  | Penetanguishene Town           | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 36  | Prince Edward County           | Exterior                           | 6                                      | 4                                      | 14                                     | 8.0                |
| 37  | Prince Township                | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 38  | Ramara Township                | Exterior                           | 0                                      | 6                                      | 2                                      | 2.7                |
| 39  | Rideau Lakes Township          | Exterior                           | 4                                      | 0                                      | 0                                      | 1.3                |
| 40  | Sables-Spanish Rivers Township | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 41  | Shuniah Municipality           | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 42  | Municipality of South Dundas   | Geographic                         | 0                                      | 0                                      | 2                                      | 0.7                |
| 43  | Southgate Township             | Exterior/Geographic                | 1                                      | 0                                      | 0                                      | 0.3                |
| 44  | Southwold Township             | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 45  | St. Joseph Township            | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 46  | St. Marys Town                 | Exterior                           | 3                                      | 3                                      | 3                                      | 3.0                |
| 47  | Tehkummah Township             | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 48  | The Blue Mountains Town        | Exterior/Geographic                | 0                                      | 0                                      | 0                                      | 0.0                |
| 49  | Tyendinaga Township            | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 50  | Wellington North Township      | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 51  | White River Township           | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| 52  | Zorra Township                 | Exterior                           | 0                                      | 0                                      | 0                                      | 0.0                |
| <b>Total Inspections and Re-inspections</b>                     |                                |                                    | <b>19</b>                              | <b>16</b>                              | <b>25</b>                              | <b>20</b>          |
| <b>Total Municipalities with Inspections and Re-inspections</b> |                                |                                    | <b>7</b>                               | <b>5</b>                               | <b>6</b>                               | <b>6</b>           |

**Table 3 - Municipalities with Complete Property Standards By-law Coverage**

| No. | Municipality                        |
|-----|-------------------------------------|
| 1   | Adelaide-Metcalf Township           |
| 2   | Ajax Town                           |
| 3   | Alfred and Plantagenet Township     |
| 4   | Alnwick-Haldimand Township          |
| 5   | Amherstburg Town                    |
| 6   | Armour Township                     |
| 7   | Arnprior Town                       |
| 8   | Arran-Elderslie Municipality        |
| 9   | Ashfield-Colborne-Wawanosh Township |
| 10  | Asphodel-Norwood Township           |
| 11  | Atikokan Township                   |
| 12  | Augusta Township                    |
| 13  | Aurora Town                         |
| 14  | Aylmer Town                         |
| 15  | Baldwin Township                    |
| 16  | Bancroft Town                       |
| 17  | Barrie City                         |
| 18  | Bayham Municipality                 |
| 19  | Belleville City                     |
| 20  | Black River - Matheson Township     |
| 21  | Blandford - Blenheim Township       |
| 22  | Blind River Town                    |
| 23  | Bluewater Municipality              |
| 24  | Bonfield Township                   |
| 25  | Bonnechere Valley Township          |
| 26  | Bracebridge Town                    |
| 27  | Brampton City                       |
| 28  | Brant County                        |
| 29  | Brantford City                      |
| 30  | Brighton Municipality               |
| 31  | Brock Township                      |
| 32  | Brockville City                     |
| 33  | Brooke-Alvinston Municipality       |
| 34  | Bruce Mines Town                    |
| 35  | Burk's Falls Village                |
| 36  | Burlington City                     |
| 37  | Caledon Town                        |
| 38  | Callander Municipality              |
| 39  | Cambridge City                      |
| 40  | Carleton Place Town                 |
| 41  | Carlow-Mayo Township                |
| 42  | Cavan Monaghan Township             |
| 43  | Central Huron Municipality          |
| 44  | Central Manitoulin Township         |
| 45  | Centre Hastings Municipality        |
| 46  | Champlain Township                  |
| 47  | Chapleau Township                   |
| 48  | Chatham-Kent Municipality           |
| 49  | Chisholm Township                   |
| 50  | Clarence-Rockland City              |

| No. | Municipality                      |
|-----|-----------------------------------|
| 51  | Clarington Municipality           |
| 52  | Cobourg Town                      |
| 53  | Cochrane Town                     |
| 54  | Collingwood Town                  |
| 55  | Cornwall City                     |
| 56  | Cramahe Township                  |
| 57  | Dawn-Euphemia Township            |
| 58  | Deseronto Town                    |
| 59  | Douro-Dummer Township             |
| 60  | Dryden City                       |
| 61  | Dysart et al Township             |
| 62  | Ear Falls Township                |
| 63  | East Ferris Township              |
| 64  | East Gwillimbury Town             |
| 65  | East Hawkesbury Township          |
| 66  | East Zorra - Tavistock Township   |
| 67  | Elliot Lake City                  |
| 68  | Erin Town                         |
| 69  | Espanola Town                     |
| 70  | Essa Township                     |
| 71  | Essex Town                        |
| 72  | Faraday Township                  |
| 73  | Fauquier-Strickland Township      |
| 74  | Fort Erie Town                    |
| 75  | Fort Frances Town                 |
| 76  | French River Municipality         |
| 77  | Gananoque Town                    |
| 78  | Georgian Bay Township             |
| 79  | Georgian Bluffs Township          |
| 80  | Georgina Town                     |
| 81  | Goderich Town                     |
| 82  | Grand Valley Town                 |
| 83  | Gravenhurst Town                  |
| 84  | Greater Napanee Town              |
| 85  | Greater Sudbury City              |
| 86  | Grimsby Town                      |
| 87  | Guelph City                       |
| 88  | Guelph-Eramosa Township           |
| 89  | Haldimand City                    |
| 90  | Halton Hills Town                 |
| 91  | Hamilton City                     |
| 92  | Hamilton Township                 |
| 93  | Hanover Town                      |
| 94  | Hastings Highlands Municipality   |
| 95  | Havelock-Belmont-Methuen Township |
| 96  | Hawkesbury Town                   |
| 97  | Hearst Town                       |
| 98  | Horton Township                   |
| 99  | Howick Township                   |
| 100 | Huntsville Town                   |

**Table 3 - Municipalities with Complete Property Standards By-law Coverage**

| No. | Municipality                            |
|-----|---|
| 101 | Huron East Municipality                 |
| 102 | Ingersoll Town                          |
| 103 | Innisfil Town                           |
| 104 | Iroquois Falls Town                     |
| 105 | James Township                          |
| 106 | Johnson Township                        |
| 107 | Kapuskasing Town                        |
| 108 | Kawartha Lakes City                     |
| 109 | Kenora City                             |
| 110 | Kincardine Municipality                 |
| 111 | King Township                           |
| 112 | Kingston City                           |
| 113 | Kingsville Town                         |
| 114 | Kirkland Lake Town                      |
| 115 | Kitchener City                          |
| 116 | Laird Township                          |
| 117 | Lakeshore Town                          |
| 118 | Lambton Shores Municipality             |
| 119 | LaSalle Town                            |
| 120 | Laurentian Hills Town                   |
| 121 | Laurentian Valley Township              |
| 122 | Leamington Municipality                 |
| 123 | Leeds and the Thousand Islands Township |
| 124 | Lincoln Town                            |
| 125 | London City                             |
| 126 | Loyalist Township                       |
| 127 | Lucan Biddulph Township                 |
| 128 | Madoc Township                          |
| 129 | Magnetawan Municipality                 |
| 130 | Marathon Town                           |
| 131 | Marmora and Lake Municipality           |
| 132 | Matachewan Township                     |
| 133 | Mattawa Town                            |
| 134 | McNab-Braeside Township                 |
| 135 | Meaford Municipality                    |
| 136 | Merrickville-Wolford Village            |
| 137 | Middlesex Centre Municipality           |
| 138 | Midland Town                            |
| 139 | Milton Town                             |
| 140 | Minden Hills Township                   |
| 141 | Minto Town                              |
| 142 | Mississauga City                        |
| 143 | Mississippi Mills Town                  |
| 144 | Montague Township                       |
| 145 | Morris-Turnberry Municipality           |
| 146 | Muskoka Lakes Township                  |
| 147 | New Tecumseth Town                      |
| 148 | Newbury Village                         |
| 149 | Newmarket Town                          |
| 150 | Niagara Falls City                      |

| No. | Municipality                            |
|-----|---|
| 151 | Niagara-on-the-Lake Town                |
| 152 | Nipigon Township                        |
| 153 | Norfolk County                          |
| 154 | North Bay City                          |
| 155 | North Dumfries Township                 |
| 156 | North Dundas Township                   |
| 157 | North Glengarry Township                |
| 158 | North Grenville Municipality            |
| 159 | North Huron Township                    |
| 160 | North Kawartha Township                 |
| 161 | North Middlesex Municipality            |
| 162 | North Perth Town                        |
| 163 | North Stormont Township                 |
| 164 | Northeastern Manitoulin & The Isl. Town |
| 165 | Northern Bruce Peninsula Municipality   |
| 166 | Norwich Township                        |
| 167 | Oakville Town                           |
| 168 | Oil Springs Village                     |
| 169 | Oliver Paipoonge Municipality           |
| 170 | Orangeville Town                        |
| 171 | Orillia City                            |
| 172 | Oshawa City                             |
| 173 | Otonabee-South Monaghan Township        |
| 174 | Ottawa City                             |
| 175 | Owen Sound City                         |
| 176 | Parry Sound Town                        |
| 177 | Pelee Township                          |
| 178 | Pelham Town                             |
| 179 | Pembroke City                           |
| 180 | Perry Township                          |
| 181 | Perth East Township                     |
| 182 | Perth South Township                    |
| 183 | Perth Town                              |
| 184 | Petawawa Town                           |
| 185 | Peterborough City                       |
| 186 | Petrolia Town                           |
| 187 | Pickering City                          |
| 188 | Pickle Lake Township                    |
| 189 | Plympton-Wyoming Town                   |
| 190 | Point Edward Village                    |
| 191 | Port Colborne City                      |
| 192 | Port Hope Municipality                  |
| 193 | Powassan Municipality                   |
| 194 | Prescott Town                           |
| 195 | Puslinch Township                       |
| 196 | Quinte West City                        |
| 197 | Rainy River Town                        |
| 198 | Red Lake Municipality                   |
| 199 | Red Rock Township                       |
| 200 | Renfrew Town                            |

**Table 3 - Municipalities with Complete Property Standards By-law Coverage**

| No. | Municipality                     |
|-----|----------------------------------|
| 201 | Richmond Hill Town               |
| 202 | Russell Township                 |
| 203 | Sarnia City                      |
| 204 | Saugeen Shores Town              |
| 205 | Sault Ste. Marie City            |
| 206 | Schreiber Township               |
| 207 | Scugog Township                  |
| 208 | Selwyn Township                  |
| 209 | Severn Township                  |
| 210 | Shelburne Town                   |
| 211 | Sioux Lookout Municipality       |
| 212 | Smiths Falls Town                |
| 213 | Smooth Rock Falls Town           |
| 214 | South Bruce Municipality         |
| 215 | South Glengarry Township         |
| 216 | South Huron Municipality         |
| 217 | South River Village              |
| 218 | South Stormont Township          |
| 219 | Southwest Middlesex Municipality |
| 220 | South-West Oxford Township       |
| 221 | Spanish Town                     |
| 222 | St. Catharines City              |
| 223 | St. Clair Township               |
| 224 | St. Thomas City                  |
| 225 | Stratford City                   |
| 226 | Strathroy-Caradoc Township       |
| 227 | Strong Township                  |
| 228 | Sundridge Village                |
| 229 | Tay Township                     |
| 230 | Tecumseh Town                    |
| 231 | Temagami Municipality            |
| 232 | Temiskaming Shores City          |
| 233 | Thames Centre Municipality       |
| 234 | The Nation Municipality          |
| 235 | The North Shore Township         |
| 236 | The South Bruce Peninsula Town   |
| 237 | Thessalon Town                   |
| 238 | Thorold City                     |
| 239 | Thunder Bay City                 |
| 240 | Tillsonburg Town                 |
| 241 | Timmins City                     |
| 242 | Tiny Township                    |
| 243 | Toronto City                     |
| 244 | Trent Hills Municipality         |
| 245 | Trent Lakes Municipality         |
| 246 | Tweed Municipality               |
| 247 | Uxbridge Township                |
| 248 | Vaughan City                     |
| 249 | Wainfleet Township               |
| 250 | Warwick Township                 |

| No. | Municipality                  |
|-----|-------------------------------|
| 251 | Wasaga Beach Town             |
| 252 | Waterloo City                 |
| 253 | Wawa Municipality             |
| 254 | Welland City                  |
| 255 | Wellesley Township            |
| 256 | West Elgin Municipality       |
| 257 | West Grey Municipality        |
| 258 | West Lincoln Township         |
| 259 | West Nipissing Municipality   |
| 260 | West Perth Municipality       |
| 261 | Westport Village              |
| 262 | Whitby Town                   |
| 263 | Whitchurch - Stouffville Town |
| 264 | Whitewater Region Township    |
| 265 | Wilmot Township               |
| 266 | Windsor City                  |
| 267 | Wollaston Township            |
| 268 | Woodstock City                |
| 269 | Woolwich Township             |



**MINISTRY OF MUNICIPAL AFFAIRS | MINISTRY OF HOUSING**

**Municipal Services Offices Contact List**

**Central Municipal Services Office**

**General Inquiry: 416-585-6226**

**Toll Free: 1-800-668-0230**

**Eastern Municipal Services Office**

**General Inquiry: 613-545-2100**

**Toll Free: 1-800-267-9438**

**Municipal Services Office - North (Sudbury)**

**General Inquiry: 705-564-0120**

**Toll Free: 1-800-461-1193**

**Municipal Services Office - North (Thunder Bay)**

**General Inquiry: 705-564-6862**

**Toll Free: 1-800-465-5027**

**Western Municipal Services Office**

**General Inquiry: 519-873-4020**

**Toll Free: 1-800-265-4736**



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June 8, 2017  
17-1015

AGENDA

Item: 13(8)  
Date: JUN 13 2017

Peggy Greco, CAO/Clerk-Treasurer  
Township of Prince  
3042 Second Line W.,  
Prince Township, ON  
P6A 6K4

Attention: Ms. Peggy Greco

Re: Additional Fee Substantiation – New Festival and Event Pavilion

Dear Peggy:

During the course of design/tendering activities for the New Festival and Events Pavilion, several concerns arose. Generally, the concerns were in regards to The Township acting as project Constructor, the division of labour and materials portions of the work, the coordination concerns due to dividing the work amongst multiple contractors and the invited bid process. As always, we remain committed to our clients and were pleased to assist with any issues or concerns that may arise. These issues were unforeseen, and have thereby caused us to exceed our allotted budget for the design portion of this assignment.

A summary of additional time spent is as follows:

|   |                 |
|---|-----------------|
| • 3 council meetings (travel + time in meeting)     | 6 hours         |
| • Phone time reviewing Tender Law with Township     | 2 hours         |
| • Phone time reviewing issues with division of work | 2 hours         |
| • <u>Revise tender document</u>                     | <u>6 hours</u>  |
| <b>Total</b>  | <b>16 hours</b> |

In summary, 16 additional hours @\$100/hour equates to a total request of \$1,600.00 in additional fees.

The above additional tasks and additional time spent are considered beyond the scope of work that would typically be undertaken during the course of typical design development.

We respectfully request that Council consider our request for approval of additional fees.

If you have any questions, do not hesitate to contact the undersigned at your convenience.

Yours truly,  
TULLOCH Engineering Inc.

Dan Moody, A.Sc.T.  
Project Manager



AGENDA  
Item: 13(h)  
Date: JUN 13 2017

**ADMINISTRATIVE REPORT**

|   |                                      |
|---|--------------------------------------|
| <b>Date:</b> June 02, 2017                          | <b>Date Presented:</b> June 13, 2017 |
| <b>Prepared By:</b> Sharmina Yasmin                 | <b>Department:</b> Municipal Office  |
| <b>Subject:</b> Northern Ontario Internship Program |                                      |

The intent of the Northern Ontario Internship Program is to strengthen Northern Ontario's competitive advantage and build economic development capacity by attracting and retaining graduates in the North. The program provides recent graduates who are interested in launching and building their careers in Northern Ontario access to internships.

We are planning to apply for this fund so that we can hire someone for our Events and Pavilion project as well as for Library. The person will help our Library volunteers with their day to day accounting, social Media and poster designing activities and also with the whole events & pavilion project. He will also help us with planning, preparing, and facilitating of any upcoming events.

**Funder:** The Northern Ontario Heritage Fund Corporation (NOHFC)  
**Category:** Training and work experience to recent graduates  
**Duration:** 52 week internship period  
**Funding:** 90 percent of a recent graduate's salary to a maximum contribution of \$31,500.

Respectfully,

Sharmina Yasmin  
Special Projects Coordinator