

CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW 94-16

being a by-law to appoint a Chief Building Official for the enforcement of the Building Code Act, within the limits of the Corporation of the Township of Prince

WHEREAS the Council of the Corporation of the Township of Prince is responsible for the enforcement of the provisions of the Building Code Act in the municipality

AND WHEREAS the Ontario Building Code Act provides as follows:

"The Council of each municipality shall appoint a Chief Building Official and such inspectors as are necessary for the purposes of the enforcement of this Act in the areas in which the municipality has jurisdiction."

THEREFORE the Municipal Council of the Corporation of the Township of Prince pursuant to the provisions of the Building Code Act and amendments thereto **ENACTS AS FOLLOWS**

- (1) THAT **DONALD MOUSSEAU** is hereby appointed Chief Building Official as defined in the provisions of Section 1 of the Building Code Act for the Corporation of the Township of Prince.
- (2) The terms and conditions of this appointment under the provisions of section 1 of this by-law shall be as defined in the provisions of the Building Code Act, and amendments thereto and Schedule "A" which forms part of this by-law.
- (3) THAT the said Chief Building Official shall be paid such salary and benefits as Council may from time to time determine.
- (4) This by-law comes into force on the date of its passing.
- (5) By-law 86-6 is hereby repealed.

READ a first second and third time and finally passed this 25th day of October 1994.


Reeve


Administrator

SCHEDULE 'A' TO BY-LAW 94-16

JOB DESCRIPTION - BUILDING INSPECTOR

1. Answer telephone enquiries and provide information with respect to the issuance of permits and any other information relating to the duties of the Building Inspector.
2. Issue Building Permits, Demolition Permits, Occupancy Permits with the Ontario Building Code, the National Building Code and the by-laws of the Township of Prince.
3. Make inspections as required - a minimum of four (4) inspections on single family dwellings.
4. Submit all receipts and copies of building permits issued to the Administrator on a regular basis.
5. Provide the Administrator with all blueprints, correspondence and related material for safekeeping in property files.
6. Determine and assign correct civic numbers for new residential dwellings in accordance with municipal by-laws.
7. Attend regular meetings of Council and provide a report on permits issued and any other activities in the building department.
8. Carry out any policies and instructions of Council with respect to the Building Department.
9. Perform all duties defined in the provisions of the Building Code Act and amendments thereto.