

THE CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 96-18

Being a by-law to authorize execution by the Reeve and Administrator between the municipality and Algoma District Social Services

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PRINCE HEREBY ENACTS AS FOLLOWS:

1. THAT the Reeve and Administrator be and they are hereby authorized to execute and affix the Corporate Seal to an Agreement between the municipality and Algoma District Social Services under the Algoma Job Incentive Project, which Agreement is attached hereto as Schedule "A".
2. SCHEDULE "A"
Schedule "A" forms part of this by-law.

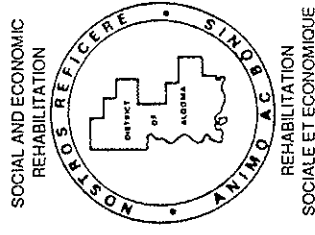
READ THREE TIMES AND PASSED in open Council this 12th day of November, 1996.

David Edgar
Reeve

Shirley J. G. G.
Clerk

ALGOMA DISTRICT SOCIAL SERVICES SERVICES SOCIAUX

R.R.1, Thessalon, Ontario, P0R 1L0
Tel.: (705) 842-3370 • Fax: (705) 842-3747



MEMORANDUM OF UNDERSTANDING

between

The Corporation of the Township of Prince
ORGANIZATION/MUNICIPALITY

and

David Rowlinson
PARTICIPANT

and

Tracey Brick on behalf of
ALGOMA DISTRICT SOCIAL SERVICES BOARD

This Memorandum of Understanding summarizes the agreement between the Organization/Municipality, Participant and the Algoma District Social Services Board and the Algoma Job Incentive Project.

The Organization/Municipality will provide a training placement to the Participant from **Monday, October 18, 1996 to Monday, March 31, 1997** according to the approved Algoma Job Incentive Project training proposal (Schedule "A" attached).

During the periods noted above, you agree that your organization/municipality will make a commitment to:

- * provide a working environment that focuses on participant training and learning;
- * design an individualized training plan which will be reviewed and signed-off by each participant placed;
- * assign a training supervisor for the duration of the participant's training, on-site

supervision and a performance evaluation;

- * promptly notify the Opportunity Planning Services Unit of any absences in excess of three days;
- * provide the Opportunity Planning Services Unit staff with mid-term and final evaluations of each participant's training placement;
- * advise the participant by letter when the term of the position is about to be completed;
- * allow the participant time off to attend interviews with Opportunity Planning Services Unit staff;
- * assist participant in his/her efforts to search for and obtain regular employment by allowing time off to attend scheduled job interviews;
- * provide a letter of reference;
- * adhere to all applicable federal, provincial and municipal legislation, regulations, and by-laws respecting the workplace.
- * pay a \$100.00 allowance per month to the training participant.

In turn the participant agrees to participate voluntarily in the Algoma Job Incentive Project, and:

- * attend the training placement as required by the training organization/municipality and perform the duties as outlined in the training plan;
- * notify their Opportunity Planning Counsellor immediately if they experience difficulties at the workplace;
- * adhere to the organization's/municipality's workplace policies, regulations and procedures;
- * promptly notify any absences to their training supervisor;
- * promptly report any real or apparent breaches of the training placement agreement or legislation; and,
- * complete mid-term and final evaluations of their training placement.

Should a trainee withdraw early from his/her placement, their Social Assistance Benefits will not be jeopardized.

As a participating organization in the Algoma Job Incentive Project, you confirm that the selected participant is covered by the Workers' Compensation Act or alternately you have third party liability insurance currently held by your organization.

As a participating organization in the Algoma Job Incentive Project, you agree that you shall indemnify and save harmless the Algoma District Social Services Board and the Ministry of Community and Social Services from and against any and all costs, claims, demands, suits, actions and judgements made, brought or recovered resulting from any act or omission by your organization, its officers, directors, staff and agents in connection with the provision of services pursuant to this Memorandum of Understanding.

Your signature on this agreement indicates that you and your organization agree to abide by the terms and conditions outlined above. Please sign all three (3) copies of this agreement and return to R.R.#1, Thessalon, Ontario P0R 1L0. A copy will be forwarded to you, the participant(s) and a copy will be retained on file by the Opportunity Planning Services Unit.

Thank you for your interest in the Algoma Job Incentive Project. We look forward to a successful training placement. **If at any time you wish to discuss the training placement further, or if any difficulties or concerns arise throughout the training placement period, please contact the Case Manager at (705)842-3370.**

Organization Official's Signature

Date

Participant's Signature

Date

per Algoma Job Incentive Project

Date