

THE CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 2002-10

Being a by-law to authorize execution by the Reeve and Administrator of an agreement between the municipality and the District of Sault Ste. Marie Social Services Administration Board for the provision of First Response services through the Prince Township Volunteer Fire Department

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PRINCE  
HEREBY ENACTS AS FOLLOWS:

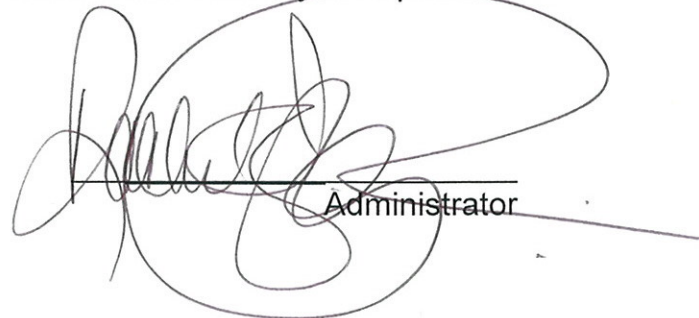
1. THAT the Reeve and Administrator be and they are hereby authorized to execute and affix the Corporate Seal to an Agreement between the municipality and the District of Sault Ste. Marie Social Services Administration Board for the provision of First Response services through the Prince Township Volunteer Fire Department, which Agreement is attached hereto as Schedule "A".

2. SCHEDULE "A"

Schedule "A" forms part of this by-law.

READ THREE TIMES AND PASSED in open Council this 10th day of September  
2002

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator



Schedule "A" to Bylaw 2002-10

**Agreement Between**

**The District of Sault Ste. Marie Social Services Administration Board  
(Herein referred to as the DSSMSSAB)**

**And**

**Corporation of Prince Township ~~Volunteer Fire Service~~<sup>v</sup>  
(Herein referred to as the Volunteer Fire Service)**

Whereas the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) is the Designated Delivery Agent for Land Ambulance Services under the Ambulance Act for the geographic jurisdiction of the City of Sault Ste. Marie, Prince Township and the 31 unincorporated townships in the Sault North Planning Board area.

And Whereas the District of Sault Ste. Marie Social Services Administration Board recognizes and supports First Response Teams (herein referred to as FRT) as an important component in providing pre-hospital care in the Emergency Health Services system.

A First Response Team is a DSSMSSAB approved, organized group of volunteers who respond to medical emergencies to assess and manage signs and symptoms of the sick and injured until Emergency Medical Services personnel arrive on the scene.

Now therefore the Corporation of Prince Township ~~Volunteer Fire Service~~<sup>v</sup> and the DSSMSSAB agree as follows:

**Qualifications and Certification**

1. First Response Teams will not be certified ambulance services but will work in conjunction with the Sault Ste. Marie Emergency Medical Services (SSMEMS) as operated by the City of Sault Ste. Marie Fire Services.
2. The First Response Team members will
  - a) Be trained in the Ministry of Health and Long Term Care (MOHLTC) approved Emergency First Responder Training program.
  - b) Hold current certificates in Emergency First Response, Cardio pulmonary resuscitation (CPR) and First Aid.
  - c) Must be 18 years of age
  - d) Must hold a class G drivers license

## **Supplies and Equipment**

3. The First Response Team will be eligible for training, supplies and a first response vehicle (when available) to support their activities.
4. The First Response Team will be eligible for Communication Equipment from the Central Ambulance Communication Centre (CACC) operated by the Ministry of Health and Long Term Care.
5. The First Response Team will be eligible to obtain standard patient care equipment and supplies through the SSMEMS. The use and maintenance of such equipment is subject to inspection by the Sault Ste. Marie Emergency Medical Services and the Sault Ste. Marie Provincial Base Hospital program as necessary.

## **Administrative Vehicles**

6. Any assigned First Response Vehicles will be used for calls dispatched or approved by CACC.
7. The First Response Vehicles will only be used to transport the members of the First Response Team and the equipment to the site of the call.
8. The First Response Vehicles will not transport patients.
9. Maintenance Expenses for the First Response vehicles are to be routed through the Sault Ste. Marie EMS.
10. The First Response Team is responsible for ensuring the vehicle is kept in an appropriate location and must designate one person to be responsible for it's maintenance. The name of that person is to be given to the Manager of the SSMEMS.
11. Vehicles provided to First Response Teams are part of the DSSMSSAB Ambulance fleet and are subject to inspection by the DSSMSSAB, SSMEMS or the MOHLTC.
12. Any unauthorized use of the First Response Team vehicle will result in a review of this agreement and possibly the removal of the vehicle from the First Response Team Vehicle.

## **First Response Team Medical Responsibilities**

13. The First Response Team will respond to medical emergencies when dispatched and or approved by the CACC.
14. First Response Team members will provide first aid and carry out only those medical activities they have been trained in through EFA, CPR or EFR until a dispatched ambulance (air or land) arrives.
15. First Response Team members will not transport patients from the scene of the medical emergency.
16. First Response Team members who are under the influence of alcohol or drugs **will not** respond to emergency calls. (This may include certain prescription medication)
17. First Response Team members will complete a First Responder Call report (available from SSMEMS) summarizing the care they administered to the patient. These reports will be forwarded to the Manager of the SSMEMS.

## **Termination**

18. This agreement may be terminated provided that 30 days written notice of intent to terminate shall be given to the other party.

Upon termination, any vehicle, equipment and supplies provided to the Corporation of Prince Township ~~Volunteer Fire Service~~ will be returned to the SSMEMS.

19. The DSSMSSAB may terminate this agreement without notice or without any liability in the event of:
  - a) Serious professional misconduct by the Corporation of Prince Township Volunteer Fire Service in the opinion of the DSSMSSAB, SSMEMS or the MOHLTC.
  - b) Neglect, failure or refusal to proceed promptly with the agreement as proposed.
  - c) Or failure to comply with any of the terms and conditions of this agreement.

20. Notice of Termination will be delivered to:

Chairperson  
District of Sault Ste Marie Social Services Administration Board.  
540 Albert St. E.  
Sault Ste. Marie Ontario P6A 7A7  
Phone: 705 541 7300  
Fax: 705 541 7316

Or  
Corporation of the Township of Prince  
3042 Second Line West  
Sault Ste. Marie Ontario, P6A6K4

**Term of the Agreement**

21. This agreement shall be in effect from Aug 17, 2002 to Aug 16, 2003 and shall be subject to renewal on an annual basis.

22. Any terms of this agreement may be altered by written amendment and with the mutual consent of the DSSMSSAB and Corporation of Prince Township ~~Volunteer Fire Service~~

In Witness whereof the parties have signed this agreement by their duly authorized officers

Dated at \_\_\_\_\_, Ontario this \_\_\_\_\_ day of \_\_\_\_\_ 2002

Signed, Sealed and Delivered

CORPORATION OF THE  
TOWNSHIP OF PRINCE

\_\_\_\_\_  
Representative from DSSMSSAB

\_\_\_\_\_  
~~Representatives for Township of  
Corporation of Prince Volunteer  
Fire Service~~

\_\_\_\_\_  
Witness

\_\_\_\_\_  
~~Witness~~

Copied to : Sault Ste. Marie Emergency Medical Services

August 19, 2002