

THE CORPORATION OF THE TOWNSHIP OF PRINCE
BY-LAW 2016-02
Being a by-law to regulate a Volunteer Fire Department.

WHEREAS the *Municipal Act, 2001*, and the *Fire Protection and Prevention Act, 1997*, permits the Council to enact a by-law to establish and regulate a fire department;

AND WHEREAS By-Law 94-15, passed October 11th 1994 and subsequently amended by By-Law 2002-16, By-Law 2009-03 and 2012-14;

NOW therefore, the Council of the Corporation of the Township of Prince hereby enacts as follows:

1. In this by-law, unless the context otherwise requires,

a) *approved* means approved by *council*

b) *chief administrative officer* means the person appointed by *council* to act as the chief administrative officer of the *corporation*

c) *corporation* means the Corporation of the Township of Prince

d) *council* means the Council of the Township of Prince

e) *fire chief* means the person appointed by *council* to act as fire chief for the *corporation*

f) *fire department* means the Township of Prince Volunteer Fire Department

g) *fire protection and emergency response services* include fire suppression, fire prevention, fire safety education, communications, training of persons involved in the provision of such services, such rescue services as the department is from time to time able and equipped to provide, emergency services, first response to medical emergencies to assess and manage signs and symptoms of the sick and injured until Emergency Medical Services personnel arrives, and the delivery of all those services.

h) *member* means any person appointed to the *fire department* and assigned to undertake *fire protection and emergency response services*, and includes officers and *volunteer firefighters*

i) *volunteer firefighter* means a fire fighter who provides *fire protection services* either voluntarily or for a nominal consideration, honorarium, training or activity allowance.

2. A fire department for the Township of Prince to be known as the Township of Prince Volunteer Fire Department is hereby continued and the head of the fire department shall be known as the fire chief.

3. The Fire Department shall provide fire protection and emergency response services to all of its approved areas of jurisdiction, shown in **Appendix A**, forming part of this by-law.

4. The fire department shall be structured in conformance with the approved Organizational Chart, **Appendix B**, forming part of this by-law.

5. The Township of Prince Volunteer Fire Department is exclusively a volunteer organization. Members are strictly volunteers and are not employed by or employees of the Township of Prince Volunteer Fire Department or the municipality.

6. The Fire Chief shall appoint such number of other officers as may be deemed necessary, subject to Council approval. Members of Council may not be appointed as members of the Fire Department. Councillors who are members of the Fire Department at the passing of this By-Law may continue in both capacities provided that there is no break in service in either position as councillor or fire fighter. They may serve as fire fighters only.

7. The Fire Chief has the authority to appoint any qualified person as a member of the Fire Department, subject to the approved policies of the Corporation in place from time to time. In order to maintain low response time, Goulais Avenue shall be the westerly boundary for volunteers. The Fire Chief may, at his discretion, appoint volunteers beyond this boundary, within reason, to maintain a full roster. The Fire Chief shall report to the Chief Administrative Officer the names and relevant personnel information of any member once appointed.

8. The Fire Chief is responsible to the Council through the Chief Administrative Officer for the proper administration and operation of the Fire Department, including the delivery of fire protection and emergency response services.

9. The Fire Chief shall implement all approved policies and shall develop such operating guidelines, general orders and departmental rules as necessary to implement the approved policies and to ensure the appropriate care and protection of all Fire Department members and equipment.

10. The Fire Chief shall review periodically all policies, orders, rules and operating guidelines of the Fire Department and may establish an advisory committee consisting of such members of the Fire Department as the Fire Chief may determine from time to time to assist in these duties.

11. The Fire Chief shall submit to the Council through the Chief Administrative Officer for approval the annual budget estimates for the Fire Department, an annual report and any other specific reports requested by the Council.

12. Each division of the Fire Department is the responsibility of the Fire Chief and is under the direction of the Fire Chief or a member designated by the Fire Chief. Designated members shall report to the Fire Chief on divisions and activities under their supervision and shall carry out all order of the Fire Chief.

13. Where the Fire Chief designates a member to act in the place of an officer in the Fire Department, such member, when so acting, has all of the powers and shall perform all duties of the officer replaced.

14. The Fire Chief may reprimand, suspend or dismiss any member for infraction of any provisions of this by-law, policies, general orders and departmental rules that, in the opinion of the Fire Chief, would be detrimental to discipline or the efficiency of the Fire Department. All such disciplinary measures shall forthwith be reported, in writing, to the Chief Administrative Officer.

15. The Fire Chief shall take all proper measures for the prevention, control and extinguishment of fires and the protection of life and property and shall exercise all powers mandated by the *Fire Protection and Prevention Act*, and the Fire Chief shall be empowered to authorize the activities described in **Appendix C**, forming part of this by-law.

16. The Fire Department shall not respond to a call with respect to a fire or emergency outside the limits of the municipality except with respect to a fire or emergency:

a) that, in the opinion of the Fire Chief or designate of the Fire Department, threatens property in the municipality or property situated outside the municipality that is owned or occupied by the municipality

b) in a municipality with which an approved agreement has been entered into to provide fire protection and emergency response services which may include automatic aid

c) on property with which an approved agreement has been entered into with any person or corporation to provide fire protection and emergency response services

d) at the discretion of the Fire Chief, to a municipality authorized to participate in any District Mutual Aid Plan established by a fire coordinator appointed by the fire marshal or any other similar reciprocal plan or program

e) on property beyond the municipal boundary where the Fire Chief or designate determines immediate action is necessary to preserve life or property and the appropriate department is notified to respond and assume command or establish alternative measures acceptable to the Fire Chief or designate.

17. By-Law 94-15, By-Law 2002-16, By-Law 2009-03 and By-Law 2012-14 are repealed.

This by-law shall come into force and take effect upon the final reading thereof.

READ THREE TIMES AND PASSED in open Council this 12th day of January 2016.

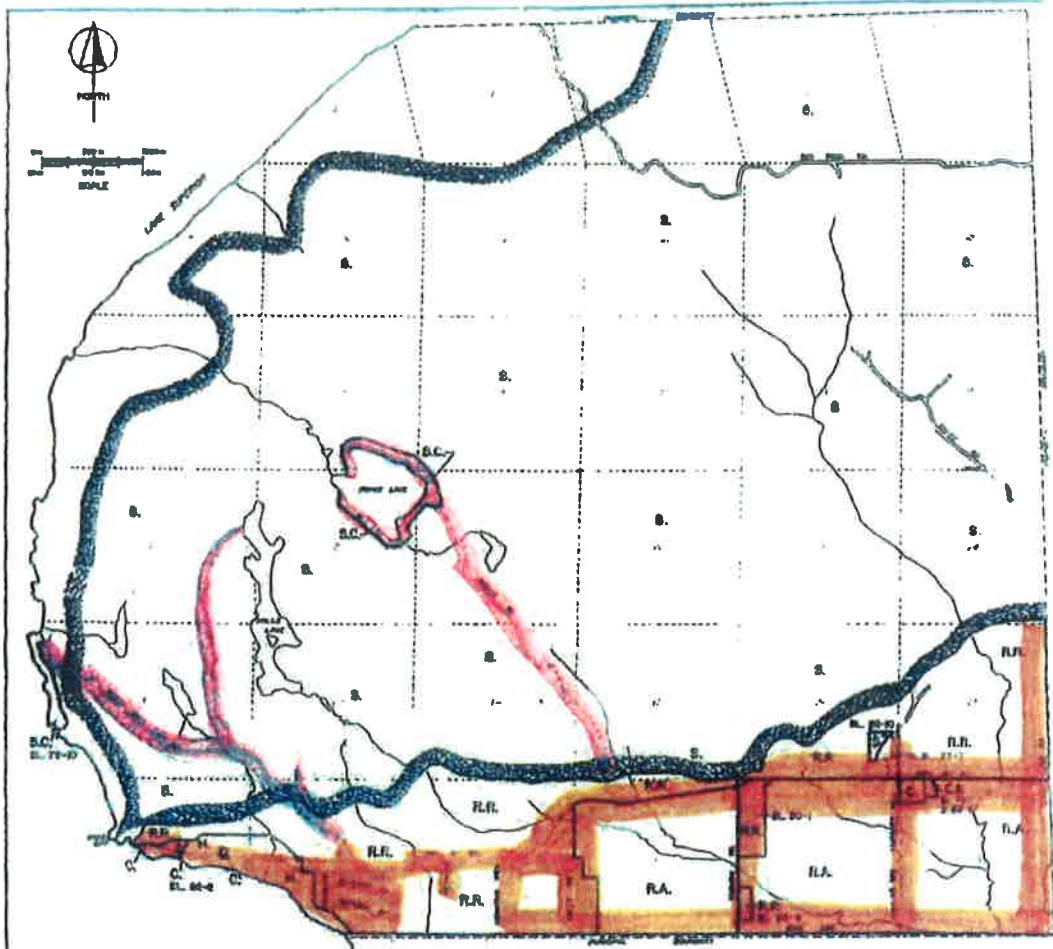




Mayor, Ken Lamming




Clerk, Peggy Greco

Prince Township Fire Department
Map
Appendix A to By-Law 2016-02

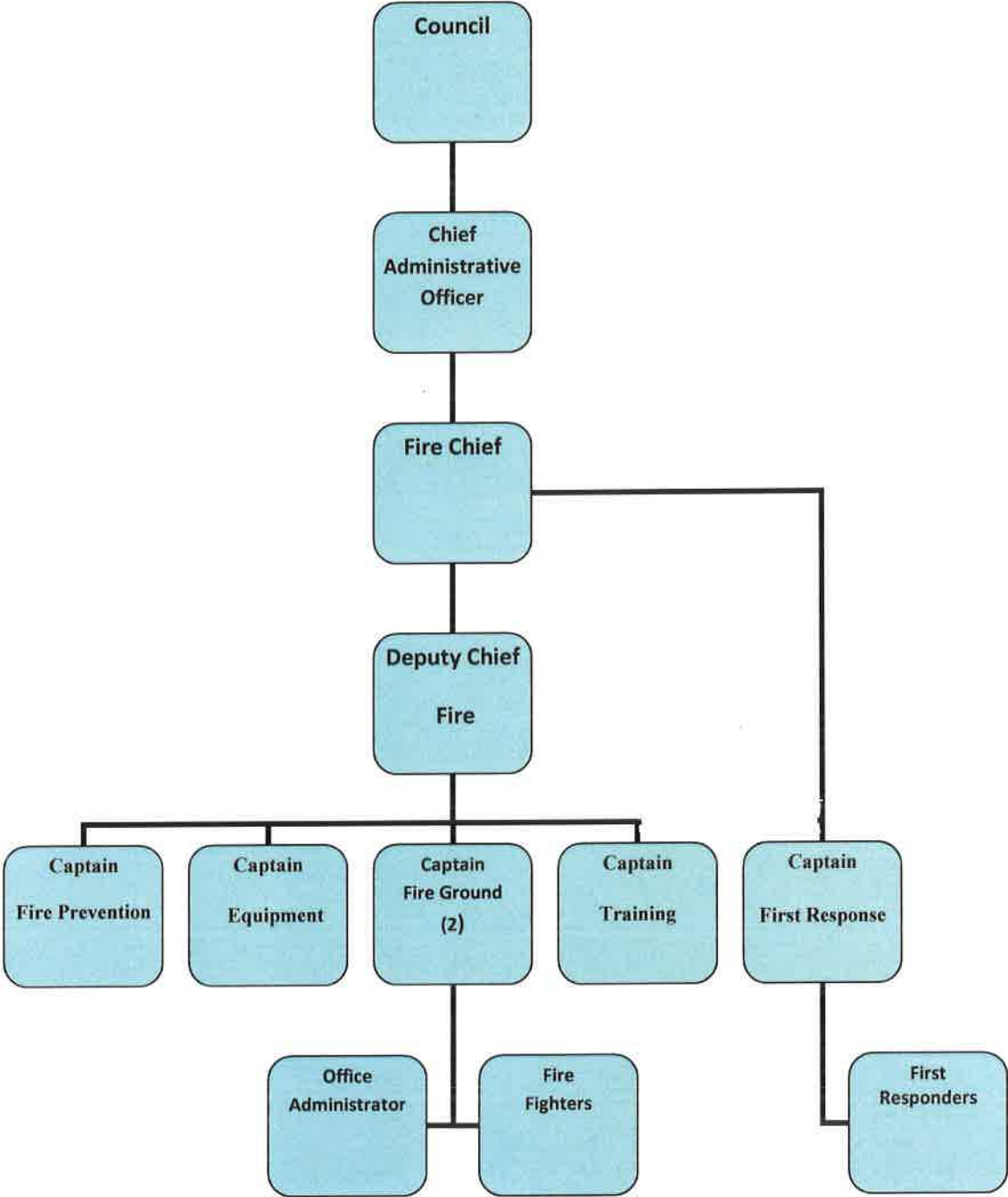


 summer only
 year round

 Prince Township Volunteer Firefighters
(300 ft. off Township Roads)

 MNR

**Prince Township Fire Department
Organizational Chart
Appendix B to By-Law 2016-02**



BY-LAW 2016-02

APPENDIX C

The Prince Township Volunteer Fire Department is authorized to participate in the following activities and services:

- Fire suppression
- Fire prevention
- Fire safety education and communications
- Training
- First response to medical emergencies

Prohibited activities include, but are not limited to, the following:

- Ice rescue
- Water rescue
- Auto extrication
- Ambulatory services
- Forest fire suppression outside of the approved areas of jurisdiction
- High-level rescue (rappelling)