

**CORPORATION OF THE TOWNSHIP OF PRINCE
BY-LAW NO. 2017-29**

Being a by-law to authorize the Mayor and
CAO/Clerk-Treasurer to enter an Purchase of Service
Agreement between Prince Township

And


the City of Sault Ste. Marie for the delivery of
technical services in administering the provisions of
the Ontario Building Code and Township By-laws
relating to the construction of buildings

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PRINCE
HEREBY ENACTS AS FOLLOWS:

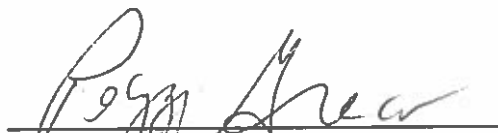
1. THAT the Mayor and CAO/Clerk-Treasurer are hereby authorized to execute and affix the Corporate Seal to the Agreement between the Corporation of the Township of Prince and the City of Sault Ste. Marie, which Agreement is attached hereto as Schedule "A".
2. Schedule "A"

Schedule "A" forms part of this by-law.

READ THREE TIMES AND PASSED in open Council this 14th day of November
2017.



Mayor, Ken Lamming



CAO/Clerk-Treasurer, Peggy Greco

THIS AGREEMENT (the "Agreement") made this 6th day of November, 2017.

BETWEEN:

THE CORPORATION OF THE CITY OF SAULT STE. MARIE
(hereinafter referred to as the "City")

- and -

THE CORPORATION OF THE TOWNSHIP OF PRINCE
(hereinafter referred to as the "Township")

WHEREAS the Township has requested that the City provide technical assistance to the Township in administering the provisions of the Ontario Building Code and Township by-laws relating to construction of buildings;

AND WHEREAS the City has agreed to provide such technical assistance subject to the terms and conditions as set out in this Agreement;

NOW THEREFORE in consideration of the rents, covenants and agreements herein contained and hereby assumed, the parties for themselves and their respective successors and assigns do hereby covenant and agree with one another as follows:

GENERAL PROVISIONS

1. The City shall provide plans examination and building inspection services (the "Plans Examination & Inspection Services") as follows:
 - a. Plans examination and review for compliance with the Ontario Building Code and the Township's building and zoning by-laws, excluding the Township's property standards by-law;
 - b. Written correspondence describing plan review and inspection deficiencies to applicant and associated parties;
 - c. Analyses of written responses or amended plans resulting from the plan review and inspection;
 - d. Written notices to the Township regarding matters that pertains to the building permits;
 - e. Inspections of buildings under construction as required upon notification by the applicant directly to the City of Sault Ste. Marie Building Division;
 - f. Attendance in court for the purpose of providing evidence on behalf of the Township in the event that the Township undertakes a prosecution arising from non-compliance;
 - g. Enforcement and prosecutorial services;
 - h. Building permit applications will be submitted directly to the Sault Ste. Marie Building Division;
 - i. Building permit and inspection statistical data will be submitted on a monthly basis to the Township.

2. The said Plans Examination & Inspection Services shall be performed by duly qualified City employees and City employees shall be subject to direction from the City only.
3. City employees providing Plans Examination & Inspection Services to the Township shall maintain a work log indicating the dates and lengths of time that such employees have performed Plans Examination & Inspection Services and the nature of such services.
4. The City, as employer, shall pay all salaries, wages and costs associated with its Building Division.
5. The Township shall appoint by by-law any person(s) employed by the City as its inspectors pursuant to the Building Code Act.

COST OF INSPECTION SERVICES

6. Permit fees to be provided to the City of Sault Ste. Marie Building Division by the permit applicant at the time of application. The fees for the required permit are based on the service index as listed in Schedule "A" to this Agreement. This amount shall comprise the full cost of The Building Division Plans Examination & Inspection Services inclusive of enforcement and clerical duties, mileage and miscellaneous expenses for inspections related to all Building Classification.

COMMENCEMENT AND TERMINATION OF AGREEMENT

7. This Agreement shall be in force for one year commencing on the 2nd day of January 2018 and shall conclude on the 31st day of December 2018 (the "Term").
8. Either party to this Agreement may terminate this Agreement at any time and for any reason upon thirty (30) days written notice of termination to the other party. Should a notice to terminate be given, the City shall continue to collect permit fees and provide the Plans Examination & Inspection Services outlined in this Agreement up to and including the date of such termination.

NOTICE

10. All correspondence or other notices related to the terms of the Agreement shall be delivered as set forth below:

Chief Administrative Officer
The Corporation of the City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie ON P6A 5X6

Chief Administrative Officer/Clerk-Treasurer
Corporation of the Township of Prince
3042 Second Line West
Prince Township, ON P6A 6K4

ENTIRE AGREEMENT

- 11. This Agreement constitutes the entire Agreement between the parties, and there are no representations, warranties, collateral agreements or conditions affecting this Agreement or the relationship of the parties or supported hereby other than as expressed herein in writing. Any amendment to this Agreement must be in writing, duly executed by the parties.

IN WITNESS WHEREOF the parties hereto have affixed their Corporate Seals attested by the signatures of their duly authorized signing officers to be effective as of the 23rd day of October 2017.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

Per:

Acting S. Hollingsworth
 Mayor - ~~Christian Provenzano~~ Sandra Hollingsworth
Malcolm White
 City Clerk - Malcolm White

We have authority to bind the Corporation.

THE CORPORATION OF THE TOWNSHIP OF PRINCE

Per:

Ken Lamming
 Mayor - Ken Lamming
Peggy Greco
 CAO/Clerk-Treasurer - Peggy Greco

We have authority to bind the Corporation.

APPROVED BY
 CITY OF SAULT STE. MARIE
 BY-LAW# 2017-208



Schedule "A"

1. Permit fee shall be based on the formula given below unless otherwise specified in this schedule or a fixed fee (ff) will apply.

Permit fee = SI x A

Where SI = Service index for class of proposed work
A = floor area in m² of work involved.

2. A minimum fee of \$121.34 shall be charged for all work or if not described below as a Fixed Fee (FF).
3. For Building Classifications that are not described in sections 5 – 9 permit fees shall be based on the value of the proposed construction as determined by the Chief Building Official at a rate of 1% of the determined construction value.
4. Penalties for construction without a permit will be based on percentage of the equivalent permit fee. Where construction has commenced, the penalty shall be an additional 50%. Where framing has commenced the penalty shall be an additional 100%.

Building Classification

5. **New Construction / Alterations and Renovations** Service Index (SI)
\$ x 1m² unless otherwise indicated

Group A – (assembly occupancies)	
School, churches – New Construction	\$31.23
Restaurants – New Construction	\$31.23
All other assembly – New Construction	\$31.23
Alterations and Renovations (includes decks & roof structures)	\$8.62
Air supported structure	\$8.62
Emergency lighting	\$337.05 ff per Storey
Fire alarms	\$337.05 ff per Storey
Parking garage repairs	\$5.96
Portable classrooms foundations	\$8.62
Residing, re-roofing	\$1.04
Sprinkler, standpipes	\$337.05 ff plus \$0.56 / m ²
Tents - less than 225m ²	\$121.34
Tents - greater than 225m ²	\$404.46 ff
Window / Door replacement	\$4.83 / opening + \$121.34 ff

Group B - (institutional occupancies)	
All types – New Construction	\$31.23
Alterations and Renovations (includes decks & roof structures)	\$8.62
Emergency lighting	\$337.05 ff per Storey
Fire alarms	\$337.05 ff per Storey
Parking garage repairs	\$5.96
Residing, re-roofing	\$1.04
Sprinkler, standpipes	\$337.05 ff plus \$0.56 / m ²
Window / Door replacement	\$4.83 / opening + \$121.34 ff

Group C – (residential occupancies)	
Single Dwelling (SFD, townhouse, semi, duplex) – New Construction	\$25.71
Single Dwelling Modular Units – New Construction	\$22.44
All other multiple units – New Construction	\$20.70
Hotels, motels – New Construction	\$27.61
Alterations and Renovations (includes decks & roof structures)	\$6.90
Balcony repairs	\$121.34 ff + \$8.62 / unit
Basement finishing	\$6.12
Basement new under existing dwelling	\$6.90
Canopy, carport	\$12.77
Emergency lighting	\$337.05 ff per Storey
Fire alarms	\$337.05 ff per Storey
Foundation water / damp proofing & tile, pools, fencing, residing, reroofing, decks	\$121.34 ff
Attached garage and accessory buildings	\$6.12
Detached garage	\$6.12
Shed < 25 m2	\$121.34 ff
Sprinkler, standpipes	\$337.05 ff plus \$0.56 / m ²
Window / Door replacement	\$4.83 / opening + \$121.34 ff

Group D – (business & personal services occupancies)	
Offices and all others – shell only – New Construction	\$23.73
Interior tenant finishing – New Construction	\$6.47
Alterations and Renovations (includes decks & roof structures)	\$6.90
Emergency lighting	\$337.05 ff per Storey
Fire alarms	\$337.05 ff per Storey
Parking garage repairs	\$5.95
Residing, re-roofing	\$1.04
Sprinkler, standpipes	\$337.05 ff plus \$0.56 / m ²
Window / Door replacement	\$4.83 / opening + \$121.34 ff

Group E – (mercantile occupancies)	
Retail store shell, department store, supermarkets, all other Group E – New Construction	\$17.80
Interior tenant finishing	\$6.47
Alterations and Renovations (includes decks & roof structures)	\$6.90
Emergency lighting	\$337.05 ff per Storey
Fire alarms	\$337.05 ff per Storey
Parking garage repairs	\$5.96
Residing, re-roofing	\$1.02
Sprinkler, standpipes	\$337.05 ff plus \$0.56 / m ²
Window / Door replacement	\$4.83 / opening + \$121.34 ff

Group F – (Industries occupancies)	
Industrial building shell less than 7500 m ² – New Construction	\$13.80
Industrial building shell greater than 7500 m ² – New Construction	\$11.21
Parking garage – New Construction	\$8.88
All other F occupancies – New Construction	\$13.80
Interior tenant finishing	\$6.47
Alterations and Renovations (includes decks & roof structures)	\$6.90
Emergency lighting	\$337.05 ff per Storey
Fire alarms	\$337.05 ff per Storey
Farm buildings	\$5.95
Industrial Equipment Foundations	1% of construction value
Parking garage repairs	\$5.96
Residing, re-roofing	\$1.04
Sprinkler, standpipes	\$337.05 ff plus \$0.56 / m ²
Window / Door replacement	\$4.83 / opening + \$121.34 ff
6. Demolition	
Group C – Single Family Dwelling 55 m ² or less	\$129.43 ff
All others	\$258.85 ff
7. Designated Structures OBC Subsection 1.3.1.1.	
Crane runway	\$975.02 ff / structure
Exterior tanks	\$975.02 ff / structure
Outdoor pool and spa	\$32.44
Wind power towers	\$975.02 ff / structure
All other structures	\$448.68 ff / structure
8. Standalone Mechanical	
New ductwork or piping	\$19.96 per diffuser, radiator, or unit
Group C residential Single Family Dwelling (unit and ductwork)	\$189.83 ff
New unit	\$189.83 / unit
Special mechanical system (exhaust hoods, solar panels etc.)	\$405.53 ff
Plumbing & drainage	\$18.63 / fixture
Sewer installation & capping (single residential unit)	\$121.34 ff
Site services (water, sewer servicing for all other buildings)	\$405.53 ff

9. Additional Charges	
Occupancy permit	\$20.70 ff / unit
Conditional permit	10% of applicable building permit fees (\$193.00 ff minimum)
Change of use permit	\$414.16 ff
Permit renewal/transfer	\$211.22 ff
Moving permit	\$121.34 ff
Re-inspection	\$121.34 ff
Sign permit (as regulated by Sign By-Law 2005-166)	\$121.34 ff each
Portable signs	\$121.34 ff
<i>Culvert as determined by Pubic Works & Transportation Dept</i>	
Curb or sidewalk depression	\$43.14 ff
Certificate of zoning conformity Single Family Dwelling	\$51.77 ff + HST (\$58.50)
Certificate of zoning conformity Other	\$103.54 ff + HST (\$117.00)
File Inquiry and plans inquiry Single Family Dwelling	\$51.77/SFD + HST (\$58.50)
Other	\$103.54/others + HST (\$117.00)
Annual Fee	\$862.85/Year + HST (\$975.02)
Lifting of Order	\$169.34 ff + HST (\$191.35)
Liquor License Application	\$103.54 ff + HST (\$117.00)
Alternative Solution Proposal (per application)	\$674.10 ff

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