

THE CORPORATION OF THE TOWNSHIP OF PRINCE  
REGULAR MEETING  
MINUTES

DATE: January 11<sup>th</sup> 2011  
TIME: 7:00 p.m.  
PLACE: Prince Township Community Centre  
Council Chambers  
CHAIR: Reeve K. Lamming  
PRESENT: Councillor R. Amadio  
Councillor I. Chambers  
Councillor R. Williamson  
Councillor A. Zuccato  
STAFF: B. Coughlin, CAO/Administrator  
M. Mousseau, Fire Chief

1. CALL TO ORDER

Reeve Lamming called the meeting to order.

2. DISCLOSURE OF INTEREST

None.

3. ADOPTION OF AGENDA

**Resolution No. 2011-01**

MOVED BY Councillor I. Chambers  
SECONDED BY Councillor R. Williamson

Resolved that the Agenda of the Regular Meeting of Council held January 11<sup>th</sup> 2011 be approved as submitted.

CARRIED

4. MINUTES OF THE PREVIOUS MEETING

**Resolution No. 2011-02**

MOVED BY Councillor I. Chambers  
SECONDED BY Councillor R. Amadio

Resolved that the Minutes of the Regular Meeting of Council held on November 9<sup>th</sup> 2010 be approved as submitted.

CARRIED

**Resolution No. 2011-03**

MOVED BY           Councillor I. Chambers  
SECONDED BY       Councillor R. Williamson

Resolved that the Minutes of the Inaugural Meeting of Council held December 14<sup>th</sup> 2010 be approved as submitted.

CARRIED

5. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES

None.

6. PETITIONS AND DELEGATIONS

None.

7. REPORTS OF MUNICIPAL OFFICERS AND COMMITTEES

a) Fire Chief – Update

The Fire Chief provided Council with a report of activities regarding the Volunteer Fire Department for 2010 and items of interest for 2011.

Council discussed the issue of training, and in particular the upcoming Essentials of Municipal Fire Protection seminar put on by the Office of the Fire Marshall, and hosted by the Township of Prince.

Council then discussed the purchase of capital equipment with the Fire Chief, particularly portable tanks. Council also discussed the possibility of replacing the current bunker gear and Equipment Van during the 2011 budget process, and asked the Fire Chief to have the vehicle inspected by a licensed mechanic outside of the department.

Councillor Williamson also extended her personal thanks to the department after receiving the first response aid in December.

**Resolution No. 2011-04**

MOVED BY           Councillor R. Williamson  
SECONDED BY       Councillor R. Amadio

Resolved that the Council of the Township of Prince accept the Report of the Fire Chief as information.

CARRIED

b) Administrator – AMO Council Member Training

The Administrator presented Council with a schedule of training for the AMO Council Member education course. Although Reeve Lamming declined the invitation, the other members of Council all expressed an interest to attend.

c) Administrator – Infrastructure Stimulus Fund

The Administrator presented Council with a letter from the Province regarding a possible extension of the Infrastructure Stimulus Fund program. Council discussed the progress of the project, and the Administrator noted that the generator would still need to be installed by March 31, 2011 in order to qualify under the Joint Emergency Preparedness Program grant.

**Resolution No. 2011-05**

MOVED BY           Councillor R. Amadio  
SECONDED BY       Councillor R. Williamson

Whereas the federal and provincial governments are providing a one-time extension of the deadline for funding of projects under the Infrastructure Stimulus Fund, Building Canada Fund – Communities Top-Up, , the Recreational Infrastructure Canada/Ontario Recreation Program, and the Knowledge Infrastructure Program from March 31, 2011 to October 31, 2011;

AND WHEREAS all funding from the Government of Canada and Ontario will cease after October 31, 2011;

AND WHEREAS the Township of Prince has asked the provincial government for an extension to federal and provincial funding to October 31, 2011 for Infrastructure Stimulus Fund project #1563 for Community Centre Renovations;

THEREFORE BE IT RESOLVED THAT the Township of Prince attests that it will continue to contribute its share of the required funding for the aforementioned projects;

AND BE IT FURTHER RESOLVED THAT actual claims for all eligible costs incurred by March 31, 2011, for the aforementioned projects must be and will be submitted no later than April 30, 2011;

AND BE IT FURTHER RESOLVED THAT the Township of Prince will ensure that the project will be completed.

CARRIED

d) Administrator – Community Emergency Management Coordinator

The Administrator advised Council that David Yanni will be resigning as the Community Emergency Management Coordinator for the Township of Prince as of January 17<sup>th</sup> 2011. Council discussed the possibility of replacing the CEMC and advertising the volunteer position in the next community newsletter. Councillor Zuccato also noted that she would be interested in volunteering for the position.

**Resolution No. 2011-06**

MOVED BY                      Councillor A. Zuccato  
SECONDED BY                Councillor I. Chambers

Resolved that the Council of the Township of Prince accept, with regret, the resignation of David Yanni as Community Emergency Management Coordinator, effective January 17<sup>th</sup> 2011.

CARRIED

e) Administrator – Head of Council Title

Reeve Lamming suggested that his title change from “Reeve” to “Mayor” to keep up with the times, and noted this had been done in other local municipalities. The Administrator noted that there is no distinction under the Municipal Act and the decision would be up to Council.

Council briefly discussed the issue, and Councillor Williamson suggested placing a notice in the next newsletter in order to receive input from residents. Council agreed.

8. MOTIONS AND NOTICE OF MOTIONS

None.

9. BY-LAWS

a) By-Law 2001-1, being a by-law to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.

Councillor Zuccato noted an error in the proposed by-law, with the interest originally written as 1.5 percent rather than 1.25 percent monthly interest which is the maximum prescribed by the Municipal Act. The Administrator changed this error prior to voting on the by-law.

Councillor Zuccato also discussed the issue of interest payments to residents for pre-payment of property taxes. Council discussed this with the Administrator, who

noted that this was not prescribed under the Municipal Act. She advised that the current by-law would need to be passed today due to the timing of the tax due dates, but noted that she would ask advice from the Ministry of Municipal Affairs and Housing on the issue. If the by-law needed to be changed to reflect this issue, it could be repealed at the next meeting of Council.

**Resolution No. 2011-07**

MOVED BY                   Councillor R. Williamson  
SECONDED BY           Councillor R. Amadio

Resolved that the Council of the Township of Prince hereby approve By-Law 2011-1, being a by-law to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.

CARRIED

10. CORRESPONDENCE

a) Ministry of Finance – Ontario Municipal Partnership Fund (OMPF)

b) Ministry of Citizenship and Immigration –  
i) Volunteer Service Award

Council briefly discussed options for nominations but all had been previously nominated for the award.

ii) Ontario Medal for Young Volunteers

Councillor Zuccato suggested Michael Burmaster of the Fire Department as a potential recipient of the award.

**Resolution No. 2011-08**

MOVED BY                   Councillor A. Zuccato  
SECONDED BY           Councillor I. Chambers

Resolved that the Council of the Township of Prince nominate Michael Burmaster for the Ontario Medal for Young Volunteers.

CARRIED

c) Municipal Property Assessment Corporation – 2010 Enumeration Update

d) United Counties of Stormont, Dundas & Glengarry – Resolution re: Farmland and Managed Forest Components of the OMPF

## 11. MINUTES OF BOARDS AND COMMITTEES

a) Sault Ste. Marie Region Conservation Authority – Minutes of the September 21<sup>st</sup> 2010 meeting

Councillor Zuccato asked for clarification on the minutes regarding applications from the area. Reeve Lamming, as representative to the Conservation Authority, explained the list.

b) Sault Ste. Marie Region Conservation Authority – Minutes of the November 16<sup>th</sup> 2010 meeting

## 12. NEW BUSINESS

Fire Chief Mousseau advised Council that there had been an incident with the repeater for the radios in December, which has been resolved. However, he provided Council with a calling list in case of a similar emergency.

Councillor Amadio asked the Administrator for an update regarding streetlighting and hiring an intern. She advised that she would try to provide an updated report for streetlighting at the next meeting, and was working on an internship application. Councillor Amadio also asked that a letter be sent to our federal representative Tony Martin regarding the status of the marina property, as he has agreed to speak with the Minister of Fisheries and Oceans personally.

Reeve Lamming noted that he would like to change the procedural by-law to allow citizens to speak throughout the Council meetings. The Administrator advised that she would bring forward a review of the entire by-law for comments.

The Administrator noted that with the new renovations to the offices, there was no longer room to store the piano. Council discussed the issue and suggested placing a request for bids in the next newsletter. If no bids were received, the piano could be donated to a community organization.

## 13. CLOSED SESSION

### **Resolution No. 2011-09**

MOVED BY                      Councillor R. Amadio  
SECONDED BY                Councillor R. Williamson

Resolved that the Council of the Township of Prince hereby go into closed session to discuss matters relating to:

1. Litigation or potential litigation, including matters before administrative tribunals;
2. Advice that is subject to solicitor-client privilege;
3. Personal matters about an identifiable individual; and

4. Labour relations/employee negotiations; and

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution.

CARRIED

Council then came out of closed session.

**Resolution No. 2011-10**

MOVED BY           Councillor R. Williamson  
SECONDED BY       Councillor R. Amadio

Resolved that the Council of the Township of Prince hereby come out of closed session, the time being 9:43 pm.

CARRIED

**Resolution No. 2011-11**

MOVED BY           Councillor R. Williamson  
SECONDED BY       Councillor R. Amadio

Resolved that the Council of the Township of Prince accept the resignation of Brianna Coughlin as Chief Administrative Officer/Administrator, effective February 25<sup>th</sup> 2011.

CARRIED

14. ADJOURNMENT

**Resolution No. 2011-12**

MOVED BY           Councillor R. Amadio  
SECONDED BY       Councillor R. Williamson

Resolved that the Council of the Township of Prince hereby adjourn until January 25<sup>th</sup> 2011 or the call of the chair.

CARRIED