

**CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
MINUTES
March 17, 2015
6:45 p.m. – Council Chambers**

Reeve Ken Lamming

Councillors: Dave Amadio, Ian Chambers, Michael Matthews and Enzo Palumbo (who arrived at 8:26 p.m.)

Staff: CAO/Clerk-Treasurer Peggy Greco, Administrative Assistant Brittany Agliani, Road Superintendent Brian Evans, Fire Chief Ed Haley, Fire Prevention Officer Jim Boissineau and Mechanical Officer Ryan Leonard

Media: Marguerite LaHaye

Delegations: Carlo DiCandia and Curtis Blatter

Public: Hal McGonigal, Jerry Archibald, Margaret Christenson, Amy Zuccato, and Jay Savoie

1. Call to Order

2. Approve Agenda

Resolution 2015-67

Moved by: I. Chambers

Seconded by: D. Amadio

Be it resolved that this Council hereby approves the agenda of March 17, 2015 and any addendum, as presented. (carried)

Due to the absence of Councillor Enzo Palumbo, who was attending the monthly Sault Ste. Marie Region Conservation Authority meeting of which he is a board member, Council agreed at the request of the Reeve, to discuss certain items of the agenda out of order.

3. Disclosure of Interest

None declared.

4. Minutes of Previous Meeting

a) February 10, 2015

Resolution 2015-68

Moved by: M. Matthews

Seconded by: I. Chambers

Be it resolved that this Council hereby adopts the minutes of the meeting of February 10, 2015, as presented. (carried)

5. Questions and Information Arising out of Minutes and not Otherwise on Agenda

6. Petitions and Delegations

a) Carlo DiCandia – Algoma Insurance Renewal

Resolution 2015-69

Moved by: D. Amadio

Seconded by: M. Matthews

Be it resolved that this Council hereby accepts the presentation by Carlo DiCandia, of Algoma Insurance, as information; and

Further be it resolved that this Council hereby agrees to renew the municipal insurance through Algoma Insurance at a premium of \$34,178.76, as amended with the exclusion of Councillor out of province coverage. (carried)

8. Planning

- a) Minor Variance Application M1/2015

Resolution 2015-70

Moved by: D. Amadio

Seconded by: I. Chambers

Be it resolved that this Council hereby approves Minor Variance Application M1/2015 with the following conditions:

- That the owner acknowledge in writing that the property is not zoned to allow commercial use and that the owner notify any subsequent purchaser that the building is not to be used in association with a commercial activity and;
- That the above acknowledgement be kept on file with the Township and;
- That proposed structure be used for the property owners own personal use and;
- That the door height be no greater than 14 ft. high. (carried)

7. Reports from Staff

- a) Fire Chief Report

Resolution 2015-71

Moved by: I. Chambers

Seconded by: M. Matthews

Be it resolved that this Council hereby accepts the Fire Chief's Report, as information; and

Further be it resolved that this Council hereby agrees to the purchase of a new repeater for the Fire Department, the cost to be part of the 2015 capital budget for the Department. (carried)

- b) Road Superintendent Report

Resolution 2015-72

Moved by: I. Chambers

Seconded by: M. Matthews

Be it resolved that this Council hereby agrees to enter into an agreement with the City of Sault Ste. Marie for the paving of Base Line between Gagnon Road and Walls Road at an estimated cost of \$120,071.96. (carried)

Resolution 2015-73

Moved by: M. Matthews

Seconded by: D. Amadio

Be it resolved that this Council hereby accepts the Road Superintendent's Report, as information. (carried)

- c) Animal Control Officer Report

Resolution 2015-74

Moved by: D. Amadio

Seconded by: I. Chambers

Be it resolved that this Council hereby accepts the Animal Control Officer's Report, as information. (carried)

- d) Clerk-Treasurer Report – Expenditure & Revenue Reports

Resolution 2015-75

Moved by: I. Chambers

Seconded by: M. Matthews

Be it resolved that this Council hereby accepts the Clerk's February 2015 expenditure report amount of \$155,637.00 and the February 2015 revenue report amount of \$ 256,903.09, as information. (defeated)

Resolution 2015-76

Moved by: I. Chambers

Seconded by: M. Matthews

Be it resolved that this Council hereby rescinds resolution #2015-75. (carried)

Resolution 2015-77

Moved by: D. Amadio

Seconded by: M. Matthews

Be it resolved that this Council hereby agrees to request a further breakdown of the cheque to Wishart #5911, and hold payment until further discussion. (carried)

Resolution 2015-78

Moved by: D. Amadio

Seconded by: I. Chambers

Be it resolved that this Council hereby accepts the Clerk's February 2015 expenditure report amount of \$155,637.00 and the February 2015 revenue report amount of \$ 256,903.09 as information, with the exception of cheque #5911. (carried)

e) Administrator Report – Meeting Management: Escribe & laptops/tablets

Resolution 2015-79

Moved by: M. Matthews

Seconded by: D. Amadio

Be it resolved that this Council hereby approves the purchase of laptops and/or tablets of the councillors choice; and

Further be it resolved that the cost of the devices deducted from the honorarium of the councillors and become their property by the end of their current term of office. (deferred)

f) Administrator Report – Central Algoma Clerks Association meeting

Resolution 2015-80

Moved by: D. Amadio

Seconded by: I. Chambers

Be it resolved that this Council hereby accepts the Administrator's report regarding the Central Algoma Clerks Association meeting held February 26, 2015, as information. (carried)

Councillor E. Palumbo arrived at 8:26 p.m.

9. By-Laws

a) By-Law 2015-08 – Change titles of Deputy Reeve and Reeve to Deputy Mayor and Mayor

Resolution 2015-81

Moved by: E. Palumbo

Seconded by: M. Matthews

Whereas the Municipal Act 2001, allowed the change in the name of the head of Council for single or lower tier municipalities to one of the following: 'Reeve, or Mayor'; and

Whereas of the 444 municipalities in Ontario, only 55 call the Head of Council 'Reeve', 29 of which are in Northern Ontario;

Now therefore be it resolved that this Council hereby agrees to change the Head of Council's title from Reeve to Mayor; and

Further be it resolved that this Council passes By-Law 2015-08, being a by-law to change the name of Reeve and Deputy Reeve to Mayor and Deputy Mayor. (carried)

b) By-Law 2015-10 – Inter-Municipal Agreement Renewal

Resolution 2015-82

Moved by: I. Chambers

Seconded by: D. Amadio

Be it resolved that this Council hereby adopts By-Law 2015-10 being a by-law to authorize execution by the Reeve and CAO of an agreement between the Corporation of the City of Sault Ste. Marie and the Corporation of the Township of Prince regarding Provincial Offences Act transfers. (carried)

c) By-Law 2015-11 – Agreement with Superior Propane

Resolution 2015-83

Moved by: E. Palumbo

Seconded by: M. Matthews

Be it resolved that this Council hereby adopts By-Law 2015-11 being a by-law to authorize execution by the Reeve and CAO of an agreement between Superior Propane, a division of Superior Plus LP, and the Township of Prince, provided the procurement policy is not contravened. (carried)

- d) By-Law 2015-12 – Agreement with District of S. S. M. Social Services Administration Board

Resolution 2015-84

Moved by: M. Matthews

Seconded by: I. Chambers

Be it resolved that this Council hereby adopts By-Law 2015-12 being a by-law to authorize execution by the Reeve and CAO of an agreement between the District of Sault Ste. Marie Social Services Administration Board and the Prince Township Parent/Child Resource Centre. (carried)

- e) By-Law 2015-13 – Emergency Response Plan update

Resolution 2015-85

Moved by: E. Palumbo

Seconded by: M. Matthews

Be it resolved that this Council hereby adopts By-Law 2015-13 being a by-law requiring an emergency management program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and a disaster-resilient community.

Further be it resolved that this Council hereby approves the addition of the Emergency Response Advisory Committee and the following members to By-Law 2015-02:

- Sergeant Jody Greco
- Donalda Walls
- Ed Haley
- Jerry Weise
- Jim Boissineau
- Fred Rushon
- Leslie Cassidy-Amadio

(carried)

10. Motions and Notices of Motions

- a) M. Matthews – Appointment to Transportation Advisory Sub-Committee

Resolution 2015-86

Moved by: M. Matthews

Seconded by: E. Palumbo

Be it resolved that this Council hereby approves Councillor Michael Matthews' appointment to the Transportation Advisory Sub-Committee and this be added to By-Law 2015-02. (carried)

- b) M. Matthews – Add Assisted Living Centre Committee and its members to By-Law 2015-02

Resolution 2015-87

Moved by: M. Matthews

Seconded by: D. Amadio

Be it resolved that this Council hereby approves the appointment of Councillor Michael Matthews and the following members to the Assisted Living Centre Committee:

- Councillor Michael Matthews
- Jerry Archibald
- Anna-Marie Wallenius
- Hal McGonigal
- Margaret Christenson
- Rhonda Matthews

And further be it resolved that this committee and its members be added to By-Law 2015-02. (carried)

- c) K. Lamming – Requesting support for grant for cement pad and poles

Resolution 2015-88

Moved by: K. Lamming

Seconded by: I. Chambers

Be it resolved that this Council hereby authorizes the CAO to complete a grant application through FedNor to build a cement and pole building for a farmer's market. (carried)

d) K. Lamming – Discussion of daily rates for travel

Resolution 2015-89

Moved by: K. Lamming

Seconded by: M. Matthews

Be it resolved that this Council hereby agrees to change the maximum allowance for meals with the following guidelines: Breakfast \$15, Lunch \$20, Dinner \$40; and

Further be it resolved that receipts must be provided and reimbursement will be based on the receipts. (carried)

e) Discussion of dates for Preliminary Budget meeting and meeting regarding Proposed Zoning By-Law with Planner, William Wierzbicki

Resolution 2015-90

Moved by: I. Chambers

Seconded by: E. Palumbo

Be it resolved that this Council hereby agrees to have meetings for the following:

Preliminary Budget on April 16, 2015 at 6:00 p.m.; and

Draft Zoning By-Law on April 9, 2015 at 6:00 p.m. (carried)

11. Correspondence (for your information)

- a) 2015 Farmland Forum – March 27, 2015 in Oshawa
- b) Continuous Improvement Fund – Request for Expressions of Interest due May 8, 2015
- c) Communities in Bloom Program – Register by April 30, 2015
- d) Ontario Human Rights Commission – Applying human rights lens in zoning, licensing and municipal decision-making
- e) FONOM – Updates: February 13, 19, 20 & 24, 2015
- f) LAS – Group home and auto insurance discounts for municipal staff and elected officials
- g) Friends of the Prince Township Library – Letter regarding Canada Summer Jobs Application to Carol Hughes, MP
- h) Ministry of Natural Resources – Municipal Forest Fire Management Agreement letter
- i) Soo Today article – Flashing Light for Airport Road
- j) Cara Stephen – Thank you letter for Prince Twp Academic Excellence Award

Resolution 2015-91

Moved by: I. Chambers

Seconded by: D. Amadio

Be it resolved that this Council hereby accepts Correspondence items a-j, as information. (carried)

12. Minutes of Boards and Committees

- a) Sault Ste. Marie Region Conservation Authority – December 16, 2014 & January 20, 2015
- b) Algoma Public Health Board – January 21 & 29, 2015
- c) Sault Ste. Marie Police Services Board – January 22, 2015
- d) Prince Township Public Library Board – February 4, 2015
- e) District of S. S. Sm. Social Services Administration Board – January 15, 2015

Resolution 2015-92

Moved by: M. Matthews

Seconded by: I. Chambers

Be it resolved that this Council hereby accepts the minutes from the Sault Ste. Marie Region Conservation Authority for December 16, 2014 & January 20, 2015; the Algoma Public Health Board for January 21 & 29, 2015; The Sault Ste. Marie Police Services Board for January 22, 2015, 2014; and the District of S.S.M. Social Services Administration Board for January 15, 2015, as information. (carried)

Resolution 2015-93

Moved by: E. Palumbo

Seconded by: D. Amadio

Be it resolved that this Council hereby adopts the minutes for the Prince Township Public Library Board for February 4, 2015, as presented. (carried)

13. New Business (will include motions for consideration)

- a) The Royal Canadian Legion – support for Military Service Recognition Book

Resolution 2015-94

Moved by: D. Amadio

Seconded by: I. Chambers

Be it resolved that this Council hereby agrees to support the Royal Canadian Legion Ontario Command's "*Military Service Recognition Book*" in the amount of \$275.00. (carried)

- b) Town of Aurora – endorse the Town of Aurora's resolution supporting Bill 52

Resolution 2015-95

Moved by: E. Palumbo

Seconded by: M. Matthews

Be it resolved that this Council hereby agrees to endorse the Town of Aurora's Resolution of February 10, 2015 stating that they support Bill 52, the Protection of Public Participation Act with the recommended amendments made by FONOM; and

Further be it resolved that the correspondence from FONOM be included with the endorsement; and

Further be it resolved that a copy of this resolution be forwarded to the Government of Ontario. (carried)

- c) Administrator Report – Ontario Community Infrastructure Fund – Formula Based Component

See Resolution 2015-72 above.

14. Closed Session (will include motions if required)

The CAO/Clerk-Treasurer, Peggy Greco, was not present for the discussion of item 14-2c)

The Administrative Assistant, Brittany Agliani, was present only for the discussion of item 14-2c).

Councillor Michael Matthews left the meeting at 10:30 p.m. and did not return.

Resolution 2015-96

Moved by: D. Amadio

Seconded by: E. Palumbo

Be it resolved that this Council hereby goes into closed session at 9:25 p.m. to consider the following subject matter in accordance with section 239(2) of the Municipal Act:

- 1 a) Approval of the Previous Closed Session Minutes – February 10, 2015
- 2 a) Personal matters about an identifiable individual, including municipal or local board employees – Discuss item from expenditure report
- b) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Decision from Assessment Review Board
- c) Labour relations or employee negotiations – Vacation
- d) Labour relations or employee negotiations – Wages

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matters without the need for a further authorizing resolution. (carried)

Resolution 2015-97

Moved by: D. Amadio

Seconded by: E. Palumbo

Be it resolved that this Council hereby agrees to extend the meeting past the 10:00 p.m. deadline. (carried)

Resolution 2015-98

Moved by: I. Chambers

Seconded by: D. Amadio

Be it resolved that this Council hereby comes out of closed session at 10:58 p.m., having discussed the closed session agenda items. (carried)

1 a) Approval of the Previous Closed Session Minutes – February 10, 2015

Resolution 2015-99

Moved by: I. Chambers

Seconded by: E. Palumbo

Be it resolved that this Council hereby adopts the minutes of the regular Closed Session meeting held February 10, 2015, as presented. (carried)

2 a) Personal matters about an identifiable individual, including municipal or local board employees – Discuss item from expenditure report

This item was not discussed due to time limitations and will be discussed at the next meeting, April 14, 2015 in Closed Session.

b) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Decision from Assessment Review Board

Resolution 2015-100

Moved by: D. Amadio

Seconded by: M. Matthews

Be it resolved that this Council hereby accepts the Decision of the Assessment Review Board, as information. (carried)

c) Labour relations or employee negotiations – Vacation

Resolution 2015-101

Moved by: D. Amadio

Seconded by: E. Palumbo

Be it resolved that Council accepts the vacation schedule, as presented; and

Be it resolved that Council instructs the CAO to amend the HR policy to reflect that the CAO, Deputy Clerk and Road Superintendent, all of whom were hired prior to the 2013 HR policy, will follow the vacation allowance, as per the 2002 pay equity documents presented to council at this meeting, a copy of which is to be inserted into the manual. (carried)

d) Labour relations or employee negotiations – Wages

This item was not discussed due to time limitations and will be discussed at the next meeting, April 14, 2015 in Closed Session.

15. Confirmatory By-law

Resolution 2015-102

Moved by: E. Palumbo


Seconded by: M. Matthews

Be it resolved that this Council hereby passes By-Law 2015-14, being a by-law to adopt, ratify, and confirm the action of Council for March 17, 2015. (carried)

16. Adjournment
Resolution 2015-103
Moved by: D. Amadio

Seconded by: I. Chambers

Be it resolved that this Council hereby adjourns at 11:00 pm until April 14, 2015 or the call of the Chair. (carried)



Reeve, Ken Lamming



CAO/Clerk-Treasurer, Peggy Greco